The Board Chair called the Board to order, the roll was called and the following Representatives were found to be present:

Frazier, Farwell, Clark, Kennedy, Oberacker, Bliss, Marietta, McCarty, Wilber, Koutnik, Martini, Lapin, Shannon.

Under Privilege of the Floor, Adrian Kuzminski, moderator of Sustainable Otsego and county resident thanked and appreciates the board considering the climate smart initiative and establishing an energy task force. Mr. Kuzminski stated that he attended the Energy Summit and that Economic Development in Otsego County lacks investment and urges the county to take advantage of funding available from the state.

Ed Dawyot, New Lisbon, NY addressed several issues such as no cash bail— that another unfunded state mandate, phone provider issues with service and repair and what is the Governor’s energy referendum going to cost the taxpayers.

James Herman, Town of Hartwick, NY noted that he sent the Board an email concerning the Climate Smart Community Pledge.

Maria Ajello, Otsego County employee, asked why there was a resolution in today’s agenda authorizing the sale and transfer of county owned property but there was no resolution authorizing the sale and transfer of her property or the Force property. Ms. Ajello, reiterated comments from prior month’s meetings to include but not limited to asking to pay her taxes and get her property back and asked for an ethical review.

Russ Ahrens, Otsego County employee, noted that Onondaga County does not allow county employees to bid on properties. Mr. Ahrens asked why is ethics being ignored and stated that discrimination has occurred.

Board Chair Bliss introduced newly elected Assemblyman John Salka. Assemblyman Salka gave a brief Albany update, including that the Governor has recently informed the legislature of a 3 billion dollar state budget shortfall. Assemblyman Salka noted that Otsego County Economic Development is in desperate need of help. Assemblyman Salka added that he is our resource and voice in Albany, therefore please contact him to discuss anything.

The minutes of January 2, 2019 were approved.

The following reports are on file with the Clerk of the Board:

December 2018 Monthly Report of Alternatives to Incarceration Program
Services rendered by Catholic Charities of Delaware and Otsego Counties

Annual report of revenues for the year 2018 were received from the following departments: Weights and Measures, Central Telephone, Central Mail, Clerk of the Board, Code Enforcement, Highway, District Attorney, Traffic Diversion Program, Board of Elections, Emergency Services, Real Property Tax Service, Office for the Aging, Office of the Sheriff, County Attorney, Youth Bureau, County Clerk, Mental Health, Addiction Recovery Services, Department of Social Services, Department of Health, Probation and Personnel.

The following communications were read and ordered filed:

Notice from Empire State Development in regards to the Edmeston Central School robotics and automation project public hearing which will be held on February 14, 2019 at 10:30 a.m. at the County Office Building, 197 Main Street, Cooperstown to consider the general project plan.

Letter received from Lydia Lusk, CV-SCS student concerning the potential solar farm site in Cherry Valley.

Notice from GreenSpark Solar pursuant to RPTL487(8)(b) informing the County of GreenSpark Solar’s plan to construct a solar project on land owned by Corning Inc. located at 265 River Street Service Road and that they have entered into an interconnection agreement with NYSEG which signifies the beginning of construction.

The reports of the Standing Committees were given and ordered filed.

Representative Stammel arrived at 11:16 a.m. during the Public Safety and Legal Affairs committee report.

The reports of the Special Committees were given and ordered filed.

Representative Shannon gave a report on Southern Tier 8.
Representative Kennedy gave a report on the Land Bank.

Board Chair Bliss declared a break.

The meeting reconvened.

Representative Koutnik moved to dispense with the reading of all resolutions. Seconded, Clark. Total: 6,228; Ayes: 6,228. Motion carried.

Board Chair Bliss asked if any representative wished to remove a resolution(s) from the consent agenda so it can be acted upon separately.
Representative Clark removed Resolution No. 73.

Board Chair Bliss called for action on the consent agenda, excluding Resolution No. 73. Representative Koutnik moved to act upon the consent agenda, Resolution Nos. 41-72, 74-82.

RESOLUTION NO. 41-20190206

RESOLUTION - AUTHORIZING CHAIR TO EXECUTE CONTRACT WITH FRIENDS OF RECOVERY OF DELAWARE AND OTSEGO FOR RECOVERY SUPPORT SERVICES FOR OTSEGO COUNTY

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, there is a need for recovery support services for the residents of Otsego County; and

WHEREAS, because this contract is fully reimbursed by NYS allocated funds and all vendors are approved in advance by New York State, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, Friends of Recovery of Delaware and Otsego (FOR-DO), 22 Elm Street, Oneonta, New York 13820 has agreed to provide such services as set forth below; now, therefore, be it

RESOLVED, that contingent upon Otsego County's receipt of funding from New York State Office of Addiction and Substance Abuse Services (OASAS), the Chair of this Board be and hereby is authorized to execute a contract with FOR-DO, 22 Elm Street, Oneonta, NY 13820 for peer recovery support services and adolescent and youth adult clubhouse, commencing January 1, 2019 through December 31, 2019, not to exceed $471,600 for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2019 Turning Point Budget (4327-A) at line 4800 FORDO and consist of 100% reimbursement from state funds.
RESOLUTION NO. 42-20190206

RESOLUTION – AUTHORIZING THE AWARD OF PROGRAM INCOME FUNDS AND AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH MCFARLAND AND JOHNSON KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON

WHEREAS, by way of Resolution #218-20180801 program funds were authorized to be released from the NYS Small Cities Community Development Block Grant (CDBG) for the preparation of a feasibility study along the I-88 corridor in Otsego County; and

WHEREAS, a Request for Proposal #18-OTS-013 was offered by the Purchasing Agent for this service; and

WHEREAS, the proposals received were reviewed by the Director of Planning and the Intergovernmental Affairs Committee, and the proposal of McFarland and Johnson, 60 Railroad Place, Saratoga Springs, NY 12866 was approved; now, therefore, be it

RESOLVED, that the County hereby awards the I-88 Corridor Property and Development Feasibility study contract to McFarland Johnson, 60 Railroad Place, Saratoga Springs, NY at a total cost not to exceed $49,998 for the period of February 6, 2019 through February 6, 2021; and be it further

RESOLVED, that the funding activity must meet one of the three National Objectives; Benefit Low Moderate Income (LMI) persons; Aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs; and be it further

RESOLVED, that the Chair of the Board of Representatives is authorized to sign a contract with McFarland Johnson and said contract shall contain the conditions required by the grant and such other terms and conditions as are in the best interest of the County; and be it further

RESOLVED, that the funding for the projects will be distributed from the Revolving Loan Program, 8695-4900-CG; Micro Enterprise 8673-4800-CG and the 8671-4820-CG.

RESOLUTION NO. 43-20190206

RESOLUTION - AUTHORIZING THE DIRECTOR OF E-911
COMMUNICATIONS TO CONTRACT WITH ALCATEL LUCENT (NOKIA) FOR MICROWAVE RADIO MAINTENANCE AND SUPPORT

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, it has been determined that a need exists for microwave radio maintenance and support in the E-911 Communications Department; and

WHEREAS, Alcatel Lucent (NOKIA) has submitted a proposal for these services under state contract# PC64249; and

WHEREAS, the Purchasing Agent and the Director of E-911 Communications reviewed the proposal and recommended that the County contract with Alcatel Lucent (NOKIA), 3400 West Plano Parkway, Plano, TX 75075 for microwave radio maintenance and support; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to enter into an agreement with Alcatel Lucent (NOKIA), 3400 West Plano Parkway, Plano, TX 75075 for microwave radio maintenance and support at a cost not to exceed $80,000 for January 1, 2019 through December 31, 2019; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2019 Public Safety Communications Budget (3020-A) at line 4810 Communication and Radio MTC utilizing 100% local funds.

RESOLUTION NO. 44-20190206

RESOLUTION - AUTHORIZING THE DIRECTOR OF E-911 COMMUNICATIONS TO CONTRACT WITH FINGER LAKES COMMUNICATIONS FOR AVTEC SCOUT CARE LABOR AND SUPPORT

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, it has been determined that a need exists for AVTEC Scout Care labor and support for the radio program in the E-911 Communications Department; and

WHEREAS, Finger Lakes Communications has submitted a proposal for
these services under state contract# PC64060; and

WHEREAS, the Purchasing Agent and the Director of E-911 Communications reviewed the proposal and recommended that the County contract with Finger Lakes Communications, 305 Clark Street, Auburn, NY 13021 for AVTEC Scout Care labor and support for the radio program; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to enter into an agreement with Finger Lakes Communications, 305 Clark Street, Auburn, NY 13021 for AVTEC Scout Care labor and support for the radio program at a cost not to exceed $35,000 for January 1, 2019 through December 31, 2019; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2019 Public Safety Communications Budget (3020-A) at line 4810 Communication and Radio MTC utilizing 100% local funds.

RESOLUTION NO. 45-20190206

RESOLUTION - AUTHORIZING THE DIRECTOR OF E-911 COMMUNICATIONS TO CONTRACT WITH FINGER LAKES COMMUNICATIONS FOR RADIO MAINTENANCE AND SUPPORT

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, it has been determined that a need exists for radio maintenance and support services in E-911 Communications Department; and

WHEREAS, Finger Lakes Communications is the sole source provider of these services as reviewed by the Purchasing Agent, and thus, public bidding is not required; now, therefore, be it

RESOLVED, that the Chair of this Board is hereby authorized to enter into an agreement with Finger Lakes Communications, 305 Clark Street, Auburn, NY 13021 for radio maintenance and support services at a cost not to exceed $35,000 for January 1, 2019 through December 31, 2019; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further
RESOLVED, that the funding for this purchase is included in the 2019 Public Safety Communications Budget (3020-A) at line 4810 Communication and Radio MTC utilizing 100% local funds.

