

CERTIFIED NURSING ASSISTANT

GENERAL STATEMENT OF DUTIES: Performs routine non-professional tasks in support of nursing service, including tasks involving minor personal services for patients and/or residents at a hospital, nursing home or health related facility; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is non-technical work involving the routine care of patients and/or residents and the performance of such indirect or non-nursing services for patients and/or residents as are not required to be performed by a Licensed Practical or Registered Professional Nurse. Work is subject to general supervision, except activities concerned with actual care of patients and/or residents, which are performed under direct supervision by the registered nurse in charge.

EXAMPLES OF WORK: (Illustrative only)

Assists in walking, feeding, bathing and related restorative and rehabilitative care activities for patients and/or residents and aids in caring for their personal needs and comfort;

Assists nurses in lifting and turning patients and/or residents, in restraining disoriented patients and/or residents, in holding patients and/or residents for treatment, in care of involuntary patients and/or residents and may assist in preparing them for surgery;

Helps regulate number of visitors and gives information to visitors in accordance with instructions from the nurse in charge;

Assists professional nursing personnel in carrying out assigned range of motion, promotion of self-help and independence activities and reality orientation;

Assembles information concerning the patient's and/or resident's condition and enters reports on the patient's and/or residents record;

Cleans and sterilizes equipment;

Labels and stores patients' and/or residents' clothes and turns over valuables to person designated by the facility;

May assist with care and moving of room furniture, fixtures and supplies to help keep patients and/or residents safe and comfortable;

May assist in cleaning, laundry, resident feeding, and resident transportation, as needed.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Ability to understand and carry out routine non-technical, oral and written directions relative to care of patients and/or residents; physical strength and mental alertness; willingness to cooperate and to carefully follow a prescribed routine; discretion; ability to get along well with others and to secure cooperation of patients and/or residents; neatness; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Possession of a current, valid New York State Certification as Nursing Assistant.

4/1/76

Rev. 10/1/94

CLASSIFICATION: Labor