REGULAR SESSION
FIRST DAY

Wednesday, January 3, 2018

The Otsego County Board of Representatives met for its organizational meeting on Wednesday, January 3, 2018, at the Representatives' Chambers, Otsego County Office Building in the Village of Cooperstown, New York.

The Clerk of the Board, Carol D. McGovern, called the meeting to order.

The roll was called and the following Representatives were found to be present:

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<th>DISTRICT</th>
<th>NAME</th>
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<tr>
<td>No. 2</td>
<td>Michele Farwell</td>
<td>643 Co. Hwy. 8, Morris, NY 13808</td>
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<td>No. 3</td>
<td>Kathleen Clark</td>
<td>121 Circle Drive, Otego, NY 13825</td>
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<td>No. 4</td>
<td>Andrew D. Stammel</td>
<td>17 Spencer Drive, Oneonta, NY 13820</td>
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<td>No. 5</td>
<td>Margaret M. Kennedy</td>
<td>157 Pleasant Valley Road, Mount Vision, NY 13810</td>
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<td>No. 6</td>
<td>Peter Oberacker</td>
<td>292 Smokey Ave., Schenevus, NY 12155</td>
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<td>No. 7</td>
<td>David T. Bliss</td>
<td>2209 County Highway 33, Cooperstown, NY 13326</td>
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<td>No. 8</td>
<td>Andrew R. Marietta</td>
<td>6400 State Highway 28, Fly Creek, NY 13337</td>
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<tr>
<td>No. 9</td>
<td>Keith O. McCarty</td>
<td>5503 US Hwy. 20, East Springfield, NY 13333</td>
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Clerk of the Board Carol McGovern asked for nominations for Temporary Chair. Representative Oberacker nominated Representative Kennedy for Temporary Chair. Representative Stammel seconded the nomination. Oral vote. Total: 6,228; Ayes: 5,789; Absent: 439- Frazier. Vote carried. The Clerk of the Board declared Representative Kennedy the Temporary Chair. Representative Kennedy immediately assumed the duties of the office.

Temporary Chair Kennedy asked for nominations for permanent Chair. Representative Oberacker nominated Representative Bliss for permanent Chair. Representative Koutnik seconded the nomination. Roll call vote. Total: 6,228; Ayes: 4,373- Farwell, Stammel, Kennedy, Oberacker, Bliss, Marietta, Koutnik, Martini, Lapin, Shannon; Noes: 554- Clark; Abstained: 862- McCarty, Wilber; Absent: 439- Frazier. Vote carried. Temporary Chair Kennedy declared Representative Bliss the Chair of the Board for 2018. Representative Bliss immediately assumed the position of Chair.

Board Chair Bliss asked for nominations for Vice Chairman. Representative Stammel nominated Representative Koutnik for Vice Chairman. Representatives Oberacker and Marietta seconded the nomination. Roll call vote. Total: 6,228; Ayes: 5,789; Absent: 439- Frazier. Vote carried. Board Chair Bliss declared Representative Koutnik the Vice Chairman for 2018.

Under Privilege of the Floor, Richard Sternberg, Cooperstown, NY, stated that he requested a copy of the Rules of Order and was asked to complete a FOIL request. Mr. Sternberg stated that completing a FOIL request is strange and inappropriate and stated that the laws of Otsego County should be readily available, be online, and be at no cost.
Maria Ajello, Otsego County employee, stated that she continues to fight to get her home back, has asked 4 times for an ethical review of the sale of her property, and stated that she needs answers. Mrs. Ajello stated that she has asked for Ethics training for staff so they can understand the Ethics policy and asked that the board be ethical and compassionate.

Denise Oliver, Child Advocacy Center Coordinator, asked that the Board support Resolution No. 43 which will increase her salary and distributed letters of support from John Muehl, District Attorney and Dan Crowell, past Treasurer.

Russell Ahrens, 180 County Highway 26 Cooperstown, NY stated he is here to support Maria Ajello, the County had no business selling her property to a County Employee, asked that the Board take back what they did, return the money to the bidder, and return Maria’s home to her.

Stacie Haynes, Director of the Susquehanna Animal Shelter, gave appreciation to the Board for all the time they put in. Ms. Haynes noted that 529 animals were served in 2017, 80 cats are on the waiting list, and 77 cats are taken care of daily, and asked that the Board pay attention to animal issues when budget season comes back around.

Under Special Presentations, Tim Johnson, CEO of Otsego Electric Cooperative discussed the following including but not limited to: who they are, challenges including aging population, poverty, loss of farms and businesses, weather, the advantages of broadband, the NY Broadband Program, OEConnect, total project costs, pricing, speed of the broadband, and what is next for Otsego County Broadband including the possibility of developing a network to the rest of Otsego County.

Daniel Murphy, Solid Waste and Planning Intern from SUNY Oneonta, gave a presentation on the updated Local Solid Waste Management Plan and discussed the following including but not limited to: the plan is required by the NYS DEC to be updated, it evaluates the current solid waste management system, it will be good for 10 years (2018-2027), it will establish waste disposal and recycling projections, the main goal is to reduce the amount of waste produced, there are 7 chapters to the plan, what’s left to do: public comment period is a minimum of 45 days, one public meeting must be held, summary of public comment period, SEQR review, final NYS DEC approval, and then the adoption process can begin.

The minutes of December 6, 2017 and December 14, 2017 were approved.

The following communications were read and ordered filed:

Summons and Complaint, Gloria Zabala vs. Scott Terry, Otsego County
Social Services, and Otsego County, regarding a vehicle claim with personal injury to include continuous pain, demands judgment in an amount which exceeds the jurisdictional limits of the lower courts of NYS and costs and disbursements of this action.

The reports of the Standing Committees were given and ordered filed.

The reports of the Special Committees were given and ordered filed.

Representative McCarty gave a report on the Jury committee.
Representative Kennedy gave a report on the Soil and Water District committee.

Board Chair declared a break.

Representative Shannon requested an executive session under rule 47 1F to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Seconded, McCarty. Total: 6,228; Ayes: 5,789; Absent: 439- Frazier. Motion carried.

The Board reconvened.

Representative Koutnik moved to come out of executive session. Seconded, Wilber. Total: 6,228; Ayes: 5,789; Absent: 439- Frazier. Motion carried.

Representative Wilber moved to dispense with the reading of all resolutions. Seconded, Martini. Total: 6,228; Ayes: 5,789; Absent: 439-Frazier. Motion carried.

Board Chair Bliss asked if any representative wished to remove a resolution(s) from the consent agenda so it can be acted upon separately.

The Clerk of the Board stated that Resolution No. 26 and No. 27 needed to be removed to fix the incorrect committee names listed in the heading of the resolutions, Representative Clark removed Resolution No. 42, and Representative Koutnik removed Resolution No. 51.

Board Chair Bliss called for action on the consent agenda, excluding Resolution Nos. 26, 27, 42, and 51. Representative Koutnik moved to act upon the consent agenda, Resolution Nos. 1-25, 28-41, and 43-50.
RESOLUTION NO. 1-20180103

RESOLUTION - APPOINTING COUNTY AUDITOR AND CLERK OF THE BOARD OF REPRESENTATIVES

FRAZIER, GELBSMAN, MCCARTY, WILBER, STULIGROSS

RESOLVED, that Carol McGovern is hereby appointed County Auditor and Clerk of the Board of Representatives for a two year term, commencing January 1, 2018 through December 31, 2019; and be it further

RESOLVED, that the County Auditor and Clerk of the Board of Representatives shall be entitled to receive from the County reimbursement for all necessary expenses incidental to County business.

RESOLUTION NO. 2-20180103

RESOLUTION - APPOINTING COUNTY ATTORNEY

FRAZIER, GELBSMAN, MCCARTY, WILBER, STULIGROSS

RESOLVED, that pursuant to Section 500 of the County Law, Ellen Leary Coccoma, an Attorney-at-Law, is appointed County Attorney of the County of Otsego for a two year term, commencing January 1, 2018 through December 31, 2019; and be it further

RESOLVED, that the County Attorney shall be entitled to receive from the County reimbursement for all necessary expenses incidental to the transaction of County business.

RESOLUTION NO. 3-20180103

RESOLUTION - APPOINTING RISK MANAGER

FRAZIER, GELBSMAN, MCCARTY, WILBER, STULIGROSS

RESOLVED, that Ellen Leary Coccoma is hereby appointed part-time Risk Manager for the County of Otsego, commencing January 1, 2018 through
December 31, 2019 and is to serve at the discretion of the Board; and be it further

RESOLVED, that the funding for this position is included in the 2018 Unallocated Insurance Budget (1910-A) at line 1000 Personal Service.

RESOLUTION NO. 4-20180103

RESOLUTION - APPOINTING DEMOCRATIC COMMISSIONER OF ELECTIONS

KENNEDY, GELBSMAN, OBERACKER, STAMMEL, STULIGROSS

RESOLVED, that pursuant to Section 30 of the Election Law, Michael Henrici, 102 The Phoenix Rd, Cooperstown, NY, be and hereby is appointed Democratic Election Commissioner of Otsego County, for a term of two years, commencing January 1, 2018 through December 31, 2019, at an annual salary not to exceed $47,336.00; and be it further

RESOLVED, that the funding for this position is included in the 2018 Elections Budget (1450-A) at line 1000 Personal Service.

RESOLUTION NO. 5-20180103

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE AN AGREEMENT WITH CORNELL COOPERATIVE EXTENSION SCHOHARIE & OTSEGO COUNTIES

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, the County of Otsego has allocated in its budget for the fiscal year 2018 the expenditure of $160,000 for the support and maintenance of the work of the Cornell Cooperative Extension Schoharie & Otsego Counties, and for the conduct of the extended educational programs of the New York State College of Agriculture and Life Sciences, the College of Human Ecology, and other units at Cornell University; and

WHEREAS, it is appropriate that a contract with Cornell Cooperative
Extension Schoharie & Otsego Counties be authorized to assure proper application of this expenditure; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to contract with the Cornell Cooperative Extension Schoharie & Otsego Counties for the purpose of providing funds, not to exceed $160,000, to the Cornell Cooperative Extension Schoharie & Otsego Counties to pay towards the support and maintenance of the work of the Cooperative Extension and for the conduct of the extended educational programs of the New York State College of Agriculture and Life Sciences, the College of Human Ecology, and other units at Cornell University, for the contract term January 1, 2018 to December 31, 2018; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2018 Extension Association Budget (8751-A) at line 4680 Annual Support Agreement.