RESOLUTION NO. 46-20190206

RESOLUTION - AUTHORIZING THE DIRECTOR OF E-911 COMMUNICATIONS TO CONTRACT WITH MOBILTEC INTERNATIONAL FOR CAD MAINTENANCE AND SUPPORT

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, it has been determined that a need exists for CAD Maintenance and Support in the E-911 Communications Department; and

WHEREAS, MobilTec International has submitted a proposal for these services under state contract# PC60852; and

WHEREAS, the Purchasing Agent and the Director of E-911 Communications reviewed the proposal and recommended that the County contract with MobilTec International, 14502 N. Dale Mabry Highway, Suite 226, Tampa, FL 33618 for CAD maintenance and software; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to enter into an agreement with MobilTec International, 14502 N. Dale Mabry Highway, Suite 226, Tampa, FL 33618 for CAD maintenance and software at a cost not to exceed $38,200 for January 1, 2019 through December 31, 2019; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2019 Public Safety Communications Budget (3020-A) at line 4810 Communication and Radio MTC utilizing 100% local funds.

RESOLUTION NO. 47-20190206

RESOLUTION - AUTHORIZING THE DIRECTOR OF E-911 COMMUNICATIONS TO CONTRACT WITH PRIORITY DISPATCH FOR PRIORITY DISPATCH TRIAGE SOFTWARE
FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, it has been determined that a need exists for call taking triage software in the E-911 Communications Department; and

WHEREAS, Priority Dispatch is the sole source provider of these services, and thus, public bidding is not required as per the Purchasing Agent; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to enter into an agreement with Priority Dispatch, 110 Regent Street Suite 500, Salt Lake City, Utah 84111 for call taking triage software at a cost not to exceed $32,700 for January 1, 2019 through December 31, 2019; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2019 Public Safety Communications Budget (3020-A) at line 4810 Communication and Radio MTC utilizing 100% local funds.

RESOLUTION NO. 48-20190206

RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH TAIT NORTH AMERICA FOR RADIO SYSTEM SUPPORT AND MAINTENANCE

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, Resolution No. 404-20131204 awarded the Otsego County contract for the public safety emergency radio telecommunications system design and construction to Tait North America, Inc.; and

WHEREAS, as part of the original contract there was an agreement that support and maintenance of said radio system must to be provided by Tait North America Inc., 15354 Park Row, Houston, TX 77084; and

WHEREAS, because this was part of the original Request for Proposal, the Purchasing Agent was not consulted for these services; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to contract with Tait North America, Inc., 15354 Park Row, Houston, TX 77084 for radio system support
and maintenance at a cost not to exceed $200,000 for January 1, 2019 through December 31, 2019; and be it further

RESOLVED, that the contract shall include such other conditions as are in the best interest of Otsego County; and be it further

RESOLVED, that the funds for this contracts are included in the 2019 and Public Safety Communications Budget (3020-A) at line 4810 Communication and Radio Mtc and consist of 100% local funds.

RESOLUTION NO. 49-20190206

RESOLUTION – AMENDING RESOLUTION 262-20181003 – AUTHORIZING CHAIR OF THE BOARD TO ORDER A VEHICLE AND ENTER INTO A LEASE AGREEMENT FOR SAME WITH ENTERPRISE FLEET MANAGEMENT, INC.

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, pursuant to Resolution No. 293-20171004, the County of Otsego awarded the RFP for fleet management to Enterprise Fleet Management, Inc.; and

WHEREAS, pursuant to Resolution No. 262-20181003, the County entered into a lease for several vehicles, including a Ford 350 Chassis; and

WHEREAS, because the original lease price did not include the cost of a snowplow as requested, it is now necessary to amend the lease payment to reflect this additional equipment; now, therefore be it

RESOLVED, that the Chair of this Board be and is hereby authorized to enter into a lease agreement with Enterprise Fleet Management, Inc. for the following vehicle. The price listed below is based on a quote given for the approximate cost. The final cost will be based on date of delivery, trade in value, and other factors to be determined at the time of lease.

<table>
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<tr>
<th>Dept.</th>
<th>Year</th>
<th>Make</th>
<th>Model</th>
<th>QTY</th>
<th>Term</th>
<th>Lease Payment</th>
<th>Full Maint. Program</th>
<th>Total Monthly</th>
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<tbody>
<tr>
<td>Building Services</td>
<td>2019</td>
<td>Ford</td>
<td>F-350 Chassis with snowplow</td>
<td>1</td>
<td>60</td>
<td>819.11</td>
<td>71.43</td>
<td>890.54</td>
</tr>
</tbody>
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and be it further

RESOLVED, that maintenance packages will be determined by
department head and relevant Committee; and be it further

RESOLVED, that said lease agreements shall contain such other terms and provisions as are in the best interest of the County; and be it further

RESOLVED, the funds for such vehicle lease will be available in the 2019 budget lines of the applicable department.

RESOLUTION NO. 50-20190206

RESOLUTION – AWARDING THE BID AND AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH TOWN AND COUNTY BRIDGE AND RAIL FOR BRIDGE AND CULVERT REPAIR

OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN

WHEREAS, the Otsego County 2019 Adopted Budget was approved by the Otsego County Board of Representatives on December 5, 2018; and

WHEREAS, the Highway Department budgeted for various Capital Maintenance projects; and

WHEREAS, the Highway Department proposes to use a portion of said funds for bridge and culvert repair and maintenance; and

WHEREAS, the County’s Purchasing Agent requested bids (#8978) for said goods and services; and

WHEREAS, the Deputy Superintendent of Highways, after analysis by the Purchasing Agent, has recommended that the contract for this bid be awarded to Town and County Bridge and Rail, PO Box 16395, Albany, NY 12212; now, therefore, be it

RESOLVED, that the bid is hereby awarded to Town and County Bridge and Rail, PO Box 16395, Albany, NY 12212, and the Chair of the Board is authorized to contract with Town and County Bridge and Rail for bridge and culvert repair and maintenance in the County of Otsego pursuant to terms and conditions on file with the Purchasing Agent; and be it further

RESOLVED, that said contract is to contain such other terms and conditions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this expenditure is included in the 2019 Road Construction Projects Budget (5112-D) at line 2020 Local Bridge Repairs, and at the CHIPS Budget (5113-D) at line 2121 Capital Maint.
RESOLUTION NO. 51-20190206

RESOLUTION - AUTHORIZING CHAIR TO EXECUTE CONTRACT WITH KATE BOLGER, NPP, APRN, FOR PSYCHIATRIC NURSE PRACTITIONER SERVICES AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, there is a need for the services of a Psychiatric Nurse Practitioner at the Otsego County Community Services Clinics; and

WHEREAS, the Purchasing Agent released a Request for Proposals but no responses were received; and

WHEREAS, the contractor has previously provided services to the County and agreed to continue; and

WHEREAS, Kate Bolger, NPP, APRN, has expressed a willingness to provide such services; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute a contract with Kate Bolger, NPP, APRN, 2410 Walley Road, Franklin, New York 13775, for the services of a Psychiatric Nurse Practitioner at the Otsego County Community Services Clinics, for the period January 1, 2019 through December 31, 2019, for up to 1536 hours of such services at $95 per hour, at a cost not to exceed $145,920 for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2019 Mental Health Budget (4310-A) at line 4880 Mental Health Consultant and in the 2019 Addiction Recovery Budget (4250-A) at line 4880 Consultants and consist of 100% reimbursement from fees, state and federal funds.

RESOLUTION NO. 52-20190206

RESOLUTION – AMENDING RESOLUTION NO. 8-20190102 – AUTHORIZING CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH FAMILY RESOURCE NETWORK, INC. FOR FAMILY SUPPORT SERVICES
WHEREAS, Resolution No. 8-20190102 authorized the Chair of the Board to utilize funding through the New York State Community Reinvestment Act to contract with The Family Resource Network, Inc., 46 Oneida Street, Oneonta, NY 13820, for services, commencing January 1, 2019 to December 31, 2019 at a cost not to exceed $99,745 for the term of the contract; and

WHEREAS, due to an administrative oversight, the intent of the contract needs to be corrected to reflect the actual term proposed which is January 1, 2019 through December 31, 2021, at a cost not to exceed $99,745 per year; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute a contract with The Family Resource Network, Inc., 46 Oneida Street, Oneonta, NY 13820 to provide family support services for the County of Otsego to include Coordinated Children Services (CCSI), Teen Scene, family support, flex funds and System Care Coordination for the period of January 1, 2019 through December 31, 2021, utilizing this state grant totaling $99,745 per year; and be it further

RESOLVED, that said contract shall contain such other terms and obligations as shall be in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2019 Coordinated Childrens Initiative Budget (4329-A) at line 4694 Family Resource Network with 100% reimbursement from State Aid funding.

RESOLUTION NO. 53-20190206

RESOLUTION – AMENDING RESOLUTION NO. 11-20190102 - AUTHORIZING CHAIR TO EXECUTE CONTRACT WITH PSYCHIATRIC CONSULTANT FOR SERVICES AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

WHEREAS, Resolution No. 11-20190102 authorized the Chair of the Board to extend a contract with Samuel Press, M.D., 303 Kinderhook Lane, Nassau, New York 12133, for services, commencing January 1, 2019 to December 31, 2019, at the rate of $160.00 per hour, not to exceed 600 hours, at a cost not to
exceed $96,000 for the term of the contract; and

WHEREAS, due to an administrative oversight, the intent of the contract needs to be corrected to reflect up to 700 hours, at a cost not to exceed $112,000; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to contract with Samuel Press, M.D., 303 Kinderhook Lane, Nassau, New York 12133, for services, from January 1, 2019 through December 31, 2019, at the rate of $160.00 per hour, for up to 700 hours, at a cost not to exceed $112,000 for the term of the contract; and be it further

RESOLVED, that the services provided by Dr. Press are to be arranged by the Clinic Director; and be it further

RESOLVED, that Dr. Press agrees to maintain malpractice/professional liability insurance during the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2019 Mental Health Budget (4310-A) at line 4880 Mental Health Consultant and consist of 100% reimbursement from fees, state and federal funds.

RESOLUTION NO. 54-20190206

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH REHABILITATION SUPPORT SERVICES, INC.

