The Board Chair called the Board to order, the roll was called and the following Representatives were found to be present:

Frazier, Clark, Stammel, Kennedy, Oberacker, Bliss, Marietta, McCarty, Wilber, Koutnik, Gelbsman, Carson, Stuligross.

Under Privilege of the Floor, Antoinette Kuzminski, Fly Creek, NY stated that she wanted to provide more information regarding the debate on NYS Medicaid noting that it is a service we need, it needs to be preserved for our residents, the debate is really about who should pay for it, the State may assume the burden but at what cost, this is part of our economy and will have an economic impact. Mrs. Kuzminski submitted a letter to the Clerk of the Board.

Patrick McBearty, Hartwick, NY, discussed his disagreement with funding the Susquehanna Animal Shelter and creating an Animal Cruelty Officer noting that he was on the Board previously, it would be a poor priority, people would be less generous with donations to the SAS, and there is no need for an animal cruelty officer as there are State Police and Sheriff deputies that can perform the duties. Mr. McBearty distributed a letter to the Board of Representatives.

Leslie Berliant, Middlefield, NY discussed the Faso/Collins Amendment noting that she attended Faso’s Town Hall meeting and the amendment is not happening.

Maria Ajello, concerned tax payer and County employee thanked Representative Bliss for stepping up to create a County Ethics Board and asked that the sale and transfer of her property at 104 Filburn Road Richfield Springs, NY from the delinquent tax auction be reviewed. Mrs. Ajello asked that the Board keep her in mind and have compassion.

Ed Dawyot, New Lisbon, NY stated that he was recently in Kentucky and found that taxes there are much lower than NYS and asked that Faso/Collins be supported to put taxes where they should be. Mr. Dawyot stated that everyone needs to wake up to the facts that people are losing their homes due to high taxes and asked that the Board make a decision whether right or wrong.

Russ Ahrens, concerned tax payer and County employee stated that Maria Ajello’s home was taken by an Otsego County employee, the County has real problems, the delinquent tax properties used to be approved by Resolution but now everybody does what they want, and Otsego Now has become Otsego then. Mr. Ahrens asked that the County return Maria Ajello’s home and land and to not forget about Bob Force.
Greg Klein, Cooperstown, NY, stated he is not here as an editor for the Daily Star, but as an actor, stated that Otsego County is not taking advantage of tax credits that are available from the film business and that a film office is needed in this area. Mr. Klein stated that the money does not go to Hollywood but rather back to the bank and or investor noting that the County should not close its mind to this idea as there are a lot of resources here.

Nicole Dillingham, Springfield, NY, stated that times have changed for the Susquehanna Animal Shelter as they are losing $90,000 a year, they are the only licensed shelter in the County, they are providing government services, and the private donations will not last. Mrs. Dillingham asked that the County please include a grant in the budget for the SAS.

The minutes of August 2, 2017 were approved.

The following reports are on file with the Clerk of the Board:

July 2017 Monthly Report of Alternatives to Incarceration Program Services rendered by Catholic Charities of Delaware and Otsego Counties

Under Special Presentations, Joseph Del Sindaco, PACE Finance Advisor, gave a presentation on the following including but not limited to: EIC-Energy Improvement Corporation, energy in buildings, the communities needs, PACE-Property Assessed Clean Energy, commercial services, economic development, Local Clean Energy industry support, benefits of PACE Finance, EIC finance criteria, eligible improvements, different PACE projects throughout NYS, how to enable Energize NY Finance, EIC member costs, EIC member duties, current and prospective members of PACE, and the next steps.

Jaclyn Courter and Parker Fish, interns from the Planning Department discussed the Otsego County Highway Asset Management Program including but not limited to: HAMP- Cornell University Highway Asset Management Program, they traveled over 900 lane miles of the county’s highways to grade them, roads are graded on a scale of 1-94, 94 being the best, the goals is to create a 5 year plan to increase the score of each road to 70 or above, keep the good roads good, 90% of the County’s roads scores fell well below the preferred score of 70, with nearly all under 40, the major issue among all roads is water, poor drainage, the lack of proper ditching or maintenance, and currently they are looking at vendors and pricing before finalizing.

Representative Gelbsman moved for an executive session under Rule 47-F for the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Representative McCarty moved for approval. Seconded, Frazier. Total: 6,228; Ayes: 5,725; Absent: 503- Powers . Motion carried.
The Board reconvened.

The reports of the Standing Committees were given and ordered filed.

The reports of the Special Committees were given and ordered filed.

During the above reports, Representative Gelbsman read a letter he received from past Deputy Sheriff John Imperato, Jr., which thanked the Board for what they are doing and what their predecessors did. The letter was given to the Clerk of the Board.

The following Representatives gave reports on miscellaneous boards/committees:

Representative McCarty: Nutrition Committee
Representative Marietta: Cornell Cooperative Extension
Representative Carson: OFA Committee
Representative Gelbsman: Industrial Development Agency Board
Representative Kennedy: Landbank committee
Representative Wilber: Safety committee

Representative Koutnik moved to dispense with the reading of all resolutions. Seconded, Oberacker. Total: 6,228; Ayes: 5,725; Absent: 503-Powers. Motion carried.

