9:40 a.m. Public Hearing #1 – A Local Law Establishing the Salaries of Emergency Services Coordinator, Director Real Property Tax Service II, Personnel Officer, County Superintendent of Highways, Commissioner of Social Services Group I, Director of Public Health, Commissioner of Elections (REP) for the Year 2020

9:45 a.m. Public Hearing #2 – A Local Law Amending Local Law No. 1 of 2014 – Establishing a Solid Waste User Fee

AGENDA---------------------------------------Thursday, January 2, 2020 (10:00 a.m.)

Roll Call of Members

Pledge of Allegiance

Privilege of the Floor

Approving the Minutes of December 4, 2019 and December 16, 2019 (which are on-line)

Presentation of Petitions, Communications and Notices

Special Presentations – Taylor Brose, US Census

Reports of Standing Committees

Reports of Special Committees

Special Reports – None

**Consent Agenda**

Res. No. 1 – APPOINTING COUNTY AUDITOR AND CLERK OF THE BOARD OF REPRESENTATIVES

Res. No. 2 – APPOINTING COUNTY ATTORNEY

Res. No. 3 – APPOINTING RISK MANAGER

Res. No. 4 – APPOINTING DEMOCRATIC COMMISSIONER OF ELECTIONS

Res. No. 5 – APPOINTING PUBLIC DEFENDER

Res. No. 6 – AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH THE LEATHERSTOCKING EDUCATION ON ALCOHOLISM/ADDICTIONS FOUNDATION
FOR THE PROVISION OF ADDICTION PREVENTION SERVICES IN OTSEGO COUNTY

Res. No. 7 – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH PARSON’S CHILD AND FAMILY CENTER FOR A GRANT FUNDED PROJECT MANAGER FOR THE SYSTEM OF CARE EXPANSION GRANT FOR COMMUNITY SERVICES

Res. No. 8 – AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH REHABILITATION SUPPORT SERVICES, INC. FOR REHABILITATION SERVICES IN OTSEGO COUNTY

Res. No. 9 – AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH FRIENDS OF RECOVERY OF DELAWARE AND OTSEGO FOR RECOVERY SUPPORT SERVICES FOR OTSEGO COUNTY

Res. No. 10 – AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH BASSETT RESEARCH INSTITUTE FOR FEDERAL SYSTEM OF CARE GRANT REQUIRED FAMILY COMMUNITY SERVICES

Res. No. 11 – AMENDING RESOLUTION 10-20190102 – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH THE NEIGHBORHOOD CENTER, INC. FOR PSYCHIATRIC CRISIS SERVICES AT THE COMMUNITY SERVICES CLINIC

Res. No. 12 – AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH OTSEGO NORTHERN CATSKILL BOCES FOR THE CREATION OF THE BEHAVIORAL HEALTH RESOURCE CENTER

Res. No. 13 – APPROVING THE SUPERINTENDENT OF HIGHWAYS TO PURCHASE A MOTOR GRADER, BACKHOE, BRUSH CHIPPER, TWO (2) ¾ TON PICKUP TRUCKS, A ONE (1) TON C&C TRUCK, A ONE (1) TON DUMP TRUCK, A MOWING TRACTOR WITH SICKLE BAR MOWER, A SELF-PROPELLED ROAD BROOM, AND A DUMP TRAILER

Res. No. 14 – AMENDING RESOLUTION 87-20190306 – APPROVING THE SUPERINTENDENT OF HIGHWAYS TO PURCHASE AUTOMOTIVE PARTS AND EQUIPMENT

Res. No. 15 – APPROVING HIGHWAY DEPARTMENT EXPENDITURES FOR MATERIAL, SUPPLIES AND SERVICES UNDER STATE CONTRACT

Res. No. 16 – AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO CONTRACTS FOR PROFESSIONAL ENGINEERING SERVICES FOR VARIOUS ROADS AND BRIDGES IN OTSEGO COUNTY FOR THE YEAR 2020
Res. No. 17 – AUTHORIZING THE CHAIR OF THE BOARD TO EXTEND CONTRACT WITH OTSEGO READY MIX FOR CONCRETE AND CONTROLLED DENSITY FILLS

Res. No. 18 – APPROVING SUPERINTENDENT OF HIGHWAYS TO PURCHASE AUTOMOTIVE PARTS AND EQUIPMENT AND APPROVING INVOICES

Res. No. 19 – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH BASSETT MEDICAL CENTER FOR ADDICTION MEDICINE SERVICES AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

Res. No. 20 – AUTHORIZING CHAIR OF THE BOARD TO EXECUTE RENEWAL CONTRACTS WITH U.S. CARE SYSTEMS, INC., V.N.A. OF ALBANY, AT HOME CARE PARTNERS, INC., PLAN IT STAFFING AND RESOURCE CENTER FOR INDEPENDENT LIVING TO PROVIDE CAREGIVER RESPITE TO CAREGIVERS OF ELDERLY RESIDENTS OF OTSEGO COUNTY UTILIZING TITLE III-E AND ALZHEIMER’S CAREGIVER RESPITE INITIATIVE FUNDING

Res. No. 21 – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH HOMETOWN TROLLEY FOR THE PURCHASE OF TWO (2) TROLLEY BUSES

Res. No. 22 – AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO AN AGREEMENT WITH BLACK CREEK INTEGRATED SYSTEMS CORPORATION FOR JAIL SECURITY SYSTEM MAINTENANCE AND JAIL RECORDS MANAGEMENT

Res. No. 23 – AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO CONTRACT WITH CHURCH & SCOTT, INC. FOR PHARMACEUTICAL SUPPLIES FOR OTSEGO COUNTY CORRECTIONAL FACILITY

Res. No. 24 – APPROVING PLAN FOR SPECIAL TRAFFIC OPTIONS PROGRAM FOR DRIVING WHILE INTOXICATED (STOP-DWI) IN OTSEGO COUNTY FOR 2020

Res. No. 25 – AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH FAMILY RESOURCE NETWORK, INC. FOR FAMILY SUPPORT AND OTHER SYSTEM OF CARE SERVICES

Res. No. 26 – AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH REHABILITATION SUPPORT SERVICES, INC. FOR IN-HOME AND IN-COMMUNITY CLINICAL SERVICES

Res. No. 27 – APPROVING THE CHAIR OF THE BOARD TO SIGN A LETTER OF INTENT TO ASSIGN LEASE AGREEMENT TO BLACKDOT CAPITAL AND REAL ESTATE GROUP, LLC

Res. No. 28 – APPROVING THE LEASE PROPOSAL OF AT&T THROUGH NEW
CINGULAR WIRELESS PCS, LLC FOR SPACE ON THE PUBLIC SAFETY TOWER IN TOWN OF MIDDLEFIELD

Res. No. 29 – AUTHORIZING CHAIR OF THE BOARD TO ORDER VEHICLES AND ENTER INTO LEASE AGREEMENTS FOR SAME WITH ENTERPRISE FLEET MANAGEMENT, INC.

Res. No. 30 – AUTHORIZING CHAIR OF THE BOARD TO EXECUTE RENEWAL CONTRACTS WITH U.S. CARE SYSTEMS, INC., VISITING NURSES HOME CARE CORP, AT HOME CARE PARTNERS, INC., PLAN-IT STAFFING, RESOURCE CENTER FOR INDEPENDENT LIVING, HEATHER’S CLEANING SERVICE, AND EXCEPTIONAL CLEANING AND PROPERTY MANAGEMENT, LLC., TO PROVIDE SUPPORTIVE SERVICES FOR ELDERLY RESIDENTS OF OTSEGO COUNTY UTILIZING EXPANDED IN-HOME SERVICE FOR THE ELDERLY PROGRAM, AND UNMET NEED FUNDING

Res. No. 31 – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH MRB GROUP TO PROVIDE FOUR TOWN CONSOLIDATION CONSULTATION SERVICES

Res. No. 32 – AUTHORIZING COMMISSIONER OF SOCIAL SERVICES TO RENEW CONTRACT WITH DISTRICT ATTORNEY FOR WELFARE FRAUD INVESTIGATION AND PART-TIME ADA SERVICES

Res. No. 33 – AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO CONTRACT WITH OPPORTUNITIES FOR OTSEGO, INC. (OFO) TO PROVIDE CODE BLUE EMERGENCY HOUSING

Res. No. 34 – AUTHORIZING OTSEGO COUNTY COMMISSIONER OF SOCIAL SERVICES TO EXTEND CONTRACT WITH KIDS ONEIDA FOR PREVENTIVE SERVICES

Res. No. 35 – AUTHORIZING THE CHAIR OF THE BOARD TO EXTEND CONTRACT WITH EVOLUTION RECYCLING, INC. FOR ELECTRONIC WASTE RECYCLING

Res. No. 36 – AUTHORIZING THE EXECUTION AND DELIVERY OF A TAX FREE EQUIPMENT LEASE PURCHASE AGREEMENT AND RELATED DOCUMENTS, AND AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO AN ENERGY PERFORMANCE CONTRACT AGREEMENT WITH TRANE US, INC.

Res. No. 37 – CREATING A POSITION IN E-911 COMMUNICATIONS DEPARTMENT (ASSISTANT DIRECTOR OF E-911 COMMUNICATIONS #1)

Res. No. 38 – CREATING A POSITION IN THE OFFICE FOR THE AGING (PART TIME MOTOR VEHICLE OPERATOR #2)

Res. No. 39 – CREATING A POSITION IN THE PERSONNEL DEPARTMENT (PERSONNEL
Res. No. 40 – CREATING A TEMPORARY POSITION IN THE DEPARTMENT OF SOLID WASTE (TEMPORARY PT TRANSFER STATION ATTENDANT #00)

Res. No. 41 – APPOINTING MEMBERS TO THE COMMUNITY SERVICES BOARD

Res. No. 42 – APPOINTING MEMBERS TO SERVE ON ADDICTIONS SUBCOMMITTEE OF THE OTSEGO COUNTY COMMUNITY SERVICES BOARD

Res. No. 43 – APPROVING APPOINTMENTS OF MEMBERS TO OFFICE FOR THE AGING ADVISORY COUNCIL

Res. No. 44 – APPOINTING MEMBER TO THE COUNTY JURY BOARD

Res. No. 45 – APPOINTING DIRECTORS OF SOIL AND WATER CONSERVATION DISTRICT

Res. No. 46 – APPROVING APPOINTMENT OF MEMBERS TO AGRICULTURAL AND FARMLAND PROTECTION BOARD

Res. No. 47 – APPOINTING MEMBER TO THE COMMUNITY SERVICES BOARD

Res. No. 48 – APPOINTING DEPUTY COORDINATORS FOR THE OFFICE OF EMERGENCY SERVICES

Res. No. 49 – URGING THE STATE OF NEW YORK TO IMMEDIATELY AMEND OR DELAY IMPLEMENTATION OF BAIL AND DISCOVERY REFORM LAWS THAT WILL ENDANGER THE PEOPLE OF NEW YORK AND REVERSE DECADES OF BIPARTISAN PROGRESS IN REDUCING CRIME


Res. No. 52 – DESIGNATING OFFICIAL NEWSPAPERS

Res. No. 53 – APPROVING AND AUTHORIZING THE IMPLEMENTATION OF THE
WORKPLACE VIOLENCE PREVENTION POLICY

Res. No. 54 – REQUESTING THE STATE OF NEW YORK TO AMEND THE TAX LAW TO EXTEND OTSEGO COUNTY’S LOCAL SALES TAX OF 4%

Res. No. 55 – APPROVONG HOME RULE REQUEST AUTHORIZING COUNTY OF OTSEGO TO INCREASE ITS OCCUPANCY TAX TO 6%

Res. No. 56 – TRANSFERRING FUNDS IN VARIOUS DEPARTMENTS FOR 2019

**Regular Agenda**

Late Resolutions

Unfinished Business

Special Order of the Day

Adjournment
RESOLUTION NO. 1-20200102

RESOLUTION – APPOINTING COUNTY AUDITOR AND CLERK OF THE BOARD OF REPRESENTATIVES

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that Carol McGovern, is hereby appointed County Auditor and Clerk of the Board of Representatives for a two-year term, commencing January 1, 2020 through December 31, 2021 at an annual salary of $58,014; and be it further

RESOLVED, that the County Auditor and Clerk of the Board of Representatives shall be entitled to receive from the County reimbursement for all necessary expenses incidental to the transaction of County business; and be it further

RESOLVED, that the funding for this position is included in the 2020 Clerk of the Board Budget (1320-A) at line 1000 Personal Service.
RESOLUTION NO. 2-20200102

RESOLUTION – APPOINTING COUNTY ATTORNEY

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

RESOLVED, that pursuant to Section 500 of the County Law, Ellen Leary Coccoma, an Attorney-at-Law, is appointed County Attorney of the County of Otsego at an annual salary of $86,911, for a two-year term, commencing January 1, 2020 through December 31, 2021; and be it further

RESOLVED, that the County Attorney shall be entitled to receive from the County reimbursement for all necessary expenses incidental to the transaction of County business and be it further;

RESOLVED, that the funding for this position is included in the 2020 County Attorney Budget (1420-A) at line 1000 Personal Service.
RESOLUTION NO. 3-20200102

RESOLUTION – APPOINTING RISK MANAGER

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that Ellen Leary Coccoma, is hereby appointed part-time Risk Manager for the County of Otsego, at an annual salary of $10,000, for a two-year term, commencing January 1, 2020 through December 31, 2021 and is to serve at the discretion of the Board; and be it further

RESOLVED, that the funding for this position is included in the 2020 Unallocated Insurance Budget (1910-A) at line 1000 Personal Service.
RESOLUTION NO. 4-20200102

RESOLUTION – APPOINTING DEMOCRATIC COMMISSIONER OF ELECTIONS

KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON

RESOLVED, that pursuant to Section 30 of the Election Law, Michael Henrici, 102 Phoenix Road, Cooperstown, NY, is hereby appointed Democratic Election Commissioner of Otsego County, for a term of two years, commencing January 1, 2020 through December 31, 2021; at an annual salary not to exceed $48,468; and be it further

RESOLVED, that the funding for this position is included in the 2020 Elections Budget (1450-A) at line 1000 Personal Service.