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, the New York State Office of Mental Health has provided state aid to the Otsego County Community Services Board in the amount of $1,793,392 to provide care coordination, psychosocial rehabilitation, regional warm-line services, adolescent crisis/respite bed at Elmwood, In-Home Community Stabilization Services, Adult crisis/respite housing, flexible recipient services funds, and peer specialists; and

WHEREAS, because these contracts are fully reimbursed by NYS allocated funds and all vendors are approved in advance by New York State, the procurement process was not utilized for the selection of the vendor for
these goods and services; and

WHEREAS, the County, through the Otsego County Community Services Board, desires to contract with Rehabilitation Support Services, Inc., to effectuate these programs and services for the period of January 1, 2019 to December 31, 2019; now, therefore, be it

RESOLVED, that the Chair of this Board of Representatives and the Director of Community Services are authorized to execute a contract for the year 2019 with Rehabilitation Support Services, Inc. 5172 Western Turnpike, Altamont, NY 12009, to provide care coordination, psychosocial rehabilitation, regional warm-line services, adolescent crisis/respite bed at Elmwood, In-Home Community Stabilization Services, Adult crisis/respite housing, flexible recipient services funds, and peer specialists, utilizing 100% state funding of $1,793,392; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2019 Contract – Mental Health – CSS Budget (4324-A) at line 4692 RSS in the amount of $942,852 and (4324-A) at line 4810 RSS-Investment in the amount $850,540 and consist of 100% reimbursement from state aid funding.

RESOLUTION NO. 55-20190206

RESOLUTION – AMENDING RESOLUTION 19-20180103 - AUTHORIZING CHAIR OF THE BOARD TO EXECUTE RENEWAL CONTRACTS WITH U.S. CARE SYSTEMS, INC., ROBYNWOOD HOME FOR ADULTS, V.N.A. OF ALBANY, AT HOME CARE PARTNERS, INC. AND RESOURCE CENTER FOR INDEPENDENT LIVING TO PROVIDE CAREGIVER RESPITE TO CAREGIVERS OF ELDERLY RESIDENTS OF OTSEGO COUNTY UTILIZING TITLE III-E AND ALZHEIMER’S CAREGIVER RESPITE INITIATIVE FUNDING

STAMMEL, CLARK, MARTINI, SHANNON, LAPIN

WHEREAS, Resolution No. 19-20180103 authorized the Chair of the Board to execute renewal agreements with U.S. Care Systems, Inc., Robynwood Home For Adults, V.N.A. of Albany, At Home Care, and Resource Center for Independent Living for the period January 1, 2018 to December 31, 2019; and

WHEREAS, there is a need to amend Resolution No. 19-20180103 to:
(1) increase the total amount shared between all providers by $14,564 for an increased total of $74,814 for the two year period;

(2) remove Robynwood Home For Adults as a provider;

(3) add Plan It Staffing and A.O. Fox Adult Day Center for respite services under Title III-E National Family Caregiver Act;

(4) add Alzheimer’s Association Caregiver Respite Initiative Grant as a funding source; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute agreements with Plan It Staffing and A.O. Fox Adult Day Center for caregiver respite and in-home supportive services for elderly residents of Otsego County for the period of January 1, 2018 through December 31, 2019, with a total amount shared between all providers on a performance basis not to exceed $74,814 for the two year period at the approved Medicaid or locally negotiated rates as required to assure adequate service levels; and be it further

RESOLVED, that Robynwood Home For Adults shall be removed as a provider; and be it further

RESOLVED, said contracts shall contain such other terms and provisions as are in the best interest of the County of Otsego; and be it further

RESOLVED, funding for these contracts is included in the 2019 Office for the Aging Budget with $17,755 from (6772-A) at line 4770 In-Home Services with 73% Federal funding and 27% local funds and $23,513 from (6772-A) at line 4988 Caregiver Respite with 100% reimbursement from the Alzheimer’s Association Caregiver Respite Grant, and $3,421 from (6772-A) at line Other with 73% Federal funding and 27% local funds.

RESOLUTION NO. 56-20190206

RESOLUTION – AUTHORIZING COMMISSIONER OF SOCIAL SERVICES TO RENEW CONTRACT WITH COMMUNITY MATERNITY SERVICES FOR PARENTING EDUCATION TO ELIGIBLE CLIENTS

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, the County has been awarded Flexible Funding for Family Services (FFFS) in the overall sum of $2,411,179 for 2018-2019; and
WHEREAS, the County desires to utilize a portion of the funds, not to exceed $62,800 to obtain intensive parenting education services for eligible families; and

WHEREAS, because these contracts are fully reimbursed by NYS allocated funds and all vendors are approved in advance by New York State, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, the County desires to continue to contract with Community Maternity Services as they have expressed a willingness to provide intensive in-home parent education services for eligible clients and have been approved by New York State; now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to contract with Community Maternity Services, 176 Main Street, Oneonta, NY 13820 to provide parent education services to eligible clients for the period of January 1, 2019 through December 31, 2019 at a cost not to exceed $62,800 for the term of the agreement; and be it further

RESOLVED, that the contract shall contain such other and further conditions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2019 Social Services Administration Budget (6010-A) at line 4900 Contracts and the DSS – Purchase of Services Budget (6070-A) at line 4731 Purchase of Services with actual reimbursement to be determined by classification of the client.

RESOLUTION NO. 57-20190206

RESOLUTION-AUTHORIZING COMMISSIONER OF SOCIAL SERVICES AND THE DIRECTOR OF OFFICE FOR THE AGING TO EXECUTE AN AGREEMENT FOR VARIOUS MEDICAID FUNDED LONG TERM CARE IN-HOME SERVICES PROGRAMS

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, the Department of Social Services has a responsibility to administer and case manage various Medicaid funded long term care in-home service programs including the Personal Care Aide Program, the Long Term Home Health Care Program, Personal Emergency Response Systems, the Consumer Directed Personal Assistance Program, the Assisted Living Program, the Care at Home Program, Private Duty Nursing and the Title XX Family Type
Homes for Adult Supervision, and has a long-standing history of providing information and assistance to county residents regarding long term care services; and

WHEREAS, the Otsego County Office for the Aging has expressed a willingness to provide the administration and case management of these and any such successor or related programs; now, therefore be it

RESOLVED, that the Commissioner of Social Services and the Director of the Otsego County Office for the Aging are hereby authorized to execute an agreement and other documents that may be necessary for the provision of these services in an amount not to exceed $173,832 for the period of January 1, 2019 through December 31, 2019; and be it further

RESOLVED, that the Commissioner of Social Services and the Director of the Otsego County Office for the Aging are hereby authorized to execute an agreement and other documents that may be necessary for the provision of these services in an amount not to exceed established budget approved amounts for the period of January 1, 2019 through December 31, 2019; and be it further

RESOLVED, that the funding for this contract is included in the 2019 Social Services Administration Budget (6010-A) at line 4900 Contracts with an estimated reimbursement rate of 50% Federal and 50% State.

RESOLUTION NO. 58-20190206

RESOLUTION – AUTHORIZING OTSEGO COUNTY COMMISSIONER OF SOCIAL SERVICES TO RENEW CONTRACT WITH OPPORTUNITIES FOR OTSEGO, INC. (OFO) TO PROVIDE EMERGENCY HOUSING AT THE OFO HOMELESS SHELTER

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, the Department is required by regulation to provide emergency housing to homeless individuals and families; and

WHEREAS, the County desires to meet this requirement in the most cost effective manner while at the same time providing case management services; and

WHEREAS, Opportunities for Otsego, Inc., 3 W. Broadway, Oneonta, NY 13820 has established a bed rate of $75.00 per day per person which includes
case management services; and

WHEREAS, Opportunities for Otsego, Inc. is the sole source provider of these services as reviewed by the Purchasing Agent, and thus, public bidding is not required; now, therefore, be it

RESOLVED, that the Otsego County Commissioner of Social Services, on behalf of the County of Otsego, is hereby authorized to renew a contact with Opportunities for Otsego, Inc., 3 W. Broadway, Oneonta, NY 13820 for emergency housing for homeless individuals with a bed rate of $75.00 per day per person eligible for Temporary Assistance program funding for the term January 1, 2019 through December 31, 2021; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for the contract is included in the 2019 DSS - Family Assistance Budget (6109-A) at line 4734 Family Assistance or (6140-A) at line 4738 DSS - Safety Net Funds and will be contained in similar budget lines for subsequent years with actual reimbursement to be determined by classification of the client.

RESOLUTION NO. 59-20190206

RESOLUTION – AUTHORIZING COMMISSIONER OF SOCIAL SERVICES TO RENEW CONTRACT WITH OPPORTUNITIES FOR OTSEGO, INC. (OFO) TO PROVIDE BUILDING HEALTHY FAMILIES SERVICES TO TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF) ELIGIBLES

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, the County has been awarded Flexible Funding for Family Services in the overall sum of $ 2,411,179 for 2018 - 2019; and

WHEREAS, because these are state allocated funds and all vendors are approved in advance by New York State, the procurement process was not utilized for the spending of these funds; and

WHEREAS, the New York State Office of Temporary and Disability Assistance has approved the County’s plan for the use of these funds; and

WHEREAS, the County desires to utilize existing programming to obtain services for eligible families; and
WHEREAS, the County desires to enter into an agreement with Opportunities for Otsego (OFO), 3 West Broadway, Oneonta, NY 13820 for the provision of services by the Building Healthy Families Program from January 1, 2019 through December 31, 2019; now, therefore, be it

RESOLVED, that the Commissioner of Social Services, on behalf of the County of Otsego, is hereby authorized to contract with OFO, 3 West Broadway, Oneonta, NY 13820 for their Building Healthy Families Services for the period of January 1, 2019 to December 31, 2019 for an amount not to exceed $35,000; and be it further

RESOLVED, that the said contract shall contain such terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2019 Social Services Administration Budget (6010-A) at line 4900 Contracts and consists of 100% Federal Funds.