Board Chair Clark asked if any representative wished to remove a resolution(s) from the consent agenda so it can be acted upon separately.

There were no resolutions removed from the consent agenda.

Board Chair Clark called for action on the consent agenda Res. Nos. 257-272. Representative Koutnik moved to act upon the consent agenda, Resolution Nos. 257-272.

RESOLUTION NO. 257-20170906

RESOLUTION – AUTHORIZING THE CHAIR TO EXECUTE AN AGREEMENT WITH CATHOLIC CHARITIES OF DELAWARE AND OTSEGO COUNTIES FOR OPERATION OF THE ALTERNATIVES TO INCARCERATION PROGRAM
WHEREAS, in order to assist Otsego County Courts and Law Enforcement agencies in promoting appropriate and effective Alternatives to Incarceration experiences for eligible participants, Catholic Charities of Delaware and Otsego Counties has submitted a proposal to the County for the operation of the Otsego County Alternatives to Incarceration Program (ATI); and

WHEREAS, the Public Safety and Legal Affairs Committee and the Administration Committee of this Board have approved this proposal and consider it to be in the best interest of the County; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to execute an agreement with Catholic Charities of Delaware and Otsego Counties, with offices located at 176 Main Street, Oneonta, New York 13820, for the operation of the Otsego County Alternatives to Incarceration Program for the period of August 1, 2017 through December 31, 2017, at a total cost of $12,583.35, payable in five (5) monthly installments of $2,516.67 per month; and be it further

RESOLVED, that the agreement shall contain such other terms and provisions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2017 Alternatives to Incarceration Budget (3157-A) at line 4900 Contracts.

RESOLUTION NO. 258-20170906

RESOLUTION – AMENDING RESOLUTION NO. 249-20170802 – AWARDING BID TO TITAN ROOFING, INC. AND AUTHORIZING CHAIR OF THE BOARD TO CONTRACT FOR REPLACEMENT OF A SECTION OF ROOF ON THE MEADOWS COUNTY OFFICE BUILDING

WHEREAS, Resolution No. 249-20170802 authorized the Chair of the Board to contract with Titan Roofing, Inc. for replacement of a section of the roof of the Meadows County Office Building, at a total cost of $125,800.00; and

WHEREAS, $125,800.00 was the base cost of the replacement and did not include alternate costs of changes in work; and
WHEREAS, there is a need to amend Resolution No., 249-2017 to include these alternate costs of $38,000; now, therefore, be it

RESOLVED, that Resolution No. 249-20170802 is hereby amended and the Chair of this Board is authorized to contract with Titan Roofing, Inc. for replacement of a section of the roof of the Meadows County Office Building, at a base cost of $125,800.00, plus alternate costs of $38,000 for a total of $163,800; as more specifically described in the bid documents on file with the Clerk of the Board; said contract to contain such other terms and conditions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funds for this expenditure shall be included in the 2017 Meadows Building Budget (1630-A) at line 2510 Roof Replacement.

RESOLUTION NO. 259-20170906

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO EXECUTE AGREEMENT WITH HEALTH RESEARCH, INC. TO RECEIVE GRANT FUNDS FOR PUBLIC HEALTH PREPAREDNESS AND RESPONSE TO BIOTERRORISM PLAN

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, $52,096 in grant funds are available through the State of New York Department of Health for the development of the County’s Public Health Preparedness and Response to Terrorism Plan and related activities for the period July 1, 2017 through June 30, 2018, said grant funds originating from the Centers for Disease Control (CDC) for local public health departments; and

WHEREAS, to access these grant funds, the County must contract with Health Research, Inc. said company serving as the administration for these funds; now, therefore, be it

RESOLVED, that the Chair of this Board is hereby authorized to execute an agreement with Health Research, Inc. (HRI), One University Place, Rensselaer, New York 12144-3447, to access $52,096 in CDC grant funds for local public health departments, for the development of the County’s Public Health Preparedness and Response to Bioterrorism Plan and related activities; and be it further
RESOLVED, that said agreement shall contain such other terms and provisions as are in the best interest of the County of Otsego.

RESOLUTION NO. 260-20170906

RESOLUTION - AUTHORIZING CONTRACT WITH GEO STABILIZATION INTERNATIONAL FOR BANK STABILIZATION AND REPAIRS TO COUNTY HIGHWAY 11

OBERACKER, MCCARTY, WILBER, POWERS, BLISS

WHEREAS, a section of County Highway 11 near Whispering Pines is in need of bank stabilization and repair; and

WHEREAS, Delaware County Bid No. 32-16 – Slope Stabilization - Soil Nails is available for use by Otsego County as permitted by its Purchasing Agent; and

WHEREAS, Public Safety and Legal Affairs Committee and Administration Committee have approved the use of such bid; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to contract with Geo Stabilization International, 543 31st Road, Grand Junction, CO 81504 for bank stabilization and repair services for a portion of County Highway 11 at a cost not to exceed $232,615 as per the bid documents regarding Delaware County Bid # 32-16 on file with the Clerk of the Board; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2017 Highway Budget line (5112D) at line 2115.

