

Please Post Conspicuously

**OTSEGO COUNTY IS ACCEPTING APPLICATIONS CONTINUOUSLY
FOR THE FOLLOWING VACANCY:**

COUNTY JAIL

Cook - PT

Some Weekend Work Required

\$12.9894/Hour

DATED: January 11, 2017

EOE

DISTINGUISHING FEATURES OF THE CLASS: This is routine work involving responsibility for the efficient, economic and palatable cooking of a wide variety of foods. Employees in this class usually work under direct supervision. Supervision may be exercised over the work of food service helpers.

TYPICAL WORK ACTIVITIES:

- Prepares foods using approved scientific methods of preparation and quantity recipes;
- Cleans areas used in food preparation;
- Stores foods and supplies;
- Assists in the serving of meals;
- Prepares soups and broths;
- Cooks meats and vegetables;
- Makes salads, sandwiches, desserts, and a variety of other foods;
- May perform cash register duties, as needed;
- Performs a variety of other cooking or cleaning duties;
- May require the use of a PC or other equipment with an alphanumeric keyboard on an as-needed basis;
- May assist in incidental cleaning, laundry and distributing meals.
- Includes weekend hours and fill-in during the week

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Good knowledge of the modern methods of large scale cooking and baking; good knowledge of the use and care of kitchen equipment and utensils; good knowledge of cleaning materials and sanitation procedures; ability to plan work efficiently for the economic use of food supplies and equipment; ability to follow oral and written instructions and to use quantity recipes; good physical condition.

ACCEPTABLE TRAINING AND EXPERIENCE: One year of satisfactory experience in large scale food preparation and graduation from a standard grade school preferably supplemented by special training courses for cooks; or any equivalent combination of experience and training sufficient to indicate ability to do the work.

The location of this position is in the Otsego County Correctional Facility and you may have some interaction with inmates.

CLASSIFICATION: Non-Competitive

Applications available at the Otsego County Personnel/Human Resources Office, 183 Main Street, Cooperstown, NY 13326 or online at www.otsegocountyemployment.com