

PLEASE POST CONSPICUOUSLY

OTSEGO COUNTY HAS THE FOLLOWING VACANCY:

CHEMICAL DEPENDENCIES CLINIC

Addictions Counselor I

\$33,412 - \$39,527

LAST DAY FOR FILING: April 20, 2011

DATED: April 7, 2011

EOE

GENERAL STATEMENT OF DUTIES: Addictions Counselors are professional members of a multidisciplinary clinical treatment team providing a therapy program tailored to the individual needs of patients. They play a central role in the design and delivery of a comprehensive individualized treatment program through consultation with team members, individual and group counseling of patients, discharge planning, community involvement, and case management services. Addictions Counselors may be responsible for augmenting services provided by other treatment team members in order to provide the full range of intensive treatment services to each patient.

TYPICAL WORK ACTIVITIES: Under the supervision of clinical professionals, serves as a primary therapist for an assigned group of patients; counsels patients, families, and significant others, in order to assist them in recognizing and accepting their addiction/ abuse/potential for difficulties with alcohol and or other substances; and their social, medical, economic and psychological causes and consequences; establishes empathetic and therapeutic relationships, educates, elicits feelings, promotes self-understanding and motivation of patients recovering ; encourages patients to make a commitment to sobriety and to becoming a contributing member of society; completes admission interview with prospective patient; authenticates pre-admission data; provides a written summary, including rationale for admission or rejection; provides crisis intervention by telephone or personal contact; provides information about the disease concept of chemical dependency, familiarizing patients with the progressive nature of the disease and the signs and symptoms characteristic of early, middle and late stages; provides information about recognized self-help groups including Alcoholics Anonymous, Al-Anon and Alateen, NA; prepares patients and significant others for relapse prevention; integrates in the counseling process a variety of special concerns appropriate to individual patients or groups; serves as a role model for sobriety and observes the ethical standards applicable to addiction counselors; takes a lead role in the orientation and training of new staff and a leadership role in any joint project utilizing paraprofessional, support or volunteer staff; fosters public knowledge and understanding of alcohol/substance abuse and dependency; meets with community agencies to encourage a greater understanding to encourage appropriate referrals and use of resources.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Using a prescribed format, develops a bio-psychosocial assessment of individual patients through personal interview and review of medical and psychological reports summarizing the patient's family background, developmental stage, work history, marital relations, history of drinking and other drug use, diagnosed medical and emotional conditions; Working with an individual patient, develops a written individualized treatment plan which includes definition and prioritizing of problems, reflects patient's strengths and liabilities, sets measurable short and long-term goals and objectives, identifies appropriate modalities of treatment and or education; Provides orientation to patients in regard to the nature of the treatment facility, its programs, activities, policies, rules, etc. ; Individually interview assigned patients to prepare them for group therapy by describing its nature and purpose, emphasizing the importance of active participation and of confidentiality; Provides case management services to ensure that all services required by the individualized treatment plans are provided and documented appropriately; reviews the clinical record to assure minimum criteria for completion of treatment have been met; determine discharge plans to be granted; makes recommendations to the treatment center's physicians; and may prepare or review and approve the written discharge summary.; Maintains and utilizes liaison with vocational, educational, social services, probation, parole, referral agencies, and other community agencies associated with patient's rehabilitation, in order to assure continuity of the services provided by the facility with those received by the patient before and after admission.; Using a prescribed format, prepares written progress notes summarizing individual and group therapy sessions and relating measurable details of patient's participation, or lack of it, to specific portions of their individualized treatment plan; During the course of treatment, observes any extraordinary signs or symptoms, which require specialized medical, psychological or social service intervention and promptly arranges for such intervention when necessary; Using a prescribed format prepares a continuing care plan reflecting the individual patient's input and recommendations of other treatment staff; consults with any community services team, referral agency, and significant others who will be involved in the patient's continuing recovery.

MINIMUM QUALIFICATIONS: EITHER: (a) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelors degree in psychology, social work or closely related field OR; (b) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associates degree and be registered as a Certified Alcoholism and Substance Abuse Counselor (CASAC) in New York State OR; (c) Registered as a Certified Alcoholism and Substance Abuse Counselor (CASAC) in New York State and have one year of full time experience as an addictions counselor OR; (d) A combination of work experience and education in the field of addictions that is equivalent to three years.

Adopted Otsego County CS-08/28/07

REV. 2/1/08

CLASSIFICATION: Competitive

Applications available at the Otsego County Personnel/Human Resources Office, 183 Main Street, Cooperstown, NY 13326 or online at www.otsegocountyemployment.com