RESOLUTION NO. 261-20170906

RESOLUTION - AUTHORIZING CONTRACT WITH LABELLA ASSOCIATES, D.P.C. FOR DESIGN, BIDDING, AND CONSTRUCTION ADMINISTRATION

OBERACKER, MCCARTY, WILBER, POWERS, BLISS

WHEREAS, the County is in need of Design, Bidding and Construction Administration services with respect to the Jail; and
WHEREAS, a Request for Proposal #16-0B-00 was offered by the Purchasing Agent for these services; and

WHEREAS, the analysis of the proposals received was prepared by the County’s Purchasing Agent, and upon review of same, the proposal of LaBella Associates, D.P.C. was approved by the Sheriff, and the Public Works, Public Safety and Legal Affairs, and Administration Committees; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to contract with LaBella Associates, D.P.C., 300 State Street, Rochester, NY for Design, Bidding, and Construction Administration Services at a cost not to exceed $63,970 as per the Proposal on file with the Clerk of the Board; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2017 Building Services line for the Public Safety Building (1629A) at line 4904.

RESOLUTION NO. 262-20170906

RESOLUTION – AMENDING RESOLUTION NO. 311-20161102 – AUTHORIZING COMMISSIONER OF SOCIAL SERVICES TO CONTRACT WITH CROSSROADS INN, LLC TO PROVIDE EMERGENCY HOUSING SERVICES

KOUTNIK, BLISS, KENNEDY, CARSON, OBERACKER

WHEREAS, Resolution No. 311-20161102 authorized the Commissioner of Social Services to contract with Crossroads Inn, LLC to provide emergency housing services for the term of September 1, 2016 to December 31, 2019 at a monthly flat rate of $14,904 per month for 14 guaranteed DSS only beds; and

WHEREAS, the Commissioner requests to amend Resolution No. 311-20161102 to increase the monthly flat rate as proposed by the contractor effective October 1, 2017; now, therefore, be it

RESOLVED, that the Commissioner of Social Services, on behalf of the County of Otsego, is hereby authorized to amend Resolution 311-20161102 to contract with Crossroads Inn, LLC for the term of September 1, 2016 to December 31, 2019; and that said proposed contract shall be modified from the original agreement as follows:
1. Monthly flat rate of $14,904; a bed rate of $35.00 per day for 14 guaranteed DSS only beds September 1, 2016 through September 30, 2017
2. Monthly flat rate of $15,755.83; a bed rate of $37.00 per day for 14 guaranteed DSS only beds, effective October 1, 2017 through December 31, 2019.

3. Cost shall not exceed $619,162 for the full term of this agreement;

and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2017 DSS-Family Assistance Budget (6109-A) at line 4734 Family Assistance (consisting of 100% Federal funds) and 2016 DSS-Safety Net Budget (6140-A) at line 4738 Safety Net (consisting of 29% State and 71% Local); depending upon classification of the client.

RESOLUTION NO. 263-20170906

RESOLUTION – AUTHORIZING COMMISSIONER OF SOCIAL SERVICES TO CONTRACT WITH OPPORTUNITIES FOR OTSEGO (OFO) FOR A TRANSPORTATION INITIATIVE PROJECT FOR TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF) ELIGIBLES WITHOUT OTSEGO PROCUREMENT PROCESS

KOUTNIK, BLISS, KENNEDY, CARSON, OBERACKER

WHEREAS, the County receives awards in Federal Transportation Initiative funds that are allocated through New York State Office of Temporary and Disability Assistance; and

WHEREAS, the County is required to submit a plan through the New York State Office of Temporary and Disability Assistance (NYSOTDA) naming a contractor for approval of the use of said funds; and

WHEREAS, it is warranted to waive the Otsego County procurement process for said contractor to perform transportation initiative program services for Otsego due to fluctuation of monetary allocations that are annually received, as well as State approval and oversight of the program.

Now therefore be it
RESOLVED, the Otsego County Board approves to wave procurement process for up to 5 years; and be it further

RESOLVED, that the Commissioner of the Department of Social Services, on behalf of the County of Otsego, is hereby authorized to contract with OFO annually with Parent Committee approval only for Transportation Initiative Services not to exceed State allocation and pending State approval of Transportation Initiative Plan; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that funding for said contract shall be included annually in the Social Services Administration Budget (6010-A) at line 4900 Contracts and consist of 100% Federal funds.