RESOLUTION NO. 5-20200102

RESOLUTION – APPOINTING PUBLIC DEFENDER

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

RESOLVED, that pursuant to Article 18-A of the County Law, Michael Trosset, an Attorney-at-Law, is appointed Public Defender of the County of Otsego at an annual salary of $78,540 for a two-year term, commencing January 1, 2020 through December 31, 2021; and be it further

RESOLVED, that the Public Defender shall be entitled to receive from the County reimbursement for all necessary expenses incidental to the transaction of County business; and be it further

RESOLVED, that the funding for this position is included in the 2020 Public Defender Budget (1170-A) at line 1000 Personal Service.
RESOLUTION NO. 6-20200102

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH THE LEATHERSTOCKING EDUCATION ON ALCOHOLISM/ADDICTIONS FOUNDATION FOR THE PROVISION OF ADDICTION PREVENTION SERVICES IN OTSEGO COUNTY

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, $425,166 in funds are available through the New York State Office of Alcoholism and Substance Abuse Services (OASAS) to Otsego County for purposes of providing educational services, information and referral services for residents of Otsego County suffering from the diseases of alcoholism and other addictions; and

WHEREAS, because these contracts are fully reimbursed by NYS allocated funds and all vendors are approved in advance by New York State, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, the Leatherstocking Education on Alcoholism/Addictions Foundation, Inc. (LEAF, Inc.) has been approved and expressed a desire to continue to act as an agency said services; now, therefore, be it

RESOLVED, that contingent upon Otsego County’s receipt of funding from New York State Office of Addiction and Substance Abuse Services (OASAS), the Chair of the Board is hereby authorized to contract with the Leatherstocking Education on Alcoholism/Addictions Foundation, Inc. (LEAF), Inc., 189 Main Street, Oneonta, NY 13820 for purposes of providing educational services,
information and referral services for residents of Otsego County suffering from the diseases of alcoholism and other addictions, for the period of January 1, 2020 through December 31, 2020 in an amount not to exceed $425,166; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego and are compliant with all federal, state and local statutes, rules and regulations which would enable LEAF to continue to utilize designated funds to operate a program of alcoholism/addictions informational and educational services in the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2020 Addiction Recovery Services Program Budget (4323-A) at line 4698 LEAF utilizing 100% State funds.
RESOLUTION NO. 7-20200102

RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH PARSON’S CHILD AND FAMILY CENTER FOR A GRANT FUNDED PROJECT MANAGER FOR THE SYSTEM OF CARE EXPANSION GRANT FOR COMMUNITY SERVICES

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, Community Services has been awarded a Federal System of Care Expansion grant in the amount of $92,490 to obtain the services of a project manager for grant funded projects; and

WHEREAS, because these contracts are fully funded by federal grant funds and all vendors are approved in advance, the procurement process was not utilized for the selection of the vendor for this service; and

WHEREAS, Parson’s Child and Family Center has been selected to act as Project Manager for said grant at a cost not to exceed $92,490 annually for the period of January 1, 2020 through December 31, 2022; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to enter into a contract with Parson’s Child and Family Center, 60 Academy Road, Albany, NY 12208 for the period of January 1, 2020 through December 31, 2022 to act as Project Manager for the System of Care Expansion grant at a cost not to exceed $92,490 annually; and be it further

RESOLVED, that said contract shall contain such other terms and conditions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2020 Contracts – Mental Health Svcs Budget (4322-A) at line 4903 Parsons C & F
Center utilizing 100% Federal funds and will be contained in similar budget lines for subsequent years.
RESOLUTION - AUTHORIZING CHAIR OF THE BOARD TO
CONTRACT WITH REHABILITATION SUPPORT SERVICES, INC.
FOR REHABILITATION SERVICES IN OTSEGO COUNTY

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, the New York State Office of Mental Health has provided state aid to the Otsego County Community Services Board in the amount of $1,857,911 for rehabilitation services to include housing stipends, transportation, psychosocial clubs, vocational services, warm-line, non-Medicaid home health, care management, Family Stabilization, Forensic Service, In-Home stabilization, peer support services and community education; and

WHEREAS, because these contracts are fully reimbursed by NYS allocated funds and all vendors are approved in advance by New York State, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, the County, through the Otsego County Community Services Board, desires to contract with Rehabilitation Support Services, Inc., to effectuate these programs and services for the period of January 1, 2020 to December 31, 2022; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to execute a contract with Rehabilitation Support Services, Inc., 5172 Western Turnpike, Altamont, NY 12009, for rehabilitation services to include housing stipends, transportation, psychosocial clubs, vocational services, warm-line, non-
Medicaid home health, care management, Family Stabilization, Forensic Service, In-Home stabilization, peer support services and community education, for the period of January 1, 2020 through December 13, 2022 in an amount not to exceed $1,857,911 annually; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2020 Contract – Mental Health – CSS Budget (4324-A) at line 4692 RSS in the amount of $999,691 and (4324-A) at line 4810 RSS-Investment in the amount $858,220 utilizing 97.5% State funds and 2.5% from fees for service and will be contained in similar budget lines for subsequent years.
RESOLUTION NO. 9-20200102

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH FRIENDS OF RECOVERY OF DELAWARE AND OTSEGO FOR RECOVERY SUPPORT SERVICES FOR OTSEGO COUNTY

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, there is a need for recovery support services for the residents of Otsego County; and

WHEREAS, because this contract is fully reimbursed by NYS allocated funds and all vendors are approved in advance by New York State, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, Friends of Recovery of Delaware and Otsego (FOR-DO), 22 Elm Street, Oneonta, New York 13820 has agreed to provide such services as set forth below; now, therefore, be it

RESOLVED, that contingent upon Otsego County’s receipt of funding from New York State Office of Addiction and Substance Abuse Services (OASAS), the Chair of the Board is hereby authorized to execute a contract with Friends of Recovery of Delaware and Otsego (FOR-DO), 22 Elm Street, Oneonta, NY 13820 for peer recovery support services and adolescent and youth adult clubhouse, for the period of January 1, 2020 through December 31, 2022 in an amount not to exceed $611,200 annually for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further
RESOLVED, that the funds for this contract are included in the 2020 Turning Point Budget (4327-A) at line 4800 FORDO utilizing 100% State funds and will be contained in similar budget lines for subsequent years.
RESOLUTION NO. 10-20200102

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH BASSETT RESEARCH INSTITUTE FOR FEDERAL SYSTEM OF CARE GRANT REQUIRED FAMILY COMMUNITY SERVICES

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, there is a need for family community services in Otsego County; and

WHEREAS, these services are required and awarded through the Federally funded System of Care Expansion grant; and

WHEREAS, because these contracts are fully funded by federal grant funds and all vendors are approved in advance, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, the Bassett Research Institute has been selected to provide services including evaluation, social media marketing and health disparities for the period of January 1, 2020 through December 31, 2022; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to execute a contract with the Bassett Research Institute, 1 Atwell Drive, Cooperstown, NY 13326, to provide services including evaluation, social media marketing and health disparities as required by the federal System of Care Grant for the period January 1, 2020 through December 31, 2022 at a cost not to exceed $198,374 annually for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further
RESOLVED, that the funds for this contract are included in the 2020 Contracts – Mental Health Svcs Budget (4322-A) at line 4901 MIBH utilizing 100% Federal funds and will be contained in similar budget lines for subsequent years.
RESOLUTION NO. 11-20200102

RESOLUTION – AMENDING RESOLUTION 10-20190102 -
AUTHORIZING THE CHAIR OF THE BOARD TO
CONTRACT WITH THE NEIGHBORHOOD CENTER, INC.
FOR PSYCHIATRIC CRISIS SERVICES AT THE
COMMUNITY SERVICES CLINIC

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, Resolution 10-20190102 authorized a contract with The Neighborhood Center for psychiatric crisis services at the Otsego County Community Services Clinic for a period of January 1, 2019 through December 31, 2021 in an amount not to exceed $618,404; and

WHEREAS, additional State aid funding is now available allowing for expanded services and therefore an increase to the contract amount; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute a contract with The Neighborhood Center, Inc., through a Mobile Crisis Assessment Team serving Otsego, Chenango, Delaware and Schoharie Counties, for the aforesaid services, commencing January 1, 2019 through December 31, 2021, at a cost not to exceed $635,081 annually for the term of the contract; and be it further

RESOLVED, that all other provisions in this contract shall remain in effect; and be it further

RESOLVED, that the funds for this contract are included in the 2020 Crisis Services Budget (4325-A) at line 4810 Crisis Services utilizing 100% State funds and
will be contained in similar budget lines for subsequent years.
RESOLUTION NO. 12-20200102

RESOLUTION - AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH OTSEGO NORTHERN CATSKILL BOCES FOR THE CREATION OF THE BEHAVIORAL HEALTH RESOURCE CENTER

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, there is a need for clinical behavioral services within area schools and the local BOCES; and

WHEREAS, these services are required and awarded through the federally funded System of Care Expansion grant; and

WHEREAS, because these contracts are fully funded by federal grant funds and all vendors are approved in advance, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, the Otsego Northern Catskill (ONC) BOCES has been selected to create a Behavioral Health Resource Center to provide such services for the period of January 1, 2020 through December 31, 2022; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to execute a contract with ONC BOCES, 1914 County Route 35, Milford, NY 13807, to establish a Behavioral Health Resource Center to provide clinical behavioral services to area schools and ONC BOCES pursuant to the grant requirements for the period January 1, 2020 through December 31, 2022, at a cost not to exceed $495,478 annually for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further
RESOLVED, that the funds for this contract are included in the 2020 Contracts – Mental Health Svcs Budget (4322-A) at line 4902 BOCES utilizing 100% Federal funds and will be contained in similar budget lines for subsequent years.
RESOLUTION NO. 13-20200102

RESOLUTION – APPROVING THE SUPERINTENDENT OF HIGHWAYS TO PURCHASE A MOTOR GRADER, BACKHOE, BRUSH CHIPPER, TWO (2) 3/4 TON PICKUP TRUCKS, A ONE (1) TON C&C TRUCK, A ONE (1) TON DUMP TRUCK, A MOWING TRACTOR WITH SICKLE BAR MOWER, A SELF-PROPELLED ROAD BROOM, AND A DUMP TRAILER

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, the Otsego County 2020 Adopted Budget was approved by the Otsego County Board of Representatives on December 4, 2019; and

WHEREAS, the Highway Department budgeted an amount not to exceed $686,000 for the purchase of Equipment; and

WHEREAS, the County’s Purchasing Agent shall undertake the procurement process for said goods or services and provide an analysis of compliant vendors to the Department Head; and

WHEREAS, after review of the analysis, the Department Head is authorized, subject to the purchasing policy and applicable law, to select the vendors and proceed with the purchases as long as the amount to be spent is within the amount authorized by this resolution; now, therefore, be it

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase a motor grader at a cost not to exceed $210,000; and be it further

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase a backhoe at a cost not to exceed $110,000; and be it further

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase a brush chipper at a cost not to exceed $61,000; and be it further
RESOLVED, that the Superintendent of Highway is hereby authorized to purchase two (2) 3/4 ton pickup trucks at a cost not to exceed $39,000 each; and be it further

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase a one ton C&C truck at a cost not to exceed $39,000; and be it further

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase a one ton dump truck at a cost not to exceed $48,000; and be it further

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase a mowing tractor with sickle bar mower at a cost not to exceed $45,000; and be it further

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase a self-propelled road broom at a cost not to exceed $72,000; and be it further

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase a dump trailer at a cost not to exceed $9,000; and be it further

RESOLVED, that the vendor for these purchases shall be selected by the Superintendent of Highway after the completion of the procurement process by the Purchasing Agent, and review of the analysis of compliant vendors provided by the Purchasing Agent; and be it further

RESOLVED, that the selection of the vendor shall be made by the Department Head in compliance with this resolution, the County’s Purchasing
Policy and applicable law; and be it further

RESOLVED, that the funding for this expenditure is included in the 2020 Machinery Fund Budget (5130-DM) at line 2000 Equipment utilizing 100% State funds.

