

**PUBLIC WORKS COMMITTEE**  
**OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN**  
**April 18, 2019**

**HIGHWAY- RICH BRIMMER**

Rich Brimmer presented a consent agenda as follows:

1. Request to amend Resolution 190-20170503 to increase the expenditure for preliminary engineering/design and right of way incidental work for the Bridge NY culvert on County Highway 16 from \$50,000 to \$70,000 and out of line 5113.2104.D (culvert replacement) noting that DOT is requiring Right of Way incidentals for this project.

2. Request to renew Resolution 148-20180502- Agreements for Professional Engineering Services for various County roads and bridges.

3. Request to attend Highway School in June not to exceed \$1000 from 5010.4010 (Lodging, Meals, and Tolls) and 5010.4050 (Training).

4. Request to amend Resolution 291-20181107 for Parklane Construction to construct a new high arch gambrel salt shed, noting the original bid was for \$357,400 but with the changes that had to be made to accommodate the site the revised price is now \$379,380 (increase of \$16,980). Rich Brimmer noted that Purchasing did not have an issue with this.

Representative McCarty moved for approval of the consent agenda as presented. Seconded, Wilber. Total: 2,247; Ayes: 2,247. Motion carried.

Rich Brimmer discussed requesting approval to hire Parklane Construction (salt shed contractor) to install the already purchased roofing for the Gilbertsville Patrol building at a cost of \$18,900, out of the Building Services budget. The Committee agreed to discuss this further with the Director of Building Services.

Rich Brimmer discussed the salt and sand budgets noting that there is \$70,000 left in the budget line and they need \$200,000 for sand and \$265,000 for salt to get to January 1<sup>st</sup>. Rich Brimmer stated that the prices of sand and salt increased this year and more was used due to the weather.

The committee discussed the following including but not limited to:

- where to pull the money from-grader shimming line?- Rich Brimmer stated that he does not recommend that it get taken out of that budget line
- the State is not issuing any winter recovery money this year
- idea of having a County Gravel Bank- big initial cost to buy or lease the land, more manpower needed, more reporting, and there is a need for certain quality of material
- currently the Highway Department is trucking in their own salt to save money

Representative McCarty discussed looking into bed tax money for Highways and creating a Highway Use Tax or Highway Use Fee as the visitors use the roads and it would be something to be funded every year as bed tax revenue increases, to help the Highway budget and not put more burden on the taxpayers. Representative Oberacker stated he will look into this further.

Rich Brimmer discussed the purchase of a new plow truck noting that Peterbuilt is 14 months out so the truck would not be ready until 2021. The committee and Rich Brimmer discussed the following: going out to bid or piggyback off another bid? and using CHIPS money vs. financing it. The committee asked that Rich Brimmer talk to purchasing and look into financing the new truck.

Rich Brimmer discussed the salt bid noting that he reached out to all of the Towns in the County about putting out own our salt bid, 7 of the Towns said they may be interested but there is not enough time to do it for this year as quantities are due to OGS before 5/3. Rich Brimmer stated that Schoharie County is interested in going in on the bid as well. The committee discussed the benefits of our own bid: locked into a contract and we would know what the constant would be (there would be no minimum, no maximum, and no overcharge)

Rich Brimmer distributed and discussed an equipment replacement plan/schedule to the committee.

Rich Brimmer stated the Highway Garage may be able to bring in some of the smaller County Departments to perform maintenance on vehicles to help save the County money.

Representative McCarty requested the County road paving list for this year. Rich Brimmer stated he will send the list to the Committee.

Rich Brimmer discussed receiving a Resolution passed by the Town Of Hartwick Planning Board in regards to the condition and treatment of County Highway 11. Rich Brimmer stated that it was paved in 2012 with CHIPS money so it cannot be touched until 2022, it gets a hotter mix in the winter and more care, and some grader shimming will be done on some of the sections this summer. The committee acknowledged receipt of the Resolution and stated they will do what they can.

Rich Brimmer stated that there was some major wind damage at Forest of Dozen Dads so they will be replanting some trees including white pine along the roadway noting that Jordan Clements would like to take some of the money from the timber sales to do so.