RESOLUTION NO. 264-20170906

RESOLUTION – ADOPTION OF THE OTSEGO COUNTY AGRICULTURAL FARMLAND PROTECTION PLAN AND SUBMISSION THEREOF TO THE NEW YORK STATE COMMISSIONER OF AGRICULTURE AND MARKETS FOR APPROVAL

MCCARTY, KENNEDY, POWERS, KOUTNIK, MARIETTA

WHEREAS, the Otsego County Soil and Water Conservation District on behalf of Otsego County Board of Representatives, submitted an application to the New York State Agricultural and Markets in 2012 for funding to assist with the update of the Otsego County’s 1999 Agricultural Farmland Protection Plan; and

WHEREAS, on January 9, 2013, Otsego County received an award of $27,650, contract number T800780 from the NYS Agriculture and Markets and additional funding from the Scriven Foundation to proceed with the update of the County’s 1999 Agricultural Farmland Protection Plan; and

WHEREAS, the Otsego County Planning Department, in consultation with the Otsego County Soil and Water Conservation District, Otsego Land Trust, Otsego County Conservation Association, CADE (Center for Agricultural Entrepreneurship) and with input provided by the Otsego County Agricultural and Farmland Protection Board, Cornell Cooperative Extension, Otsego 2000, along with community leaders, local organizations, stakeholders and the public has prepared the proposed update to the Otsego County Farmland Protection Plan; and
WHEREAS, the market value of all agricultural products sold by County farmers in 2012 was over $66.8 million in farm sales and $8 million generated from farm-related activities, of which $4.8 million was attributed to agri-tourism; and

WHEREAS, the purpose of the Agricultural and Farmland Protection Plan is to foster the economic advancement and diversification of agriculture as one of Otsego County’s most significant contributors to the economy of the County; and

WHEREAS, in compliance with the State Environmental Quality Review Act (SEQRA), the County as Lead Agency classified the proposed action as a Type I action and determined at the July 17th, 2017 Solid Waste and Environmental Concerns Committee that the proposed amendments will not have any significant adverse environmental impact and issued a negative declaration, thereto; and

WHEREAS, Otsego County held a 30 Day Public Comment Period, July 1, 2017 through July 31, 2017 to offer the public the opportunity to review the proposed document, a copy of the notice which is attached hereto;

WHEREAS, on August 14, 2017, the Otsego County Solid Waste and Environmental Concerns committee approved a resolution requesting that the updated Otsego County Agricultural and Farmland Protection Plan be adopted by the Otsego County Board of Representatives and submitted to the Commissioner of Agriculture and Markets for approval under the provisions of the Agriculture and Markets Law; and

WHEREAS, adoption of this Plan shall not be construed as a financial commitment on the part of Otsego County to any program or position; and

WHEREAS, approval of the Plan by Otsego County and subsequent approval by the Commissioner of the New York State Department of Agriculture and Markets will make Otsego County eligible for State Agricultural Protection Grants to implement plan strategies; and

WHEREAS, the County, working with the County Planning Department and other stakeholders, will seek funding for implementation of the action items in the plan through the Mohawk Valley Regional Council; now, therefore, be it

RESOLVED that the Board of Representatives hereby adopts the updated Otsego County Agricultural Farmland Protection Plan and authorizes submission to the NYS Commissioner of Agriculture and Markets, and be it further
RESOLVED that as the Plan is implemented, it will be reviewed and modified as needed to reflect the changing times and conditions of the agricultural industry in Otsego County.

30 DAY PUBLIC COMMENT PERIOD
OTSEGO COUNTY AGRICULTURE FARMLAND PRESERVATION PLAN UPDATE

Otsego County is in the process of updating the 1999 Agriculture Farmland Protection Plan and the county is seeking input from its county residents.

Beginning July 1, 2017, the County will release the draft document for the public’s review and comments.

The document will be available for viewing at the following two websites.  
http://www.otsegocounty.com/depts/pln/Agriculture.htm  
and  
http://occainfo.org

For those without internet access, a hard copy can be obtained by calling 607-547-4225

All comments can be directed to Environmental Planner Danny Lapin at planner@occainfo.org or mail to:

Danny Lapin, Environmental Planner
OCCA
P.O. Box 931
Cooperstown, NY 13326

Comments will be accepted through July 31st. Questions can be directed by calling:
RESOLUTION NO. 265-20170906

RESOLUTION - APPOINTING DIRECTOR OF OFFICE FOR THE AGING

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

RESOLVED, that Tamie MacDonald, be and hereby is appointed Director of Office for the Aging, effective September 6, 2017, at an annual salary not to exceed $60,000; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the Otsego County Personnel Officer and to the County Treasurer; and be it further

RESOLVED, that the funding for this position is included in the 2017 Office for the Aging Budget (6772-A) at line 1000 Personal Service.

RESOLUTION NO. 266-20170906

RESOLUTION - APPOINTING MEMBERS TO TRAFFIC SAFETY BOARD

FRAZIER, GELBSMAN, MCCARTY, WILBER

RESOLVED, that pursuant to Section 1673 of the Vehicle and Traffic Law of the State of New York and Otsego County Local Law No. 1 of 1971, the following persons be and hereby are appointed to the Otsego County Traffic Safety Board:

Designated Representative
NYS DOT
Lower Oneida Street
Oneonta, NY 13820
Term to expire June 30, 2020
RESOLUTION NO. 267-20170906

RESOLUTION – TO ACCEPT AND EXECUTE THE MEMORANDUM OF UNDERSTANDING WITH THE NYS POLICE

FRAZIER, GELBSMAN, MCCARTY, WILBER

WHEREAS, the attached Memorandum of Understanding (“MOU”) between Otsego County and the New York State Police clarifies procedures for dispatching calls for police services received at the Otsego County Communications Center via 911 and establishes proper methods of communication and notification between the Otsego County Communications Center and the NYS Police patrol units within Otsego County in order to increase efficiency, cooperation and safety for the benefit of the public and law enforcement; and

WHEREAS, representatives from both the County and the New York State Police have reviewed the attached Memorandum of Understanding; now, therefore be it
RESOLVED, the County of Otsego, after review and discussion, hereby approves the attached Memorandum of Understanding; and be it

RESOLVED, the Board Chair is hereby authorized to sign the attached Memorandum of Understanding; and be it

RESOLVED, this resolution shall take effect immediately upon the signing by both the County of Otsego and the New York State Police.