RESOLUTION NO. 6-20180103

RESOLUTION - APPROVING EXECUTION OF CONTRACT FOR THE PROVISION OF ALCOHOLISM SERVICES IN OTSEGO COUNTY

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, funds are available through the New York State Office of Alcoholism and Substance Abuse Services to Otsego County for purposes of providing educational services, information and referral services for residents of Otsego County suffering from the diseases of alcoholism and other addictions; and

WHEREAS, in addition, Task Force on Integrated Projects (TFIP) 100% funds are available under the auspices of the New York State Office of Alcoholism and Substance Abuse Services; these TFIP funds will be administered under the Division of Alcoholism and Alcohol Abuse (DAAA); and

WHEREAS, the amount of the funding for the Information and Referral Services and the Task Force on Integrated Projects totals $417,811.00; and
WHEREAS, the Leatherstocking Education on Alcoholism/Addictions Foundation, Inc. (LEAF, Inc.) has expressed a willingness and desire to continue to act as an agency to the County for purposes of providing these alcoholism and other addictions educational services; and

WHEREAS, it appears to be in the best interests of the residents of the County of Otsego to provide these services; now, therefore, be it

RESOLVED, that upon receipt of the $417,811.00 in funds from the State of New York as above set forth, the Chair of the Board of Representatives and the Director of the Community Services are authorized to execute an alcoholism/addictions services contract, on behalf of the County of Otsego, with LEAF for the contract period January 1, 2018 through December 31, 2018; and be it further

RESOLVED, that said contract shall contain such terms and provisions as are in the best interests of the County of Otsego and are compliant with all federal, state and local statutes, rules and regulations which would enable LEAF to continue to utilize designated funds to operate a program of alcoholism/addictions informational and educational services in the County of Otsego; and be it further

RESOLVED, that upon the expiration of the term of the aforementioned contract, a subsequent resolution must be adopted by this Board to authorize the extension of additional terms of said contract; and be it further

RESOLVED, that the funds for this contract are included in the 2018 Contr. Chem. Dependency Program Budget (4323-A) at line 4698 LEAF and consist of 100% reimbursement by state funds.

RESOLUTION NO. 7-20180103

RESOLUTION - AUTHORIZING CHAIR TO EXECUTE CONTRACT WITH BASSETT MEDICAL CENTER, FOR ADDICTION MEDICINE SERVICES AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, there is a need for the services of Addiction Medicine at the Otsego County Community Services Clinics; and
WHEREAS, Bassett Medical Center, has expressed a willingness to provide such services; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute a contract with Bassett Medical Center, 1 Atwell Road, Cooperstown, New York 13775, for the services of Addiction Medicine at the Otsego County Community Services Clinics, for the period January 1, 2018 through December 31, 2018, for up to 200 hours of such services at $350.00 per hour, at a cost not to exceed $70,000.00 for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 Alcoholism Budget (4250-A) at line 4880 Consultants and consist of 100% reimbursement from fees, state and federal funds.

RESOLUTION NO. 8-20180103

RESOLUTION - AUTHORIZING CHAIR TO EXECUTE CONTRACT FOR RECOVERY SUPPORT SERVICES FOR THE CHEMICAL DEPENDENCIES CLINIC

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, there is a need for recovery support services at the Otsego County Chemical Dependencies Clinic; and

WHEREAS, Friends of Recovery of Delaware and Otsego (FOR-DO), 22 Elm Street, Oneonta, New York 13820 has agreed to provide such services as set forth below; now, therefore, be it

RESOLVED, that contingent upon Otsego County’s receipt of funding from New York State Office of Addiction and Substance Abuse Services (OASAS), the Chair of this Board be and hereby is authorized to execute a contract with FOR-DO for recovery support services for the Chemical Dependencies Clinic, commencing January 1, 2018 through December 31, 2018, not to exceed $471,600.00 for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and
provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 Turning Point Budget (4327-A) at line 4800 and consist of 100% reimbursement from state funds.

RESOLUTION NO. 9-20180103

RESOLUTION - AUTHORIZING CHAIR TO EXECUTE CONTRACT WITH KATE BOLGER, NPP, APRN, FOR PSYCHIATRIC NURSE PRACTITIONER SERVICES AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, there is a need for the services of a Psychiatric Nurse Practitioner at the Otsego County Community Services Clinics; and

WHEREAS, Kate Bolger, NPP, APRN, has expressed a willingness to provide such services; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute a contract with Kate Bolger, NPP, APRN, 2410 Walley Road, Franklin, New York 13775, for the services of a Psychiatric Nurse Practitioner at the Otsego County Community Services Clinics, for the period January 1, 2018 through December 31, 2018, for up to 624 hours of such services at $90.00 per hour, at a cost not to exceed $56,160.00 for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 Mental Health Budget (4310-A) at line 4880 Mental Health Consultant and in the 2018 Alcoholism Budget (4250-A) at line 4880 Consultants and consist of 100% reimbursement from fees, state and federal funds.

RESOLUTION NO. 10-20180103

RESOLUTION - AUTHORIZING CHAIR TO EXECUTE CONTRACT WITH PSYCHIATRIC CONSULTANT FOR
SERVICES AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, there is a need for the services of a Psychiatric Consultant at the Otsego County Community Services Clinic; and

WHEREAS, Samuel Press, M.D. has expressed a willingness to provide his services approximately every other week to said clinic to work with children; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute a contract with Samuel Press, M.D., 303 Kinderhook Lane, Nassau, New York 12133, for the aforesaid services, commencing January 1, 2018 through December 31, 2018, at the rate of $160.00 per hour, not to exceed 600 hours per month, at a cost not to exceed $96,000.00 for the term of the contract; and be it further

RESOLVED, that the services provided by Dr. Press are to be arranged by the Clinic Director; and be it further

RESOLVED, that Dr. Press agrees to maintain malpractice/professional liability insurance during the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 Mental Health Budget (4310-A) at line 4880 Mental Health Consultant and from the 2018 Alcoholism Budget (4250-A) at line 4880 Consultants and consist of 100% reimbursement from fees, state and federal funds.

RESOLUTION NO. 11-20180103

RESOLUTION – AUTHORIZING CHAIR TO EXECUTE CONTRACT WITH JEAN M. VAN KINGSLEY, FNP-BS, FOR PSYCHIATRIC NURSE PRACTITIONER SERVICES FOR OTSEGO COUNTY COMMUNITY SERVICES

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON
WHEREAS, there is a need for psychiatric nurse practitioner services at the Otsego County Community Services Clinic; and

WHEREAS, Jean M. Van Kingsley, FNP-BS, has expressed a willingness to provide such services; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute a contract with Jean M. Van Kingsley, FNP-BS, 17 Overlook Drive, Sidney, New York 13838, for psychiatric nurse practitioner services for the Otsego County Community Services Clinic, for the period of January 1, 2018 through December 31, 2018, at the rate of $80.00 per hour, for up to 500 hours, not to exceed $40,000.00 for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 Mental Health Budget (4310-A) at line 4880 Mental Health Consultant and consist of 100% reimbursement from fees, state and federal aid/reimbursement.

RESOLUTION NO. 12-20180103

RESOLUTION - AUTHORIZING CHAIR TO EXECUTE CONTRACT WITH THE NEIGHBORHOOD CENTER, INC. FOR PSYCHIATRIC CRISIS SERVICES AT THE COMMUNITY SERVICES CLINIC

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, there is a need for psychiatric crisis services at the Otsego County Community Services Clinic; and

WHEREAS, The Neighborhood Center, Inc., through a Mobile Crisis Assessment Team serving Otsego, Chenango, Delaware and Schoharie Counties, has expressed a willingness to provide services from January 1, 2018 through December 31, 2018; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute a contract with The Neighborhood Center, Inc., through a Mobile Crisis Assessment Team serving Otsego, Chenango, Delaware and Schoharie
Counties, for the aforesaid services, commencing January 1, 2018 through December 31, 2018, at a rate not to exceed $618,404.00 for the term of the contract; and be it further

RESOLVED, that the services provided by The Neighborhood Center, Inc. are to be arranged by the Clinic Director; and be it further

RESOLVED, that The Neighborhood Center, Inc. agrees to maintain malpractice/professional liability insurance during the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 Mental Health Budget (4325-A) at line 4810 Crisis Services and consist of 100% reimbursement from state aid funding.

RESOLUTION NO. 13-20180103

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH THE OTSEGO COUNTY CHAPTER OF NYS ARC, INC. FOR SHELTERED EMPLOYMENT

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, the Otsego County Chapter of NYS ARC, Inc. provides sheltered employment to the developmentally disabled population of Otsego County; and

WHEREAS, the Otsego County Board of Representatives agrees that there is a need for these services and wishes to support them via pass-through state aid funds and a local government contribution; now, therefore, be it

RESOLVED, that the Chair of the Board of Representatives be and hereby is authorized to enter into a contract with the Otsego County Chapter of NYS ARC, Inc. for the above services, for the period January 1, 2018 through December 31, 2018, with total financial support for these services at $191,304.00, consisting of the following:
Office of People with Developmental Disabilities: $157,554.00
County Contribution: $33,750.00
TOTAL: $191,304.00

and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the above contract is authorized in the 2018 Association for Retarded Citizens Budget (4330-A) at line 4695 ARC.

RESOLUTION NO. 14-20180103

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH REHABILITATION SUPPORT SERVICES, INC.

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, the New York State Office of Mental Health has provided state aid to the Otsego County Community Services Board in the amount of $1,755,918.00 to provide care coordination, psychosocial rehabilitation, regional warm-line services, adolescent crisis/respite bed at Elmwood, In-Home Community Stabilization Services, Adult crisis/respite housing, flexible recipient services funds, and peer specialists; and

WHEREAS, the County, through the Otsego County Community Services Board, desires to contract with Rehabilitation Support Services, Inc. to effectuate these programs and services for the period of January 1, 2018 to December 31, 2018; now, therefore, be it

RESOLVED, that the Chair of this Board of Representatives and the Director of Community Services are authorized to execute a contract for the year 2018 with Rehabilitation Support Services, Inc. of Albany, New York, to provide care coordination, psychosocial rehabilitation, regional warm-line services, adolescent crisis/respite bed at Elmwood, In-Home Community Stabilization Services, Adult crisis/respite housing, flexible recipient services funds, and peer specialists, utilizing 100% state funding of $1,755,918.00; and be it further

RESOLVED, that said contract shall contain such other terms and
provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 Contract – Mental Health – CSS Budget (4324-A) at line 4692 RSS in the amount of $913,922.00 and (4324-A) at line 4810 RSS-Investment in the amount $841,996.00 and consist of 100% reimbursement from state aid funding.

RESOLUTION NO. 15-20180103

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH THE MENTAL HEALTH ASSOCIATION IN ULSTER COUNTY, INC.