RESOLUTION NO. 14-20200102

RESOLUTION – AMENDING RESOLUTION 87-20190306 – APPROVING THE SUPERINTENDENT OF HIGHWAYS TO PURCHASE AUTOMOTIVE PARTS AND EQUIPMENT

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, Resolution 87-20190306 approved the Superintendent of Highways to purchase needed automotive parts and equipment through Gillee’s Auto Truck and Marine, Inc., through December 31, 2019; and

WHEREAS, there is a need to extend that time frame to allow for another contract to be put in place for said automotive parts; now, therefore, be it

RESOLVED, that the Superintendent of Highways is authorized to obtain needed automotive parts and equipment from the existing vendor, Gillee’s Auto Truck and Marine, Inc. for a period of January 1, 2020 through January 31, 2020; and be it further

RESOLVED, that the funding for this expenditure is included in the 2020 Machinery Fund Budget (5130-DM) at line 4540 Parts and (5130-DM) at line 4562 Maintenance and Repairs utilizing 100% local funds.
RESOLUTION NO. 15-20200102

RESOLUTION - APPROVING HIGHWAY DEPARTMENT EXPENDITURES FOR MATERIAL, SUPPLIES AND SERVICES UNDER STATE CONTRACT

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, the Board's approval is required for any expenditure exceeding $20,000 in cost (early payment discounts where applicable), and the Otsego County Highway Department requires certain material, supplies and services exceeding the above amount; and

WHEREAS, after consultation with the Purchasing Agent, it was determined that it is in the best interests of the County of Otsego to purchase the materials listed below under various state contracts; now, therefore, be it

RESOLVED, that the Board does approve the following purchases under various state contracts for the year 2020:

ITEM:

- Tires
- Bituminous Concrete
- Liquid Asphalt
- Culverts (Greater 6’)/Drainage Structures
- Sign Material (Posts, Blanks, etc.)
- Crack sealing Material & Supplies
- Guiderail Supplies
- Sand/Salt
- Liquid De-Icing Chemicals/Melters
- Oil
- Gasoline
- Tack Coat
- Road Patch
- Services – In-Place Recycle
- Services – In-Place Micro Surfacing
- Services – Crack Sealing
- Services – Slurry Seal
- Services – Surface Treatment (Single/Double/Fiber Mat)
- Services – Fog Sealing
- Services – Cold Mix Paving
- Services – Type 1, 2, 3, Recycling Train
and be it further

RESOLVED, that the funding for these purchases are included in the various 2020 Highway Budgets utilizing 100% local funds.
RESOLUTION NO. 16-20200102

RESOLUTION - AUTHORIZING CHAIR OF THE BOARD TO ENTER INTO CONTRACTS FOR PROFESSIONAL ENGINEERING SERVICES FOR VARIOUS ROADS AND BRIDGES IN OTSEGO COUNTY FOR THE YEAR 2020

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, Otsego County receives certain funds from New York State for highway purposes and, as a condition of receipt of said funds, the County is required to use engineering firms from a list provided by New York State; and

WHEREAS, Otsego County proposes to enter into contracts on an as needed basis with those firms that provide services in the geographic area, as listed below; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to contract on an as needed basis with the following engineering firms to render professional engineering services for various County roads and bridges during the year 2020, in accordance with the hourly rate schedules authorized by New York State and which are on file in the Office of the Clerk of the Board:

1. AECOM
   40 British American Boulevard
   Latham, New York 12110

30
2. Barton & Loguidice  
443 Electronics Parkway  
Liverpool, New York 13088

3. C&S Engineers, Inc.  
499 Col. Eileen Collins Blvd.  
Syracuse, NY 13212

4. JMT of New York Inc.  
19 British American Boulevard  
Latham, New York 12110

5. Shumaker Consulting Engineering & Land Surveying, PC  
143 Court Street  
Binghamton, NY 13901

6. Delta Engineers, P.C.  
184 Court Street  
Binghamton, New York 13901

7. Foit - Albert Associates  
435 New Karmer Road  
#13  
Albany, New York 12205

8. WSP – SELL  
1 Columbia Circle  
Albany, NY  12203

9. McManus Engineering Group, LLC  
189 Cemetery Road  
#203  
Fly Creek, NY 13337

10. Fisher Associates  
135 Calkins Road, Suite A  
31
and be it further

RESOLVED, that should a need for these services arise, procurement for same from the approved list shall go through the procurement process with the Purchasing Agent and said bid results shall be reviewed by the Superintendent of Highways and approved by the Public Works Committee; and be it further

RESOLVED, that said contracts shall contain such other terms and conditions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for these contracts are provided in the 2020 Road Construction Projects Budget (5112-D) at line 2020 Local Bridge Repairs utilizing 100% local funds.
RESOLUTION NO. 17-20200102

RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO EXTEND CONTRACT WITH OTSEGO READY MIX FOR CONCRETE AND CONTROLLED DENSITY FILLS

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, Resolution 205-20190807 awarded a bid and authorized the Chair of the Board to contract with Otsego Ready Mix for transit mix concrete and controlled density fill in the County of Otsego for a period of May 1, 2019 through April 30, 2020 through bid #8937; and

WHEREAS, the original bid# 8937 contained a provision allowing for an extension of said contract upon agreement by both parties; and

WHEREAS, the County of Otsego wishes to extend the contract through April 30, 2021 and Otsego Ready Mix has indicated a willingness to continue to provide these services; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to extend a contract with Otsego Ready Mix, 2 Wells Avenue, Oneonta, NY 13820 for transit mix concrete and controlled density fill in the County of Otsego according to the bid specifications on file through April 30, 2021; and be it further
RESOLVED, that said contract shall contain such other terms and conditions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this expenditure is included in the following 2020 budgets: CHIPS Budget (5113-D) at line 2121 Capital Maint, Road Construction Projects Budget (5112-D) at line 2020 Local Bridge Repairs, Maintenance (5110-D) at line 4570 Asphalt/Stone/Sand/Oil and Maintenance (5110-D) at line 4572 Culverts utilizing 100% local funds and will be contained in similar budget lines for subsequent years.
RESOLUTION NO. 18-20200102

RESOLUTION – APPROVING SUPERINTENDENT OF HIGHWAYS TO PURCHASE AUTOMOTIVE PARTS AND EQUIPMENT AND APPROVING INVOICES

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, the Otsego County 2020 Adopted Budget was approved by the Otsego County Board of Representative on December 4, 2019; and

WHEREAS, the Highway Department budgeted an amount not to exceed $525,000 for the purchase of automotive parts and equipment; and

WHEREAS, after consultation with the Purchasing Agent, it was determined that it is in the best interest of the County of Otsego to utilize a co-op with Omnia Partners; now, therefore, be it

RESOLVED, that the Superintendent of Highways is authorized for the period January 1, 2020 to December 31, 2020 to obtain needed automotive parts and equipment from Omnia Partners, 840 Crescent Centre Drive, Suite 600, Franklin, TN 37067 based on the best pricing available at the time; and be it further

RESOLVED, that the funding for this expenditure is included in the following 2020 budget lines: Machinery Fund Budget (5130-DM) at line 4540 Parts,
Machinery Fund Budget (5130-DM) at line 4562 Maintenance and Repairs, and Maintenance Budget (5110-D) at line Mat & Supplies utilizing 100% local funds.
RESOLUTION NO. 19-20200102

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH BASSETT MEDICAL CENTER FOR ADDICTION MEDICINE SERVICES AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, there is a need for the services of Addiction Medicine at the Otsego County Community Services Clinics; and

WHEREAS, the Purchasing Agent released a Request for Proposals but no responses were received; and

WHEREAS, Bassett Medical Center has previously provided these services to the County and has expressed an interest to continue; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to contract with Bassett Medical Center, 1 Atwell Road, Cooperstown, New York 13775 for the services of Addiction Medicine at the Otsego County Community Services Clinics, for the period January 1, 2020 through December 31, 2020, for up to 200 hours of services of Addiction Medicine at the Otsego County Community Services Clinics at a rate of $350.00 per hour, at a cost not to exceed $70,000; and be it further

RESOLVED, that said contract shall contain such other terms and conditions as the Board deems appropriate.
provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2020 Addiction Recovery Budget (4250-A) at line 4880 Consultants and consist of 100% reimbursement from fees, state and federal funds.
RESOLUTION NO. 20-20200102

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO EXECUTE RENEWAL CONTRACTS WITH U.S. CARE SYSTEMS, INC., V.N.A. OF ALBANY, AT HOME CARE PARTNERS, INC., PLAN IT STAFFING AND RESOURCE CENTER FOR INDEPENDENT LIVING TO PROVIDE CAREGIVER RESPITE TO CAREGIVERS OF ELDERLY RESIDENTS OF OTSEGO COUNTY UTILIZING TITLE III-E AND ALZHEIMER’S CAREGIVER RESPITE INITIATIVE FUNDING

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, annual funding is available to pay for respite services under Title III-E National Family Caregiver Act and the Alzheimer’s Association Caregiver Respite Initiative Grant; and

WHEREAS, Level I or Level II in-home services provided by Personal Care Aides qualifies as said respite; and

WHEREAS, after consultation with the Purchasing Agent, it was determined that there was no need for a Request for Proposals due to the fact that there are a small number of possible vendors available for these services in Otsego County and the County is contracting with all authorized vendors as needed; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute contracts with U.S. Care Systems, Inc., 2614 Genesee Street, Utica, NY 13502,
V.N.A. of Albany, Riverview Center, 150 Broadway, Suite 310, Menands, NY 12204, At Home Care Partners, 25 Elm Street, Oneonta, NY 13820, Plan-It Staffing, 2614 Genesee Street, NY 13502 and Resource Center for Independent Living 409 Columbia Street, PO Box 210, Utica, NY 13503, to continue to provide non-medical, caregiver respite and in-home supportive services for elderly residents of Otsego County for the period of January 1, 2020 through December 31, 2020, with a total amount shared between all providers on a performance basis not to exceed $38,500 at the approved Medicaid or locally negotiated rates as required to assure adequate service levels; and be it further

RESOLVED, that said contracts shall contain such other terms and provisions as are in the best interest of the County of Otsego; and be it further

RESOLVED, funding for these contracts is included in the 2020 Office for the Aging Budget with $18,000 from (6772-A) at line 4770 In-Home Services utilizing 75% Federal funding and 25% local funds and $20,500 from (6772-A) at line 4988 Caregiver Respite utilizing 100% State funds.
RESOLUTION NO. 21-20200102

RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH HOMETOWN TROLLEY FOR THE PURCHASE OF TWO (2) TROLLEY BUSES

KENNEDY, OBERACKER, MARIETA, FARWELL, SHANNON

WHEREAS, Otsego County has been awarded a grant from the New York State Department of Transportation for the purchase of two (2), trolley buses for use on the Cooperstown Trolley route per DOT capital contract C004133; and

WHEREAS, the Federal 5311 capital aid program will cover 80% of the cost of the vehicles and State aid will cover 20% of the cost of the vehicles; and

WHEREAS, the Purchasing Agent released a Request for Proposals under #OTGOV-018-19 and after a review by the Director of Planning and the Intergovernmental Affairs and Administration Committees it was determined that it would be in the best interests of the County to accept the proposal from Hometown Trolley for the purchase of two (2) trolley buses in an amount not to exceed $317,761; now, therefore, be it

RESOLVED, the Chair of the Board be and is hereby authorized to enter into a contract with Hometown Trolley, 750 Industrial Parkway, Crandon, WI 54520, for the purchase of two (2) trolley buses at a cost not to exceed $317,761;
and be it further

RESOLVED, that said contract shall contain such other terms and conditions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that funding for these buses is contained in the 2020 Public Transportation Service Budget (5630-A) at line 2000 Service Equipment utilizing 80% Federal funds and 20% State funds.
RESOLUTION NO. 22-20200102

RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO AN AGREEMENT WITH BLACK CREEK INTEGRATED SYSTEMS CORPORATION FOR JAIL SECURITY SYSTEM MAINTENANCE AND JAIL RECORDS MANAGEMENT

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, the County is in need of a Jail Security System consisting of hardware and software upgrades for 2020; and

WHEREAS, because the hardware and software needed for the upgrade exist from only a single source, a Request for Proposal was not made or offered; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to enter into a contract with Black Creek Integrated Systems Corp., P.O. Box 101747, Irondale, AL 35210-9900 for Jail Security maintenance and Jail records maintenance for the period of January 1, 2020 through December 31, 2020 at a cost not to exceed $60,000; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this expenditure is included in the 2020 Jail Budget (3150-A) at line 4900 Contracts utilizing 100% local funds.
RESOLUTION NO. 23-20200102

RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO CONTRACT WITH CHURCH & SCOTT, INC. FOR PHARMACEUTICAL SUPPLIES FOR OTSEGO COUNTY CORRECTIONAL FACILITY

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, there is a need for pharmaceutical supplies at the County’s Correctional Facility; and

WHEREAS, the Purchasing Agent was consulted and, after review by the Sheriff as well as the Public Safety and Legal Affairs and Administration Committees, the proposal of Church and Scott, Inc., was selected to provide all pharmaceuticals to the Otsego County Correctional Facility for the period of January 1, 2020 through December 31, 2020; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to contract with Church & Scott, Inc., 5396 State Hwy 28, Cooperstown, NY 13326, for the purpose of providing pharmaceutical supplies to the Otsego County Correctional Facility for the period of January 1, 2020 through December 31, 2020 in an amount not to exceed $120,000; and be it further

RESOLVED, that said contracts shall contain such other terms and conditions as are in the best interest of the County of Otsego; and be it further
RESOLVED, that funding for these goods are included in the 2020 Jail Budget (3150-A) at line 4894 Pharmaceutical utilizing 100% local funds.
RESOLUTION NO. 24-20200102

RESOLUTION – APPROVING PLAN FOR SPECIAL TRAFFIC OPTIONS PROGRAM FOR DRIVING WHILE INTOXICATED (STOP-DWI) IN OTSEGO COUNTY FOR 2020

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, pursuant to §1197 of the NYS Vehicle and Traffic Law (VTL) and 15 NYCRR Part 172, there is currently in operation in the County of Otsego, the Otsego County Special Traffic Options Program for Driving While Intoxicated (STOP-DWI) and annually it is necessary to prepare, review and approve the final plan for the operation of such program for the ensuing year; and

WHEREAS, such plan for the year 2020 has been submitted to the New York State Department of Motor Vehicles, Governor’s Traffic Safety Committee (GTSC) in the amount of $85,080, and said plan requires approval of the Board; now, therefore, be it

RESOLVED, that the Board of Representatives does hereby approve the final plan for the STOP-DWI Program in Otsego County for the year 2020; said plan being on file in the Office of the Clerk of the Board of Representatives; and be it further

RESOLVED, that the funding for this plan is included in the 2020 STOP-DWI
Budget (3315-A) utilizing 100% State funds from fines from driving while under the influence of alcohol and/or drugs and aggravated unlicensed operation offenses.
RESOLUTION NO. 25-20200102

RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH FAMILY RESOURCE NETWORK, INC. FOR FAMILY SUPPORT AND OTHER SYSTEM OF CARE SERVICES