RESOLUTION NO. 60-20190206

RESOLUTION - AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES AND THE DIRECTOR OF VETERANS SERVICE AGENCY TO CONTRACT FOR INFORMATION AND REFERRAL SERVICES

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, paragraph 3 of Social Services Law § 131-m reads “Each social services district shall designate staff having administrative responsibility for assuring the furnishing of information and referral regarding the following services and programs and for making appropriate inquiries related to the actual receipt of such services: financial assistance programs, health care and services, social services, employment services and other community services, including legal, education and consumer services;” and

WHEREAS, the Commissioner of Social Services of the County of Otsego may contract for the provision of the information and referral services; and

WHEREAS, the Director of the Otsego County Veterans Service Agency has agreed to provide information and referral services to Otsego County residents for the Department of Social Services; and

WHEREAS, the Commissioner of Social Services of the County of Otsego
has therefore designated the staff of the Otsego County Veterans Service Agency to assist the Otsego County Department of Social Services in furnishing information and referral services to veterans, dependents, survivors and other claimants regarding services and programs available to them; now, therefore, be it

RESOLVED, that the Commissioner of Social Services and the Director of the Otsego County Veterans Service Agency are hereby authorized to execute an agreement and other documents that may be necessary for the provision of these services in an amount not to exceed $143,240 for the period of January 1, 2019 through December 31, 2019; and be it further

RESOLVED, that the funding for this contract is included in the 2019 Social Services Administration Budget (6010-A) at line 4900 Contracts with estimated 66% Federal; 16% State reimbursement and 18% local costs.

RESOLUTION NO. 61-20190206

RESOLUTION - APPOINTING MEMBERS TO THE ALTERNATIVES TO INCARCERATION ADVISORY BOARD

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

RESOLVED, that the following individuals are hereby appointed to serve as members on the Alternatives to Incarceration Advisory Board effective immediately:

DANIEL NAUGHTON
Director of Probation
197 Main Street
Cooperstown, NY  13326
(replaces Kristen Leahy)

HON. KAREN LIDDLE
Oneonta Town Justice
Oneonta Town Court
PO Box A
West Oneonta, NY  13861
(replaces Hon. Sean Farrell)

RESOLUTION NO. 62-20190206

RESOLUTION - APPOINTING DEPUTY COORDINATORS FOR
THE OFFICE OF EMERGENCY SERVICES

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

RESOLVED, that the following persons be and are hereby appointed Deputy Coordinators for the Office of Emergency Services for the term of one (1) year commencing January 1, 2019 and ending December 31, 2019 and are listed in order in which they would perform the duties of the Coordinator and/or Assistant Coordinator in the event of his/her absence or ability to serve:

Mr. Carl French Jr. (Fire) OC-4
PO Box 101
Unadilla, NY 13849

Mr. Raymond Smith Jr. (Fire) OC-9
3026 US Highway 20
Richfield Springs, NY 13439

Mr. David Chase (Fire) OC-10
PO Box 599
Worcester, NY 12197

RESOLUTION NO. 63-20190206

RESOLUTION - APPOINTING THE DEPUTY SUPERINTENDENT OF HIGHWAYS TO ACT IN THE CAPACITY OF THE OTSEGO COUNTY SUPERINTENDENT OF HIGHWAYS

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, the Superintendent of Highways resigned in January 2019 and a hiring process for a Superintendent of Highways is underway; and

WHEREAS, there is a need for the appointment of a person to act in the capacity of the Superintendent of Highways until a new Superintendent of Highways is appointed; now, therefore, be it

RESOLVED, that Richard Brimmer, Deputy Superintendent of Highways, is hereby appointed to act in the capacity of the Superintendent of Highways, effective February 10, 2019 and continuing until no longer needed; and be it
RESOLVED, that Richard Brimmer shall be paid a weekly stipend of $386, excluding vacations and holidays; and be it further

RESOLVED, that the funding for this stipend is included in the 2019 Highway Administration Budget (5010-D) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 64-20190206

RESOLUTION – APPOINTING MEMBER TO COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY

DAVID BLISS

WHEREAS, the County of Otsego Industrial Development Agency currently has a vacancy on its Board; now, therefore, be it

RESOLVED, that the Otsego County Board of Representatives hereby appoints the following member to the County of Otsego Industrial Development Agency, effective immediately:

David P. Rowley
111 Rowley Lane
Oneonta, NY 13820
(Replacing Sarah Harvey)

RESOLUTION NO. 65-20190206

RESOLUTION – CREATING A TEMPORARY PART TIME POSITION IN BUILDING SERVICES
(PART TIME CLEANER #0)

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that the following position is funded and authorized to be filled in Building Services for up to 90 days from the date of hire:
Temporary PT Cleaner (#0), Grade 5P, $14.1923/hr

and be it further

RESOLVED, that said temporary position is for a maximum of 90 calendar days beginning on the date of hire; and be it further

RESOLVED, that the funding for this temporary position is included in the 2019 Cooperstown Office Building Budget (1625-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and the Personnel Officer.

RESOLUTION NO. 66-20190206

RESOLUTION – AMENDING RESOLUTION NO. 218-20180801 – AUTHORIZING THE RELEASE OF PROGRAM FUNDS

KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON

WHEREAS, because of changes in the NYS Community Development Block Grant program, it is required that the County return any uncommitted program funds in its possession after March 31, 2019 to New York State; and

WHEREAS, the County is permitted to allocate its program funds to eligible CDBG activities and by way of Resolution No. 218-20180801 authorized the release of CDBG Program Income Funds to various County projects which included $100,000 for a Coditum Educational Program; and

WHEREAS, it is the desire of the Director of Planning and the Intergovernmental Affairs Committee to reallocate those funds from Coditum and release the remaining CDBG Program Income funds to allow for different County projects that have been identified; now, therefore, be it

RESOLVED, that Otsego County is hereby authorized to execute the following program activities using CDBG program income:

$50,000 - Technical assistance for a County Wide Energy Assessment
$50,000 - Feasibility Study of IDA Business Park in Richfield Springs

with any remaining funds from the CDBG Program income to be used for the Community Center Tiny Homes Project 868PF28-17; and be it further
RESOLVED, that the funded activities and the proposals must meet one of the three National Objectives; Benefit Low Moderate Income (LMI) persons; Aid in the prevention or elimination of slums or blight; or Meet community development needs having a particular urgency because exiting conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs; and be it further

RESOLVED, that the funding for the projects will be distributed from the Revolving Loan Program, 8695-4900-CG; Micro Enterprise 8673-4800-CG and the 8671-4820-CG.

RESOLUTION NO. 67-20190206

RESOLUTION – RECLASSIFYING A CERTAIN POSITION IN THE CODES DEPARTMENT (BUILDING/FIRE INSPECTOR)

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, there have been changes to the rules and regulations established by the New York State Division of Building Standards and Codes that affect professional positions within the Codes Department; and

WHEREAS, the Personnel Officer and Code Enforcement Officer have determined that job titles with similar job duties and minimum qualifications, trainings and certifications required as the Building/Fire Inspector were allocated at higher salary grades than the current Building/Fire Inspector grade; and

WHEREAS, grade allocation is a non-mandatory subject of negotiations therefore requiring Board approval; now, therefore, be it

RESOLVED, the salary for the Building/Fire Inspector will be reclassified as follows:

Building/Fire Inspector, Grade 08R, $28,777 - $33,912 ($1,027) TO
Building/Fire Inspector, Grade 10AA, $31,392 - $37,027 ($1,127)

and be it further

RESOLVED, the new salary grade for Building/Fire Inspector positions shall be considered effective as of February 10, 2019; and be it further
RESOLVED, the funding for these salaries is included in the 2019 Safety Insp – Code Enforcement Budget (3620-A) at line 1000 Personal Service; and be it further

RESOLVED, the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the Otsego County Personnel Officer and to the County Treasurer.

RESOLUTION NO. 68-20190206

RESOLUTION – CREATING CERTAIN POSITIONS IN THE BOARD OF ELECTIONS (DEPUTY ELECTION COMMISSIONER #3 & #4)

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that the following positions are created in the Board of Elections, effective January 1, 2019:

Deputy Election Commissioner (#3), Grade 11O, $36,000

Deputy Election Commissioner (#4), Grade 11O, $36,000

and be it further

RESOLVED, the funding for these positions is included in the 2019 Elections Budget (1450-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 69-20190206

RESOLUTION – UNFUNDING CERTAIN POSITIONS IN THE BOARD OF ELECTIONS (ELECTION CLERK#1 & 2)

KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON

WHEREAS, certain positions in the Board of Elections are not being utilized
and it is necessary to amend the budget to reflect same so that the funds still available for these positions can be used for other purposes; now, therefore, be it

RESOLVED, that the following positions in the Board of Elections be unfunded effective January 1, 2019:

Election Clerk (#1), Grade 5J, $33,024
Election Clerk (#2), Grade 5J, $33,024

and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 70-20190206
RESOLUTION – REQUESTING ACTION AND CALLING ON THE NEW YORK STATE PUBLIC SERVICE COMMISSION TO RESOLVE DISRUPTIONS IN LANDLINE SERVICE PROVIDED BY FRONTIER COMMUNICATIONS

FRAZIER, WILBER, STAMMEL, FARWELL, OBERACKER

WHEREAS, residents of Otsego County have experienced ongoing disruptions over a period of months in landline telephone service provided by Frontier Communications; and

WHEREAS, Frontier has been informed of these disruptions by both the residents and the Otsego County 911 Director but has not been responsive and the disruptions continue; and

WHEREAS, because of the lack of telephone access these residents, some of whom are elderly or disabled, are not able to call 911 in the event of an emergency, putting their health and safety at risk; and

WHEREAS, because cell phone service is poor or lacking in some areas serviced by Frontier, consistent and reliable landline service is essential; now, therefore be it

RESOLVED, that the Otsego County Board of Representatives hereby urges Frontier Communications to immediately address this hazardous situation and
make the repairs or upgrades necessary to ensure that residents receive consistent and reliable landline service; and be it further

RESOLVED, that the Otsego County Board of Representatives requests that the NYS Public Service Commission immediately review this hazardous situation and require that Frontier Communications take the necessary steps to provide consistent and reliable landline service to all customers; and be it further

RESOLVED, that a copy of this resolution be sent to Frontier Communications, Public Service Commission, Senator James Seward, and Assemblyman Brian Miller, Christopher Tague, John Salka and Clifford Crouch.