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, the State of New York has provided a grant in the amount of $147,400.00 through the Community Reinvestment Act, for services of a Psychiatric Nurse Practitioner or other qualified medical provider, to operate Adolescent Outreach and Intensive Prevention Services; and

WHEREAS, the County, through the Otsego County Community Services Board, desires to contract with the Mental Health Association in Ulster County, Inc., 221 Tuytenbridge Road, Lake Katrine, New York 12449, to effectuate these services for the year 2018; the same to be without cost to the County other than this state grant; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to execute a contract for the period of January 1, 2018 to December 31, 2018, with the Mental Health Association in Ulster County, Inc. for the services of a Psychiatric Nurse Practitioner or other qualified medical provider, to operate Adolescent Outreach and Intensive Preventive Services for children and adolescents aged 5-21 years, utilizing 100% Community Reinvestment Act funding in the amount not to exceed $147,400.00, contingent upon the availability of on-going state funding; and be it further

RESOLVED, that said contract shall contain such other terms and obligations as shall be in the best interest of the County of Otsego; and be it further
RESOLVED, that funding for this contract is included in the 2018 Harbour Program – Reinvestment Budget (4326-A) at line 4693 MHA and is 100% reimbursable through New York State Community Reinvestment Act Funding.

RESOLUTION NO. 16-20180103

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH THE FAMILY RESOURCE NETWORK, INC. FOR FAMILY SUPPORT SERVICES

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, funding through the New York State Community Reinvestment Act in the amount of $99,745.00 is available for providing family support services for the County of Otsego to include Coordinated Children Services (CCSI), Teen Scene, family support, flex funds and System Care Coordination; specifically, providing service coordination to parents and families with mental health needs, who are struggling with access to services and supports due to their children’s cross system needs, with the support and skills necessary to promote positive outcomes for their children, aged birth through 21 years; and

WHEREAS, the County, through the Otsego County Community Services Board, desires to contract with The Family Resource Network, Inc., to effectuate these services from January 1, 2018 through December 31, 2018, utilizing this state grant totaling $99,745.00; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute a contract with The Family Resource Network, Inc. to provide family support services for the County of Otsego to include Coordinated Children Services (CCSI), Teen Scene, family support, flex funds and System Care Coordination for the period of January 1, 2018 through December 31, 2018, utilizing this state grant totaling $99,745.00; and be it further

RESOLVED, that said contract shall contain such other terms and obligations as shall be in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2018 Coordinated Childrens Initiative Budget (4329-A) at line 4694 Family Resource Network with 100% reimbursement from State Aid funding.
RESOLUTION NO. 17-20180103

RESOLUTION – AMENDING RESOLUTION NO. 138-20170405 - AUTHORIZING CHAIR TO AMEND CONTRACT WITH PSYCHIATRIC CONSULTANT FOR SERVICES AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, Resolution No. 138-20170405 authorized the Chair of the Board to extend a contract with Samuel Press, M.D., 303 Kinderhook Lane, Nassau, New York 12133, for services, commencing April 1, 2017 to December 31, 2017, at the rate of $160.00 per hour, not to exceed 500 hours, at a cost not to exceed $80,000.00 for the term of the contract; and

WHEREAS, the County wishes to increase the hours contracted for the period of April 1, 2017 through December 31, 2017 for a total of 564 hours at $160.00 per hour, for an additional amount not to exceed $10,240.00 with a total amount of $90,240.00; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to amend the contract with Samuel Press, M.D., 303 Kinderhook Lane, Nassau, New York 12133, for services, from April 1, 2017 through December 31, 2017, at the rate of $160.00 per hour, for a total amount of 564 hours per contract term, at a cost not to exceed $90,240.00 for the term of the contract; and be it further

RESOLVED, that the services provided by Dr. Press are to be arranged by the Clinic Director; and be it further

RESOLVED, that Dr. Press agrees to maintain malpractice/professional liability insurance during the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2017 Mental Health Budget (4310-A) at line 4880 Mental Health Consultant and consist of 100% reimbursement from fees, state and federal funds.

RESOLUTION NO. 18-20180103
RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO AN AGREEMENT WITH RESOURCE CENTER FOR INDEPENDENT LIVING FOR THE PROVISION OF VETERANS DIRECTED HOME AND COMMUNITY BASED SERVICES THROUGH THE OFFICE FOR THE AGING

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, the Veterans Administration has identified a need for Veterans Directed Home and Community Based Services in Otsego County; and

WHEREAS, Resolution 77-20110209 and 285-20161005 authorized the Chair of the Board to enter into a Provider Agreement with the Veteran’s Administration to provide such services through the Office for the Aging; and

WHEREAS, said services require a Financial Management Services (FMS) to act as employer of record for Veteran Directed Workers, and Resource Center for Independent Living of 409 Columbia Street, PO Box 210, Utica NY 13503 is willing and able to provide this service; and

WHEREAS, all services are determined appropriate through the completion of an assessment, care plan and an individual budget approved by the Veterans Administration; and

WHEREAS, such reimbursement shall be approximately $66,000.00 per year for 3 years; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute an agreement with Resource Center for Independent Living to provide such services at an amount not to exceed $66,000.00 per year for 3 years commencing on January 1, 2018 through December 31, 2020; and be it further

RESOLVED, that these funds are included in the 2018 Office for the Aging Budget (and will be included in the 2019 Office for the Aging Budget) (6772-A) at line 4989 Veteran Directed Home and Community and are 100% federally reimbursed by the Veteran’s Administration.
RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO EXECUTE RENEWAL CONTRACTS WITH U.S. CARE SYSTEMS, INC., ROBYNWOOD HOME FOR ADULTS, V.N.A. OF ALBANY, AT HOME CARE PARTNERS, INC. AND RESOURCE CENTER FOR INDEPENDENT LIVING TO PROVIDE CAREGIVER RESPITE TO CAREGIVERS OF ELDERLY RESIDENTS OF OTSEGO COUNTY UTILIZING TITLE III-E AND ALZHEIMER’S CAREGIVER RESPITE INITIATIVE FUNDING

BLISS, STAMMEL, MARIETTA, KOUTNIK, CARSON

WHEREAS, funding is available to pay for respite services under Title III-E National Family Caregiver Act, and the Alzheimer’s Association Caregiver Respite Initiative Grant; and

WHEREAS, Level I or Level II in-home services provided by Personal Care Aides qualifies as said respite; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute renewal agreements with U.S. Care Systems, Inc., Robynwood Home For Adults, V.N.A. of Albany, At Home Care, and Resource Center for Independent Living to continue to provide non-medical, caregiver respite and in-home supportive services for elderly residents of Otsego County for the period of January 1, 2018 through December 31, 2019, with a total amount shared between all providers on a performance basis not to exceed $30,125.00 per year for a total of $60,250.00 at the approved Medicaid or locally negotiated rates as required to assure adequate service levels; and be it further

RESOLVED, said contracts shall contain such other terms and provisions as are in the best interest of the County of Otsego; and be it further

RESOLVED, funding for these contracts is included in the 2018 Office for the Aging Budget with $17,412.00 from (6772-A) at line 4770 In-Home Services with 75% Federal funding and 25% local funds and $12,713.00 from (6772-A) at line 4988 Caregiver Respite with 100% reimbursement from the Alzheimer’s Association Caregiver Respite Grant.

RESOLUTION NO. 20-20180103

RESOLUTION – AUTHORIZING OTSEGO COUNTY COMMISSIONER OF SOCIAL SERVICES TO RENEW CONTRACT WITH OPPORTUNITIES FOR OTSEGO, INC. (OFO) TO PROVIDE EMERGENCY HOUSING AT THE OFO HOMELESS SHELTER
WHEREAS, the Department is required by regulation to provide emergency housing to homeless individuals and families; and

WHEREAS, the County desires to meet this requirement in the most cost effective manner while at the same time providing some case management services; and

WHEREAS, Opportunities for Otsego, Inc. has established a bed rate of $75.00 per day per person which includes case management services; now, therefore, be it

RESOLVED, that the Otsego County Commissioner of the Department of Social Services, on behalf of the County of Otsego, is hereby authorized to renew a contact with Opportunities for Otsego, Inc. for the term January 1, 2018 through December 31, 2018; and said contract shall include the following:

1. The bed rate will be $75.00 per day per person eligible for Temporary Assistance program funding.

and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interest on the County of Otsego; and be it further

RESOLVED, that the funding for the contract is included in the 2018 Social Services Budget at lines (6109-A) at line 4734 Family Assistance (consisting 100% Federal funds) and (6140-A) at line 4738 Safety Net Funds (consisting of 29% State and 71% Local); depending upon classification of the client.

RESOLUTION NO. 21-20180103

RESOLUTION – AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO CONTRACT WITH OPPORTUNITIES FOR OTSEGO TO PROVIDE NON-RESIDENTIAL DOMESTIC VIOLENCE SERVICES TO TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF) ELIGIBLES

KOUTNIK, BLISS, KENNEDY, CARSON, OBERACKER
WHEREAS, the County has been awarded $25,000 in TANF SERVICES funds to support non-residential domestic violence services to Temporary Assistance to Needy Families (TANF) eligibles; and

WHEREAS, the County desires to contract with Opportunities for Otsego for the provision of services; now, therefore, be it

RESOLVED, that the Commissioner of the Department of Social Services, on behalf of the County of Otsego, is hereby authorized to contract with Opportunities for Otsego for the term April 1, 2017 to March 31, 2018; and that the contracts shall include the following terms:

1. In no event shall the Department of Social Services' liability exceed the amount of $25,000.
2. The contract shall contain such other and further conditions as are in the best interest of the county of Otsego.

And be it further

RESOLVED, that the funding for this contract is included in the 2017 Social Services Administration Budget (6010-A) at line 4900 Contracts and consists of 100% Federal funds.

RESOLUTION NO. 22-20180103

RESOLUTION – AUTHORIZING COMMISSIONER OF SOCIAL SERVICES TO RENEW CONTRACT WITH COMMUNITY MATERNITY SERVICES FOR PARENTING EDUCATION TO ELIGIBLE CLIENTS

KOUTNIK, BLISS, KENNEDY, CARSON, OBERACKER

WHEREAS, the County desires to utilize existing programming to obtain parenting education services for eligible families; and

WHEREAS, Community Maternity Services has expressed a willingness to provide intensive in-home parent education services for eligible clients; now therefore be it

RESOLVED, that the Commissioner of the Otsego County Department of
Social Services is hereby authorized to contract with Community Maternity Services to provide parent education services to eligible clients for the period of January 1, 2018 through December 31, 2018; and that said contract shall include the following terms:

1. In no event shall the Department of Social Services' liability exceed $62,800 for the term of this agreement;
2. The contract shall contain such other and further conditions as are in the best interest of the County of Otsego

and be it further

RESOLVED, that the funding for this contract is included in the 2018 Social Services Budget line (6010-A) at line 4900 Contracts and line (6070-A) at line 4731 Purchase of Services and consists of either 100% Federal funds or 54% Federal and 46% local funds as determined by eligibility.