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, there is a need for family support services for the County of Otsego to provide service coordination to parents and families with mental health needs, to improve access to services to promote positive outcomes for children and families, and for other related services; and

WHEREAS, the services are required and funding awarded through the federally funded System of Care Expansion grant; and

WHEREAS, because these contracts are fully funded by federal System of Care grant funds and all vendors are approved in advance, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, The Family Resource Network, Inc. has expressed an interest in providing said services; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to execute a contract with The Family Resource Network, Inc., 46 Oneida Street,
Oneonta, NY 13820 to provide services to youth and families as required by the terms of the System of Care Expansion Grant for the period of January 1, 2020 through December 31, 2022, at a cost not to exceed $213,505 annually for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2020 Coordinated Child Initiative Budget (4329-A) at line 4694 Family Resource Network utilizing 100% Federal funds and will be contained in similar budget lines for subsequent years.
WHEREAS, there is a need in Otsego County for in-home and in-community clinical services to support the needs of children and families enrolled in Behavioral Health Resource Center; and

WHEREAS, because these contracts are fully funded by federal System of Care grant funds and all vendors are approved in advance, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, the County, through the Otsego County Community Services Board, desires to contract with Rehabilitation Support Services, Inc., to effectuate these programs and services for the period of January 1, 2020 to December 31, 2022; now, therefore, be it

RESOLVED, that the Chair of the Board and the Director of Community Services be and hereby are authorized to execute a contract with Rehabilitation Support Services, Inc. 5172 Western Turnpike, Altamont, NY 12009,
for in-home and in-community clinical services to support the needs of children and families enrolled in Behavioral Health Resource Center for the period of January 1, 2020 through December 31, 2022 at a cost not to exceed $276,368 annually; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2020 Contract – Mental Health – CSS Budget (4324-A) at line 4692 RSS utilizing 100% Federal funds and will be contained in similar budget lines for subsequent years.
RESOLUTION NO. 27-20200102

RESOLUTION – APPROVING THE CHAIR OF THE BOARD TO SIGN A LETTER OF INTENT TO ASSIGN LEASE AGREEMENT TO BLACKDOT CAPITAL AND REAL ESTATE GROUP, LLC

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, Black Dot Capital and Real Estate Group, LLC has made a proposal to purchase Otsego County’s rights under its ATT wireless lease agreement for the Cornish Hill public safety tower and the initial terms have been reviewed by both the Public Safety and Legal Affairs and Administration Committees; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to sign a letter of intent with Black Dot Capital and Real Estate Group, LLC, 27271 Las Ramblas, Suite 300, Mission Viejo, CA 92691 for assignment of the County’s rights to a lease agreement with AT&T Wireless regarding the Cornish Hill public safety tower in the amount of $300,183.28 less closing expenses not to exceed $3500; and be it further

RESOLVED, that the provisions of the letter of intent are subject to the approval of the County Attorney and shall contain such other terms and provisions as are in the best interests of the County of Otsego.
RESOLUTION NO. 28-20200102

RESOLUTION – APPROVING THE LEASE PROPOSAL OF AT&T THROUGH NEW CINGULAR WIRELESS PCS, LLC FOR SPACE ON THE PUBLIC SAFETY TOWER IN TOWN OF MIDDLEFIELD

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, ATT Inc. through New Cingular Wireless PCS, LLC has made a proposal to lease space at a County public safety tower and said proposal has been reviewed by the Public Safety Legal Affairs and Administration committees; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to sign a lease with New Cingular Wireless PCS, LLC 2875 Union Road, Ste. 356, Cheektowaga, NY 14227 for space at the public safety tower located at 172 County Highway 33W in the town of Middlefield in an amount of $1700 per month or $20,400 annually with such lease to include use of 247 square feet including the air space above such as rooftop/basement/ground space; and

be it further

RESOLVED, that said contract is subject to the approval of the specific terms and conditions by the County Attorney and shall contain such other terms
and provisions as are in the best interests of the County of Otsego.
RESOLUTION NO. 29-20200102

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO ORDER VEHICLES AND ENTER INTO LEASE AGREEMENTS FOR SAME WITH ENTERPRISE FLEET MANAGEMENT, INC.

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, pursuant to Resolution No. 293-20171004, the County of Otsego awarded the RFP for fleet management to Enterprise Fleet Management, Inc.; and

WHEREAS, the County’s plan to enter into leases for 11 additional vehicles with 2020 delivery, as recommended by Enterprise and in consultation with the Department Heads and Treasurer, has been approved by the Administration Committee as outlined in more detail below; now, therefore be it

RESOLVED, that the Chair of this Board is hereby authorized to enter into lease agreements with Enterprise Fleet Management, Inc. for the vehicles listed below to be delivered in 2020. The prices listed below are based on quotes given for the approximate cost. The final cost will be based on date of delivery, trade in value, and other factors to be determined at the time of lease:
<table>
<thead>
<tr>
<th>Dept.</th>
<th>Year</th>
<th>Make</th>
<th>Model</th>
<th>QTY</th>
<th>Term</th>
<th>Money down at delivery</th>
<th>Lease Payment</th>
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<tr>
<td>Department of Social Services</td>
<td>2020</td>
<td>Chevrolet</td>
<td>Malibu</td>
<td>1</td>
<td>48</td>
<td>-</td>
<td>$354.33</td>
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<td>Malibu</td>
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<td>Rogue</td>
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<td>48</td>
<td>-</td>
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<td>$71.43</td>
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With total amount not to exceed $80,000; and be it further

RESOLVED, that maintenance packages will be determined by department head and relevant Committee; and be it further

RESOLVED, that said lease agreements shall contain such other terms and provisions as are in the best interest of the County; and be it further
RESOLVED, that the funds for such vehicle leases will be available in the 2020 budget lines of the applicable departments.
RESOLUTION NO. 30-20200102

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO EXECUTE RENEWAL CONTRACTS WITH U.S. CARE SYSTEMS, INC., VISITING NURSES HOME CARE CORP., AT HOME CARE PARTNERS, INC., PLAN-IT STAFFING, RESOURCE CENTER FOR INDEPENDENT LIVING, HEATHER’S CLEANING SERVICE, AND EXCEPTIONAL CLEANING AND PROPERTY MANAGEMENT, LLC. TO PROVIDE SUPPORTIVE SERVICES FOR ELDERLY RESIDENTS OF OTSEGO COUNTY UTILIZING EXPANDED IN-HOME SERVICE FOR THE ELDERLY PROGRAM, AND UNMET NEED FUNDING

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, there is a need to provide non-medical, in-home supportive services for elderly residents of Otsego County who are not eligible to receive similar services under Title XVIII, Title XIX or Title XX of the federal Social Security Act or similar governmental assistance; and

WHEREAS, the State of New York has awarded funding for such non-medical, in-home supportive services through the Expanded In-Home Services for the Elderly Program (hereinafter referred to as EISEP) as authorized by Section 541 of New York State Executive Law and at state or federal approved rates; and

WHEREAS, after consultation with the Purchasing Agent, it was determined that there was no need for a Request for Proposals due to the fact that there are a small number of possible vendors available for these services in Otsego

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County and the County is contracting with all authorized vendors as needed; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute contracts with U.S. Care Systems, Inc., 2614 Genesee Street, Utica, NY 13502, At Home Care Partners, Inc., 25 Elm Street, Oneonta, NY 13820, Plan-It Staffing, 2614 Genesee Street, Utica, NY 13502, Resource Center for Independent Living, 409 Columbia Street, PO Box 210, Utica, NY 13502, Heather’s Cleaning Service, 164 Crumb Hill Road, West Winfield, NY 13491 and Exceptional Cleaning and Property Management, 40 Richards Ave., Oneonta, NY 13820 to continue to provide non-medical, in-home supportive services for elderly residents of Otsego County, (Level I and Level II care), utilizing EISEP funding as authorized by section 541 of New York State Executive Law and Unmet Need funding for the period April 1, 2020 through March 31, 2021, with a total amount shared between all providers on a performance basis not to exceed $231,945 at the approved Medicaid or locally negotiated rates as required to assure adequate service levels; and be it further

RESOLVED, said contracts shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further
RESOLVED, that funding for these contracts is included in the 2020 Office for the Aging Budget (6772-A) at line 4770 In-Home Services utilizing approximately 68% Federal funds, 7% State unmet needs funds and 25% local funds and will be contained in similar budget lines in subsequent years.
RESOLUTION NO. 31-20200102

RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH MRB GROUP TO PROVIDE FOUR TOWN CONSOLIDATION CONSULTATION SERVICES

KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON

WHEREAS, Otsego County has received $26,000 through the New York State Municipal Restructuring Fund for contractual services related to a four town consolidation project; and

WHEREAS, there is a need for consulting services to assist with the development of a plan for the functional combination of certain towns within Otsego County; and

WHEREAS, the Purchasing Agent released a Request for Proposals# 19-OTS-009 and after a review by the Intergovernmental Affairs and Administration Committees, a decision was made to contract with MRB Group in the amount not to exceed $25,516.16; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to enter into a contract with MRB Group, 145 Culver Road, Suite, 160, Rochester, NY 14620 to provide four town consolidation consultation services over the period of 12 months from the time the contract is signed in an amount not to exceed $25,561.16; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2020
Planning Budget (8020-A) at line 4900 Contracts utilizing 100% State funds.
RESOLUTION NO. 32-20200102

RESOLUTION – AUTHORIZING COMMISSIONER OF SOCIAL SERVICES TO RENEW CONTRACT WITH DISTRICT ATTORNEY FOR WELFARE FRAUD INVESTIGATION AND PART-TIME ADA SERVICES

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

RESOLVED, that the Otsego County Commissioner of Social Services and the Otsego County District Attorney are hereby authorized to contract for welfare fraud investigation services through the District Attorney’s Office; and be it further

RESOLVED, that the contract will provide for the services of three (3) part-time fraud investigators and the services of assistant district attorneys at an hourly rate not to exceed annually established salaries as set by the Board of Representatives for Managerial and Confidential titles for a four year period from January 1, 2020 to December 31, 2024; and be it further

RESOLVED, that the contract shall provide for materials and supplies to maintain safety and required certifications (i.e. ammunition, and handcuff belts) not to exceed an annual amount of $1,000; and be it further

RESOLVED, that said contract is to contain such other terms and conditions as are in the best interests of the County of Otsego; and be it further
RESOLVED, that the funding for this contract is included in the 2020 Social Services Administration Budget (6010-A) at line 4900 Contracts utilizing 33% Federal funds, 5% State funds and 62% local funds and will be contained in similar budget lines for subsequent years.
RESOLUTION NO. 33-20200102

RESOLUTION – AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO CONTRACT WITH OPPORTUNITIES FOR OTSEGO, INC. (OFO) TO PROVIDE CODE BLUE EMERGENCY HOUSING

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, the Department is required by New York State Office of Temporary and Disability Assistance (NYS OTDA) to provide Code Blue Emergency Housing for the homeless during inclement weather; and

WHEREAS, the County desires to meet this requirement in the most cost effective manner while at the same time providing some case management services; and

WHEREAS, because this plan is fully reimbursed by NYS allocated funds and the vendor was approved in advance by New York State as part of the plan, the procurement process was not utilized for the selection of the vendor for this service; and

WHEREAS, Opportunities for Otsego, Inc. has been selected to provide this service; now, therefore, be it

RESOLVED, that the Otsego County Commissioner of the Department of Social Services, on behalf of the County of Otsego, is hereby authorized to
contract with Opportunities for Otsego, Inc., 3 West Broadway, Oneonta, NY 13820 for Code Blue emergency housing for the term of October 1, 2019 through September 30, 2020 in an amount not to exceed $39,752 for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interest on the County of Otsego; and be it further

RESOLVED, that the funding for the contract is included in the 2020 Social Services Administration Budget at line (6010-A) at line 4900 Contracts utilizing 100% State funds.
RESOLUTION NO. 34-20200102

RESOLUTION – AUTHORIZING OTSEGO COUNTY COMMISSIONER OF SOCIAL SERVICES TO EXTEND CONTRACT WITH KIDS ONEIDA FOR PREVENTIVE SERVICES

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, Otsego County is mandated to provide preventive services (among others) to families and children at risk of child abuse, neglect, maltreatment, and/or out of home placement per Title 18 of the NY Codes, Rules and Regulations Part 423; and

WHEREAS, Otsego County has had persistent difficulty in both recruiting and retaining staff despite our best efforts and difficulty continues; and

WHEREAS, the constant turnover results in increased costs to the County, higher demands on existing staff, and will lead to diminished best practices support for families; and

WHEREAS, Otsego County Department of Social Services now has a continuing need to seek outside programming to provide health and safety services necessary to the public we serve and Otsego County continues to explore tools for better recruitment and other providers; and

WHEREAS, Kids Oneida has available trained preventive services staff to

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provide preventive services, which will increase stability for families and permanency for children; now, therefore, be it

RESOLVED, that the Otsego County Commissioner of Social Services is hereby authorized to extend the contract with Kids Oneida an additional three (3) months through March 31, 2020 for a total cost not to exceed $357,794 for the entire contract term; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funding for the contract is included in the 2020 Social Services Administration Budget (6010-A) at line 4900 Contract and is 62% Federal and 24% State reimbursable and 14% local cost; which may be further reduced by Raise The Age funding.
RESOLUTION NO. 35-20200102

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO EXTEND CONTRACT WITH EVOLUTION RECYCLING, INC. FOR ELECTRONIC WASTE RECYCLING

MCCARTY, KENNEDY, KOUTNIK, LAPIN, FARWELL

WHEREAS, Resolution 62-20180207 authorized Otsego County to contract with Evolution Waste Recycling for electronic waste recycling in the County of Otsego for a period of January 1, 2018 through December 31, 2018 with two (2) optional one-year extensions; and

WHEREAS, the County of Otsego wishes to extend the contract through December 31, 2020 and Evolution Waste Recycling has indicated a willingness to continue to provide these services; now, therefore, be it

RESOLVED, that the Chair of the Board be and is authorized to extend a contract with Evolution Recycling, Inc., 5 Claremont Street, Johnstown, NY 12095 for electronic waste recycling services based on rates from the original RFP response and collection estimates at an estimated cost of $45,000 for the period of January 1, 2019 through December 31, 2019 and an estimated cost of $90,000 for a period of January 1, 2020 to December 31, 2020; and be it further

RESOLVED, that said contract shall contain such terms and conditions as
are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2020 Solid Waste and Recycling Prgm Budget (8160-A) at line 4900 Contracts utilizing 100% local funds.
RESOLUTION NO. 36-20200102

RESOLUTION – AUTHORIZING THE EXECUTION AND DELIVERY OF A TAX FREE EQUIPMENT LEASE PURCHASE AGREEMENT AND RELATED DOCUMENTS, AND AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO AN ENERGY PERFORMANCE CONTRACT AGREEMENT WITH TRANE US, INC.