RESOLUTION NO. 71-20190206

RESOLUTION – AUTHORIZING THE DIRECTOR OF INFORMATION TECHNOLOGIES TO PURCHASE COMPUTER SOFTWARE FOR DOCUMENT MANAGEMENT AND SOFTWARE MAINTENANCE

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, the County is in need of Onbase document management and software maintenance, and

WHEREAS, because the software needed for the upgrade exist from only a single source, a Request for Proposal was not made or offered; now, therefore be it

RESOLVED, that the Director of Information Technologies be and is hereby authorized to purchase the following:

ITEM: Onbase Document Management/ Software Maintenance
TERM: January 1, 2019 to December 31, 2019
COST: $ 26,600
VENDOR: MTS Software Solutions, Inc.
225 Executive Drive, Suite 4
Moorestown, NJ 08057-4237

and be it further

RESOLVED, that the funding for this expenditure is included in the 2019
RESOLUTION NO. 72-20190206

RESOLUTION – AUTHORIZING EXEMPTION OF A CERTAIN PARCEL LOCATED IN THE TOWN OF UNADILLA FROM TAXATION AND PLACEMENT INTO ROLL SECTION 8

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, Otsego County has tax liens on the parcel listed below, within the County; and

WHEREAS, it is the finding of the Board of Representatives that there is no practical method to enforce these liens and that a supplemental proceeding would not be effective; and

WHEREAS, the Board of Representatives finds that there is no practical method to enforce collection of taxes that would otherwise be levied against these parcels in the future; now, therefore, be it

RESOLVED, that the tax liens on the following property be canceled pursuant to Section 1138 (6) of the Real Property Tax Law:

<table>
<thead>
<tr>
<th>PARCEL</th>
<th>TOWN</th>
<th>ASSESSED VALUE</th>
<th>TAXES</th>
<th>FEES/PENALTIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>336.00-1-46.31</td>
<td>Unadilla</td>
<td>$81,875</td>
<td>$17,464.22</td>
<td>$1369.51</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, that these parcels be made exempt pursuant to Section 1138 (6) of the Real Property Tax Law, and be it further

RESOLVED, that the Director of Real Property is hereby authorized to place these properties on Tax Roll Section 8 and add the exemption; and be it further

RESOLVED, that a copy of this resolution shall be filed with the county tax enforcement officer (County Treasurer) and with the Director of Real Property.
RESOLUTION NO. 74-20190206

RESOLUTION - AUTHORIZING DIRECTOR OF REAL PROPERTY TAX SERVICES TO PAY ANNUAL LICENSING FEE
KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, there is a need for an annual renewal of the New York State Real Property System in Real Property Tax Services; and

WHEREAS, because the Office of Real Property Tax Services of the New York State Department of Taxation and Finance is the sole source for this renewal, a Request for Proposal was not made or offered; now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services be and is hereby authorized to pay the following:

ITEM: Annual Licensing Fee for Fiscal Year 2018-19
(for the use of the NYS Real Property System)

VENDOR: Office of Real Property Tax Services
New York State Department of Taxation & Finance
Attn: Accounting Unit, Building 9
W.A. Harriman State Campus
Albany, NY 12227

COST: $26,100

and be it further

RESOLVED, that the funding for this payment is included in the 2019 Real Property Tax Service Budget (1355-A) at line 4900 Contracts.

RESOLUTION NO. 75-20190206

RESOLUTION – RECLASSIFYING, FUNDING, AND AUTHORIZING TO FILL A POSITION IN THE BOARD OF REPRESENTATIVES (SECRETARY I POSITION)
KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that the following position is reclassified, funded, and authorized to be filled in the Board of Representatives, effective immediately:
PT Secretary I, Grade 8V, $16,139.70 per hour TO
FT Administrative Aide (#1), Grade 8Y, $28,777-$33,912 ($1,027)

and be it further

RESOLVED, that the funding for this position comes from the unfunding of the PT Secretary I position and is included in the 2019 Board of Representatives Budget (1010-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 76-20190206

RESOLUTION – UNFUNDING A POSITION IN THE DEPARTMENT OF SOCIAL SERVICES (CASEWORKER TRAINEE #2)

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, a certain position in the Department of Social Services is not being utilized and it is necessary to amend the budget to reflect same so that the funds still available for this position can be used for other purposes; now, therefore, be it

RESOLVED, that the following position in the Department of Social Services be unfunded effective January 1, 2019:

Caseworker Trainee (#2), Grade 12AA, $34,274-$40,509 ($1,246)

and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 77-20190206

RESOLUTION – UNFUNDING A POSITION IN THE DEPARTMENT OF SOCIAL SERVICES

30
CLAIMS SPECIALIST #1

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, a certain position in the Department of Social Services is not being utilized and it is necessary to amend the budget to reflect same so that the funds still available for this position can be used for other purposes; now, therefore, be it

RESOLVED, that the following position in the Department of Social Services be unfunded effective January 7, 2019:

Claims Specialist (#1), Grade 12R, $33,438 - $39,518 ($1,216)

and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 78-20190206

RESOLUTION – UNFUNDING A POSITION IN THE DEPARTMENT OF SOCIAL SERVICES (MICROCOMPUTER SPECIALIST #1)

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, a certain position in the Department of Social Services is not being utilized and it is necessary to amend the budget to reflect same so that the funds still available for this position can be used for other purposes; now, therefore, be it

RESOLVED, that the following position in the Department of Social Services be unfunded effective January 1, 2019:

Microcomputer Specialist (#1), Grade 13L, $35,820-$42,328 ($1,302)

and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 79-20190206

RESOLUTION – ABOLISHING A POSITION IN THE DEPARTMENT OF SOCIAL SERVICES (SOCIAL WELFARE EXAMINER #16)

KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER

WHEREAS, a certain position in the Department of Social Services is not being utilized and it is necessary to amend the budget to reflect same so that the funds still available for this position can be used for other purposes; now, therefore, be it

RESOLVED, that the following position in the Department of Social Services be abolished effective January 1, 2019:

Social Welfare Examiner (#16), Grade 8K, $28,777-$33,912 ($1,270)

and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 80-20190206

RESOLUTION – AUTHORIZING CHAIR OF THE BOARD TO RENEW AN AGREEMENT WITH OTSEGO COUNTY CHAPTER NYSARC, INC. (HEREAFTER REFERRED TO AS ARC OTSEGO) TO CONTINUE THE OPERATION OF THE OTSEGO EXPRESS/ ARC SHARED PUBLIC TRANSPORTATION ROUTES #5, #6 AND #9

KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON

WHEREAS, in October 2008, Otsego County, and its public transportation provider, Birnie Bus Services/Tours, Inc. entered into an agreement with the ARC of Otsego County, Chapter NYSARC Inc. and the County, to coordinate a public transportation route currently servicing ARC customers between Oneonta and East Worcester, known as Route #5; and

WHEREAS, Otsego County, under a partnership with ARC Otsego, entered
into an agreement in March of 2010 for the coordination and expansion of the County Public Transportation System (Otsego Express) to open ARC Otsego’s current bus route, referred to as Route #6, Hartwick, Oneonta to Sidney for public use; and

WHEREAS, in 2011, Otsego County entered into an agreement with ARC Otsego to include the expansion of the Public Transportation System (Otsego Express) to open ARC Otsego’s bus route referred to as Route #9, Hartwick, New Lisbon, Garrattsville, Morris, Otego to Oneonta, for public use; and

WHEREAS, the need for these three routes continues to exist; and

WHEREAS, because this agreement is fully reimbursed through state and federal aid with the vendor being approved in advance, the procurement process was not utilized for the selection of the vendor for this service; and

WHEREAS, the County desires to contract with ARC Otsego as they have expressed an interest to renew these agreements, coordinate three routes with Otsego County and continue to open the routes to the general public in order to service this area of the county; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to renew an agreement with ARC Otsego, 35 Academy Street, Oneonta, NY 13820 from January 1, 2019 through December 31, 2023 to offer public transportation service Monday through Friday along fixed Route #5, Route #6 and Route #9, at a cost not to exceed $69,374.04 per year, with a cost share to Otsego County calculated at:

**Route #5: Oneonta – East Worcester**

$1,934.42 per month ($23,213.04 per year) based on a 65% (ARC based clients) and 35% (general public) relationship of anticipated ridership

**Route #6: Hartwick-Oneonta-Sidney**

$1,960.50 per month ($23,526 per year) based on a 60% (ARC based clients) and 40% (general public) relationship of anticipated ridership

**Route #9: Hartwick-New Lisbon-Garrattsville-Morris-Gilbertsville-Otego to Oneonta**

$1,886.25 per month ($22,635 per year) based on a 60% (ARC based clients) and 40% (general public) relationship of anticipated ridership; and be it further
RESOLVED, that the agreement shall include quarterly reviews of ridership to monitor the cost share arrangement which will be adjusted annually to accurately reflect the percentage of ARC versus non-ARC riders; and be it further

RESOLVED, that the County’s share will be allocated through State Transportation Operating Assistance (STOA) (approximately 50%) and New York State Department of Transportation 5311 operating funding (approximately 50%) and is included in the 2019 Public Transportation Service Budget (5630-A) at line 4900 Contracts and will be contained in similar budget lines for subsequent years.

RESOLUTION NO. 81-20190206

RESOLUTION – AUTHORIZING THE DIRECTOR OF INFORMATION TECHNOLOGIES TO PURCHASE SECURITY SOFTWARE AND MAINTENANCE

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, the County is in need of Crowdstrike security software and maintenance; and

WHEREAS, because the software needed for the upgrade for the existing system is only available from a single source, a Request for Proposal was not made or offered; now, therefore be it

RESOLVED, that the Director of Information Technologies be and is hereby authorized to purchase the following:

ITEM: Crowdstrike Security Software and Maintenance
TERM: January 1, 2019 to December 31, 2019
COST: $21,400
VENDOR: CDW-G
200 N. Milwaukee Ave.
Vernon Hills, IL 60061

and be it further
RESOLVED, that the funding for this expenditure is included in the 2019 Information Technologies Budget (1680-A) at line 4835 IT Other/Software and consist of 100% local funds.