Rich Brimmer gave department updates including but not limited to the following:

- County Highway 4 bridge repair plans and ratings should be done this week
- Bridge NY Culvert- the company handling the ROW incidentals has worked through the title searches and the mapping is complete. NYS DOT is requiring additional signatures
- crews have finished cutting brush on Co. Hwy's 11, 16, 18 in preparation for paving projects
- crews continue to cut brush on Co. Hwy 35 in Middlefield
- the new Backhoe and 1 Ton Utility Truck have been delivered and are in use
- crews have been patching pot holes all over the County
- 4 crews have been sweeping as the weather permits
- started milling on Co. Hwy 16 on Tuesday
- crews have been cleaning ditches around the County as manpower permits
- Gilbertsville Salt Shed- the crews have installed the Tonka Block wall along the driveway side, they have been installing the medium stone fill on the back slope on the County Highway 8 and Mill Street sides
- Village of Gilbertsville water main project will be starting soon (County Highway 4 and 8)
- Edmeston School has started their pool project, they will be tying into the water main on County Highway 20

#### **SCHUYLER LAKE FIRE DISTRICT- JOE BURDITT, SECRETARY/TREASURER**

On behalf of the Fire Chief, Joe Burditt asked for an update on the County donating/selling two used/surplus sheriff vehicles to the fire district. The committee discussed the following including but not limited to:

- Will take out the old radios, new ones to be installed
- lights will stay on the vehicles
- the vehicles are safe, will pass inspection-roadworthy still
- how to proceed if other municipalities are interested?- have a lottery system or bids?
- The need to discuss this with the County Attorney

The committee asked for Joe Burditt to return later on in the meeting to discuss this further with the Sheriff.

#### **BOARD OF ELECTIONS- LORI LEHENBAUER/MIKE HENRICI**

Lori Lehenbauer and Mike Henrici requested approval to declare 58 Sequoia (Dominion) privacy booths (worth about \$15,225 total) surplus and give

them to Herkimer County. Representative Wilber moved for approval. Seconded, McCarty. Total: 2,247; Ayes: 2,247. Motion carried.

Lori Lehenbauer discussed how the Counties share equipment noting Otsego County has gotten some from Madison County.

Lori Lehenbauer and Mike Henrici distributed Early Voting and Electronic Pollbooks updates. Lori Lehenbauer and Mike Henrici stated that early voting will occur 9 days before the General Election and will be held in EMS Classroom A, their will need to be some work done to bring the area to be ADA Compliant starting with the parking spots, extending the exterior door, and curb cut of the sidewalk. Lori Lehenbauer discussed Building Services completing the work.

The committee discussed having better signage at the Meadows Building (a directory of offices) as well as signs for Classroom A and B noting that the Highway Department should be able to help with this request.

## **BUILDING SERVICES- DOUG CZERKIES**

### County Office Building:

Doug Czerkies requested approval for the following budget transfers:

\$1000 from 1625.2515 COB Sidewalks to 1625.4562 Renovations (to help cover material expenses for the COB 3<sup>rd</sup> Floor DSS renovations project)

\$4000 from 1625.2515 COB Sidewalks to 1625.4515 Vehicle Repairs (to cover unexpected equipment repairs (boom lift), vehicle repairs and truck parts for the year)

Representative Wilber moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 2,247. Motion carried.

Doug Czerkies requested approval to fill an anticipated vacant, funded cleaner position. Representative Wilber moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 2,247. Motion carried.

Doug Czerkies stated that the above transfers will zero out the COB Sidewalk repair for this year and he will not be able to get these sidewalks done in 2019.

Representative McCarty stated that the sidewalks need to be repaired; it has been budgeted for a few years, and discussed the option of contracting it out. Representative Farwell stated that there are some dangerous spots that should be fixed.

Doug Czerkies discussed a situation in which an LED strobe light went missing off one of Building Services trucks while at a dealership and the dealership is stating they are not liable for it. The committee asked that Doug

Czerkies send an email and include Representative Oberacker on it to get this resolved.

#### Public Safety Building:

- Dorm Renovations: Notice of Awards have been sent to contractors
- Contracts are being reviewed by the County Attorney
- Jail Renovations: pre-construction meeting set for first part of May
- State Jail Commission will determine the start date for the project (there is a certain waiting period)
- Jail Control room cabinets: hire a designer? Drawings were done last year, the committee asked that Doug Czerkies get 2 other quotes for the cabinets to move this forward

The committee and Doug Czerkies discussed purchasing concerns and the need for a manual of best practices for purchasing to be done for the County by Onondaga County.

#### Central Kitchen:

Doug Czerkies stated he is doing some renovations for Trinity.

#### Meadows:

Doug Czerkies requested approval to spend up to \$9,918.96 on the floor/hallways replacement on the DSS side of the building instead of \$8,118. Representative Wilber moved for approval. Seconded, Lapin. Total: 2,247; Ayes: 2,247. Motion carried.