RESOLUTION NO. 23-20180103

RESOLUTION - AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO RENEW CONTRACT WITH CATHOLIC CHARITIES OF DELAWARE AND OTSEGO COUNTIES FOR ONE CASE MANAGER TO SERVICE THE ADULT DRUG COURT

KOUTNIK, BLISS, KENNEDY, CARSON, OBERACKER

WHEREAS, the County has been awarded Flexible Funding for Family Services in the overall sum of $2,411,179 for 2017 - 2018; and

WHEREAS, the New York State Office of Temporary and Disability Assistance has approved the County's plan for the use of these funds; and

WHEREAS, there is a need to support the County Adult Drug Court by providing funding for one case manager to work with Drug Court participants to avoid an interruption of services; and

WHEREAS, Catholic Charities of Otsego and Delaware Counties can provide the case management services needed; now therefore be it

RESOLVED, that the Commissioner of Social Services is authorized to contract with Catholic Charities of Delaware and Otsego Counties for the
services of one case manager for the Adult Drug Court for the period January 1, 2018 through December 31, 2018 and that the cost of the agreement will not exceed $55,017; and be it further

RESOLVED, that the contract shall contain such other terms and conditions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 Social Services Budget (6010-A) at line 4900 Contracts and consists of 100% Federal funds.

RESOLUTION NO. 24-20180103

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE AN AGREEMENT WITH OTSEGO COUNTY SOIL AND WATER CONSERVATION DISTRICT

MCCARTY, KENNEDY, POWERS, KOUTNIK, MARIETTA

WHEREAS, pursuant to Resolution No. 8 of 1944, the Otsego County Board of Supervisors created a Soil and Water Conservation District in the County of Otsego to meet the needs of the agricultural community, landowners and the environment; and

WHEREAS, the County of Otsego has allocated funds in its budget for the fiscal year 2018 for the support and maintenance of the conservation work of the Otsego County Soil and Water Conservation District; and

WHEREAS, it is appropriate that a contract with the Otsego County Soil and Water Conservation District be authorized to assure proper application of this expenditure; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to contract with the Otsego County Soil and Water Conservation District for the purpose of providing funds, not to exceed $111,000, to pay towards the support and maintenance of the conservation work of the Soil and Water Conservation District, for the contract term January 1, 2018 to December 31, 2018; and be it further
RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2018 Soil and Water Conservation Budget (8730-A) at line 4680 Annual Support Agreement.

RESOLUTION NO. 25-20180103

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO RENEW CONTRACT WITH ALLEN TUNNELL CORPORATION FOR TECHNICAL SUPPORT OF THE CENTRALIZED TAX DATABASE AND SOFTWARE

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, it is in the best interests of the County to have a Centralized Tax Database available, containing information describing the physical attributes of all parcels in the County, as well as the tax status and payment history; and

WHEREAS, this information will allow for the printing of tax bills, collection of current taxes and management of delinquent taxes; and

WHEREAS, the Allen Tunnell Corporation has implemented the existing tax database and software; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to renew the contract with Allen Tunnell Corporation, 222 Water Street, Suite 311, Binghamton, New York 13901, for the period of January 1, 2018 to December 31, 2018, at a cost not to exceed $36,000 for the maintenance, technical support and upgrades of existing software; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 County Treasurer Budget (1325-A) at line 4900 Contracts.

RESOLUTION NO. 28-20180103
RESOLUTION – CREATING A POSITION IN THE BUILDING SERVICES DEPARTMENT (OFFICE SPECIALIST #1)

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

RESOLVED, that the following position is created in the Building Services Department, effective January 3, 2018:

Office Specialist (#1), Grade 10W, $30,025 - $35,410 ($1,077)

and be it further

RESOLVED, the funding for this position is included in the 2018 Building Services Budget (1625-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 29-20180103

RESOLUTION – ABOLISHING A CERTAIN POSITION IN THE BUILDING SERVICES DEPARTMENT (KEYBOARD SPECIALIST #2)

OBERACKER, MCCARTY, WILBER, POWERS, BLISS

WHEREAS, a certain position in the Building Services Department is not being utilized and it is necessary to amend the current budget to reflect same so that the funds still available for this position can be used for other purposes; now therefore be it

RESOLVED, that the following position in the Building Services Department be abolished effective January 3, 2018:

Keyboard Specialist (#2), Grade 5H, $24,205 - $28,465 ($852)

and be it further

25
RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 30-20180103

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO ORDER A 2018 CHEVY 3500HD, WT 4X4 CREW CAB VEHICLE AND A 2018 CHEVY 3500 HD WT 4X4 REGULAR CAB VEHICLE FOR THE HIGHWAY DEPARTMENT AND ENTER INTO A PURCHASE AGREEMENT FOR SAME WITH ENTERPRISE FLEET MANAGEMENT, INC.

OBERACKER, MCCARTY, WILBER, POWERS, BLISS

WHEREAS, pursuant to Resolution No. 293-20171004, the County of Otsego awarded the RFP for fleet management to Enterprise Fleet Management, Inc.; and

WHEREAS, the County’s plan is to enter into a purchase agreement for the Highway Department for a 2018 Chevy 3500HD, WT 4x4 Crew Cab 167.7 inch WB SRW with a Knapheide model 696 body vehicle for a purchase price in an amount not to exceed $39,438.14; and

WHEREAS, the County’s plan is to enter into an additional purchase agreement for the Highway Department for a 2018 Chevy 3500 HD WT 4x4 Regular Cab 137.5 inch WB DRW with a Plow and Spreader vehicle for a purchase price in an amount not to exceed $51,430.05; now, therefore be it

RESOLVED, that the Chair of this Board be and is hereby authorized to enter into this purchase agreement with Enterprise Fleet Management, Inc. for this 2018 Chevy 3500HD, WT 4x4 Crew Cab 167.7 inch WB SRW with a Knapheide model 696 body vehicle for a total purchase price of $39,438.14, as well as a 2018 Chevy 3500 HD WT 4x4 Regular Cab 137.5 inch WB DRW with a Plow and Spreader vehicle for a total purchase price of $51,430.05 to be delivered in 2018 with a total cost not to exceed $90,868.19; and be it further

RESOLVED, that maintenance package will be determined by the Highway Department and relevant Committee; and be it further

RESOLVED, that said purchase agreement shall contain such other terms and provisions as are in the best interest of the County; and be it further

RESOLVED, the funds for such vehicle lease will be available in the 2017 Highway Department budget line (5130-DM) at line 2000.
RESOLUTION NO. 31-20180103

RESOLUTION - APPROVING HIGHWAY DEPARTMENT EXPENDITURES FOR MATERIAL, SUPPLIES AND SERVICES UNDER STATE CONTRACT

OBERACKER, MCCARTY, WILBER, POWERS, BLISS

WHEREAS, the Board's approval is required for any expenditure exceeding $20,000 in cost (early payment discounts where applicable), and the Otsego County Highway Department requires certain material, supplies and services exceeding the above amount; now, therefore, be it

RESOLVED, that the Board does approve the following purchases under state contract for the year 2018:

ITEM:
Tires
Bituminous Concrete
Liquid Asphalt
Culverts (Greater 6’)/Drainage Structures
Sign Material (Posts, Blanks, etc.)
Cracksealing Material & Supplies
Guiderail Supplies
Sand/Salt
Liquid De-Icing Chemicals/Melters
Oil
Gasoline
Tack Coat
Road Patch
Services – Type 1, 2, 3, Recycling
Train
Services – In-Place Recycle
Services – In-Place Micro Surfacing
Services - Crack Sealing
Services - Slurry Seal
Services - Surface Treatment (Single/Double/Fiber Mat)
Services – Fog Sealing
Services – Cold Mix Paving
and be it further

RESOLVED, that the funding for these purchases is included in the various 2018 Highway Budgets.

RESOLUTION NO. 32-20180103

RESOLUTION – APPROVING SUPERINTENDENT OF HIGHWAYS TO PURCHASE PLOW TRUCKS

OBERACKER, MCCARTY, WILBER, POWERS, BLISS

WHEREAS, the Otsego County 2018 Adopted Budget was approved by the Otsego County Board of Representatives on December 6, 2017; and

WHEREAS, the Highway Department 2018 budget includes funding for plow trucks, and the Public Works Committee and Administration Committee approved expenditure of an amount not to exceed $600,000 per year for the lease/purchase over 5 years of up to 13 plow trucks; and

WHEREAS, the vendor(s) for this purchase will be selected in consultation with the County's Purchasing Agent and upon the approval of the Public Works Committee; now, therefore, be it

RESOLVED, that the Superintendent of Highways is hereby authorized to enter into lease/purchase agreement(s) for up to 13 plow trucks at a cost not to exceed $600,000 per year for 5 years; and be it further

RESOLVED, that the vendor(s) for this purchase shall be selected after consultation with the Purchasing Agent and approval by the Public Works Committee; and be it further

RESOLVED, that the funding for this expenditure is included in the 2018 Highway Budget 5130.2000 DM.

RESOLUTION NO. 33-20180103

GELBMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, there was duly presented to the Board of Representatives of the County of Otsego at a regular meeting duly held in the Meeting Room of the Board of Representatives in the Otsego County Office Building, Cooperstown, New York on December 6, 2017, a local law for the year 2017 entitled "A Local Law Establishing the Salaries of Director of Real Property Tax Service II, Personnel Officer, Director of Public Health, Commissioner of Social Services Group I, Commissioner of Elections (Rep) for the Year 2018"; and

WHEREAS, a public hearing was duly held on the proposed Local Law in the Meeting Room of the Board of Representatives in the Otsego County Office Building, 197 Main Street, Cooperstown, New York on the 3rd day of January, 2018 at 9:55 a.m., at which time all interested persons were heard; now, therefore, be it

RESOLVED, that a local law of the County of Otsego for the year 2018, as above set forth, be and the same is hereby adopted.

RESOLUTION NO. 34-20180103

RESOLUTION - DESIGNATING OFFICIAL NEWSPAPERS

GELBMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, Section 214 (2) of the County Law provides that the Board of Representatives shall designate annually at least two (2) newspapers published within the County as official newspapers for the publication of local laws, notices and other matters required by law to be published; now, therefore, be it

RESOLVED, that the Daily Star, Oneonta, New York, and the Freeman’s Journal, Cooperstown, New York, be and they are hereby designated as official newspapers of the County of Otsego for the year 2018 for the publication of all local laws, notices and other matters required by law to be published.