RESOLUTION NO. 82-20190206

RESOLUTION – TRANSFERRING FUNDS IN
VARIOUS DEPARTMENTS FOR 2018 AND 2019

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, it appears that it will require funds to complete the years 2018 and 2019 in certain items of the Otsego County Budget; and

WHEREAS, there are unexpended balances in other items of the 2018 and 2019 budget years; now, therefore, be it

RESOLVED, that the following transfers be and the same are hereby authorized, and the 2018 and 2019 budgets be and are hereby amended accordingly, pursuant to Section 363 of the County Law:

<table>
<thead>
<tr>
<th>2018 Budget Transfers</th>
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<tbody>
<tr>
<td>A- GENERAL FUND</td>
<td></td>
<td></td>
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<tr>
<td>FROM:</td>
<td>Public Safety Building</td>
<td>Public Safety Renovations</td>
</tr>
<tr>
<td>TO:</td>
<td>County Treasurer</td>
<td>Interfund Transfers</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2018 Budget Modifications</th>
<th></th>
<th></th>
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<tbody>
<tr>
<td>H - CAPITAL PROJECT</td>
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<td></td>
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<tr>
<td>Increase:</td>
<td>County Treasurer</td>
<td>Interfund Transfers</td>
</tr>
<tr>
<td>Increase:</td>
<td>County Treasurer</td>
<td>Jail, Equip, &amp; Cap Outlay</td>
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<tr>
<td>Increase:</td>
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<td>Increase:</td>
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2019 Budget Modifications

A - GENERAL FUND

| Increase: | Mental Health | Mental Health | 0000-3490-A | 45,000.00 |
| Increase: | Mental Health | State Harbour Prog Reinv | 0000-3498-A | 45,000.00 |
| Increase: | Mental Health | Mental Health Consultant | 4310-4880-A | 45,000.00 |
| Increase: | Mental Health | MHA | 4326-4693-A | 45,000.00 |
| Increase: | Mental Health | Systems of Care Grant | 0000-4482-A | 520,318.00 |
| Increase: | Mental Health | Family Resource Network | 4329-4694-A | 81,753.00 |
| Increase: | Mental Health | MIBH | 4322-4901-A | 99,187.00 |
| Increase: | Mental Health | ONC BOCES | 4322-4902-A | 247,739.00 |
| Increase: | Mental Health | Parsons C&F Center | 4322-4903-A | 40,427.00 |
| Increase: | Mental Health | Contracts | 4310-4900-A | 51,212.00 |
| Increase: | Addiction Recovery Services | OASAS Salary Sharing | 0000-4484-A | 20,000.00 |
| Increase: | Addiction Recovery Services | Consultants | 4250-4880-A | 20,000.00 |
| Increase: | Solid Waste & Recycling | Gifts & Donations | 0000-2705-A | 50,000.00 |
| Increase: | Solid Waste & Recycling | Contracts | 8160-4900-A | 50,000.00 |


RESOLUTION NO. 73-20190206

RESOLUTION – CREATING, FUNDING, AND FILLING A POSITION IN REAL PROPERTY TAX SERVICE DEPARTMENT (DEPUTY DIRECTOR OF REAL PROPERTY TAX SERVICES II #2)

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

RESOLVED, that the following position is created, funded and authorized to be filled in the Real Property Tax Service Department, effective February 10, 2019:

Deputy Director of Real Property Tax Services II (#2), Grade 17M, $43,000
RESOLVED, the funding for this position is included in the 2019 Real Property Tax Service Budget (1355-A) at line 1000 Personal Service; and be it further RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

Seconded, Clark. Representative Kennedy motioned to table resolution 73-20190206. Seconded, Koutnik. Total: 6,228; Ayes: 6,228. Motion to table resolution 73-20190206 carried.

RESOLUTION NO. 83-20190206

RESOLUTION - ADOPTING RULES OF ORDER AS AMENDED IN 2019

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, the Rules of Order of the Otsego County Board of Representatives were last amended by Resolution No. 37 of 2016; and

WHEREAS, this Board desires to update the Rules of Order to eliminate committees no longer needed and to make other needed changes; now, therefore, be it

RESOLVED, that the Rules of Order of the Otsego County Board of Representatives, as amended in 2016, be further amended as attached, and be it further

RESOLVED, that the attached amended Rules of Order are hereby adopted effective February 6, 2019.
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RULES OF ORDER

OTSEGO COUNTY BOARD OF REPRESENTATIVES

RULE 1. ANNUAL MEETING

The Board of Representatives shall meet annually on the first Wednesday in January of each year at 10:00 a.m. in the Representatives' Chambers, County Office Building, 197 Main Street in the Village of Cooperstown, New York, for the purpose of organization of the Board and the transaction of any other business which may be properly brought before it. At this meeting the Clerk of the last Board shall call the members to order. The Board by majority weighted vote of its members shall elect a temporary Chairman who shall then seek nominations for a permanent Chairperson. The Board shall then by a majority weighted vote elect a Chairperson and Vice Chairperson who will serve during the ensuing year and until a successor is duly elected.

RULE 2. REGULAR MEETINGS

Regular meetings of the Board shall be held at 10:00 a.m. on the first Wednesday of each month. All regular and special meetings of the Board shall be held at the Representatives' Chambers in the Village of Cooperstown, New York, except that upon approval of the affirmative weighted vote of at least three-fourths of the total membership of the Board, the time and meeting place of the Board may be changed to any city, town or village in the county.

Whenever it shall appear that the Representatives' Chambers is not adequate to accommodate members of the public who wish to attend a meeting of the Board or whenever security or other concerns dictate a change of meeting place, the meeting may be held in the Otsego County Courthouse located in the Village of Cooperstown. If the Courthouse is not available, the meeting may be held in the Town of Middlefield at the County facility located at the County Highway 33W known as the Meadows.

RULE 3. HOLIDAY

When the date fixed for a regular meeting of the Board falls on a legal holiday, the meeting shall be held on the day following.

RULE 4. SPECIAL COUNTY BOARD MEETINGS

Pursuant to Section 152 of the County Law, Special County Board Meetings shall be held at the call of the Clerk of the Board upon direction of the Chairperson or upon written request signed by a majority of the members of the Board. Notice in writing stating the time, place and purpose of the special County Board meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or any member may waive the service of the notice for
such meeting by a written notice signed by him/her. Only business specified in
the notice thereof may be transacted at a special meeting. The media will also
be notified, pursuant to the Freedom of Information Law.

RULE 5. QUORUM

A majority of the whole of the members of the Board of County
Representatives shall constitute a quorum for the transaction of business, but a
less number may adjourn. Members representing a majority of the total
weighted votes are necessary for a quorum.

RULE 6. FILLING OF VACANCIES ON THE BOARD

When a vacancy occurs on the Board of Representatives for reasons
other than expiration of term, the Board has the authority to fill the vacancy
within 30 days by appointment of a resident elector of the district where such
vacancy exists (Local Law No. 4 of 1976). Each county political committee may
send a written recommendation for the vacant position to the Chairperson. The
Administration Committee sponsors the resolution of appointment. The Board
may then decide by a majority weighted vote as to who shall be appointed to
the vacant position. The person appointed shall hold office until the December
31st following the first annual election at which the vacancy can be filled by
election.

RULE 7. CHAIRPERSON OF THE BOARD

The Chairperson shall preside at all meetings of the Board during the year.
In the case of absence of the Chairperson at any meeting, the Vice Chairperson
will preside as temporary Chairperson. In the absence of the Chairperson and
Vice Chairperson, the members present shall choose one of their members as
temporary Chairperson. In all cases in the absence of a quorum, the members
present shall take such measures as shall be necessary to procure the
attendance of absent members.

RULE 8. APPOINTMENT AND CREATION OF COMMITTEES

The standing committees of the Board shall be appointed by the
Chairperson at the regular January session of the Board or anytime during the
year due to unforeseen vacancies, such as illness or death. The committees so
appointed shall constitute such standing committees during the ensuing year
and until their successors shall be appointed. Special committees shall be
appointed by the Chairperson for terms as specified by law or resolution.

The Chairperson may create special committees at any time, subject to
approval of the Administration Committee and by resolution of the Board of
Representatives. The resolution creating the special committee shall define its
duties and responsibilities, its term and designate a standing committee to which
said special committee shall report.

Termination of membership on the Board shall terminate membership on a
committee.

RULE 9. STANDING AND SPECIAL COMMITTEES

All standing committees shall have the functions, powers and duties herein enumerated and such other functions, powers and duties as shall from time to time be conferred upon or assigned to them by the Chairperson of the Board. Every standing committee shall have implied authority to do whatever is necessary or incidental to carry out the main purposes of the committee. RULES 13 through 19 describe the responsibilities and functions of the standing and special committees.

RULE 10. COMMITTEE STRUCTURE

Standing and special committees shall consist of not less than three (3) members.

Any formal action taken by any committee requires a majority weighted vote of the committee members.

RULE 11. EX-OFFICIO COMMITTEE MEMBER

The Chairperson of the Board shall be a member ex-officio of all committees of the Board.

RULE 12. REPORTS AND RECORDS OF COMMITTEES

Committees on making reports shall return to the Clerk all the papers relating thereto, and all standing committees will report to the Board monthly.

All standing and special committees shall keep written records of all committee proceedings. The original copy shall be filed with the Clerk of the Board.

RULE 13. COMMITTEE ON ADMINISTRATION

1. Shall be responsible for the audit of all claims.
2. Shall review the tentative budget.
3. Shall review all amendments and transfers for the adopted budget.
4. Where there is no authorized committee to approve or disapprove the same, the Administration Committee shall approve or disapprove expenditures for all equipment and all repairs, supplies or services where the amount of the proposed purchase shall exceed $10,000.
5. Shall study and make recommendations to the Board of all
appropriations for any or all purposes.

6. Shall be responsible for the Board of Representatives, Clerk of the Board’s Office, County Auditor’s Office, County Fair, GIS, Department of Information Technologies, Personnel Department, Purchasing Department, Real Property Tax Services, Treasurer’s Office and Youth Bureau.

7. Shall be referred all matters pertaining to Civil Service.

8. Shall be referred all matters of insurance pertaining to county property, affairs, government and personnel.

9. Shall be responsible for all county policies.

10. Shall be responsible for all matters relating to records management.


12. Shall be responsible for lands owned by the county not under the specific control of another committee or county officer, but including lands owned by the county on account of unpaid taxes.