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, the County of Otsego has previously selected Trane US, Inc., (Trane) for Energy Performance Contracts (EPC) services through the Omnia Partners cooperative purchasing energy audit program, and entered into a Letter of Intent (LOC) with Trane for an Investment Grade Audit (IGA) for energy conservation and management services; and

WHEREAS, projects have been identified under the IGA to improve energy efficiency at the County; and

WHEREAS, areas are in need of upgrades, energy usage can be reduced and County’s desires to implement energy savings; and

WHEREAS, the savings over 20 years will be used to fund the expense of the improvements; and

WHEREAS, to proceed with these projects it is necessary to enter into a EPC contract to execute the energy saving facility improvements recommended by Trane; and
WHEREAS, it is now desired to approve the financing of this Project, at an estimated cost not to exceed $2,300,000 and to authorize various actions and the execution of a lease purchase agreement with a third party lender (the “Lease”) in substantially the form presented at this meetings, as well as related documents; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to execute the Lease and related escrow contract in order to finance the Project described in the preambles hereof; and be it further

RESOLVED, that the County Treasurer and other officers of the County are hereby authorized to take all action necessary or reasonably required in order to effectuate the intent of this resolution; and be it further

RESOLVED, that the Chair of the Board is hereby authorized to enter into a Performance Agreement for Comfort from Trane (PACT) agreement, and Support Service Agreement with Trane in substantially the form as is on file with the Clerk of the Board pending attorney approval; and be it further

RESOLVED, that this resolution shall take effect immediately.
RESOLUTION NO. 37-20200102

RESOLUTION – CREATING A POSITION IN
E-911 COMMUNICATIONS DEPARTMENT
(ASSISTANT DIRECTOR OF E-911 COMMUNICATIONS #1)

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that the following position is created and authorized to be filled in the E-911 Communications Department, effective January 2, 2020:

**Assistant Director of E-911 Communications (#1), Grade 18S, $54,730**

and be it further

RESOLVED, the funding for this position is included in the 2020 Public Safety Communications Budget (3020-A) at line 1000 Personal Service utilizing 100% local funds; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 38-20200102

RESOLUTION – CREATING A POSITION IN THE OFFICE FOR THE AGING (PART TIME MOTOR VEHICLE OPERATOR #2)

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that the following position is created and authorized to be filled in the Office for the Aging, effective January 2, 2020:

Part time Motor Vehicle Operator (#2), Grade 5R, $14.4784/hr

and be it further

RESOLVED, the funding for this position is included in the 2020 Office for the Aging Budget (6772-A) at line 1000 Personal Service utilizing 15% Federal funds, 45% State funds and 40% local funds; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 39-20200102

RESOLUTION – CREATING A POSITION IN THE PERSONNEL DEPARTMENT
(PERSONNEL CLERK #3)

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that the following position is created and authorized to be filled in the Personnel Department, effective January 2, 2020:

Personnel Clerk (#3), Grade 10G, $34,000

and be it further

RESOLVED, the funding for this position is included in the 2020 Personnel Budget (1430-A) at line 1000 Personal Service utilizing 100% local funds; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 40-20200102

RESOLUTION – CREATING A TEMPORARY POSITION IN
THE DEPARTMENT OF SOLID WASTE
(TEMPORARY PT TRANSFER STATION ATTENDANT #00)

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that the following position is created and authorized to be filled in the Department of Solid Waste, effective for a period of January 2, 2020 through December 31, 2020:

**Temporary Part Time Transfer Station Attendant (#00), Grade 1Z, $12.12/hr**

and be it further

RESOLVED, the funding for this position is included in the 2020 Solid Waste & Recycling Prgm Budget (8160-A) at line 1000 Personal Service utilizing 100% local funds; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 41-20200102

RESOLUTION - APPOINTING MEMBERS TO THE COMMUNITY SERVICES BOARD

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

RESOLVED, that pursuant to Section 41.11 of the Mental Hygiene Law, the following persons are hereby appointed or re-appointed as members of the Otsego County Community Services Board for the term indicated, effective January 1, 2020:

APPOINTMENT

LUCINDA LEVENE
27 Susquehanna Ave.
Cooperstown, NY 13326
Term to expire on December 31, 2020

REAPPOINTMENT

AMY CLARVOE
370 Winney Hill Road
Oneonta, NY 13820
Term to expire on December 31, 2023
RESOLUTION NO. 42-20200102

RESOLUTION - APPOINTING MEMBERS TO SERVE ON
ADDICTIONS SUBCOMMITTEE OF THE OTSEGO COUNTY
COMMUNITY SERVICES BOARD

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

RESOLVED, that pursuant to Section 41.11 of the Mental Hygiene Law, the
following persons are appointed to serve on the Addictions Subcommittee of
the Otsego County Community Services Board for the term indicated, effective
January 1, 2020:

APPOINTMENT

MIGUEL MARTINEZ
242 Main Street
Oneonta, NY 13820
Term to expire on December 31, 2023

SAMANTHA MANEE
197 Main Street
Cooperstown, NY 13326
Term to expire on December 31, 2021
RESOLUTION NO. 43-20200102

RESOLUTION - APPROVING APPOINTMENTS OF MEMBERS TO OFFICE FOR THE AGING ADVISORY COUNCIL

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, pursuant to the rules and regulations of the State Office for the Aging, the Chair of the Board of Representatives has made appointments to the Otsego County Office for the Aging Advisory Council; now, therefore, be it

RESOLVED, that the following appointments are hereby approved for the term indicated:

**APPOINTMENT**

ROBERT MCCANN  
120 Cronin Road  
Schenevus, NY 12155  
Term to expire on December 31, 2020

RUSSELL BACHMAN  
382 Goodrich Road  
Edmeston, NY 13335  
Term to expire on December 31, 2020

GARY KOUTNIK  
105 Center Street  
Oneonta, NY 13820  
Term to expire on December 31, 2022

**REAPPOINTMENT**

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KATHY STOCKING
PO Box 214
Springfield Center, NY 13468
Term to expire on December 31, 2022

SU HARTLEY
13 Central Avenue
Oneonta, NY 13820
Term to expire on December 31, 2022

AT LARGE MEMBERS – ONE YEAR TERM

ADRIENNE MARTINI
41 Cedar Street
Oneonta, NY 13820
Term expiring on December 31, 2020

SUSANNE SMITH
Otsego County Department of Public Health
The Meadows Suite 2
140 Co Hwy 33W
Cooperstown, NY 13326
Term expiring on December 31, 2020

KURT SCHULTE
EXECUTIVE DIRECTOR
City of Oneonta Housing Authority
2 Mitchell Street
Oneonta, NY 13820
Term expiring on December 31, 2020

JANICE BRENNER
PSA SUPERVISOR
Otsego County, Department of Social Services
RESOLUTION NO. 44-20200102

RESOLUTION - APPOINTING MEMBER TO THE COUNTY JURY BOARD

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

RESOLVED, that pursuant to Section 503 of the Judiciary Law, the following person be and hereby is appointed to the Otsego County Jury Board for a term of two years, expiring December 31, 2021:

KEITH MCCARTY
Otsego County Board of Representatives
5503 U.S. Highway 20
East Springfield, New York 13333
RESOLUTION NO. 45-20200102

RESOLUTION - APPOINTING DIRECTORS OF SOIL AND WATER CONSERVATION DISTRICT

MCCARTY, KENNEDY, KOUTNIK, LAPIN, FARWELL

RESOLVED, that pursuant to Section 6 of the Soil and Water Conservation District Law, the following persons be and hereby are appointed Directors of the Soil and Water Conservation District of the County to serve for the terms and in the capacities indicated:

LESLIE RATHBUN
Grange Representative
3272 County Highway 35
Schenevus, New York 12155
Term expiring December 31, 2022

MARGARET KENNEDY
Otsego County Board of Representatives
157 Pleasant Valley Road
Mt. Vision, NY 13810
Term expiring December 31, 2020

MICHELLE FARWELL
Otsego County Board of Representatives
643 Co Hwy 8
Morris, NY 13808
Term expiring December 31, 2020
RESOLUTION NO. 46-20200102

RESOLUTION - APPROVING APPOINTMENT OF MEMBERS TO AGRICULTURAL AND FARMLAND PROTECTION BOARD

MCCARTY, KENNEDY, KOUTNIK, LAPIN, FARWELL

RESOLVED, that pursuant to Section 302 of the Agricultural and Markets Law as amended, the Chair of the Board of Representatives has made appointments to the Agricultural and Farmland Protection Board, and the same is hereby approved as follows:

**COUNTY REPRESENTATIVE**
Danny Lapin
3 College Terrace
Oneonta, NY 13820
(term expires December 31, 2021)

**AGRIBUSINESS PERSON**
John Hill
295 Coy Brook Road
PO Box 88
Gilbertsville, NY 13776
(term expires December 31, 2023)
RESOLUTION NO. 47-20200102

RESOLUTION - APPOINTING MEMBER TO THE COMMUNITY SERVICES BOARD

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

RESOLVED, that pursuant to Section 41.11 of the Mental Hygiene Law, the following person be and hereby is appointed a member of the Otsego County Community Services Board for the term indicated, effective January 1, 2020:

ADRIENNE MARTINI
Otsego County Representative
41 Cedar Street
Oneonta, New York 13820
Term expiring December 31, 2020
(Liaison Member)
RESOLUTION NO. 48-20200102

RESOLUTION - APPOINTING DEPUTY COORDINATORS
FOR THE OFFICE OF EMERGENCY SERVICES

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

RESOLVED, that the following persons be and are hereby appointed Deputy Coordinators for the Office of Emergency Services for the term of one (1) year commencing January 1, 2020 and ending December 31, 2020 and are listed in order in which they would perform the duties of the Coordinator and/or Assistant Coordinator in the event of his/her absence or ability to serve:

- Raymond Smith Jr. (Fire) OC-9
  3026 US Highway 20
  Richfield Springs, NY 13439

- David Chase (Fire) OC-10
  PO Box 599
  Worcester, NY 12197

- Jeremy Hilton (Fire) OC-4
  343 Main Street
  Unadilla, NY 13849
RESOLUTION NO. 49-20200102

RESOLUTION – URGING THE STATE OF NEW YORK TO IMMEDIATELY AMEND OR DELAY IMPLEMENTATION OF BAIL AND DISCOVERY REFORM LAWS THAT WILL ENDANGER THE PEOPLE OF NEW YORK AND REVERSE DECADES OF BIPARTISAN PROGRESS IN REDUCING CRIME

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, protecting the people from harm by enforcing the rule of law is the foundational role of government; and

WHEREAS, County governments are vested by the State of New York with the responsibility to protect the most vulnerable among us, including the socioeconomic disadvantaged, the disabled, the elderly, and children; and

WHEREAS, no group is more vulnerable than the victims of crime, and a just society demands that crime victims should be recognized as key participants within the criminal justice system and be treated with dignity, fairness, and respect; and

WHEREAS, for the past twenty-five years the State of New York has committed itself to reducing crime, and has succeeded as evidenced by official U.S. Department of Justice Uniform Crime Reporting Statistics showing that New York transformed from the second most dangerous state in America in the early 1990s to the safest large state in America by the early 2000s; and
WHEREAS, in the final stages of adopting its FY 2020 budget, the State of New York enacted sweeping criminal justice reforms including the elimination of cash bail for many crimes and the imposition of stringent discovery mandates on police and prosecutors; and

WHEREAS, under bail reform, beginning January 1, 2020, judges will no longer be permitted to set bail for many crimes, which means those who have committed these crimes can no longer be held in jail after their arrest and will instead be released back into the general public; and

WHEREAS, these crimes include those that result in the deaths of innocent people, including several categories of homicide and manslaughter, resulting in those responsible for these deaths being released back into the midst of grieving families; and

WHEREAS, the crimes for which bail cannot be set include Making a terroristic threat and Money laundering in support of terrorism in the third and fourth degree, resulting in those who have supported terrorism and threatened to commit acts of terrorism being released immediately from police custody; and
WHEREAS, the crimes for which bail cannot be set also include Promoting an obscene sexual performance by a child; Possessing an obscene sexual performance by a child; Failure to register as a sex offender; and Patronizing a person for prostitution in a school zone, resulting in dangerous child predators being released back into our communities; and

WHEREAS, other serious crimes for which bail cannot be set include Reckless assault of a child by a daycare provider; Criminal sale of a controlled substance to a child; Abandonment of a child; and Criminal possession of a weapon on school grounds, resulting in those who have physically harmed or endangered children being freed from supervision; and

WHEREAS, additional crimes for which bail cannot be set shockingly include Female genital mutilation; Stalking in the second degree; and Aggravated harassment, resulting in those who have violated women being returned to the company of their victims; and