#### Highway:

Gilbertsville Patrol building roof- getting 2 other local quotes

#### 242 Main St:

Doug Czerkies stated that Mental Health (Susan Matt) has some funding available to help with renovations. Representative McCarty asked what are we doing with 242? -something needs to be done. Representative Farwell stated we have to fix problems there now, Probation, DSS, Public Defender would like space there, and we cannot prolong this indefinitely.

Representative McCarty moved for approval to not sell 242 Main Street, Oneonta, NY indefinitely. Seconded, Oberacker. Total: 2,247; Ayes: 1,396; Noes: 503-Farwell; Abstained: 348- Lapin. Motion carried.

Representative Wilber moved for approval to continue to move forward with the renovation and security plans at 242 Main Street, Oneonta. Seconded, Lapin. Total: 2,247; Ayes: 2,247. Motion carried.

## SHERIFF'S DEPARTMENT- SHERIFF RICH DEVLIN

Rich Devlin requested approval to declare the following vehicles surplus:

2006 Chevy Tahoe VIN# ending 14033  
2008 Dodge Durango VIN# ending 2027  
2009 Dodge Durango VIN# ending 2615  
2009 Dodge Durango VIN# ending 2684  
2010 Chevy Impala VIN# ending 8623  
2010 Chevy Tahoe VIN# ending 4541  
2011 Chevy Tahoe VIN# ending 4630  
2011 Chevy Tahoe VIN# ending 2333  
2011 Chevy Tahoe VIN# ending 4524  
2012 Chevy Tahoe VIN# ending 3496  
2012 Chevy Tahoe VIN# ending 7160  
2013 Chevy Tahoe VIN# ending 5488  
2013 Chevy Tahoe VIN# ending 3703

Representative Farwell moved for approval. Seconded, Lapin. Total: 2,247; Ayes: 2,247. Motion carried.

Joe Burditt from the Schuyler Lake FD rejoined the meeting.

Rich Devlin discussed donating two vehicles to the Schuyler Lake/West Exeter Fire Departments, noting that his issue is that other persons have shown interest in the surplus vehicles.

The committee discussed the following in regards to surplus vehicles including but not limited to:

- should there be a lottery system?
- Put the word out, first come, first serve?
- Representative Lapin stated that a lottery system is a fair way to do this
- Representative Farwell stated that a blanket policy is needed
- Will need to discuss this with the County Attorney regarding any liability concerns

Representative McCarty moved for approval to give one surplus vehicle to the West Exeter Fire Department with the stipulation that any entity that wants a surplus vehicle should come to the Public Works Committee. Seconded, Wilber. Total: 2,247; Ayes: 2,247. Motion carried.

Representative Farwell moved to create a policy for surplus equipment. After further discussions Representative Farwell withdrew her motion as there may already be such a policy.

Representative Oberacker noted that they will look at the current policy on surplus vehicles.

Rich Devlin requested approval to surplus kitchen equipment such as coolers and freezers at his discretion due to the recent contract with Trinity for meal services. Representative Wilber moved for approval. Seconded, McCarty. Total: 2,247; Ayes: 2,247. Motion carried.

Rich Devlin gave an update on the Jail renovations, noting that there needs to be a 60 day notice to the commission on the construction and there is a pre-construction meeting in May with LaBella.

### **EMERGENCY SERVICES-ART KLINGLER**

Art Klingler requested approval to declare 2 trucks surplus for trade in to Enterprise:

2012 Ford F250 VIN# ending A41713

2015 Ford F250 VIN# ending C03397

Representative Farwell moved for approval. Seconded, Wilber. Total: 2,247; Ayes: 2,247. Motion carried.

Art Klingler gave an update on the traffic trailer project with the County Highway noting that 4 trailers will be purchased through a grant, can be used for road closures due to storms/bridge repairs, and the fire departments will also be able to access them.

Representative McCarty asked if the Town of Springfield could use something like this for the Springfield 4<sup>th</sup> of July Parade. Art Klingler stated that they could use one of the message sign boards that the County has that are currently used for races/events in the County.

### **PERSONNEL- PENNEY GENTILE**

Penney Gentile stated that CSEA is requesting to have Building Services replace the current bulletin boards in the County Office Building and the Meadows Building with 2 locked bulletin boards (28x26) noting that the Union and Building Services will be the only ones with the keys. Representative McCarty moved for approval of the installation of the new bulletin boards and instructed Building Services to put them up and to charge CSEA for installation. Seconded, Wilber. Total: 2,247; Ayes: 2,247. Motion carried.

### **OTHER**

Representative McCarty asked for a tower lease update. Representative Oberacker stated he will reach out to the County Attorney for an update.

There being no further business to discuss, the meeting adjourned until Thursday, May 16<sup>th</sup> at 1 p.m. at the County Office Building.