13. Shall be responsible for all matters relating to county officers and compensation not under the specific control of other committees.


15. Shall be responsible for general assistance to all members of the County Board in the fulfillment of their responsibilities.

16. Shall be responsible for oversight of:

Audit  
Budget  
Board of Representatives  
Civil Service  
Clerk of the Board  
County Auditor  
County Fair  
Geographic Information Systems (GIS)  
Information Technologies (IT)  
Insurance  
Personnel Department  
Policies  
Purchasing  
Records Management  
Real Property Tax Services  
Rules of Order  
Taxation  
Treasurer  
Wages and Salaries  
Workers’ Compensation
RULE 14. COMMITTEE ON HEALTH AND EDUCATION

1. Shall be responsible for all matters pertaining to the Cooperative Extension Service.

2. Shall be responsible for all matters pertaining to animal diseases (public health), addiction recovery services, children with special needs, mental health and public health.

3. Shall be responsible for all matters pertaining to the coroners, the Office for the Aging and the Office of Employment and Training.

4. Shall be responsible for all matters pertaining to education.

5. Shall be responsible for oversight of:
   Animal Diseases
   Addiction Recovery Services
   Children with Special Needs
   Cooperative Extension
   Coroners
   Education
   Public Health
   Mental Health
   Office for the Aging
   Office of Employment and Training

RULE 15. COMMITTEE ON HUMAN SERVICES

1. Shall be responsible for all matters pertaining to the Commissioner of Social Services and all programs and matters pertaining to the Department of Social Services.

RULE 16. COMMITTEE ON INTERGOVERNMENTAL AFFAIRS

1. Shall be responsible for all matters pertaining to the arts.

2. Shall coordinate with the Election Commissioners the operation of the Board of Elections.


4. Shall be referred all legislative matters not specifically assigned to one of the other committees.

5. Shall be responsible for all matters pertaining to reapportionment.
6. Shall be responsible for all matters pertaining to tourism and promotion.

7. Shall be responsible for all matters relating to governmental affairs not specifically assigned to one of the other committees.

8. Shall be responsible for oversight of:

   Arts
   Board of Elections
   Economic Development
   Historian
   Legislative Matters
   Planning
   Promotion & Publicity
   Reapportionment
   Sealer
   Tourism
   Veterans’ Affairs

**RULE 17. COMMITTEE ON PUBLIC SAFETY AND LEGAL AFFAIRS**

1. Shall be responsible for the Alternatives to Incarceration Office, the Code Enforcement Office, the Communications Center, E911, the Office of Emergency Services, the Probation Department and the Stop DWI Program.

2. Shall be responsible for the County Attorney’s Office and the Public Defender’s Office.

3. Shall coordinate with the County Clerk the operation of the County Clerk’s office and the Department of Motor Vehicles.

4. Shall coordinate with court officials the operation of County Court, Family Court, Supreme Court, Surrogate Court and the Law Library.

5. Shall coordinate with the District Attorney the operation of the District Attorney’s Office.

6. Shall be responsible for all matters pertaining to security.

7. Shall coordinate with the Sheriff the operation of the Office of the Sheriff and the County Correctional Facility.

8. Shall be responsible for all matters pertaining to the Traffic Safety Board.

9. Shall be responsible for oversight of:

   Alternatives to Incarceration
   Code Enforcement
   Communications Center
   County Attorney
   County Clerk
   Courts
   Department of Motor Vehicles
RULE 18. COMMITTEE ON PUBLIC WORKS

1. Shall be responsible for the Building Services Department.

2. Shall be responsible for all buildings, facilities and properties belonging to or leased by the county, including new construction and renovations, and for the use of these buildings for both County business and by the public.

3. Shall be responsible for the programs in the Forestry Department and all County Parks.

4. Shall be responsible for all matters pertaining to the county highways and bridges, including their construction, reconstruction, repair and maintenance.

5. Shall be responsible for all matters pertaining to the Highway Department.

6. Shall be responsible for the purchase of all real property.

7. Shall be responsible for all Rights-of-Way.

8. Shall be responsible for oversight of:
   - Building Maintenance
   - County Buildings
   - County Facilities
   - County Forests
   - County Land
   - County Parks
   - Highway and Bridge Construction
   - Highway and Bridge Repair
   - Highway and Bridge Maintenance
   - Purchase of Real Property
   - Rights-of-Way

RULE 19. COMMITTEE ON SOLID WASTE AND ENVIRONMENTAL CONCERNS

1. Shall be responsible for all agricultural matters.

2. Shall be responsible for all environmental matters, the Soil and Water Conservation District and sustainability matters.
3. Shall be responsible for all matters pertaining to the management and disposal of solid waste and recyclables.
4. Shall be responsible for oversight of:

   Agriculture
   Environmental Concerns
   Soil and Water Conservation District
   Solid Waste, including Recycling
   Sustainability

RULE 20. SPECIAL COMMITTEES

1. Negotiations

   a). Shall be responsible for contract negotiations with all the employee labor unions, including CSEA and the Sheriff’s Department bargaining units.

2. Performance Review and Goal Setting

   a). Shall be responsible for the performance review and goal setting of all appointed Department Heads.

   b). When conducting a performance review of a Department Head, the Chair of the Department Head’s parent committee shall be a member of the PRGS Committee.

RULE 21. ORDER OF BUSINESS

The order of Business of each session of the Board shall be as follows:

   ORDER OF BUSINESS

1. Roll call of members
2. Pledge of Allegiance
3. Privilege of the floor
4. Approval of minutes of Board meetings
5. Presentation of petitions, communications and notices
6. Special presentations
7. Reports of standing committees
8. Reports of special committees
9. Consent agenda
10. Regular agenda-resolutions and motions
11. Late resolutions and motions
12. Unfinished business
13. Special order of the day

RULE 22. PRIVILEGE OF THE FLOOR

The purpose of Privilege of the Floor is to give the public an opportunity to
make a statement on any issue or to ask a question in a public forum to the Board of Representatives. The public or any Board member may stand or raise his/her hand, be acknowledged by the Chairperson, and then address the board. The Clerk or her Deputy will record the names and addresses of all who speak. The Board shall not respond to questions or statements during Privilege of the Floor. All speakers, except members of the Board of Representatives, shall speak from the podium provided. Any person desiring an answer to a question must present their name, mailing address, and the question in writing in addition to verbally addressing the board. Answers to written questions will be provided by a committee chair or another appropriate person, sent to the questioner and posted on the county website. Questions which the same individual has asked in the past and for which he/she has received a written response will not receive an additional response. The Chairperson shall have the authority to place a time limit on how long and how many times an individual may speak.

RULE 23. APPROVAL OF MINUTES

In the absence of objection or correction, the minutes shall stand approved without formal motion.

The daily minutes of the Board shall be available for inspection at all times and may be corrected at any time upon motion and approval of the Board. Such minutes shall constitute and be certified as the record of the proceedings of the session without further reading by the Chairperson or Clerk.

RULE 24. READING OF CLAIMS

Upon request of a member of the Board, any bill or claim presented shall be read in full.

RULE 25. MANNER OF PRESENTING PETITIONS

Any Representative, previous to presenting a petition, shall endorse on the same the subject to which it relates and add his/her name. The Clerk shall put the question as to the disposition of the said petition.

RULE 26. RESOLUTIONS

All petitions, reports, resolutions and local laws shall be reduced to writing by members offering the same. The Clerk of the Board shall assign an introductory number to each resolution and make each resolution or local law or a copy of it available to the Board members. The Clerk of the Board shall present to the Board for action all resolutions and local laws filed with the Clerk before 10:00 a.m. of the third working day previous to a Board meeting excluding Saturday, Sunday and holidays. All resolutions timely filed with the Clerk of the Board shall be placed on the consent agenda, subject to the right of any representative to remove a resolution(s) from the consent agenda so that it can be acted upon separately at any time until the vote on the consent agenda is taken.

The consent agenda may be presented at any regular session of the
Board for consideration as a single piece of legislation. Prior to presentation of
the consent agenda for consideration, the Chair shall inquire if any
representative wishes to remove a resolution(s) from the consent agenda. The
consent agenda must be moved and seconded, and a roll call vote taken, but
no discussion of same is permitted.

All local laws and removed resolutions shall be considered individually and
shall be opened to discussion after a second is made. Upon the request of any
member an amendment to a resolution, motion or local law shall also be
reduced to writing. Any resolution or local law not timely filed with the Clerk of
the Board or any resolution or local law offered from the floor shall be laid on the
table until the next meeting date.

However, any member may offer a late resolution(s) or local law(s) for
action by the membership as long as same have been reduced to writing and
copies provided to the Board members. In that event, said late resolution(s) or
local law(s) shall be voted upon, unless a Board member objects. If there is an
objection, the late resolution(s) or local law(s) will be considered separately and
the member offering same may explain the necessity of immediate action on
the resolution(s) or local law(s). If the Chairperson determines that two-thirds of
the weighted vote of the membership of the Board is favorable, the Chairperson
shall open debate and action shall be taken on the proposed resolution(s) or
local law(s).

RULE 27. APPROVAL OF RESOLUTIONS

All resolutions within the purview of any standing or special committee
must, prior to action by the Board, be approved by the appropriate committee.

RULE 28. EXPLANATION OF RESOLUTIONS

An individual member of the Board or the Chairperson of a committee
introducing a resolution may make an oral explanation of the resolution, its
purpose and the reason for introducing the same immediately after such
resolution is read by the Clerk.

RULE 29. RESOLUTIONS APPROPRIATING COUNTY FUNDS

No expenditure in excess of $20,000 shall be made without a resolution
duly adopted by a majority of the weighted vote of the Board of
Representatives, which authorizes such expenditure.

All resolutions or other proceedings involving the appropriation or
payments of money within the authority of the Board shall be taken by ayes and
noes through a roll call vote. It shall require a majority weighted vote of all of
the members of the Board to adopt a resolution involving such appropriation or
payment. Each resolution involving an appropriation of funds shall contain a
paragraph stating the impact on the current county budget.