MEMORANDUM OF UNDERSTANDING

OTSEGO COUNTY COMMUNICATION CENTER
NEW YORK STATE POLICE, TROOP “C”- ZONE I

OBJECTIVE:

The objective of this Memorandum of Understanding (MOU) is to renew and clarify established procedures for dispatching calls for police services received at the Otsego County Communication Center via 911, and to establish procedures for answering and dispatching for the seven digit telephone lines of the New York State Police, and to establish the proper method(s) of communication and notification between the Otsego County Communications Center’s Public Safety Answering Point (PSAP) and New York State Police patrol units within Otsego County.

POLICY:

It shall be the policy of the Otsego County PSAP to dispatch the nearest available police unit to any emergency call, regardless of how it was received. The New York State Police, Troop “C” Zone I Headquarters recognizes that they share jurisdiction throughout Otsego County with the Otsego County Office of the Sheriff and share exclusive jurisdiction over vast areas of the county. For the benefit of the public, as well as for the increased efficiency, cooperation, and safety for our members and employees, this agreement is established and supersedes any previous agreements concerning police dispatch.

The Otsego County Communication Center, along with the members of the New York State Police assigned there, are committed to providing the highest level of police services to the citizens they serve. To fulfill that mission requires the coordination and cooperation of all law enforcement agencies. With the centralization of 911 emergency dispatch, it is necessary to establish formalized procedures to ensure efficient and swift response to police calls for service. To
that end, the New York State Police and the Otsego County Communication Center have entered into this Memorandum of Understanding for the dispatch of the nearest available police unit to an emergency call for police services, and to establish protocols for assignment of non-emergency calls received via the State Police seven-digit telephone lines for a 6 month trial period that automatically extends unless cancelled. The 6 months will begin on November 1, 2017. If at any time the Otsego County Communication Center becomes overwhelmed, they will contact Troop C Headquarters to request Sidney Communications assume State Police radio traffic.

DEFINITIONS

The following definitions are provided in order to clarify their meaning as used in this document:

**Nearest Available Unit Concept:** (closest car concept) – Procedure whereby calls for police services are dispatched to the available police unit that is physically closest to the location where the service is required.

**Emergency call:** A call for police services which demands an immediate response from law enforcement in order to protect life or property. Such cases shall include, but not be limited to, crimes in progress calls, panic alarms, personal injury accidents, domestic disputes involving violence, etc.

**Non-Emergency call:** Routine calls for police services where law enforcement response is necessary, but not urgent. Such cases shall include, but not be limited to, crimes reported after the fact.

**Otsego County Public Safety Answering Point (PSAP):** Otsego County 911 Communications located at 140 County Highway 33W, Cooperstown, New York.

**OCSO:** Otsego County Sheriff’s Office

**NYSP:** New York State Police

**COMMUNICATION AND DISPATCH PROTOCOL**

At the earliest date possible for both agencies, the Otsego County Communications Center will receive all telephone calls made to the published state police seven-digit telephone line for the Oneonta and Richfield Springs Barracks, as well as the Automatic Dial Telephones (ADT) located at the Oneonta and Richfield Springs Barracks, and at state police seven-digit telephone calls for complaints occurring in Otsego County, received in Troop
“C” Communications Headquarters located in Unadilla. On that date, The Otsego County Communication Center will become the primary dispatch point for NYSP patrols in Otsego County; assigning calls for service and receiving transmissions concerning in-service status, vehicle stops, pursuits, requests for EMS, and other related communication.

The Otsego County PSAP will dispatch all calls for police services on the “Otsego 911” radio system, except calls which meet the criteria in the section titled “Exceptions.”

The selection of method(s) of communication shall be determined by PSAP personnel, based upon the specific circumstances of each situation. Contact with patrols shall be made in an expeditious manner.

Dispatch procedures for requests for police services shall be in accordance with applicable state laws and agency policies.

**Emergency Calls**

Emergency calls for police services received by the Otsego County PSAP, NYSP, or OCSO, shall be dispatched and handled in accordance with the nearest available unit concept. All emergency calls received by the Otsego County PSAP, in areas where the Sheriff’s Office and the NYSP share exclusive jurisdiction, will be directly dispatched to either a Otsego County Sheriff’s patrol, or a New York State Police patrol, based upon the nearest available unit, as determined by the AVL system. If AVL is not available, the Otsego County PSAP shall directly poll the sheriff and/or state police cars assigned to the area of the call to determine the nearest available unit.