RESOLUTION NO. 35-20180103

RESOLUTION – CREATING A POSITION IN THE OFFICE FOR THE AGING DEPARTMENT
(COORDINATOR OF SERVICES FOR THE AGING #3)
RESOLVED, that the following position is created in the Office for the Aging Department, effective January 3, 2018:

Coordinator of Services for the Aging (#3), Grade 14B, $35,815 - $42,380 ($1,313)

and be it further

RESOLVED, the funding for this position is included in the 2018 Office for the Aging Budget (6772-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 36-20180103

RESOLUTION – UNFUNDED A CERTAIN POSITION
IN THE OFFICE FOR THE AGING DEPARTMENT
(SENIOR AGING SERVICES AIDE #4)

BLISS, STAMMEL MARIETTA, KOUTNIK, CARSON

WHEREAS, a certain position in the Office for the Aging Department is not being utilized and it is necessary to amend the current budget to reflect the same so that the funds still available for this position can be used for other purposes; now therefore be it

RESOLVED, that the following position in the Office for the Aging be unfunded:

Senior Aging Services Aide (# 4), Grade 05N $24,205 - $28,465 ($852)

and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 37-20180103
RESOLUTION – UNFUNDING A CERTAIN POSITION
IN THE OFFICE FOR THE AGING DEPARTMENT
(SENIOR AGING SERVICES AIDE #8)

BLISS, STAMMEL MARIETTA, KOUTNIK, CARSON

WHEREAS, a certain position in the Office for the Aging Department is not being utilized and it is necessary to amend the current budget to reflect the same so that the funds still available for this position can be used for other purposes; now therefore be it

RESOLVED, that the following position in the Office for the Aging be unfunded:

PT Senior Aging Services Aide (# 8), Grade 05N $ 13.5754/hr

and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 38-20180103

RESOLUTION – ADOPTING THE OTSEGO COUNTY SOCIAL MEDIA POLICY

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, the Administration Committee of this Board approved and authorized the adoption of the Otsego County Social Media Policy; and

WHEREAS, the Otsego County Social Media Policy will be available for review by any Otsego County employee at the Otsego County Personnel Office and on the County website; now, therefore, be it

RESOLVED, that the Otsego County Board of Representatives hereby approves and adopts the Otsego County Social Media Policy, annexed to this resolution, effective January 3, 2018:

Otsego County Social Media Policy

The County recognizes that traditional communication methods are now
supplemented or replaced by use of various social media technologies. Social media can be an effective venue for communicating with constituents and visitors to Otsego County. Using social media technologies to share news and disseminate information is an effective low-cost way to inform and interact with our community. The County has developed this Policy to provide direction when engaged in using social media as a method of communication.

1. A Department Head’s decision to use social media must be approved by their parent committee within the County Board of Representatives and supported by underlying justification pertaining to the department’s goals and mission, audience, legal risks, technical capabilities and potential benefits. Any official County social media sites which exist at the time of the enactment of this policy must immediately submit this information to their parent committee in order to determine whether approval for the ongoing use of the site will be granted.

2. Department Heads who choose to use social media networks must have a strong understanding of the risks associated with use. Department Heads may engage the Information Technologies Department for guidance in assessing the risks of utilizing a specific social media site in comparison with the business opportunities expected. The County Attorney’s office may also be consulted regarding anything related to social media use.

3. Department Heads are responsible for designating which employee will be the "site administrator" (managerial and confidential employee only) in their department and therefore authorized to use social media on behalf of the department, and for designating appropriate levels of access, including identifying what sites, or types of sites, the employee is approved to use, as well as defining capability: publish, edit, or view only.

4. Departments utilizing social media must:
   a. Establish a well thought out social media strategy
   b. Develop and maintain department specific social media procedures
   c. Have security controls in place to protect County information and technology assets

5. Employees officially authorized to use social media on behalf of their Department (the “site administrators”) are to abide by this Policy and their Department’s specific social media policy and procedures. In the event such policies conflict, this Policy shall control.

6. County social media network accounts must be created using an official County email account, such as “Master Social Media E-mail Account” which is administered by the County’s Information Technologies
The Information Technologies Department will add departmental site administrators upon request.

7. Sites must contain visible elements that identify them as official Otsego County sites. Among other items, this includes: displaying official County seals, department brands, contact information and a link to department sites and the main Otsego County site.

8. Public comment must be disabled on all official County social media sites. The site administrator must ensure that each official County social media site is set up so that public comments are not permitted.

9. Employee Conduct and Behavior – All County policies and references regarding conduct and discipline that apply to Otsego County employees, as stated in the employee handbook and/or applicable bargaining agreement, apply to social media use. This policy is not intended to infringe upon employees' constitutional rights to free speech or association, or any employee rights under the New York State Public Employees’ Fair Employment Act.

Upon approval of the social media site by the County Board of Representatives, the Department Head must designate a site administrator within the Department. The Department Head may designate themselves as the site administrator, or another employee within the Department.

10. Records Management - Department use of social media shall be documented and maintained by the site administrator in an easily accessible format that tracks account information and preserves items that may be considered public record subject to disclosure under the New York State Freedom of Information Law (NYSFOIL).

11. The Department Head is responsible for the creation, administration and deactivation of social media accounts.

12. Account password information shall only be shared with the Department Head and authorized employees who have been designated by the Department Head to fulfill the role of site administrator.

13. Accounts shall promptly be reset when an employee is removed as the site administrator.

14. Site Monitoring - Department social media pages shall be monitored regularly by the Department Head and prompt corrective action shall be taken when an issue arises that places, or has the potential to place, the County at risk. The site administrator will review site activity and content
daily for exploitation or misuse and is responsible for bringing any issues to the Department Head’s attention immediately.

15. Department use of social media must comply with all applicable federal, state, and county laws and procedures including, but not limited to copyright, records retention, NYSOIL, privacy laws, and HIPAA and any other applicable law. Departments shall not disclose confidential or proprietary information on social media sites. Questions should be referred to the County Attorney.

a. Sharing of posted content owned by others shall be performed in accordance with copyright, fair use and established laws pertaining to materials owned by others. This includes, but is not limited to quotes, images, documents and links.

b. Citing or posting images of vendors, clients, citizens, or employees is prohibited without their written approval and approval of the Department Head.

Violations of this policy may result in disciplinary action, up to and including termination of employment, subject to the provisions of applicable law or any applicable collective bargaining agreement.

RESOLUTION NO. 39-20180103

RESOLUTION – ACCEPTING FUNDS FROM NYS OFFICE OF INDIGENT LEGAL SERVICES TO CONTINUE FUNDING CONFLICT DEFENDER PROGRAM

FRAZIER, GELBSMAN, MCCARTY, WILBER, STUILGROSS

WHEREAS, funding is available from the New York State Office of Indigent Legal Services (OILS) under Distribution #5 for the improvement of the quality of services under Section 18-B of the County Law in the amount of $111,370 each year for 3 years; and

WHEREAS, Otsego County submitted a proposal to OILS to use the funds to continue the County's Conflict Defender Program which provides representation for qualifying individuals in Family Court in cases where the Public Defender’s Office cannot provide representation due to a conflict of interest; and

WHEREAS, said proposal was approved by OILS; now, therefore, be it

RESOLVED, that Otsego County accepts this award from OILS in the
amount of $111,370 per year for three years and this Board authorizes and confirms the Chair’s signature to said contract for same and any extension thereof; and be it further

RESOLVED, that said funds shall be used to fund the County’s Conflict Defender program which is currently carried out pursuant to a contract with the Legal Aid Society of Mid-New York pursuant to Resolution No. 100-20170301.

RESOLUTION NO. 40-20180103

RESOLUTION – ESTABLISHING THE STANDARD WORK DAY AND REPORTING DAYS FOR THE NYS AND LOCAL EMPLOYEES RETIREMENT SYSTEM FOR CERTAIN COUNTY OFFICIAL

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

RESOLVED, that on behalf of the County of Otsego, Location code 10036, the Otsego County Board of Representatives hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by this official to the Clerk of this legislative body:

<table>
<thead>
<tr>
<th>Title</th>
<th>Standard Work Day (Hrs/day)</th>
<th>Name</th>
<th>Tier 1</th>
<th>Current Term Begin and End Dates (mm/dd/yy)</th>
<th>Record Of Activities Result</th>
<th>Not submitted (Check only if official did not submit their ROA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Public Defender</td>
<td>7(Sept-June) 6(July-August)</td>
<td>Jhilmil Ghaleb</td>
<td></td>
<td>05/05/2017-12/31/2017</td>
<td>17.61</td>
<td></td>
</tr>
</tbody>
</table>

RESOLUTION NO. 41-20180103

RESOLUTION - ESTABLISHING SALARIES FOR MANAGERIAL/CONFIDENTIAL AND ELECTED OFFICIALS FOR THE YEAR 2018

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

RESOLVED, that the following salaries for Managerial/ Confidential and elected officials be and hereby are fixed in accordance with the following
schedule for the year 2018:

