

**BUDGET COMMITTEE**  
**KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY**  
**September 26, 2019**

**Also Present: Board Chair Bliss, Representative Shannon, Treasurer Allen Ruffles via video conference, Deputy Treasurer Andrew Crisman, and Penney Gentile**  
**Absent: Representative Oberacker and Representative Stammel**

**TREASURER- TREASURER ALLEN RUFFLES via video conference and DEPUTY TREASURER ANDREW CRISMAN**

Treasurer Ruffles joined the meeting via video conference. Mr. Ruffles shared a spreadsheet featuring the proposed 2020 budget as currently projected. Mr. Ruffles and the Committee discussed areas where funds are estimates only including sales tax, bed tax, reduction of NYS Aid and Incentives to Municipalities (AIM) funding, and Department of Social Services reimbursements.

Representative Frazier entered during the above discussion.

The Committee requested Mr. Ruffles email the spreadsheet of the proposed 2020 budget as currently projected and Mr. Ruffles said he would email the information.

Mr. Ruffles exited the meeting via video conference.

**OTSEGO COUNTY SOIL AND WATER CONSERVATION DISTRICT (OCSWCD)- JORDAN CLEMENTS**

Jordan Clements, District Manager, distributed information to the Committee. Mr. Clements and the Committee discussed the County allocation to the Soil and Water Conservation District. Mr. Clements requested an additional allocation in the amount of \$35,000, and described projects and services that would continue and/or expand with additional funding.

Mr. Clements exited the meeting.

**SUSQUEHANNA SPCA and SHERIFF- STACIE HAYNES and SHERIFF DEVLIN**

Stacie Haynes, Executive Director of the Susquehanna SPCA, distributed information regarding the Susquehanna SPCA's request for a County allocation. Sheriff Devlin clarified that the funding in the Sheriff's department budget is specific to all County-wide animal cruelty cases, and does not cover the amount of work completed by the SPCA on behalf of the County. Ms. Haynes

discussed the SPCA's work with the Sheriff's department and others such as Public Health, Social Services, Office for the Aging, and the District Attorney's Office. Ms. Haynes also described examples of how neighboring counties support the need of caring for abandoned and surrendered animals. The Committee requested Ms. Haynes draft a sample contract for services for consideration in the 2020 budget and Ms. Haynes said she would.

Ms. Haynes and Sheriff Devlin exited the meeting.

#### **PERSONNEL- PENNEY GENTILE**

Penney Gentile, Personnel Officer, distributed copies of a Justification for Personnel Clerk Position and the Personnel Clerk job description. Ms. Gentile described reasons for the request for the position and the Committee discussed.

Ms. Gentile exited the meeting.

#### **TREASURER (cont'd)- DEPUTY TREASURER ANDREW CRISMAN**

Board Chair Bliss entered the meeting.

Deputy Treasurer Crisman distributed a list of all department requests for Personnel in the proposed 2020 budget.

The Committee discussed personnel additions as related to recent changes to NYS law, especially as related to law enforcement, for example the Sheriff's department and Probation requests for additional personnel.

The Committee discussed all other department requests for personnel in the proposed 2020 budget, and made recommendations.

Deputy Treasurer Crisman and the Committee discussed specific annual support amounts for external agencies, including the decision to request additional information from some external agencies about how the County allocation will be used.

Deputy Treasurer Crisman and the Committee discussed M&C raise amounts.

The Committee discussed funding for a County Administrator position, including but not limited to salary, fringe, and healthcare costs.

## **E911- ROB O'BRIEN**

Rob O'Brien, Director of E911, discussed adding an Assistant Director position to the department. Mr. O'Brien and the Committee discussed reasons for the request for the position, including but not limited to the department's current structure, personnel, and possible sources of funding for the position.

Mr. O'Brien exited the meeting.

## **TREASURER (cont'd)- DEPUTY TREASURER ANDREW CRISMAN**

Deputy Treasurer and the Committee briefly discussed the Enterprise contract.

Deputy Treasurer said he would make the adjustments to the proposed 2020 budget as recommended by the Committee.

There being no further business to discuss, the Committee set their next meeting date for Thursday, October 24, 2019 at 9:00am the County Office Building and adjourned.