**Non-Emergency Calls**

All non-emergency calls for police services made on 911 phone lines to the Otsego County PSAP and on state police seven-digit phone lines to the Otsego County PSAP shall be dispatched pursuant to the nearest available unit concept, unless the caller specifically requests a particular agency to handle their non-emergency complaint. Such calls will be dispatched to that agency’s patrol and an indication will be made over the radio by the dispatcher that this is an “agency request” call.

It is recognized that some sensitive calls (crimes in progress where the perpetrator has a police scanner, a sexual assault where broadcast may compromise the confidentiality of the victim, etc.) may be dispatched via wireless, cellular, MCT, or hard wire telephone to avoid being monitored. In such cases, the same protocol for emergency and non-emergency calls shall be
adhered to. These sensitive calls will be the only calls for service that are not broadcast.

Troopers must refrain from responding to emergency calls without advising the Otsego County PSAP of their intention to do so in order to prevent the wasteful allocation of resources and duplication of effort.

Radio transmissions will be in “plain language.” If coded transmissions are used, those codes are to be shared with all agencies to facilitate clear understanding by all. Shared coding will be safeguarded by all agencies to protect their security.

Exceptions

Non-emergency calls for police services that pertain to the property, vehicles, or matters intrinsically related to the operations of the OCSO or the NYSP, will be dispatched to the agency concerned.

Emergency calls for police services which pertain to the property of, or matters intrinsically related to, the operations of either the OCSO or NYSP, will be dispatched in accordance with the nearest available unit concept. Once the scene is secured, the investigation will be turned over to the appropriate agency for continued investigation or follow-up action.

All calls on Interstate 88 will be dispatched to the NYSP Interstate Patrol, whenever available, to allow other OCSO and NYSP units to remain available for other calls. In cases of extreme emergency, PSAP dispatchers may use discretion in assigning closest car and/or backup units.

NYSP Interstate Patrol units will not be dispatched to non-emergency calls off the interstate without the approval of a state police supervisor.

Documentation

Whenever a call is initiated in and dispatched from the Otsego County PSAP, and it is referred to a member of the NYSP, a CAD entry shall be completed, denoting the nature of the call, complainant, time received, time referred/transferred, and unit assigned. This information will be transmitted on a regular basis to the state police in a mutually agreed upon manner.

The Otsego County PSAP will make available to the NYSP, upon written request, any other existing records concerning dispatch times, and recordings of radio transmissions and/or telephone calls, as may be needed for administrative purposes.
OTHER NYSP RESPONSIBILITIES

The NYSP will transmit a patrol strength message to the PSAP every 12 hours – generally near 7:15AM and 7:15PM to inform dispatch personnel of the members assigned, their tours of duty, car numbers, and other details as listed in the standard NYSP Tour Strength Report.

All NYSP units working in Otsego County will notify the Otsego County PSAP at the beginning of their tour of duty and report their car number and post assignment. NYSP units will ensure they advise the Otsego County PSAP of their in-service status throughout their tour of duty. NYSP units will endeavor to keep the Otsego County PSAP advised of an anticipated prolonged absence from Otsego County.

The NYSP will provide a business telephone number for the PSAP dispatchers to direct callers wishing to speak directly to NYSP personnel concerning on-going investigations, administrative matters, and the like.

DISPUTE RESOLUTION

If any problems, conflicts, or misunderstandings develop in connection with this procedure, the following forums are provided to facilitate frank and open discussion and possible resolution:

Level 1- First line supervisors shall meet and attempt to resolve the issue.

Level 2- Should a resolution not be attained, a commissioned officer from the agency, along with the communications supervisor, if requested, shall meet and attempt to resolve the issue.

Level 3- If no resolution is achieved, the matter shall be referred to the Otsego County Sheriff and Troop “C” Zone I commander who shall attempt to resolve the issue.

A good faith effort will be made by command personnel from all involved agencies to resolve the issue at the appropriate level. Pertinent documentation regarding the issue under review, such as agency tape recordings, dispatch tapes, logs, etc., will be made available for review prior to discussion, if warranted.

SEVERABILITY/NON-EXCLUSIVITY
In the event that the parties to this agreement shall violate a provision of this agreement, or enter into informal arrangements altering any provision, it shall not affect the other provisions or invalidate the entire agreement. Any additional formal or informal agreements as the parties deem necessary may be freely entered into without regard to the provisions of this memorandum. The parties agree that this agreement should be reviewed from time to time in order to ensure that it is updated to reflect current practices and remains to mutual benefit of themselves and the people of Otsego County.

By their signatures below, the undersigned hereby acknowledge and agree to the policies and procedures set forth.

