

New York State Office of Parks, Recreation & Historic Preservation
Bureau of Marine & Recreational Vehicles
Empire State Plaza, Building 1, Albany, NY 12238
(518)474-0445



Application for Marine Regatta Permit

Note: Read all instructions before filling out this application. Failure to comply with instructions shall be considered cause for denial of permit. Falsified answers shall also be considered cause for denial of permit.

INSTRUCTIONS

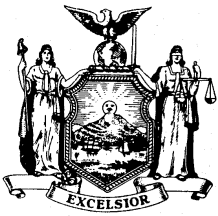
1. Complete all applicable sections of the attached application. Since the original Regatta Application may have to be reproduced, it is requested that a typewriter or black ink **only** be used in filling out this form.
2. Attach accurate section of chart, or **scale drawing** of the waterway upon which the event is to be held, indicating the boundaries of the Regatta area, the various courses, areas to be used for official boats, starting and finishing lines, launching pits, area to be used for spectator craft, how various areas are marked, location of officials' stand, distances from shore, etc. The drawing must show that other recreational and commercial boating traffic has sufficient room to maneuver around the event. If the size of the waterway does not permit sufficient room, please include details said traffic will be guided through the course during the event.
3. Submit the application and drawing to the local County Sheriff's Office or other interested Law Enforcement Agency operating a marine patrol on this particular body of water. They should sign the drawing where indicated, and complete the attached **Letter of No Objection** indicating that they have been notified and that there are no objections to the holding of this event. Use the enclosed form for this task.

*****For events on the Erie Barge Canal, the Mohawk River, and Oneida Lake, NY State Police Troop T must be contacted and complete the Letter of No Objection before a permit will be issued, this may be mailed to:**

New York State Police, Troop T
Attn: Sergeant Mark Phillips
PO Box 1889
200 Southern Boulevard
Albany, NY 12201
518-471-5054

4. Applications **MUST** be submitted to State Parks at least 30 days prior to the date of the event. Send the application, drawing and letter of no objection to the address above. Enclose a check or money order, made payable to "State Parks" in the amount of \$15.00, for each application submitted. This fee is to cover the insurance premium for the New York State Regatta Insurance Policy, which protects the State of New York **ONLY**. Events in which the participants are exclusively crew shells are exempt from this fee.
5. **Special Navigation Inspectors.** A minimum of three persons must be listed as Special Navigation Inspectors and **ARE REQUIRED** to be familiar with all provisions of the New York State Navigation Law. The Special Navigation Inspectors shall be expected to take whatever measures are necessary to insure the safety of participants, spectators or any other person during the authorized regatta. They shall also assist in helping boat traffic pass through the regatta area as needed. The "Person-in-Charge" cannot be listed as a Special Navigation Inspector, nor shall law enforcement patrols. USCG Auxiliary may serve in this capacity.
6. The Person-in-Charge of the Regatta shall be responsible for properly completing the "Special Navigation Inspectors Joint Report" contained on the reverse of the Regatta Permit and returning same to the Marine Services Unit **WITHIN 48 HOURS** after completion of the Regatta for our files and possible future reference. Accidents during the race should be detailed in this report.
Failure to submit this report may result in a denial of future permits.