WHEREAS, also included among the crimes for which bail cannot be set are Endangering the welfare of a vulnerable elderly person, resulting in the potential for further endangerment of seniors; and
WHEREAS, the crimes for which bail cannot be set also include Endangering the welfare of an incompetent or physically disabled person, resulting in exposure of these defenseless individuals to repeat offenses; and

WHEREAS, these no-bail crimes also include Aggravated cruelty to animals and Torturing animals and injuring animals; resulting in the immediate release of these depraved individuals who deliberately injure, torture and kill animals; and

WHEREAS, other violent crimes for which bail cannot be set alarmingly include Assault in the third degree, Aggravated vehicular assault, and other crimes of physical violence against people; and

WHEREAS, additional no-bail crimes include Burglary of a residence, resulting in the immediate release of these individuals back into the neighborhoods they targeted, and

WHEREAS, crimes for which no bail can be set inexplicably include Bail jumping and Unlawfully fleeing a police officer in a motor vehicle, resulting in appearance tickets being issued to the very individuals who have demonstrated a propensity to knowingly and intentionally evade the law; and

WHEREAS, all of the offenders mentioned heretofore are at risk of not showing up for court, thereby placing a burden on public employees who under
this law are required to send multiple court appearance reminders to these offenders, as well as police officers and District Attorneys who must commit resources to tracking and pursuing those who evade prosecution; and

WHEREAS, all offenders who are currently being held in custody for the crimes mentioned heretofore will be eligible for release from prison on January 1, 2020, and their attorneys are currently completing applications for their release; and

WHEREAS, the discovery mandates imposed by the State of New York will require police and District Attorneys, beginning January 1, 2020, to turn over voluminous trial-related materials to defense attorneys within 15 days, creating a mandate that will inevitably not be achieved in some cases and will result in the inability of the People to prosecute cases against criminal defendants; and

WHEREAS, New York State’s chief law enforcement officer, Attorney General Letitia James, has testified that there will be implementation difficulties because prosecutors across the state lack the resources required to fully comply with discovery mandates; and

WHEREAS, Attorney General James has testified that her own office, which carries a limited criminal caseload, lacks resources required to fully comply with
discovery mandates and therefore needs an additional $10 million in state funding; and

WHEREAS, the issues mentioned heretofore undeniably impact past, present and future victims of crime in a negative manner, and in so doing, the bail and discovery reforms adopted by the State of New York will themselves further victimize these innocent individuals; and

WHEREAS, these bail and discovery laws, in their current form, represent a clear and present danger to society, will tilt the scales of justice in favor of criminals and away from crime victims, will reverse decades of bipartisan progress made by the State of New York in reducing crime; and

WHEREAS, the fundamental responsibility of governments to protect the vulnerable in society demands that the shortcomings of these laws be remedied prior to their effective date of January 1, 2020; now, therefore, be it

RESOLVED, that the Otsego County Board of Supervisors hereby urges the New York State Legislature, Governor Andrew Cuomo and involved State agencies to immediately amend or otherwise delay implementation of these laws by convening an emergency session of the State Legislature, or by
emergency executive authority, or by any other means deemed possible by the State, and to do so before December 31, 2019; and be it further

RESOLVED, that the Otsego County Board of Supervisors hereby demands that the following improvements to these laws be implemented as soon as possible:

1. Give judges the ability to impose bail when appropriate for all of the crimes enumerated herein;
2. Increase the discovery timeline from 15 days to a minimum of 45 days;
3. Phase in discovery reform by applying these new mandates to misdemeanors effective January 1, 2020, and felonies effective January 1, 2021;
4. Require that court appearance reminders are sent not only to defendants but also to the victims of their crimes; and
5. Extend appropriate dignity, fairness and respect to crime victims by soliciting input from victim advocate organizations and considering their suggestions for improving these laws; and be it further

RESOLVED, that the Otsego County Board of Supervisors asks all counties in New York State to urge their state representatives to take immediate action on the foregoing issues; and be it further

RESOLVED, that the Clerk of this Board shall send a copy of this Resolution to Governor Andrew M. Cuomo, Attorney General Letitia James, Temporary
President and Majority Leader of the Senate Andrea Stewart-Cousins, Speaker of the Assembly Carl E. Heastie, Senate Minority Leader John J. Flanagan, Assembly Minority Leader Brian M. Kolb, our local State legislators, the New York State Association of Counties, the New York State Sheriffs’ Association, the District Attorneys Association of New York, the New York State Defenders Association, the New York State Probation Officers Association, and the County Attorneys’ Association of the State of New York.
RESOLUTION NO. 50-20200102

RESOLUTION - ADOPTING A LOCAL LAW FOR THE YEAR 2020 (A LOCAL LAW ESTABLISHING THE SALARIES OF EMERGENCY SERVICES COORDINATOR, DIRECTOR OF REAL PROPERTY TAX SERVICE II, PERSONNEL OFFICER, COUNTY SUPERINTENDENT OF HIGHWAYS, COMMISSIONER OF SOCIAL SERVICES GROUP I, DIRECTOR OF PUBLIC HEALTH, COMMISSIONER OF ELECTIONS (REP) FOR THE YEAR 2020 )

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, there was duly presented to the Board of Representatives of the County of Otsego at a regular meeting duly held in the Meeting Room of the Board of Representatives in the Otsego County Office Building, Cooperstown, New York on December 4, 2019, a local law for the year 2020 entitled "A Local Law Establishing the Salaries of Emergency Services Coordinator, Director of Real Property Tax Service II, Personnel Officer, County Superintendent of Highways, Commissioner of Social Services Group I, Director of Public Health, Commissioner of Elections (Rep) for the Year 2020"; and

WHEREAS, a public hearing was duly held on the proposed Local Law in the Meeting Room of the Board of Representatives in the Otsego County Office Building, 197 Main Street, Cooperstown, New York on the 2nd day of January, 2020 at 9:55 a.m., at which time all interested persons were heard; now, therefore, be it
RESOLVED, that a local law of the County of Otsego for the year 2020, as above set forth, be and the same is hereby adopted.
RESOLUTION NO. 51-20200102

RESOLUTION - ADOPTING A LOCAL LAW FOR THE YEAR 2020 (A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2014 – ESTABLISHING A SOLID WASTE USER FEE)

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, there was duly presented to the Board of Representatives of the County of Otsego at a regular meeting duly held in the Meeting Room of the Board of Representatives in the Otsego County Office Building, Cooperstown, New York on December 4, 2019, a local law for the year 2020 entitled “A Local Law Amending Local Law No. 1 of 2014 – Establishing a Solid Waste Fee”; and

WHEREAS, a public hearing was duly held on the proposed Local Law in the Meeting Room of the Board of Representatives in the Otsego County Office Building, 197 Main Street, Cooperstown, New York on the 2nd day of January, 2020 at 9:55 a.m., at which time all interested persons were heard; now, therefore, be it

RESOLVED, that a local law of the County of Otsego for the year 2020, as above set forth, be and the same is hereby adopted.
RESOLUTION NO. 52-20200102

RESOLUTION - DESIGNATING OFFICIAL NEWSPAPERS

KENNEDY, OBERACKER, FRAZIER, STAMMEL, MCCARTY

WHEREAS, Section 214 (2) of the County Law provides that the Board of Representatives shall designate annually at least two (2) newspapers published within the County as official newspapers for the publication of local laws, notices and other matters required by law to be published; now, therefore, be it

RESOLVED, that the Daily Star, Oneonta, New York, and the Freeman's Journal, Cooperstown, New York, be and they are hereby designated as official newspapers of the County of Otsego for the year 2020 for the publication of all local laws, notices and other matters required by law to be published.
RESOLUTION NO. 53-20200102

RESOLUTION – APPROVING AND AUTHORIZING THE IMPLEMENTATION OF THE WORKPLACE VIOLENCE PREVENTION POLICY

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, the Workplace Violence Prevention Program was most recently revised in May 2015 by Resolution No. 2015-0506; and

WHEREAS, after review and recommendations of Labor Counsel, Personnel Officer and County Attorney, the Administration Committee of this Board has approved and authorized revisions to the Otsego County Workplace Violence Prevention Policy; and

WHEREAS, the Otsego County Workplace Violence Prevention Policy will be available for review by any Otsego County employee at the Otsego County Personnel Office and on the County website; now, therefore, be it

RESOLVED, that the Otsego County Board of Representatives hereby approves and authorizes the Otsego County Workplace Violence Prevention Program, annexed to this resolution, effective January 2, 2020:
OTSEGO COUNTY
WORKPLACE VIOLENCE PREVENTION PROGRAM

POLICY STATEMENT

Otsego County is dedicated to the security, safety and overall well-being for all of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff, and clients. Threats, threatening behavior, or acts of violence against employees, visitors, guests, or other individuals by anyone on Otsego County property will be thoroughly investigated and appropriate action will be taken. Individuals who engage in this behavior may be removed from Otsego County's property and are subject to disciplinary and/or personnel action up to and including termination, consistent with Otsego county policies, rules and collective bargaining agreements, Civil Service Law, and/or referral to law enforcement authorities for criminal prosecution. The Board of Representatives, officials, department heads, staff, volunteers, vendors, contractors, consultants, and others, who do business with the County are expected to maintain a working environment free from violence, threats of violence, intimidation, harassment, coercion, or other threatening behavior towards people or property and to create an environment of mutual respect for each other as well as clients, following all policies, procedures, and program requirements.

This policy meets the requirements of NYS Labor Law 27-b (Appendix A), and is designed to prevent, minimize and respond to any workplace violence. It also highlights some of the elements found within our Workplace Violence Prevention Program. The process involved in complying with this law included a workplace evaluation that was designed to identify the workplace violence hazards our employees could be exposed to. The Workplace Violence Prevention Program provides for full employee participation through authorized employee representatives in the risk assessment, development and review of the policy,
and ongoing review of the incident reports and effectiveness of mitigating actions taken by the County. All employees will participate in the annual Workplace Violence Prevention Training Program.

The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. Otsego County has identified response personnel that include a member of management and an employee representative. If appropriate, Otsego County will make referrals to counseling services for employees. The Workplace Violence Prevention Policy is available for review on the Otsego County Intranet and is available from department heads upon employee request.

All Otsego County personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats that have been witnessed, received, or when personnel have been told that another person has witnessed or received threats. Otsego County will ensure confidentiality to the fullest extent possible. Additionally, personnel are encouraged to report behavior that they reasonably believe poses a potential for workplace violence.

Designated Contact Person:
Penney Gentile, Personnel Officer
Otsego County Personnel Department
183 Main Street, Cooperstown NY 13326

The Otsego County program will ensure the following:

- Complete commitment from all levels of management to be implemented consistently, fairly and without any form of reprisal to those filing complaints.

- Confidentiality to fullest extent possible.
• Shared participation from non-management and management personnel in formulation as well as in practice.

• Prompt and accurate action on all reported incidents.

• An open door of communication for program re-evaluation and improvement.

• A comprehensive written policy which all employees will sign upon receipt.

• The establishment of a Threat Assessment Team designed to monitor all program goals and directives.

DEFINITIONS

According to the National Institute for Occupational Safety & Health (NIOSH), “A Workplace may be any location, either permanent or temporary, where an employee performs any work-related duty in the course of his/her employment by an employer. This includes, but is not limited to, the buildings and the surrounding perimeters, including the parking lots, field locations, clients’ homes, and traveling to and from work assignments.”

“Workplace Violence is any physical assault, act of aggressive behavior or verbal abuse occurring in the work setting in the course of his/her employment by an employer. It includes, but is not limited to any behavior that is violent, threatens violence, coerces, harasses or intimidates others, interferes with an individual’s legal rights of movement or expression, or disrupts the workplace, or Otsego County’s ability to provide services to the public.”

WORKPLACE VIOLENCE INCIDENT TYPES

Workplace Violence incidents can be divided into categories depending on the relationship between the assailant and the worker or workplace. These
categories are:

- **Type One: Violence by Strangers**
  Violent acts by criminals who have no other connection with the workplace, but enter to commit robbery or other crimes.

- **Type Two: Violence by General Public**
  Violence directed at employees by customers, clients, patients, students, inmates, or any others for whom an organization provides services.

- **Type Three: Violence by Co-Workers**
  Violence against coworkers, supervisors, or managers by a present or former employee.

- **Type Four: Violence by Personal Relations**
  Violence committed in the workplace by someone who doesn’t work there, but has a personal relationship with an employee – an abusive spouse or domestic partner.

**INITIAL EVALUATION AND DETERMINATION OF WORKPLACE VIOLENCE RISK FACTORS**

Otsego County determines that the following are some of the factors or situations in County workplaces that might place employees at risk:

**Evaluation of Physical Environment**

- Duties that involve the handling or exchange of monies with the public.
- Duties that involve mobile workplace assignments
- Working with unstable or volatile persons in health care, probation, social services or criminal justice settings.
- Working in community-based settings.
- Working in areas with poor or no radio or cell phone coverage
- Working off hours
- Working alone or in small numbers
- Working in rural or sparsely populated areas.
- Working in a poorly lit environment.
- Working in an area where the public has unrestricted access.
- Workers that are untrained to potential workplace violence situations.

**Administrative Risk Factors**
- Employer will assess relevant policies, work practices and procedures that may impact the risk of workplace violence.

**METHODS OTSEGO COUNTY WILL USE TO PREVENT INCIDENTS OF WORKPLACE VIOLENCE**

Prevention is the responsibility of every employee. In addition, the County has taken these measures to insure a safer environment for all employees and the public.