Signature: ______________________________ Date: ______________
Kathleen Clark
Otsego County Board Chair

Signature: ______________________________ Date: ______________
Major James E. Barnes, Troop Commander
New York State Police, Troop "C"

RESOLUTION NO. 268-20170906

RESOLUTION – APPROVING FILLING OF POSITION IN THE HIGHWAY DEPARTMENT (TEMPORARY FULL-TIME MECHANIC)

OBERACKER, MCCARTY, WILBER, POWERS, BLISS

WHEREAS, the Superintendent of Highways desires to fill a vacant unfunded position; and

WHEREAS, in accordance with Resolution 125-20170301, in the event any vacant unfunded position is being filled, the approval of a department’s Parent Committee, the Administration Committee and a Board Resolution shall be required; and

WHEREAS, both the Public Works Committee and the Administration Committee of this Board approved the temporary hire of one (1) Mechanic in
the Highway Department for a period not to exceed 90 days; now, therefore, be it

RESOLVED, that the Superintendent of Highways is hereby approved to fill the following vacant unfunded position, effective immediately:

**Temporary Full-time Auto Mechanic, (#0) (Grade 13H)**

$16.8397/hour

and be it further

RESOLVED, that the funding for this position is included in the 2017 Highway Administration Budget (5130-D) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

**RESOLUTION NO. 269-20170906**

**RESOLUTION - CREATING POSITION IN COUNTY JAIL**

(CORRECTION OFFICER)

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

RESOLVED, that the following position is hereby created in the County Jail, effective September 6, 2017:

**Correction Officer (#36), Grade 09G,**

$34,097 - $39,061 ($990)

and be it further

RESOLVED, that the funding for this position is coming from unfunding a Correction Sergeant, (#2), and is included in the 2017 Jail Budget (3150-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of this Board be and hereby is authorized and directed to forward a copy of this resolution to the Otsego County Personnel Officer and to the County Treasurer.
RESOLUTION NO. 270-20170906

RESOLUTION – AMENDING RESOLUTION NO. 253-20170802 BY APPROVING LOCAL SHARE CONTRIBUTION TO PLACEMENT OF SALT SHED LOCATED IN TOWN OF BUTTERNUTS AS PART OF WATER QUALITY IMPROVEMENT PROJECT (WQIP) PROGRAM GRANT FROM NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION

MCCARTY, KENNEDY, POWERS, KOUTNIK, MARIETTA

WHEREAS, Resolution No. 253-20170802 authorized acceptance of grant funds in the amount of $318,562.00 from NYS Department of Environmental Conservation, Contract #C00327GG through the WQIP Program Grant to assist the Soil and Water Conservation District for the placement of a salt shed on a County of Otsego highway site located in the Town of Butternuts to prevent the salt from running into the streams; and

WHEREAS, such grant requires that the County approve a 25% local share of the cost (approximately $120,000) for the project which can be funded by the use of in-kind labor and equipment services as well as CHIPS funding; now, therefore, be it

RESOLVED, that the Board of Representatives amends Resolution No. 253-20170802 by authorizing a local share contribution to the project in the amount of approximately $120,000, said share to be funded by, among other resources, in-kind labor and equipment services as well as CHIPS funding; and be it further

RESOLVED, that the Board of Representatives reaffirms its acceptance of the grant monies of $318,562.00 from NYS Department of Environmental Conservation, Contract #C00327GG through the WQIP Program Grant to assist the Soil and Water Conservation District for the placement of a salt shed on the Otsego County highway site located in the Town of Butternuts to prevent the salt from running into the streams; and be it further

RESOLVED, that the Chair of this Board is hereby authorized to execute any agreements or other documents that may be required by the State for the acceptance and receipt of these funds.

RESOLUTION NO. 271-20170906

RESOLUTION - ADOPTING OTSEGO COUNTY MUTUAL SELF-INSURANCE (WORKERS' COMPENSATION) PLAN AS WELL AS
PARTICIPANT ALLOCATIONS FOR 2018

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, the Otsego County Mutual Self-Insurance Plan for workers’ compensation coverage was established by Local Law No. 1 of 1956, as amended most recently by Local Law No. 2 of 2008; and

WHEREAS, annually a budget must be adopted for the following year and the participants’ allocations determined; now, therefore, be it

RESOLVED, that the budget for the Otsego County Mutual Self-Insurance (Workers’ Compensation) Plan and the participants’ allocations for the year 2018 are hereby adopted as follows:

OTSEGO COUNTY MUTUAL SELF-INSURANCE (WORKERS’ COMPENSATION) PLAN BUDGET
FISCAL YEAR BEGINNING JANUARY 1, 2018

EXPENDITURES: 2017 2018
1710-1000-S Personal Service 58,000.00 55,000.00
1710-2000-S Equipment 0.00 0.00
   -2335 IT Equipment/Hardware 0.00 0.00
1710-4000-S Contractual Expense
   -4000 Physicals 67,000.00 65,000.00
   -4001 Investigative Services 1,000.00 1,000.00
   -4005 Mileage 700.00 700.00
   -4010 Lodging, Meals, Tolls, Etc. 0.00 0.00
   -4100 Telephone 300.00 300.00
   -4300 Xerox 0.00 0.00
   -4400 Postage 3,000.00 500.00
   -4500 Mat. & Supplies 500.00 500.00
   -4705 Workers Comp Reimb. 150,000.00 100,000.00
   000.00
   -4800 Other 99,000.00 93,000.00
   -4990 Trans. To Reserves 0.00 0.00