7. This completed application MUST be received in its entirety or it will not be processed.



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1. Name and address of sponsoring organization Daytime Telephone No. _____	2. Name and address of person in charge of Regatta Daytime Telephone No. _____	
3. Waterway and county where Regatta will be held	4. Type of Regatta (sailboat, speedboat, aqua show, etc.)	5. Will this be an annual event? YES <input type="checkbox"/> NO <input type="checkbox"/>
6. Duration of Regatta? Begins: Date ____/____/____ Time ____am/pm Ends: Date ____/____/____ Time ____am/pm		
7. Are trial runs necessary in the area prior to the Regatta? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, when will they begin? Date ____/____/____ Time ____am/pm		
8. Special Navigation Inspectors: Names, phone numbers and boat type or registration number (See Instruction #5) Name _____ Name _____ Name _____ Phone Number _____ Phone Number _____ Phone Number _____ Boat Type/Reg # _____ Boat Type/Reg # _____ Boat Type/Reg # _____		
9. Approximately how many and what type of vessels will participate in the regatta?		
10. Did you attach a chart or scale drawing showing the Regatta area, including prominent landmarks, applicable distances, and all measurements? Is it signed by law enforcement? YES <input type="checkbox"/> NO <input type="checkbox"/>	11. Did you attach approval from local law enforcement for your event? YES <input type="checkbox"/> NO <input type="checkbox"/> Name of Agency: _____	
12. Explain the usual type and approx. number of commercial and pleasure boat traffic encountered in the area in which the Regatta is to be held. _____ _____ _____		
13. Is there sufficient water for recreational and commercial traffic to operate around or past your event? YES <input type="checkbox"/> NO <input type="checkbox"/>	If NO, how will you allow traffic through your race course? _____ _____ _____	
14. Are you aware of any objections from other interested parties? YES <input type="checkbox"/> NO <input type="checkbox"/> If YES, please explain. Attached additional sheets as necessary. _____ _____ _____ _____		

Your signature below will attest to the fact that you have answered all questions truthfully and provided all requested information to the best of your ability.

Signature of Person in Charge of Regatta _____ Date ____/____/____

REGATTA

DETAIL DRAWING OF SURROUNDING WATER/LAND/OBSTRUCTIONS

Include distances from shore, length of course, spectator locations (if applicable), and any other pertinent information regarding your desired course.



Your signature below will attest to the fact that the drawing is accurate, that all measurements are correct, and all surrounding buoys and structures are represented to the best of your knowledge.

Applicants Signature

Marine Law Enforcement

REGATTA

Marine Law Enforcement Letter of No-Objection

To: Matt Fish, NY State Parks – Marine Services Unit

From: _____

Re.: Marine Regatta Waterway: _____

Dates: _____

Note: If your event is on the NYS Barge Canal, please see the Instructions on page 1 of this application.

This office has reviewed the applicants diagram and discussed the proposed Marine Regatta. The Regatta meets the following criteria:

1. The Person in charge of the Regatta has met with a member of the Marine Patrol to discuss all aspects of the Regatta.
2. The Regatta will not pose a hazard to navigation.
3. The Regatta will not restrict the flow of traffic on the fore mentioned body of water.
4. The Regatta will not violate any other section of the NY State Navigation Law.

This office objects to the proposed Regatta, due to the following reasons:

Signature: _____

Name: _____

Title: _____

Agency: _____

Date _____



**NEW YORK STATE PARKS, RECREATION AND HISTORIC PRESERVATION
BUREAU OF MARINE & RECREATIONAL VEHICLES
EMPIRE STATE PLAZA, ALBANY, NEW YORK 12238**

RULES AND REGULATIONS PERTAINING TO THE CONDUCT OF REGATTAS

Definitions

447.1

- a) **REGATTA** is an organized water event of limited duration, which is conducted according to pre-arranged schedule and in which general public interest is manifested.
- b) **REGATTA PERMIT** is written permission from the Commissioner, Parks and Recreation authorizing the holding of regattas on the navigable waters of the State, pursuant to the provisions of section 34 of the Navigation Law. However, on waters over which the Federal Government exercises active control regarding the regulation of regattas, permits shall be obtained from the Federal Government (U.S. Coast Guard), in which case a N.Y.S. regatta permit may not be required. Application for a "regatta permit" shall be made to the Director of the Bureau of Marine and Recreational Vehicles, on forms to be provided by him.
- c) **SPONSOR** is an individual, society, club, firm, partnership, corporation, or association of persons who have organized and are conducting the regatta and in whose name the regatta permit is issued.
- d) **SPECIAL NAVIGATION INSPECTOR** shall mean the person or persons appointed by the Commissioner, Parks and Recreation pursuant to the provisions of Section 18 of the Navigation Law.