- NYS Court Security Officers are located at the County Office Building, County Court House, and annex building. A private Security Guard is assigned to the Meadows building. Deputies and Correction Officers provide security to Public Safety Building.
- All County employees shall wear County issued identification badges.
- Panic buttons are used in the various court rooms as an added precaution.
- Several County departments are locked and secured preventing the general public from access unless they are authorized or accompanied by an Otsego County employee. These departments include, but are not limited to: Probation, 911 - Communications, Corrections, Sheriff’s Office, Community Mental Health and Chemical dependencies.
- Annual training will be required of all employees. Training will be department specific based on needs and risk. Law Enforcement and caseworkers may need additional trainings. At a minimum workplace violence training will cover risk factors in the workplace, ways to protect
employees from identified risks, warning signs, de-escalation techniques, personal safety, and location of written Workplace Violence Prevention Program and how to obtain a copy. The training program will be reviewed by a NYS Department of Labor, the county insurance providers and others as needed.

- Alcohol and Drug Free Workplace Policy (Appendix B)
- Weapons Policy (Appendix C)
- Bomb Threat Protocol (Appendix D)
- Incident Report Form (Appendix E)

IDENTIFICATION AND BADGING

Proper employee and visitor screening is a critical aspect of good security. A current color picture must be placed on the front side of the badge itself. It is recommended that the picture should be updated whenever an employee's appearance changes substantially; i.e., shaved head, growth of beard, change in hair color, or appearance altering plastic surgery or the like. The pertinent information that needs to be included on the badge is full name, badge number/employer identification number, department assigned, Bar code, and signature. Any card which shows the slightest sign of tampering must be confiscated and the employee restricted from further access until clarification can be validated. Electronic card readers should be installed at all unmanned critical entry points. This will reduce the number of security professionals needed and protect controlled areas. All badges should be issued upon employment and rescinded at termination, without exception. The key to a secure facility is to train everyone on security procedures and have a culture that has employee safety as our highest concern.

BUILDING ACCESS CONTROL

To secure a workplace properly, it stands to reason that we must first limit all access to county facilities. By controlling the points of entry for employees and...
visitors, we will narrow the scope of potential hazards. Ideally, outside of fire exit
doors built with crash bars, there should only be one entry/exit point. Understandably, this is not always possible. Doors should never be propped open. Staff or visitors should never allow persons to enter county building that they are not familiar with. The use of close circuit television (CCTV) is imperative and will be installed in buildings. It should be noted that periodic maintenance should be performed on all such technology. Intrusion detection systems should be installed through key areas of the facility, as well as, motion detectors.

Clear visibility to either the common hallway in a building or the outside landscape will provide better lighting, create more of a deterrent against violent incidents, improve law enforcement's ability to assess the circumstances in the event of a hostage situation or other similar critical incident and enhance the overall safety of that entry point.

REPORTING OF INCIDENTS

Incidents of workplace violence, threats of workplace violence, or observations of workplace violence are not to be ignored by any County employee. Workplace violence should be promptly reported to the supervisor or one in authority as well as completing and filing the Incident Report Form (Appendix E) with the Personnel Officer. The reports must be in writing and maintained for review. The complainant will be notified when the investigation is complete. Written complaints are reviewed annually by the Workplace Violence Prevention Advisory Team. Additionally, County employees are encouraged to report behavior that they reasonably believe poses a potential for workplace violence. Otsego County will assure confidentiality to the fullest extent possible. It is important that all employees take this responsibility seriously to effectively maintain a safe working environment.

“If following a referral of such matter to the employee’s supervisor’s attention and after a reasonable opportunity to correct such activity, policy or practice
the matter has not been resolved and the employee or representative of employees still believes that a violation of a workplace violence prevention program remains, or that an imminent danger exists, such employee or representative of employees may request an inspection by giving notice to the commissioner of labor of the state of New York of such violation or danger. Such notice and request shall be in writing, shall set forth with reasonable particularity the grounds for the notice, shall be signed by such employee or representative of employees, and a copy shall be provided by the commissioner to the employer or the person in charge no later than the time of inspection, except that on the request of the person giving such notice, such person's name and the names of individual employees or representatives of employees shall be withheld. Such inspection shall be made forthwith." (NYS Labor Law Section 27-b (6)(b)).

The County will examine all records that pertain to workplace violence incidents to identify patterns in the type and cause, in particular areas of the workplace or incidents which involve specific areas or individuals.

Any person experiencing or witnessing imminent danger or actual violence involving weapons or personal injury should call 911 immediately.

RESPONSIBILITIES

Elected Officials and Department Heads

Elected officials and department heads shall be responsible for the implementation of this policy. The responsibility includes dissemination of this policy to all employees, ensuring appropriate investigation and follow-up of all alleged incidents of workplace violence, and ensuring that all administration and supervisors are aware of their responsibilities under this policy through internal communication and training.
Supervisory Staff

Each employee designated with supervisory responsibility (hereinafter “Supervisor”) is responsible within his/her area of jurisdiction for the implementation of this policy. Supervisors must report to the Personnel Officer any complaint of workplace violence made to him/her and any other incidents of workplace violence of which he/she becomes aware or reasonably believes to exist.

Personnel Officer

The Personnel Officer is responsible for ensuring new employees have a copy of the Workplace Violence Prevention Program and appropriate training. The Personnel Officer will also be responsible for annually disseminating this policy to County personnel, as well as posting the policy appropriately throughout County Buildings and locations.

The Personnel Officer will assist Department Heads and the Workplace Violence Assessment Team in responding to workplace violence; and consulting with as necessary counseling services to secure professional intervention.

The Personnel Officer in conjunction with the Health and Safety Officer (and or designated department heads) will offer annual opportunities for training in the prevention and awareness of workplace violence.

The Program will be reviewed in its entirety at least annually (tentatively April of each year).

THE WORKPLACE VIOLENCE ASSESSMENT TEAM

The Workplace Violence Assessment Team will consist of the Personnel Officer; the Emergency Services Coordinator or Director; Law Enforcement which may
include the Sheriff (or Sheriff’s designee) or New York State Police with law enforcement representative to be determined by the Chair of the Board of Representatives; the Health and Safety Officer; the Department Head (where the incident arose) unless otherwise disqualified; the County Attorney; and an appropriate union representative (as applicable).

This team will assist in responding to workplace violence; facilitating appropriate responses to reported incidents of workplace violence; assessing the potential problem of workplace violence at its site; assessing the County’s readiness for dealing with workplace violence; evaluating incidents to prevent future occurrences; and utilizing prevention intervention and interviewing techniques in responding to workplace violence.

CONFIDENTIALITY

The County shall maintain the confidentiality of investigations of workplace violence to the fullest extent possible. The County will act on the basis of anonymous complaints where it has a reasonable basis to believe that there has been a violation of this policy and that the safety and well-being of County employees would be served by such action. The filing of false or fabricated reports will not be tolerated.

RETALIATION

Retaliation against anyone acting in good faith who has made a complaint of workplace violence, who has reported witnessing workplace violence, or who has been involved in reporting, investigating, or responding to workplace violence is a violation of this policy. Those found responsible for retaliatory action may be subject to discipline up to and including termination, and referral to law enforcement in aggravated circumstances.
Appendix A

LABOR LAW ARTICLE 2 § 27-b
* § 27-b. Duty of public employers to develop and implement programs to prevent workplace violence.

1. Purpose. The purpose of this section is to ensure that the risk of workplace assaults and homicides is evaluated by affected public employers and their employees and that such employers design and implement workplace violence protection programs to prevent and minimize the hazard of workplace violence to public employees.

2. Definitions. For the purposes of this section:
   a. “Employer” means: (1) the state; (2) a political subdivision of the state, provided, however that this subdivision shall not mean any employer as defined in section twenty-eight hundred one-a of the education law; (3) a public authority, a public benefit corporation, or any other governmental agency or instrumentality thereof; and (4) an authorized agency as defined in paragraph (a) of subdivision ten of section three hundred seventy-one of the social services law that accepts children adjudicated delinquent under article three of the family court act.

   b. “Employee” means a public employee working for an employer.

   c. “Workplace” means any location away from an employee’s domicile, permanent or temporary, where an employee performs any work-related duty in the course of his or her employment by an employer.

   d. “Supervisor” means any person within an employer’s organization who has the authority to direct and control the work performance of an employee, or who has the authority to take corrective action regarding the violation of a law, rule or regulation to which an employee submits written notice.
e. “Retaliatory action” means the discharge, suspension, demotion, penalization, or discrimination against any employee, or other adverse employment action taken against an employee in the terms and conditions of employment.

3. Risk evaluation and determination. Every employer shall evaluate its workplace or workplaces to determine the presence of factors or situations in such workplace or workplaces that might place employees at risk of occupational assaults and homicides. Examples of such factors shall include, but not limited to:
   a. working in public settings (e.g., social services or other governmental workers, police officers, firefighters, teachers, public transportation drivers, health care workers, and service workers);
   b. working late night or early morning hours;
   c. exchanging money with the public;
   d. working alone or in small numbers;
   e. uncontrolled access to the workplace; and
   f. areas of previous security problems.

4. Written workplace violence prevention program. Every employer with at least twenty full time permanent employees shall develop and implement a written workplace violence prevention program for its workplace or workplaces that includes the following:
   a. a list of the risk factors identified in subdivision three of this section that are present in such workplace or workplaces;
b. the methods the employer will use to prevent incidents of occupational assaults and homicides at such workplace or workplaces, including but not limited to the following:
   (1) making high-risk areas more visible to more people;
   (2) installing good external lighting;
   (3) using drop safes or other methods to minimize cash on hand;
   (4) posting signs stating that limited cash is on hand;
   (5) providing training in conflict resolution and nonviolent self-defense responses; and
   (6) establishing and implementing reporting systems for incidents of aggressive behavior.

5. Employee information and training.
   a. Every employer with at least twenty permanent full time employees shall make the written workplace violence prevention program available, upon request, to its employees, their designated representatives and the department.

   b. Every employer shall provide its employees with the following information and training on the risks of occupational assaults and homicides in their workplace or workplaces at the time of their initial assignment and annually thereafter:
      (1) employees shall be informed of the requirements of this section, the risk factors in their workplace or workplaces, and the location and availability of the written workplace violence prevention program required by this section; and
      (2) employee training shall include at least: (a) the measures employees can
take to protect themselves from such risks, including specific procedures the employer has implemented to protect employees, such as appropriate work practices, emergency procedures, use of security alarms and other devices, and (b) the details of the written workplace violence prevention program developed by the employer.

6. Application.
a. Any employee or representative of employees who believes that a serious violation of a workplace violence protection program exists or that an imminent danger exists shall bring such matter to the attention of a supervisor in the form of a written notice and shall afford the employer a reasonable opportunity to correct such activity, policy or practice. This referral shall not apply where imminent danger or threat exists to the safety of a specific employee or to the general health of a specific patient and the employee reasonably believes in good faith that reporting to a supervisor would not result in corrective action.

b. If following a referral of such matter to the employee’s supervisor’s attention and after a reasonable opportunity to correct such activity, policy or practice the matter has not been resolved and the employee or representative of employees still believes that a violation of a workplace violence prevention program remains, or that an imminent danger exists, such employee or representative of employees may request an inspection by giving notice to the commissioner of such violation or danger. Such notice and request shall be in writing, shall set forth with reasonable particularity the grounds for the notice, shall be signed by such employee or representative of employees, and a copy shall be provided by the commissioner to the employer or the person in charge no later than the time of inspection, except that on the request of the person giving such notice, such person’s name and the names of individual employees or representatives of employees shall be withheld. Such inspection shall be made forthwith.
c. A representative of the employer and an authorized employee representative shall be given the opportunity to accompany the commissioner during an inspection for the purpose of aiding such inspection. Where there is no authorized employee representative, the commissioner shall consult with a reasonable number of employees concerning matters of safety in the workplace.

d. The authority of the commissioner to inspect a premises pursuant to such an employee complaint shall not be limited to the alleged violation contained in such complaint. The commissioner may inspect any other area of the premises in which he or she has reason to believe that a serious violation of this section exists.

e. No employer shall take retaliatory action against any employee because the employee does any of the following:

   (1) makes an application pursuant to paragraph a of this subdivision;

   (2) requests an inspection as authorized in paragraph b of this subdivision;

   (3) accompanies the commissioner as authorized in paragraph c of this subdivision;

f. The commissioner may, upon his or her own initiative, conduct an inspection of any premises occupied by an employer if he or she has reason to believe that a violation of this section has occurred or if he or she has a general administrative plan for the enforcement of this section, including a general schedule of inspections, which provide a rational administrative basis for such inspecting. Within one hundred twenty days of the effective date of this paragraph the commissioner shall adopt rules and regulations implementing the provisions of this section.
g. Any information obtained by the commissioner pursuant to this subdivision shall be obtained with a minimum burden upon the employers.

h. When a request for an inspection has been made in a situation where there is an allegation of an imminent danger such that an employee would be subjecting himself or herself to serious injury or death because of the hazardous condition in the workplace, the inspection shall be given the highest priority by the department and shall be carried out immediately.

*as of December 23, 2019 subject to future amendments.

Appendix B

ALCOHOL AND DRUG FREE WORKPLACE POLICY
OTSEGO COUNTY, NEW YORK

Purpose and Goal
Otsego County is committed to protecting the safety, health and well-being of all employees and other individuals in its workplace. The county recognizes that alcohol abuse and drug use poses a significant threat to our goals. The county has established an Alcohol and Drug Free Workplace Program that balances the county’s respect for individuals with the need to maintain an alcohol and drug free environment.

- This policy recognizes that employee involvement with alcohol and other drugs can be very disruptive, adversely affect the quality of work and performance of employees, pose serious health risks to users and others, and have a negative impact on productivity and morale.

- All employees are directed not to report to work or be on duty while their ability to perform job duties is impaired due to on- or off-duty use of alcohol or other drugs.

Covered Individuals

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Any individual who is employed by Otsego County, conducts business for Otsego County, is applying for a position or is conducting business on the County’s property or on behalf of the County is covered by this Alcohol and Drug Free Workplace Policy. The County’s policy includes, but is not limited to, full-time employees, part-time employees, temporary hires and seasonal employees.