- Chairman of the Board of Representatives $19,834
- Members of the Board of Representatives $10,500
- District Attorney (April 1, 2017-March 30, 2018) $182,500
- District Attorney (effective April 1, 2018) $193,000
- Chief Assistant District Attorney (PT) $58,893
- Assistant District Attorney (2)(PT) $45,968
- Assistant District Attorney (3)(PT) $45,968
- Secretary to the District Attorney $35,233
- Legal Secretary (1)(DA) $28,627
- Legal Secretary (2)(DA) $26,754
- Welfare Fraud Investigator (1) (PT) $28,655
- Welfare Fraud Investigator (1) (PT) $28,119
- Welfare Fraud Investigator (2)(PT) $28,119
- Assistant District Attorney (Grant) (PT) $30,000
- Public Defender (PT) $66,644
- Assistant Public Defender (1) (PT) $46,243
- Assistant Public Defender (3) (PT) $46,243
- Assistant Public Defender (1) (PT) (Family Court) $49,392
- Assistant Public Defender (2) (PT) (Family Court) $52,849
- Secretary to the Public Defender $31,387
- County Auditor/Clerk of the Board of Representatives $51,349
<table>
<thead>
<tr>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy County Auditor/Deputy Clerk of the Board of Representatives</td>
<td>$41,124</td>
</tr>
<tr>
<td>County Treasurer</td>
<td>$65,878</td>
</tr>
<tr>
<td>Deputy County Treasurer</td>
<td>$vacant</td>
</tr>
<tr>
<td>Director of Real Property Tax Services II</td>
<td>$56,175</td>
</tr>
<tr>
<td>County Clerk</td>
<td>$54,185</td>
</tr>
<tr>
<td>Deputy Co. Clerk</td>
<td>$43,752</td>
</tr>
<tr>
<td>County Attorney</td>
<td>$72,693</td>
</tr>
<tr>
<td>Secretary to the County Attorney</td>
<td>$33,731</td>
</tr>
<tr>
<td>Personnel Officer</td>
<td>$58,207</td>
</tr>
<tr>
<td>Senior Personnel Assistant</td>
<td>$43,050</td>
</tr>
<tr>
<td>Personnel Technician</td>
<td>$31,500</td>
</tr>
<tr>
<td>Commissioner of Elections (R)</td>
<td>$46,586</td>
</tr>
<tr>
<td>Commissioner of Elections (D)</td>
<td>$46,586</td>
</tr>
<tr>
<td>Voting Machine Custodian</td>
<td>$25.00/hour</td>
</tr>
<tr>
<td>Director of Building Services</td>
<td>$55,528</td>
</tr>
<tr>
<td>Director of Information Technology</td>
<td>$68,694</td>
</tr>
<tr>
<td>Risk Manager (PT)</td>
<td>$10,000</td>
</tr>
<tr>
<td>Director of E-911 Communications</td>
<td>$68,250</td>
</tr>
<tr>
<td>Sheriff</td>
<td>$64,461</td>
</tr>
<tr>
<td>Undersheriff</td>
<td>$52,049</td>
</tr>
<tr>
<td>Probation Director II</td>
<td>$60,000 - $69,000</td>
</tr>
<tr>
<td>Code Enforcement Officer</td>
<td>$51,180</td>
</tr>
<tr>
<td>Position</td>
<td>Salary</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>Deputy Code Enforcement Officer</td>
<td>$36,094</td>
</tr>
<tr>
<td>Emergency Services Coordinator</td>
<td>$53,000</td>
</tr>
<tr>
<td>Assistant Emergency Services Coordinator</td>
<td>$38,241</td>
</tr>
<tr>
<td>Deputy EMS Coordinator (PT)</td>
<td>$vacant</td>
</tr>
<tr>
<td>Deputy County Fire Coordinator (1) (PT)</td>
<td>$1,483</td>
</tr>
<tr>
<td>Deputy County Fire Coordinator (2) (PT)</td>
<td>$1,483</td>
</tr>
<tr>
<td>Deputy County Fire Coordinator (3) (PT)</td>
<td>$1,483</td>
</tr>
<tr>
<td>Deputy County Fire Coordinator (4) (PT)</td>
<td>$vacant</td>
</tr>
<tr>
<td>Child Advocacy Center Coordinator</td>
<td>$45,000</td>
</tr>
<tr>
<td>Director of Public Health</td>
<td>$68,694</td>
</tr>
<tr>
<td>Supervising Public Health Nurse as Deputy</td>
<td>$57,133</td>
</tr>
<tr>
<td>Deputy Public Health Director (Stipend)</td>
<td>$3,000</td>
</tr>
<tr>
<td>Children with Special Needs Services Manager</td>
<td>$54,490</td>
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<tr>
<td>Business Office Manager (DOH)</td>
<td>$38,199</td>
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<tr>
<td>Special Educator (1) (PT)</td>
<td>$26.52/hour</td>
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<tr>
<td>Special Educator (2)</td>
<td>$46,526</td>
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<td>Special Educator (3)</td>
<td>$45,171</td>
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<tr>
<td>Special Educator (3)</td>
<td>$43,060</td>
</tr>
<tr>
<td>Medical Director (PT)</td>
<td>$10,000</td>
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<tr>
<td>Public Health Emergency Preparedness Coordinator</td>
<td>$42,238</td>
</tr>
<tr>
<td>Addiction Recovery Services Program Manager</td>
<td>$56,480</td>
</tr>
<tr>
<td>Supervising Social Worker</td>
<td>$55,750</td>
</tr>
<tr>
<td>Director of Community Services</td>
<td>$78,644</td>
</tr>
<tr>
<td>Position</td>
<td>Salary</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Supervising Psychologist</td>
<td>$66,062</td>
</tr>
<tr>
<td>Deputy Director of Community Services (Stipend)</td>
<td>$3,000</td>
</tr>
<tr>
<td>Supervising Social Worker</td>
<td>$55,750</td>
</tr>
<tr>
<td>Business Office Manager (Mental Health)</td>
<td>$38,927</td>
</tr>
<tr>
<td>Intensive Case Manager</td>
<td>$61,357</td>
</tr>
<tr>
<td>Superintendent of Highways</td>
<td>$80,000</td>
</tr>
<tr>
<td>Deputy Superintendent of Highways</td>
<td>$55,000</td>
</tr>
<tr>
<td>Commissioner of Social Services Group I</td>
<td>$73,358</td>
</tr>
<tr>
<td>Deputy Commissioner of Social Services (Stipend)</td>
<td>$5,000</td>
</tr>
<tr>
<td>Director of Administrative Services</td>
<td>$48,440</td>
</tr>
<tr>
<td>Director of Income Maintenance</td>
<td>$49,266</td>
</tr>
<tr>
<td>Director of Social Services</td>
<td>$50,349</td>
</tr>
<tr>
<td>Secretary to the Commissioner of Social Services</td>
<td>$35,233</td>
</tr>
<tr>
<td>Social Services Attorney (1)</td>
<td>$70,000</td>
</tr>
<tr>
<td>Social Services Attorney (2)</td>
<td>$70,000</td>
</tr>
<tr>
<td>Director of Veteran Services Agency</td>
<td>$51,553</td>
</tr>
<tr>
<td>Director of Office for the Aging</td>
<td>$60,000</td>
</tr>
<tr>
<td>Long Term Care Coordinator</td>
<td>$45,000</td>
</tr>
<tr>
<td>Business Office Manager (OFA)</td>
<td>$35,700</td>
</tr>
<tr>
<td>County Youth Bureau Director (PT)</td>
<td>$13,646</td>
</tr>
<tr>
<td>Director of Planning</td>
<td>$61,793</td>
</tr>
</tbody>
</table>

and be it further
RESOLVED, that these salaries shall be effective January 1, 2018; and be it further

RESOLVED, that the funding for these salaries is included in the various 2018 County Department Budgets at line 1000 Personal Service.

RESOLUTION NO. 43-20180103

RESOLUTION – AMENDING RESOLUTION NO. 41-20180103- ESTABLISHING SALARIES FOR MANAGERIAL/CONFIDENTIAL EMPLOYEES AND ELECTED OFFICIALS FOR THE YEAR 2018

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

RESOLVED, that Resolution No. 41-20180103 establishing salaries for Managerial/Confidential employees and elected officials for the year 2018, is amended as follows:

Coordinator of the Child Advocacy Center $50,000.00

and be it further

RESOLVED, that funding for this amended salary is included in the 2018 Child Advocacy Center Budget (3700-A) at line 1000, Personal Service and is 100% reimbursable through NYS Office of Children and Family Services grant money1; and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 44-20180103

RESOLUTION – APPROVING PLAN FOR SPECIAL TRAFFIC OPTIONS PROGRAM FOR DRIVING WHILE INTOXICATED (STOP-DWI) IN OTSEGO COUNTY FOR 2018

FRAZIER, GELBSMAN, MCCARTY, WILBER, STULIGROSS
WHEREAS, pursuant to §1197 of the NYS Vehicle and Traffic Law (VTL) and 15 NYCRR Part 172, there is currently in operation in the County of Otsego, the Otsego County Special Traffic Options Program for Driving While Intoxicated (STOP-DWI) and annually it is necessary to prepare, review and approve the final plan for the operation of such program for the ensuing year; and

WHEREAS, such plan for the year 2018 has been submitted to the New York State Department of Motor Vehicles, Governor’s Traffic Safety Committee (GTSC) in the amount of $116,879.00, and said plan requires approval of the Board; now, therefore, be it

RESOLVED, that the Board of Representatives does hereby approve the final plan for the STOP-DWI Program in Otsego County for the year 2018; said plan being on file in the Office of the Clerk of the Board of Representatives; and be it further

RESOLVED, that the funding for this plan be included in the 2018 STOP-DWI Budget (3315-A) and includes 100% revenues from fines from driving while under the influence of alcohol and/or drugs and aggravated unlicensed operation offenses.

RESOLUTION NO. 45-20180103
RESOLUTION - APPROVING SHERIFF EXPENDITURE FOR JAIL SECURITY SYSTEM MAINTENANCE AND JAIL RECORDS MANAGEMENT
FRAZIER, GELBSMAN, MCCARTY, WILBER, STULIGROSS

WHEREAS, the County is in need of a Jail Security System consisting of hardware and software upgrades for 2018, and

WHEREAS, because the hardware and software needed for the upgrade exist from only a single source, a Request for Proposal was not made or offered; not, therefore be it

RESOLVED, that the Otsego County Sheriff be and is hereby authorized to purchase the following:

ITEM: Jail Security Maintenance and Jail Records Management
January 1, 2018 to December 31, 2018
COST: Jail Security System Maintenance
RESOLUTION NO. 46-20180103

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO RENEW AN AGREEMENT WITH OTSEGO COUNTY CHAPTER NYSARC, INC. (HEREAFTER REFERRED TO AS ARC OTSEGO) TO CONTINUE THE OPERATION OF THE OTSEGO EXPRESS/ ARC SHARED PUBLIC TRANSPORTATION ROUTES #5, #6 AND #9

KENNEDY, GELBSMAN, OBERACKER, STAMMEL, STULIGROSS

WHEREAS, in October 2008, Otsego County, and its public transportation provider, Birnie Bus Services/Tours, Inc. entered into an agreement with the ARC of Otsego County, Chapter NYSARC Inc. and the County, to coordinate a public transportation route currently servicing ARC customers between Oneonta and East Worcester, known as Route #5; and

WHEREAS, Otsego County, under a partnership with ARC Otsego, entered into an agreement in March of 2010 for the coordination and expansion of the County Public Transportation System (Otsego Express) to open ARC Otsego’s current bus route, referred to as Route #6, Hartwick, Oneonta to Sidney for public use; and

WHEREAS, in 2011, Otsego County entered into an agreement with ARC Otsego to include the expansion of the Public Transportation System (Otsego Express) to open ARC Otsego’s bus route referred to as Route #9, Hartwick, New Lisbon, Garratsville, Morris, Otego to Oneonta, for public use; and

WHEREAS, ARC Otsego has expressed an interest to continue the agreements for 2018 and to coordinate three routes with Otsego County and continue to open the routes to the general public in order to service this area of the county; now, therefore, be it
RESOLVED, that the Chair of this Board is authorized to extend an agreement with ARC Otsego for the year 2018 to offer public transportation service Monday through Friday along fixed Route #5, Route #6 and Route #9, with a cost share to Otsego County calculated at:

Route #5: Oneonta – East Worcester
$1,934.42 per month ($23,213.04 per year) based on a 65% (ARC based clients) and 35% (general public) relationship of anticipated ridership

Route #6: Hartwick-Oneonta-Sidney
$1,795.25 per month ($23,526 per year) based on a 60% (ARC based clients) and 40% (general public) relationship of anticipated ridership

Route #9: Hartwick-New Lisbon-Garrattsville-Morris-Gilbertsville-Otego to Oneonta
$1,886.25 per month ($22,635 per year) based on a 60% (ARC based clients) and 40% (general public) relationship of anticipated ridership; and be it further

RESOLVED, that the agreement shall include quarterly reviews of ridership to monitor the cost share arrangement which will be adjusted to accurately reflect the percentage of ARC versus non-ARC riders; and be it further

RESOLVED, that the County’s share will be allocated through State Transportation Operating Assistance (STOA) and New York State Department of Transportation 5311 operating funding and is included in the 2018 Public Transportation Service Budget (5630-A) at line 4900 Contracts.

