

MINUTES OF THE 419<sup>TH</sup> MEETING  
OTSEGO COUNTY PLANNING BOARD

Meadows Office Building  
Cooperstown, NY

January 4, 2007  
6:30 P.M.

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1. A regular meeting of the Otsego County Planning Board was called to order by Chairman Tom Pritchard at 6:30 pm in the Conference Room of the Meadows Office Building near Cooperstown.
2. The board elected to dispense with roll call. Terry Bliss informed the board that Bill Place has resigned as a member. Other members present were J. Ahern, T. Clarke, B. Dixon, D. Gohde, W. Mitteager, T. Pritchard and R. Walker. Also present were T. Bliss and A. Williamson – staff, and Phil Durkin and Lynn Marsh – guests. R. Streek was excused from the meeting.
3. Upon a motion by Joanna Ahern, seconded by Tom Clarke and unanimously approved (7-0 vote), the board waived the reading of the minutes of the December 7, 2006 meeting and accepted them as presented.
- 4a. Terry Bliss informed the board of the resignation of Ann Williamson, Planner from the Planning Department.
- 4b. Terry Bliss informed the board of the resignation of Bill Place from the County Planning Board. Potential replacements include June Barwick, Phil Durkin and Joan Fox.
- 5a. The committee on alternative energy gave a brief report. There was a discussion about the subject of the committee's focus and schedule for future meetings. Terry Bliss suggested that the board could be effective in studying the issue and to offer recommendations to the County Board of Representatives sometime in the future.
- 6a. No old business was brought before the board.
- 7a. Next month's meeting is the annual meeting. Joanna Ahern and Tom Clarke were appointed to the nominating committee.
- 8.a1 Ann Williamson presented referral #21-07-01 from the Town of Oneonta Planning Board for an application by Joseph Ruffano to re-zone .25 acres on Southside Drive from an RA-40 to B-2 district. Upon a motion by Joanna Ahern, seconded by Tom Clarke, and approved (6-0 vote; B. Dixon abstained) the board found no county-wide impacts and remanded the application to the town for local decision.
- 8.a2 Ann Williamson presented referral #22-07-01 from the Town of Otego Planning Board for an application by Bettiol Enterprises Ltd. Inc., for a three lot subdivision on County Route #48. Upon a motion by Ben Dixon, seconded by Doug Gohde, and unanimously approved (7-0 vote), the board found no county-wide impacts and remanded the application to the town for local decision.
- 8.a3 Ann Williamson presented referral #30-07-01 from the Town of Springfield Planning Board for an application submitted by Harley Bontrager for site plan approval to convert an existing pole barn into a commercial small engine repair shop on County Route 31. Upon a motion by Ben Dixon, seconded by Joanna Ahern, and unanimously approved (7-0 vote), the board found no county-wide impacts and remanded the application to the town for local decision.

8.a4 Ann Williamson presented referral # 28-07-001 from the Village of Richfield Springs for site plan approval submitted by COCCA Development Ltd. for a Family Dollar Store at 25 Main Street. A motion was made by Ben Dixon and seconded by Wendy Mitteager to table the application until next month due to it being a late submittal. The vote on the motion failed to gain approval by a quorum of the board (4-2 vote; T. Pritchard abstained). Following further discussion, and upon a motion by Joanna Ahern, seconded by Tom Clarke, and approved (6-0 vote; W. Mitteager abstained), the board found no county-wide impacts and remanded the application to the town for local decision.

9. Terry Bliss informed the board of meetings being held later this month by DEC to review and discuss potential amendments to Flood Insurance Rate Maps. Meetings will be held January 22<sup>nd</sup> at 1-3 pm and 7-9 pm and January 23<sup>rd</sup> at 9:30 am-11:30 am and 1:30 pm-3:30 pm at the Meadows Office Complex.

The County Planning Department will be scheduling their annual workshops for planning and ZBA members in February.

Terry Bliss discussed the current changes in staff and the desire to continue to pursue development of a county comprehensive plan. A county plan would enhance and support municipal comprehensive plans. Tom Pritchard recommended that the board look at towns that have plans and see what information could be coordinated with the county comprehensive plan. Terry suggested the county planning board consider making recommendations to the Board of Representatives on various topics, beginning with alternative energy. The board agreed that a portion of each meeting be devoted to developing a plan on alternative energy. It was agreed that this process should replace the existing sub-committee and that the board convene its meetings at 6:00 PM beginning with the next meeting.

Tome Pritchard and Ben Dixon extended their thanks to Ann Williamson for her work and dedication to the department.

10. Upon a motion by Tom Clarke, seconded by Joanna Ahern and unanimously approved, the meeting adjourned at 8:02 p.m.

Respectfully submitted,

Ann Williamson,  
Planner