**Applicability**

This Alcohol and Drug Free Workplace Policy is intended to apply whenever any employee is representing or conducting business for the County. Therefore, this policy applies during all working hours, while on-call, standby, and/or while operating or riding in vehicles belonging to the County or while operating their own personal vehicle conducting County business.

To the extent that the terms of this policy are subject to federal, state or local laws regarding drug or alcohol testing, those respective laws shall supersede any inconsistent terms of this policy.

**Prohibited Behavior**

It is a violation of this Alcohol and Drug Free Workplace Policy to use, possess, sell, manufacture, distribute, dispense, trade, and/or offer for sale alcohol, illegal drugs or intoxicants or to be under the influence of alcohol, illegal drugs or intoxicants on County property or when operating or riding in County vehicles or while operating their own personal vehicle conducting County business.

**Notification of Conviction**

Federal law requires that any employee who works in a granted program and who is convicted of any criminal drug statute conviction (including a plea of guilty or a plea of nolo contendere) must notify the County in writing within five
(5) calendar days of the conviction or plea. The County will take appropriate disciplinary action and/or require satisfactory participation by the employee within thirty (30) days of notification. If applicable, the County will notify the granting agency within ten (10) days after receiving notice of such employee conviction (Grant is defined in Title 24 Section 21.605 Code of Federal Regulations).

**Consequences**

One of the goals of this Alcohol and Drug Free Workplace Policy is to encourage employees to voluntarily seek help with alcohol and/or drug problems. If, however, an individual violates the policy, the consequences will be serious.

In the case of an applicant for employment who violates the Alcohol and Drug Free Workplace Policy, any conditional offer of employment can be withdrawn, where permitted by law.

If an employee violates the policy, he or she may be terminated from employment or otherwise disciplined subject to any applicable law or collective bargaining agreement provisions.

**Assistance**

Otsego County recognizes that alcohol and drug abuse and addiction are treatable illnesses. The County also realizes that early intervention and support improve the success of rehabilitation. To support its employees, the County’s Alcohol and Drug Free Workplace Program:

- Encourages employees to seek help if they are concerned that they or their family members may have a drug and/or alcohol problem.
• Encourages employees to utilize the services of qualified professionals in the community to assess the seriousness of suspected drug or alcohol problems and identify appropriate sources of help.
• Ensures the availability of a current list of qualified community professionals.
• May allow the use of accrued paid leave while seeking treatment for alcohol and other drug problems pursuant to the County's leave policy, the Family and Medical Leave Act ("FMLA") or the provisions of any applicable law or collective bargaining agreement.

Treatment for alcoholism and/or other drug use disorders may be covered by the employee benefit plan. However, the ultimate financial responsibility for recommended treatment belongs to the employee.

Confidentiality

All information received by the County through the Alcohol and Drug Free Workplace Program will be treated as confidential to the extent practical. Access to this information is limited to those who have a legitimate need to know in compliance with relevant laws and management policies.

Shared Responsibility

A safe and productive alcohol and drug free workplace is achieved through cooperation and shared responsibility. Both employees and management have important roles to play.

Employees are encouraged to:

• Be concerned about working in a safe environment.
• Support fellow workers in seeking help.
• Report dangerous behavior to their supervisor.
It is the supervisor’s responsibility to:

- Inform employees of the Alcohol and Drug Free Workplace Policy.
- Observe employee performance.
- Investigate reports of dangerous practices.
- Document negative changes and problems in performance.
- Counsel employees as to expected performance improvement.
- Clearly state consequences of policy violations.

**Communication**

Communicating this Alcohol and Drug Free Workplace Policy to both supervisors and employees is critical to the County’s success. To ensure all employees are aware of their role in supporting the County’s Alcohol and Drug Free Workplace Program:

- All employees will receive a written copy of this policy.

Amended: November 6, 1991 (Res. 270 of 1991)
November 4, 2009 (Res. 254 of 2009)

**Appendix C**

**WEAPONS STATEMENT**

Otsego County has a zero tolerance philosophy with regard to the possession (physical and/or constructive), by an employee, of any dangerous/deadly weapon on our premises except by those so licensed by the state or by us as
sworn law enforcement personnel. Concealed carry permits by citizens are not permitted to enter government buildings and must secure the weapon prior to entering a county facility. This includes, but is not limited to, any firearm, knife, blunt instrument, brass knuckles, or any other object that can cause bodily injury, serious bodily injury, or death.

It should be duly noted that any violation of this policy by an employee or refusal to submit to a lawful inspection for the presence of a weapon on our property would result in disciplinary action up to and including termination.

For further information regarding Otsego County’s position on weapons, refer to Local Law No. 2 of 1995 County of Otsego, New York banning possession of firearms and other dangerous weapons in Otsego County Buildings.
Appendix D

WORKPLACE INCIDENT REPORT FORM

Note: In completing this form, attach all supporting documents; such as, continuation sheets and police reports

Case #: __________
Affected Party(s): _______________________
Supervisor: ___________________________
Department/Phone Ext. __________________

Incident Information:

Date of Incident: ___________________________
Time of Incident: __________________________
Location of Incident (be specific): ___________________________
Description of Incident: (Narrative)

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Has this or a similar incident ever happened to you before? If so, please explain.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

If you incurred any injury whatsoever, (physical-emotional) please describe the injury, in detail, and the location of any treatment received.
List all witnesses of the incident:

Name: ____________________________
Department: _______________________
Contact Number: ___________________

Was a weapon involved? If so, specify type and to what extent:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Aggressor Information:

Name: __________________________________________

Department: (if an employee) _______________________

Supervisor: (if an employee) _______________________

Relationship to aggressor: (if stranger, indicated relationship, if any) _________

Had anything occurred in the past to make you feel this would happen? If so, please explain.
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Home address/vehicle information: (if not an employee)

___________________________________________
___________________________________________
Follow-up Information:

Did this incident cause lost workdays? Yes/No If so, how many? ______________

What action did employer take? If so, when (dates) and by whom?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Have you had any counseling or any form of emotional support since the incident? If not, would you like to be afforded this?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

As you see it, does something need to be done to avoid such an incident from happening again? If so, explain.
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Report Completed by
Title
Date

Reviewed/Approved by
Title
Date

Appendix E
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## BOMB THREAT PROTOCOL

<table>
<thead>
<tr>
<th>Information to Obtain</th>
<th>Handling Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date/Time of call</td>
<td>Stay Calm</td>
</tr>
<tr>
<td>Caller Dialogue (be specific)</td>
<td></td>
</tr>
<tr>
<td><strong>Questions To Ask Caller</strong></td>
<td></td>
</tr>
<tr>
<td>When and where bomb is going to explode</td>
<td>Stay focused</td>
</tr>
<tr>
<td>What does the bomb look like (is it contained in something) i.e., box or bag</td>
<td>Stay on the phone for the entire message</td>
</tr>
<tr>
<td>What type of bomb is it (what is it made of)</td>
<td></td>
</tr>
<tr>
<td>What can cause it to explode? (timer, motion, etc?)</td>
<td>Alert a colleague and have them call Law Enforcement</td>
</tr>
<tr>
<td>Where are you calling from? (justification for caller ID)</td>
<td>Try to establish a relationship with the caller</td>
</tr>
<tr>
<td>Why are you doing this?</td>
<td></td>
</tr>
</tbody>
</table>

**Voice Descriptions** (circle the one which applies)

- Male or female
- Calm-nervous-upset-angry
- Accent (note from where) or bland
- Clear-stutter-lisp-slurred
- Familiar (if so, who) or unfamiliar
- Natural or disguised

Pay attention to:

1. Background noises
2. Affiliations mentioned
3. Key word/phrase identifier
4. Names mentioned
Once the call is completed, if not accomplished, contact law enforcement and notify appropriate management immediately.

Otsego County’s Workplace Violence Prevention Program

By signing below you acknowledge that you have received a copy of the Otsego County Workplace Violence Prevention Program.

________________________
Signature

________________________
Print Name

________________________
Date
RESOLUTION NO. 54-20200102

RESOLUTION – REQUESTING THE STATE OF NEW YORK TO AMEND THE TAX LAW TO EXTEND OTSEGO COUNTY’S LOCAL SALES TAX OF 4%

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, Otsego County, and most all of New York State’s counties, are beset by increasing costs in providing county municipal services, and Otsego County does not believe it fair to raise the ad valorem tax upon the property owners in this County to pay these increased costs; rather a sales tax increase appears to be a fair means considering particularly the potential payers of such a sales tax; and

WHEREAS, the State of New York has heretofore enacted enabling legislation allowing Otsego County to levy and collect, under the Tax Law of the State of New York, a local combined sales and compensating use tax of 4% with an expiration date of November 30, 2020; and

WHEREAS, the County of Otsego now requests the New York State Legislature to amend Article 29, and particularly Section 1210 of the Tax Law, to permit Otsego County to continue the local combined sales and compensating use tax for Otsego County to 4% beyond the November 30, 2020 expiration
date; now, therefore, be it

RESOLVED, pursuant to Section 40 of the Municipal Home Rule Law, Otsego County requests the New York State Legislature and Governor to amend Section 1210 of the New York State Tax Law to enable this County to continue to levy and collect, as a combined sales and compensating use tax, a local tax of 4%.
RESOLUTION NO. 55-20200102

RESOLUTION – APPROVING HOME RULE REQUEST AUTHORIZING COUNTY OF OTSEGO TO INCREASE ITS OCCUPANCY TAX TO 6%

KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON

WHEREAS, the State of New York has heretofore enacted enabling legislation permitting numerous counties to impose, under the Tax Law of the State of New York, a lodging or occupancy tax; and

WHEREAS, Section 1202-j of the Tax Law enabled the County of Otsego to enact a local hotel or motel tax of 4%, commonly referred to as an Occupancy Tax; and

WHEREAS, the County now wishes to increase its Occupancy Tax from 4% to 6% to help pay for tourism related expenses that the County incurs; and

WHEREAS, the Otsego County Board of Representatives must approve a Home Rule Request requesting the State Legislature to amend Section 1202-j of the Tax Law, authorizing Otsego County to impose a hotel and motel occupancy tax of up to 6 percent; now, therefore, be it

RESOLVED, pursuant to Section 40 of the Municipal Home Rule Law, this County does make a Municipal Home Rule Request to the New York State
Legislature requesting appropriate amended enabling legislation to increase the occupancy tax that the County of Otsego is permitted to impose to 6% as set forth above.
RESOLUTION NO. 56-20200102

RESOLUTION – TRANSFERRING FUNDS IN VARIOUS DEPARTMENTS FOR 2019

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, it appears that it will require funds to complete the year 2019 in certain items of the Otsego County Budget; and

WHEREAS, there are unexpended balances in other items of the 2019 budget year; now, therefore, be it

RESOLVED, that the following transfers be and the same are hereby authorized, and the 2019 budgets be and are hereby amended accordingly, pursuant to Section 363 of the County Law:

<table>
<thead>
<tr>
<th>2019 Budget Transfers</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A - GENERAL FUND</strong></td>
</tr>
<tr>
<td>FROM: Treasurer</td>
</tr>
<tr>
<td>TO: Treasurer</td>
</tr>
<tr>
<td>FROM: Board of Elections</td>
</tr>
<tr>
<td>TO: Board of Elections</td>
</tr>
<tr>
<td>FROM: Cooperstown Office Building</td>
</tr>
<tr>
<td>TO: Meadows Building</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FROM:</th>
<th>TO:</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Treasurer</td>
<td>Tax Advertising &amp; Expense</td>
<td>1362-4800-A</td>
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<tr>
<td>Treasurer</td>
<td>Exp. On Prty Acquired For Tax</td>
<td>1364-4800-A</td>
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<tr>
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<td>Equipment Rental</td>
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<tr>
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<td>Fuel</td>
<td>1450-4560-A</td>
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<tr>
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<td>Equipment Rental</td>
<td>1450-4600-A</td>
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<tr>
<td>Board of Elections</td>
<td>Mileage</td>
<td>1450-4005-A</td>
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<tr>
<td>Cooperstown Office Building</td>
<td>Heat &amp; Lights</td>
<td>1625-4150-A</td>
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<tr>
<td>Court House</td>
<td>Heat &amp; Lights</td>
<td>1620-4150-A</td>
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<tr>
<td>Meadows Building</td>
<td>Heat &amp; Lights</td>
<td>1630-4150-A</td>
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<tr>
<td>FROM:</td>
<td>TO:</td>
<td>Description</td>
</tr>
<tr>
<td>-----------------</td>
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</tr>
<tr>
<td>Public Safety Building</td>
<td>Interfund Transfer</td>
<td>Public Safety Renovations</td>
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<td>Public Health</td>
<td>Biologicals</td>
<td>Contracts</td>
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<tr>
<td>DSS</td>
<td>Planning</td>
<td>Materials &amp; Supplies</td>
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<tr>
<td>DSS</td>
<td>Planning</td>
<td>Contract</td>
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<tr>
<td>Solid Waste</td>
<td>Maintenance &amp; Repairs</td>
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<tr>
<td>Employee Benefits</td>
<td>Retirement</td>
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<td>Employee Benefits</td>
<td>Social Security</td>
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<td>Workers Comp</td>
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<td>Unemployment Insurance</td>
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<td>State Training School Arrears</td>
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<td>Solid Waste</td>
<td>Post Closure</td>
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<tr>
<td>Highway</td>
<td>Asphalt/Stone/Sand/Oil</td>
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<tr>
<td>Highway</td>
<td>Salt and Sand</td>
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<td>Stockpile Patch Material</td>
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**2019 Budget Modifications**

**D - HIGHWAY FUND**

<table>
<thead>
<tr>
<th>Increase: Highway</th>
<th>State Aid Other</th>
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<th>Amount</th>
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<td>DM - MACHINERY FUND</td>
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<td>H - Capital Project Fund</td>
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<td>Jail</td>
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