RULE 30. PRIORITY OF BUSINESS

All matters relating to the priority of business, that is, the priority of one
question or subject matter over another under the same order of business shall be decided without debate by the Chairperson.

RULE 31. CHAIRPERSON TO PRESERVE ORDER

The Chairperson shall preserve order and decorum, shall decide all questions of order, and his/her decision shall be final unless an appeal is taken to the Board, in which case his/her ruling may be overridden by a two-thirds weighted vote of members present. On appeal from the decision of the Chairperson, he/she shall have the right to give his/her reason for his/her decision.

RULE 32. ORDER

When the Chairperson is putting a question, no member shall walk about or out of the room.

RULE 33. ORDER OF SPEAKING

A member wishing to debate, to give a notice, to make a motion or to present a petition or other paper or communication shall address the Chairperson and shall not proceed until recognized by him. No motion shall be debated or put unless it is seconded.

RULE 34. MEMBERS ENTITLED TO SPEAK

No member shall speak more than once on any question until every member choosing to speak shall have spoken nor more than twice without approval of the Board.

RULE 35. WITHDRAWAL OF MOTION

After a motion is stated by the Clerk of the Board at the Chairperson's direction, it shall be deemed to be in the possession of the Board, but may be withdrawn by consent of a majority of the weighted vote of the Board at any time before a decision is made or an amendment adopted.

A motion may be withdrawn by the consent of a majority weighted vote of the sponsoring committee before it is in possession of the Board.

The sponsoring committee may bring back a withdrawn motion at any time without approval of the Board.

RULE 36. DIVISION OF QUESTIONS

If the question in debate contains several distinct propositions, the same may be divided by the Chairperson at the request of any member to the end that a vote may be taken on each proposition, but a motion to strike out or insert shall be indivisible.
RULE 37. MOTION WHEN RECEIVABLE

When a question is under debate, no motion shall be entertained unless for adjournment of the Board, for the previous question, to postpone indefinitely, to postpone to a day certain, to lay on the table, to commit it or to amend it. These several motions shall have precedence in the order on which they are here stated.

RULE 38. TO LAY ON THE TABLE

A motion to lay a question on the table shall be decided without amendment or debate; and a motion to postpone the question indefinitely or to adjourn to a day certain, until it is decided, shall preclude all amendments to the main question.

All reports, resolutions and other matters laid on the table may be called therefrom by any Board member with approval of a majority weighted vote of the Board.

RULE 39. PREVIOUS QUESTION (CALL THE QUESTION)

The "previous" question shall be as follows: "Call the question?" and until it is decided by a two-thirds weighted vote shall preclude all subsequent amendments or debates. When a motion is made to "Call the Question", all discussion shall stop and a vote shall be taken on whether or not to vote on the passage of the resolution or other matter under consideration. If the vote to "Call the Question" is approved by a two-thirds weighted vote of the Board, then the main resolution or motion with all previously approved amendments included shall then be voted on immediately and without further discussion. If the vote to "Call the Question" is disapproved, then the main resolution or motion with all the previously approved amendments included shall be considered as still remaining under discussion.

RULE 40. MOTION TO RECONSIDER

No motion for reconsideration shall be in order unless made on the same day or the next two (2) sessions of the Board succeeding that on which the decision proposed to be reconsidered took place. A session is defined as a regular or special meeting or the reconvening of a recessed regular or special meeting held on a date subsequent to said original regular or special meeting date.

A motion to reconsider must be made by a member who voted with the majority on the decision of the motion or resolution proposed to be reconsidered. When a motion to reconsider has been decided, it shall not again be submitted to the Board.

If the vote on the decision being reconsidered was lost due to the failure of a majority on the question, the majority, for purposes of this Rule 43, shall be
RULE 41. ENTRIES ON MINUTES

In all cases where a motion or resolution shall be entered on the minutes, the Clerk shall also enter the names of the persons offering and seconding the same and how each Board member voted.

RULE 42. ROLL CALL

The method of taking a roll call vote shall be by ayes and noes. A roll call shall be taken on any question when required by statute, demanded by any member of the Board, appropriating county funds or determined by the Chairperson.

RULE 43. VOTE OF THE CHAIRPERSON

The Chairperson shall have the right to vote on all questions. When the Board is equally divided, including the vote of the Chairperson, the question shall be deemed to be lost.

RULE 44. EXCUSE FROM VOTING

Every member excusing himself/herself from voting may make a brief and verbal statement of the reason for his/her request. A Board member is not required to offer an explanation.

RULE 45. MAJORITY VOTE

Except where otherwise prescribed herein or by local law or statute, a majority vote of the whole number of the members of the Board shall be required to carry any question, motion, proposition, resolution or other matters. The terms "majority", "majority vote of the members of the Board" and "majority vote of the whole number of the members of the Board" as used herein shall be construed to mean a majority of the total number of weighted votes which the Board of Representatives would have if there were no vacancies and if none of the County Representatives were disqualified from acting. When the Board shall be equally divided on any question, including the Chairperson's vote, the question shall be deemed lost.

RULE 46. RULES FOR THE COMMITTEE OF THE WHOLE

1. In accordance with Article 7 of the Public Officers Law, a committee of the whole in executive session may be called upon a majority vote of the total membership of the Board taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered,
which may be for the below enumerated purposes:

A. Matters which may imperil the public safety if disclosed.

B. Any matter which may disclose the identity of a law enforcement agent or informer.

C. Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed.

D. Discussions regarding proposed, pending or current litigation.

E. Collective negotiations pursuant to Article 14 of the Civil Service Law.

F. The medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

G. The preparation, grading or administration of examinations.

H. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

2. The rules of the Board shall be observed by this committee as far as they may be applicable except limiting the number of times of speaking and except also that the motion to rise and report progress shall always be in order and decided without debate.

RULE 47. ADJOURNMENT

A motion to adjourn shall always be in order and decided without debate.

RULE 48. COUNTY BUDGET PROCESS

Following the presentation of a preliminary budget by the Administration Committee, a minimum of one (1) budget workshops for the full Board of Representatives shall be conducted. The Board of Representatives reserves the right to hereafter amend the budget process by further resolution in order to improve the communications among all involved in the process, the integrity of the process, and the completion, presentation and adoption of the annual budget. (Last amended by resolution 310-2011)

RULE 49. SUSPENSION AND AMENDMENTS OF RULES

None of these rules of order shall be suspended except by consent of two-thirds of the weighted vote of the members nor shall any rule be amended or added except by a two-thirds weighted vote of all members elected to the Board after one day’s notice accompanied by a written copy of the proposed
RULE 50. PARLIAMENTARIAN

The Chairperson shall appoint a parliamentarian to advise him/her as to procedure and interpretations of these rules. The parliamentarian must be a member of the Board or the County Attorney. However, the Chairperson shall not be bound by the parliamentarian’s advice and shall take responsibility himself/herself for his/her rulings.

RULE 51. ROBERT’S GENERAL RULES OF ORDER

Any matter coming before the County Board for which these rules do not provide shall be controlled by Robert’s General Rules of Order.

Seconded, Martini. 2/3 Roll call vote. Total: 6,228; Ayes: 5,705; Noes: 523-Stammel. Adopted.

RESOLUTION NO. 84-20190206 (original)

RESOLUTION - AUTHORIZING THE SALE OF COUNTY OWNED PROPERTY IN THE VILLAGE OF MILFORD AND AUTHORIZING CHAIR TO EXECUTE REQUIRED DOCUMENTS

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, the County of Otsego owns property located in the Village of Milford, W. Main Street, Tax Map No. 39.00-2-3.0 and consisting of approximately .02 acres; and

WHEREAS, the Administration Committee has approved the bid of Laurie Burch; now, therefore, be it

RESOLVED, that the County, having offered the property for sale by public advertisement, approves and accepts the bid of Laurie Burch in the amount of $500 for the purchase of .02 acres of the real property located W. Main Street, Village of Milford; and be it further

RESOLVED, that the Chair of the Board is authorized to sign a deed and other documents necessary to complete the transfer of all right, title and interest in said real property to Laurie Burch.

Seconded, Lapin. Representative Kennedy moved to amend Resolution No. 84-20190206 to correct the Tax Map No. shown in the first WHEREAS to: Tax
RESOLUTION NO. 84-20190206 (amended)

RESOLUTION - AUTHORIZING THE SALE OF COUNTY OWNED PROPERTY IN THE VILLAGE OF MILFORD AND AUTHORIZING CHAIR TO EXECUTE REQUIRED DOCUMENTS

KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY

WHEREAS, the County of Otsego owns property located in the Village of Milford, W. Main Street, Tax Map No. 194.20-2-60.00 and consisting of approximately .02 acres; and

WHEREAS, the Administration Committee has approved the bid of Laurie Burch; now, therefore, be it

RESOLVED, that the County, having offered the property for sale by public advertisement, approves and accepts the bid of Laurie Burch in the amount of $500 for the purchase of .02 acres of the real property located W. Main Street, Village of Milford; and be it further

RESOLVED, that the Chair of the Board is authorized to sign a deed and other documents necessary to complete the transfer of all right, title and interest in said real property to Laurie Burch.

2/3 Roll call vote on Resolution No. 84-20190206 as amended. Total: 6,228; Ayes: 6,228. Adopted.

In the absence of any objections, the following late resolution was presented from the floor by Board Chair Bliss and acted upon in accordance with the Rules of Order.

RESOLUTION NO. 85-20190206

RESOLUTION - APPOINTING MEMBER TO OTSEGO COUNTY ETHICS BOARD

DAVID BLISS

RESOLVED, that pursuant to Local Law No. 2 of 1990 and Local Law No. 4
of 2017, the following person is appointed to fill the vacancy indicated to the Otsego County Ethics Board for the term indicated, effective February 6, 2019:

**APPOINTMENT**

Steven Talevi  
5988 St Hwy 80  
Cooperstown, New York 13326  
February 6, 2019-December 31, 2021 (3-year term)  
Independent  
(replaces Kim Muller)


All the general business of the Board having been transacted, the Board Chair declared the meeting adjourned until Wednesday, March 6, 2019 at 10:00 a.m.