RESOLUTION NO. 47-20180103
RESOLUTION – AUTHORIZING PURCHASE OF ONE (1) TROLLEY BUS FROM HOMETOWN TROLLEY

KENNEDY, GELBSMAN, OBERACKER, STAMMEL, STULIGROSS

WHEREAS, Otsego County has been awarded a grant from the New York State Department of Transportation for the purchase of one (1), trolley bus for use on the Cooperstown Trolley route per DOT capital contract C003757; and

WHEREAS, the Federal 5311 capital aid program will cover 80% of the cost of the vehicles and State aid will cover 10% of the cost of the vehicles; and

WHEREAS, the Village of Cooperstown will reimburse Otsego County for the remaining 10% of the cost of the vehicles; and

WHEREAS, Hometown Trolley submitted the lowest bid based on the
specifications provided by Otsego County; now, therefore, be it

RESOLVED, that the County of Otsego is hereby authorized to purchase one (1), trolley bus from Hometown Trolley, 750 Industrial Parkway, Crandon, WI 54520, for a total cost of $143,964; and be it further

RESOLVED, that funding for these buses is contained in the 2018 Public Transportation budget (5630-A) at line 2000 Service Equipment: $143,964; 0000-4588 Section 5311 Capital Federal 80%: $115,171.20; 0000-3588 Section 5311 Capital State 10%: $14,396.40; 0000-1789 Village of Cooperstown 10%: $14,396.40

RESOLUTION NO. 48-20180103
RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO ORDER A 2018 CHEVY SILVERADO 1500 VEHICLE FOR WEIGHTS AND MEASURES DEPARTMENT AND ENTER INTO A LEASE AGREEMENT FOR SAME WITH ENTERPRISE FLEET MANAGEMENT, INC.

FRAZIER, GELBSMAN, MCCARTY, WILBER, STULIGROSS

WHEREAS, pursuant to Resolution No. 293-20171004, the County of Otsego awarded the RFP for fleet management to Enterprise Fleet Management, Inc.; and

WHEREAS, the County’s plan is to enter into a lease for the Weights and Measures Department for a 2018 Chevy Silverado 1500 vehicle for a 5 year term; now, therefore be it

RESOLVED, that the Chair of this Board be and is hereby authorized to enter into this lease agreement with Enterprise Fleet Management, Inc. for this 2018 Chevy Silverado 1500 vehicle to be delivered in 2018 for a 5 year lease in the amount of $491.35 per month; and be it further

RESOLVED, that maintenance package will be determined by the Weights and Measures Department and relevant Committee; and be it further

RESOLVED, that said lease agreement shall contain such other terms and provisions as are in the best interest of the County; and be it further

RESOLVED, the funds for such vehicle lease will be available in the 2018 Weights and Measure Budget line (6610-A) at line 4625 vehicle lease.

RESOLUTION NO. 49-20180103
RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD
TO ENTER INTO AN AGREEMENT WITH IAMRESPONDING, EMERGENCY MARKETING CORP., INC. FOR CONSOLIDATED ACCESS TO RESPONDER INFORMATION OF COUNTY WIDE RESPONDING AGENCIES AND THEIR TEAMS THROUGH E-911 COMMUNICATIONS

FRAZIER, GELBSMAN, MCCARTY, WILBER, STULIGROSS

WHEREAS, there is a need for consolidated access to all responder information of County Wide Emergency Responding Agencies and their teams as well as designated sub-sites, consolidated dispatch, and monitoring of dispatch centers; and

WHEREAS, the County desires to enter into an agreement with IamResponding, Emergency Services Marketing Corp., Inc. for said services for the period of 3 years beginning January 1, 2018 through December 31, 2020 at an annual amount not to exceed $15,500.00 with an amount not to exceed $46,500.00 for the total contract period with such costs being covered by PSAP grant funds; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to enter into an agreement with IamResponding, Emergency Services Marketing Corp., Inc., P.O. Box 93, Dewitt, NY 13214-0093 for services for the contract period of 3 years beginning January 1, 2018 through December 31, 2020 at an annual amount not to exceed $15,500.00 with an amount not to exceed $46,500.00 for the total contract period with such costs being covered by PSAP grant funds; and be it further

RESOLVED, that said contract shall contain such terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that these funds are included in the 2018 Public Safety Communications Budget (3020-A) at line 4901 PSAP Grant.

RESOLUTION NO. 50-20180103

RESOLUTION – CREATING A POSITION IN THE HIGHWAY DEPARTMENT (MOTOR VEHICLE EQUIPMENT OPERATOR I #16)

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, there is a need to provide for up to an 8 month period for a full-time Motor Equipment Operator in the Highway Department; now, therefore, be
RESOLVED, that the following position is created until August 30, 2018 in the Highway Department, effective immediately:

Motor Equipment Operator I (#16), Grade 11I, $31,652 - $36,480 ($2,451)

and be it further

RESOLVED, the funding for this position will expire on August 30, 2018 and is included in the 2018 Highway Department Budget (5110-D) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.


RESOLUTION NO. 26-20180103

RESOLUTION - AUTHORIZING CHAIR OF THE BOARD TO EXECUTE AGREEMENTS WITH GENESIS ABSTRACT INC. AND OTSEGO ABSTRACT COMPANY, INC. FOR TITLE SEARCHES IN TAX SALE PROCEEDINGS

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, the County is in need of a Certified Abstract Company, licensed and insured, to provide certified title reports to the County Treasurer’s Office in conjunction with tax sale proceedings for real property in Otsego County which has been advertised for sale for delinquent taxes; and

WHEREAS, the County requested quotes for these services, and Genesis Abstract Inc. and Otsego Abstract Company, Inc. submitted the same lowest acceptable quote; and

WHEREAS, it is in the best interest of the County of Otsego to contract with both Genesis Abstract Inc. and Otsego Abstract Company, Inc. to provide these professional services to the County; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute agreements with both Genesis Abstract Inc. and Otsego Abstract
Company, Inc. to provide certified title reports to the County Treasurer’s Office in conjunction with tax sale proceedings for real property in Otsego County which has been advertised for sale for delinquent taxes for a term ending December 31, 2018 at a cost not to exceed $40,000.00 for Genesis Abstract, Inc. and at a cost not to exceed $40,000 for Otsego Abstract Company, Inc. for a total cost not to exceed $80,000.00; these services being professional in nature and not requiring public bidding; and be it further

RESOLVED, that the funds for this expenditure are included in the 2018 Tax Advertising and Expense Budgets (1362-A) at line 4800 Other.


RESOLUTION NO. 27-20180103

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO RENEW A CONTRACT WITH VERTICAL SOLUTIONS, AN R.L. NELSON & ASSOCIATES COMPANY FOR SOFTWARE MAINTENANCE AND RENEWAL

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, this Board finds it necessary to contract with Vertical Solutions, an R.L. Nelson and Associates Company, 5875 Washington Avenue, Export, Pennsylvania 15632, for software maintenance and renewal of Microsoft Dynamics GP for the County Treasurer’s Office, at a cost not to exceed $50,102.00 as set forth below; and

WHEREAS, in accordance with the Otsego County Purchasing Policy and Procedures, Section 14(2), Exceptions to Bidding - Professional Services and Consultants, public bidding is not required due to the fact that this purchase of software maintenance and upgrade is professional in nature; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to contract with Vertical Solutions an R.L. Nelson and Associates Company, 5875 Washington Avenue, Export, Pennsylvania 15632, for software maintenance and renewal of Microsoft Dynamics GP for the County Treasurer’s Office, for the term commencing January 1, 2018 and continuing until December 31, 2018, at a cost not to exceed $50,102.00, as set forth below:

Vertical Solutions Support - 75 hours @ $165/hour $ 12,375.00
Microsoft Dynamics GP
Enhancement Plans:
- Microsoft $ 31,444.00
- eOne $ 770.00
- Integrity Data $ 1,500.00
- Merit $ 1,160.00
- Mekorma $ 2,478.20
- Greenshades $ 374.75

TOTAL COST $ 50,101.95

and be it further

RESOLVED, said contract shall contain such other terms and conditions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2018 County Treasurer Budget (1325-A) at line 4835 IT Other/Software.


RESOLUTION NO. 42-20180103

RESOLUTION – AMENDING RESOLUTION NO. 41-20180103- ESTABLISHING SALARIES FOR MANAGERIAL/CONFIDENTIAL EMPLOYEES AND ELECTED OFFICIALS FOR THE YEAR 2018

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

RESOLVED, that Resolution No. 41-20180103, establishing salaries for Managerial/Confidential employees and elected officials for the year 2018, is amended as follows:

Director of Administrative Services $49,266.00

and be it further

RESOLVED, that funding for this amended salary is included in the 2018 Social Services Administration Budget (6010-A) at line 1000, Personal Service and is 82% Federal and State reimbursable; and be it further
RESOLVED, that the Clerk of this Board be and is hereby directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.


