



Personnel Department
County Office Building
197 Main Street
Cooperstown, New York 13326-1129
Phone: (607) 547-4239
Fax: (607) 547-6496
www.otsegocountyemployment.com

CROSSFILER NOTIFICATION

If you have applied for one (1) or more examinations offered by another Civil Service Agency or New York State on the same date as the Otsego County examination for which you are applying, you must complete this form and file it with the Otsego County Personnel Department no later than three (3) weeks before the examination date.

Name _____

Social Security Number _____

Mailing Address _____

Email Address _____

Phone Number _____

Examination Date _____

Location where you wish to take examination _____

Please list all examination numbers, titles, and locations for which you have applied:

<u>Examination Number</u>	<u>Examination Title</u>	<u>Examination Location</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Arrangements must be made to take **ALL** examinations at **ONE** test site. If you have applied for both State and local government examinations, you must notify the Otsego County Personnel Department of your intent to take both a State and local government examination. When taking both a State and local government examination, you will be required to take all your examinations at a State examination center. You will be advised by letter when and where to report for your examinations. You must also complete this Crossfiler Notification form.

PLEASE ATTACH THIS FORM TO YOUR APPLICATION OR SEND BY FAX, MAIL OR EMAIL.