

MINUTES OF THE 459th MEETING
OTSEGO COUNTY PLANNING BOARD

Meadows Office Building
Town of Middlefield, NY

December 13, 2010
6:00 P.M.

1. The regular meeting of the Otsego County Planning Board was called to order by Chairman Ron Streek at 6:00 pm in Classroom A of The Meadows Office Building near Cooperstown.

2. The roll was called and the following members were recorded as present: M. Babilonia, S. Fickbohm, P. Durkin and R. Streek. At 6:06 pm, F. Loomis and T. Clarke arrived. Also present were K. Sullivan – staff. B.A. Schwerd and D. Greene were excused from the meeting.

3. No one was present to request the privilege of the floor.

4. Upon review of the November 15th minutes, S. Fickbohm noted he was not in attendance and he was absent not excused from the meeting. M. Babilonia stated the votes should represent five (5) members present and not six (6). M. Babilonia introduced discussion of the wording of item 6.b. of the minutes from November 15th, 2010 and presented a letter addressing the concerns to be sent by the Board Chairman to the Town of New Lisbon. Following further discussion and upon a motion by M. Babilonia and seconded by S. Fickbohm the board approved (5-0-1 vote - F. Loomis abstaining) *to send the letter (as attached to these minutes) to the Town of New Lisbon in order to clarify that item 6b, reflected the action of the County Planning Department to forward comments of project 19-10-02 were not approved by the Planning Board as a vote and the Board moves the Notice of Action be sent to the New Lisbon Town Board to clarify with definitiveness that informal comments of the County Planning Department do not require or obligate the Town to provide the County Planning board with mitigation or a majority plus one vote if they plan to act in to the contrary.*

Upon a motion by P. Durkin, seconded by S. Fickbohm, and unanimously approved (6-0 vote) the minutes of the November 15th meeting were accepted with amendments as presented.

5. There were no communications reported.

6a. K. Sullivan presented referral #26-10-01 from the Plainfield Town Board for a proposed nine (9) lot subdivision of 306 acres located on County Rt. 18 known as the Gatesdale Dairy Farm (Date of Delivery 11-15-2010). *Upon a motion by P. Durkin, seconded by T. Clarke, and unanimously approved (6-0 vote), the board determined that the proposed action had no significant county-wide or inter-community impact and remanded it back for local decision.*

7a. M. Babilonia presented the Final Report of the Special Bylaws Committee (attached). The members reviewed each amendment as presented and agreed to accept the “red-line” changes to the document as indicated in the draft. Upon a motion by S. Fickbohm and seconded by F. Loomis, and unanimously approved (6-0), the board agreed to the resolution as presented in the final report as stated: *“Resolved, that the Otsego County Planning Board approves the red line changes contained in the “Notice of Amendment of Bylaws at the regular or special meeting of the Planning Board dated November 8, 2010.”* The planning department will finalize the changes to the bylaws and the legislative liaison committee, S. Fickbohm and F. Loomis will present the document to Intergovernmental Affairs (IGA) at the January meeting.

8a. R. Streek recommended the two potential candidates, Deb Wengert and Edmond Overby be invited to next months meeting since Mr. Overby has not been able to attend a meeting. M.

Babilonia made a motion to direct the appointment to the Co. Chairman. R. Streek disagreed. There was no second to the motion. R. Streek proposed to invite the two candidates to next months meeting and possibly place another notice in the newspaper. K. Sullivan will check to see when the last notice was released and invite both candidates to the January meeting.

8b. No other old business was brought by members.

9. The Board agreed to discuss the process for notification of action for 239 reviews. K. Sullivan asked for guidance to eliminate any future problems with sending out notices of action. K. Sullivan explained the planning department prepares the minutes following the monthly meeting and forwards the notice of action as written in the drafted minutes. The sensitivity of this process is the fact that the minutes are not actually approved when the notices of action is sent. The Board could wait the 30 days until the next meeting before sending out the notices of action, but this will delay the municipality another month. Following further discussion, It was agreed the planning department will send the drafted notices of action with the drafted minutes to the members before mailing to the applicant. The board members will agree to respond within 2-3 days with any amendments or changes they see necessary. In the event there is disagreement on the wording of any notice of action, the board will wait until the minutes of the meeting are approved.

9. K. Sullivan reported for T. Bliss that the department is downsizing due to budget cuts and we have lost one and will be losing another temporary employee at the end of December. In addition, there is a strong possibility the office will be without a secretary during the month of January.

10. The meeting adjourned at 7:50 pm. The next meeting is scheduled for January 10th 2011.

Respectfully submitted,

Karen Sullivan
Sr. Planner

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