Total Contracted Expense 321,500.00 261,000.00
1720-4706-S Workers Comp Payments 1,900,000.00 2,000,000.00
1720-4800-S Other 0.00 0.00
9010-8000-S Retirement 11,000.00 11,500.00
9030-8000-S Social Security 4,000.00 4,000.00

TOTAL EXPENDITURES $2,294,500.00 $2,331,500.00

REVENUES:

0000-2222-S Participants Assessments (1,841,000.00) (1,841,000.00)
0000-2300-S Insurance Recoveries (0.00) (50,000.00)
0000-2401-S Interest on Deposits (500.00) (500.00)
0000-2701-S Ref Prior Year Exp (250,000.00) (250,000.00)
0000-0753-S Contributed Reserves (0.00) (0.00)
0000-0909-S Fund Balance (200,000.00) (150,000.00)
0000-2712-S Medical Rebates (3,000.00) (40,000.00)

TOTAL REVENUES $2,294,500.00 $2,331,500.00

APPORTIONMENT OF 2018 PARTICIPANT ASSESSMENTS

<table>
<thead>
<tr>
<th>PARTICIPANTS</th>
<th>PERCENT</th>
<th>AMOUNTS APPORTIONED</th>
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<tr>
<td>Oneonta City</td>
<td>17.861</td>
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<tr>
<td>Burlington</td>
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<td>Cherry Valley</td>
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<td>Decatur</td>
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<td>Edmeston</td>
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<tr>
<td>Town</td>
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<td>Number of Housing Units</td>
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<tr>
<td>-----------------------</td>
<td>------------</td>
<td>-------------------------</td>
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<tr>
<td>Exeter</td>
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<td>Laurens</td>
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<td>Maryland</td>
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<td>Cherry Valley - Village</td>
<td>0.180</td>
<td>3,306.66</td>
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RESOLUTION NO. 272-20170906

RESOLUTION – TRANSFERRING FUNDS IN VARIOUS DEPARTMENTS (2017)

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, it appears that it will require funds to complete the year 2017 in certain items of the Otsego County Budget; and

WHEREAS, there are unexpended balances in other items of the 2017 budget; now, therefore, be it

RESOLVED, that the following transfers be and the same are hereby authorized, and the 2017 budget be and is hereby amended accordingly, pursuant to Section 363 of the County Law:

<table>
<thead>
<tr>
<th>2017 Budget Transfers</th>
<th></th>
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<tbody>
<tr>
<td>A- GENERAL FUND</td>
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2017 Budget Modifications

D - HIGHWAY FUND

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<tr>
<th>Increase:</th>
<th>Highway Trans. From General</th>
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<th>232,615.00</th>
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<tr>
<td>Increase:</td>
<td>Highway Embankment Slides</td>
<td>5112-2115-</td>
<td>232,615.00</td>
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Board Chair Clark offered the following late resolution to be acted upon in accordance to the Rules of Order and numbered Resolution No. 273.

RESOLUTION NO. 273-20170906

RESOLUTION – APPOINTING MEMBERS TO COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY

CHAIR OF THE BOARD OF REPRESENTATIVES

WHEREAS, the County of Otsego Industrial Development Agency currently has vacancies on its Board; now, therefore, be it

RESOLVED, that the Otsego County Board of Representatives hereby appoints the following members to the County of Otsego Industrial Development Agency, effective immediately:

Patricia Kennedy
349 Upper Dutch Hill Road
Oneonta, NY 13820
(Replacing Hugh Henderson)

Tom Armao
117 Crestview Lane
West Oneonta, NY 13861
(Replacing Robert Hanft)


LOCAL LAW NO. D OF 2017
COUNTY OF OTSEGO, NEW YORK

A LOCAL LAW CREATING AN EXCEPTION TO THE RESIDENCY REQUIREMENT FOR DIRECTOR OF PROBATION II FOR OTSEGO COUNTY

BE IT ENACTED by the Board of Representatives of the County of Otsego as follows:

Section 1. Intent

It is the purpose of this local law to confirm the commitment of Otsego County to hire residents who have the necessary qualifications and skills to meet the requirements of the position of Director of Probation II for Otsego County as required by Public Officers Law section 3. However, staffing and recruitment of qualified applicants for this position have proven difficult historically, given the particular skills and experience required. This local law permits the recruitment and appointment of non-residents of the County from counties contiguous to Otsego County to the position of Director of Probation II in the event of an inability to recruit a qualified candidate from within Otsego County.

Section 2. Authority

The Board of Representatives is authorized to recruit applicants for the position of Director of Probation II who reside within the County of Otsego and reside within contiguous counties. The Board of Representatives is authorized to appoint a Director of Probation II who is a resident of Otsego County or a resident of a contiguous county.

Section 3. Effective Date
This local law shall take effect immediately upon filing with the Secretary of State.

Seconded, Koutnik. Local Law laid over under the rules for a Public Hearing on Wednesday, October 4th, 2017 at 9:45 a.m.

Under unfinished business Representative Bliss stated that he is working on moving forward with a list of potential candidates for the ethics board.

All the general business of the Board having been transacted, the Board Chair declared the meeting adjourned until Wednesday, October 4, 2017 at 10:00 a.m.