RESOLUTION NO. 51-20180103 (original)

RESOLUTION – TRANSFERRING FUNDS IN VARIOUS DEPARTMENTS (2017)

GELBSMAN, FRAZIER, KENNEDY, MCCARTY, KOUTNIK

WHEREAS, it appears that it will require funds to complete the year 2017 in certain items of the Otsego County Budget; and

WHEREAS, there are unexpended balances in other items of the 2017 budget; now, therefore, be it

RESOLVED, that the following transfers be and the same are hereby authorized, and the 2017 budget be and is hereby amended accordingly, pursuant to Section 363 of the County Law:

<table>
<thead>
<tr>
<th>2017 Budget Transfers</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A- GENERAL FUND</strong></td>
</tr>
<tr>
<td>FROM: County Attorney Postage 1420-4400-A (380.00)</td>
</tr>
<tr>
<td>FROM: County Attorney Mileage 1420-4005-A (100.00)</td>
</tr>
<tr>
<td>TO: County Attorney Phone 1420-4100-A 200.00</td>
</tr>
<tr>
<td>TO: County Attorney Subscription/Dues 1420-4650-A 280.00</td>
</tr>
<tr>
<td>FROM: Probation Postage &amp; UPS 3140-4400-A (739.15)</td>
</tr>
<tr>
<td>FROM: Probation Lodging, Meals, Tolls 3140-4010-A (600.00)</td>
</tr>
<tr>
<td>TO: Probation Vehicle Repair 3140-4515-A 1,200.00</td>
</tr>
<tr>
<td>TO: Probation Training 3140-4050-A 139.15</td>
</tr>
<tr>
<td>FROM: Child Advocacy Center Equipment 3700-2000-A (1,919.00)</td>
</tr>
<tr>
<td>TO: Child Advocacy Center Lodging, Meals, Tolls 3700-4010-A 530.00</td>
</tr>
<tr>
<td>TO: Child Advocacy Center Mat &amp; Supplies 3700-4500-A 155.00</td>
</tr>
<tr>
<td>TO: Child Advocacy Center Other 3700-4800-A 779.00</td>
</tr>
<tr>
<td>TO: Child Advocacy Center Misc. Charges 3700-4850-A 10.00</td>
</tr>
<tr>
<td>TO: Child Advocacy Center Consultants 3700-4880-A 445.00</td>
</tr>
</tbody>
</table>
Seconded, Clark. Representative McCarty moved to amend Resolution No. 51-20180103 by changing the 2017 budget transfer on page 2 for DSS 6010.4910 to DSS 6010.1000 for $149 to be a 2018 budget transfer and the 2017 DSS budget modifications to increase rev. 3610 by $132, increase rev. 4610 by $545 and increase 6010.1000 to $677 to be 2018 budget modifications. Seconded, Wilber. Roll call vote on motion to amend. Total: 6,228; Ayes: 5,789; Absent: 439- Frazier. Motion carried.

RESOLUTION NO. 51-20180103 (amended)
WHEREAS, it appears that it will require funds to complete the year 2017 in certain items of the Otsego County Budget; and

WHEREAS, there are unexpended balances in other items of the 2017 budget; now, therefore, be it

RESOLVED, that the following transfers be and the same are hereby authorized, and the 2017 and 2018 budget be and is hereby amended accordingly, pursuant to Section 363 of the County Law:

<table>
<thead>
<tr>
<th>2017 Budget Transfers</th>
<th>FROM:</th>
<th>TO:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A- GENERAL FUND</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM: County Attorney</td>
<td>Postage</td>
<td>1420-4400-A</td>
<td>(380.00)</td>
</tr>
<tr>
<td>FROM: County Attorney</td>
<td>Mileage</td>
<td>1420-4005-A</td>
<td>(100.00)</td>
</tr>
<tr>
<td>TO: County Attorney</td>
<td>Phone</td>
<td>1420-4100-A</td>
<td>200.00</td>
</tr>
<tr>
<td>TO: County Attorney</td>
<td>Subscription/Dues</td>
<td>1420-4650-A</td>
<td>280.00</td>
</tr>
<tr>
<td>FROM: Probation</td>
<td>Postage &amp; UPS</td>
<td>3140-4400-A</td>
<td>(739.15)</td>
</tr>
<tr>
<td>FROM: Probation</td>
<td>Lodging, Meals, Tolls</td>
<td>3140-4010-A</td>
<td>(600.00)</td>
</tr>
<tr>
<td>TO: Probation</td>
<td>Vehicle Repair</td>
<td>3140-4515-A</td>
<td>1,200.00</td>
</tr>
<tr>
<td>TO: Probation</td>
<td>Training</td>
<td>3140-4050-A</td>
<td>139.15</td>
</tr>
<tr>
<td>FROM: Child Advocacy Center</td>
<td>Equipment</td>
<td>3700-2000-A</td>
<td>(1,919.00)</td>
</tr>
<tr>
<td>TO: Child Advocacy Center</td>
<td>Lodging, Meals, Tolls</td>
<td>3700-4010-A</td>
<td>530.00</td>
</tr>
<tr>
<td>TO: Child Advocacy Center</td>
<td>Mat &amp; Supplies</td>
<td>3700-4500-A</td>
<td>155.00</td>
</tr>
<tr>
<td>TO: Child Advocacy Center</td>
<td>Other</td>
<td>3700-4800-A</td>
<td>779.00</td>
</tr>
<tr>
<td>TO: Child Advocacy Center</td>
<td>Misc. Charges</td>
<td>3700-4850-A</td>
<td>10.00</td>
</tr>
<tr>
<td>TO: Child Advocacy Center</td>
<td>Consultants</td>
<td>3700-4880-A</td>
<td>445.00</td>
</tr>
<tr>
<td>FROM: Department of Health</td>
<td>Training</td>
<td>4010-4050-A</td>
<td>(260.00)</td>
</tr>
<tr>
<td>TO: Department of Health</td>
<td>IT Equip/Hardware</td>
<td>4010-2335-A</td>
<td>190.00</td>
</tr>
<tr>
<td>TO: Department of Health</td>
<td>Postage &amp; UPS</td>
<td>4010-4400-A</td>
<td>70.00</td>
</tr>
<tr>
<td>FROM: PH Prep &amp; Response</td>
<td>Training</td>
<td>4040-4050-A</td>
<td>(60.00)</td>
</tr>
<tr>
<td>TO: Department of Health</td>
<td>Lodging, Meals, Tolls</td>
<td>4010-4010-A</td>
<td>60.00</td>
</tr>
<tr>
<td>FROM: Pub. Health Nurs.</td>
<td>Mat &amp; Supplies</td>
<td>4072-4500-A</td>
<td>(800.00)</td>
</tr>
<tr>
<td>TO: Rabies Control</td>
<td>Postage &amp; UPS</td>
<td>4042-4400-A</td>
<td>200.00</td>
</tr>
<tr>
<td>TO: Rabies Control</td>
<td>Testing &amp; Treatment</td>
<td>4042-4760-A</td>
<td>600.00</td>
</tr>
<tr>
<td>FROM:</td>
<td>ARS Fuel 4250-4600-A (626.39)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------------</td>
<td>-------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO:</td>
<td>ARS Rent 4250-4550-A 626.39</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM:</td>
<td>Mental Health Fuel 4310-4600-A (150.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO:</td>
<td>Mental Health Other 4310-4800-A 150.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM:</td>
<td>ICM Personal Service 4315-1000-A (987.63)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO:</td>
<td>ICM Rent 4315-4550-A 987.63</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**2017 Budget Modifications**

**A - GENERAL FUND**

| Increase: Planning Assigned App. Fund Bal. 0000-0914-A 6,912.50 |
| Increase: Planning Farm. Protect. Grant 8020-4901-A 6,912.50 |

**2018 Budget Transfers**

| FROM: DSS Fees for Service 6010-4910-A (149.00) |
| TO:    DSS Personal Service 6010-1000-A 149.00 |

**2018 Budget Modifications**

**A - GENERAL FUND**

| Increase: DSS Social Services Admin 0000-3610-A 132.00 |
| Increase: DSS Social Services Admin 0000-4610-A 545.00 |
| Increase: DSS Personal Service 6010-1000-A 677.00 |


**LOCAL LAW NO. B of 2018**

**COUNTY OF OTSEGO, NEW YORK**

**A LOCAL LAW TO AMEND LOCAL LAW NO. 5 OF 2007 AUTHORIZING A REAL PROPERTY TAX EXEMPTION FOR COLD WAR VETERANS**

Be it enacted by the Board of Representatives of Otsego County as follows:

**Section 1.**

That Section 1 of Local Law No. 5 of 2007 is amended by adding a subparagraph as follows:
Pursuant to subsection 2(a)(iii) of 458-b of the NYS Real Property Tax Law, the exemption authorized shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten year limitation.

Section 2. This local law shall take effect immediately upon filing with the Secretary of State and shall be applied to all assessment rolls prepared pursuant to the first taxable status date occurring on or after the effective date of this local law.

Offered by: Administration Committee

   Seconded, Wilber. Local Law laid over under the rules for a Public Hearing on Wednesday, February 7th, 2018 at 9:50 a.m.

   Representative Stammel moved to introduce a late resolution from the floor to be acted upon in accordance to the Rules of Order entitled Revising Rule 2 of the Board of Representatives Rules of Order to state the following: Regular meetings of the Board shall be held on the first Wednesday of each month at a time to be set and approved by an affirmative weighted vote of at least a majority of the total membership of the Board. The regular meeting time shall be set at the organizational meeting or as soon thereafter as reasonably practicable. Seconded, Marietta. After discussions, Representative Stammel withdrew his motion to bring forth the late resolution and will bring it through the appropriate Committee.

   Under unfinished business, Board Chair Bliss discussed the purchasing agreement with Onondaga County noting that Representatives Frazier and Representative Clark can help with questions. Representative Marietta stated that further discussion needs to occur regarding staffing support for purchasing.

   Board Chair Bliss stated that there is a vacancy on the Otsego Now Board to replace past Board Representative Gelbsman and recommended Representative Marietta be appointed.

   Board Chair Bliss asked that the list of vacancies/reappointments be sent to the full Board for review.

   Board Chair Bliss announced appointments to the committees of the County Board for 2018 as follows:

   **OTSEGO COUNTY**
   **STANDING COMMITTEES – 2018**

   Public Works – Oberacker, McCarty, Wilber, Farwell, Lapin
   Intergovernmental Affairs – Kennedy, Oberacker, Marietta, Farwell, Shannon
   Human Services – Koutnik, Kennedy, Clark, Lapin, Martini
   Public Safety & Legal Affairs – Frazier, Wilber, Stammel, Farwell, Oberacker
Health & Education – Stammel, Clark, Martini, Shannon, Lapin
Solid Waste & Environmental Concerns – McCarty, Kennedy, Koutnik, Lapin, Farwell
Administration – Kennedy, Oberacker, Frazier, Koutnik, Stammel, McCarty, Marietta

SPECIAL COMMITTEES

Negotiations – Frazier, Oberacker, Koutnik
Telecommunications- None
Intra-Employee Relations- None
Performance Review and Goal Setting – Koutnik, Marietta, Clark, Martini, Shannon
Government Efficiency – None

All the general business of the Board having been transacted, the Board Chair declared the meeting adjourned until Wednesday, February 7, 2018 at 10:00 a.m.