Preliminary Preparations

447.2

- a) At least 15 days prior to the date of the proposed regatta, to be held on the navigable waters of the State, the sponsor of such regatta shall file an application with the Director of Marine and Recreational Vehicles and obtain a permit from him. Insurance coverage shall be provided by the sponsor in accordance with current Parks and Recreation requirements.
- b) When regattas are proposed to be held on waters, which generally sustain commercial traffic, this fact should be indicated on the application and the application should be filed at least 30 days prior to the date of the regatta. The sponsor shall supplement the application by a full explanation of the approximate quantity and type of commercial traffic, and the relationship between the traffic channels and the proposed regatta area.
- c) When the application is approved, a "regatta permit" will be issued. The permit will specify the date or dates and waterway upon which the regatta is to be held and unless alternate dates are specified, the regatta must commence and terminate within the time set forth in the permit. The permit may contain special rules and regulations, and permission to place certain equipment necessary for the conduct of the regatta.
- d) Upon the recommendation of the sponsor, at least three persons will be appointed as special navigation inspectors and their names will be listed on the regatta permit. It shall be the duty of special navigation inspectors to enforce the provisions of the Navigation Law and the rules and regulations, which may be included on the regatta permit, during the period in which the regatta is authorized. Such special navigation inspectors shall receive no compensation from the State. Any expense in connection with their duties shall be borne by the sponsor of the regatta.
- e) The special navigation inspectors shall be provided with fully equipped boats of a size and speed suitable for patrolling the type of regatta in progress. The minimum equipment to be carried shall be in accordance with the provisions of section 40 of the Navigation Law and extra equipment shall be left to the discretion of the inspector but shall be suitable for safety and lifesaving work for the type of regatta in progress.
- f) It shall be the duty of the sponsor to notify local police and property owners in the vicinity of the regatta area and any other person who may be affected by the regatta, of the date, time and place the regatta will be held.
- g) Permission may be granted in the regatta permit authorizing the sponsor to place equipment within the regatta area such as buoy markers, ski jumps, etc. However such permission, when granted, is subject to the following provisions:
 - 1. Equipment may be placed in the water up to 48 hours prior to the time of the regatta for use in trial runs.
 - 2. Equipment shall be placed in the water after sunrise and shall be removed before sunset each day, unless properly and adequately lighted continuously during the period between sunset and sunrise, so as to warn navigation of the existence and

location of such equipment.

3. All equipment must be removed from the water before sunset on the last day of the regatta.
 4. Whenever practicable, equipment shall be colored orange, or a combination of orange and white.
- h) Prior to commencement of the regatta, the special navigation inspectors shall inspect all equipment expected to be used. The inspection shall include boats, ski jumps, tow ropes, buoys, and any other special equipment which will be used. The inspectors shall also travel the entire course of the regatta and adjacent area in order to ascertain that there are no obstructions that may be considered unsafe. The inspectors shall read the contents of the regatta permit and pay particular attention to "special rules" if any, which the permit may contain.

During Regatta

447.3

- a) The special navigation inspectors shall be expected to take whatever measures are necessary in addition to those listed below to insure the safety of participants, spectators or any other person during the authorized regatta.
- b) Immediately prior to the start of the regatta, at least two special navigation inspectors shall take stations whereby they are in the most suitable position to accomplish the following:
 1. warn traffic approaching regatta area;
 2. prevent spectators in boats or ashore from getting too close to regatta area;
 3. give assistance in case of participant accident (unless a boat is specifically assigned to this task) or other type of mishap;
 4. stay close to the majority of participants (during races);
 5. summon medical aid or other type of assistance from shore.

After Regatta

447.4

- a) When the regatta is over, the special navigation inspectors shall supervise the dispersion of spectators in an orderly manner.
- b) It shall be the duty of special navigation inspectors to cause the removal equipment temporarily authorized for use during the regatta, prior to sunset on the last day of the regatta.
- c) Within 48 hours after a regatta, the special navigation inspectors shall compile a joint report and submit it to the **Director of the Bureau of Marine and Recreational Vehicles, Agency Building #1, Empire State Plaza, Albany, New York 12238.**

The report shall contain:

1. general observation of the inspectors;
2. report of violations of law or rules and regulations;
3. complete date on accidents sustained by participants, spectators or any person in regatta area.

SPECIAL NOTICE:

In accordance with Federal legislation, it may be possible for the sponsor to obtain patrol assistance from the local United States Coast Guard Auxiliary Commander to make necessary arrangements and to so indicate on Regatta Permit Application if such services are required.