Public Hearing at 9:55 a.m. – Inclusion of Land into Certified Agricultural District

AGENDA--------------------------------------------Wednesday, March 4, 2020 (10:00 a.m.)

Roll Call of Members

Pledge of Allegiance

Privilege of the Floor

Approving the Minutes of February 5, 2020 (which are on-line)

Presentation of Petitions, Communications and Notices

Special Presentations – McFarland and Johnson, I-88 Corridor Property and Development Feasibility Study

Reports of Standing Committees

Reports of Special Committees

Special Reports - None

Consent Agenda

Res. No. 104 - AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH MARY MCMULLEN, RN FOR HEALTH ASSESSMENTS, EDUCATION AND MEDICATION MONITORING/ADMINISTRATION AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

Res. No. 105 – AUTHORIZING THE DIRECTOR OF E-911 COMMUNICATIONS TO CONTRACT WITH FINGER LAKES COMMUNICATIONS FOR PTP670 INTEGRATED WIRELESS MICROWAVE SIDNEY TO ROCKDALE MAINTENANCE SERVICES

Res. No. 106 – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH VARIOUS CONTRACTORS FOR MANDATED PRESCHOOL PROGRAM CONTRACTED SERVICES
Res. No. 107 – AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH TO RECEIVE GRANT FUNDS FOR THE CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS PROGRAM

Res. No. 108 – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH CARDINAL HEALTH FOR PSYCHIATRIC MEDICATIONS

Res. No. 109 – ACCEPTING FUNDS FROM AND AUTHORIZING CONTRACT WITH NYS OFFICE OF INDIGENT LEGAL SERVICES (OILS) (DISTRIBUTION #7)

Res. No. 110 – AMENDING RESOLUTION 341-20181214- AUTHORIZING CHAIR OF THE BOARD TO RENEW CONTRACT WITH BASSETT MEDICAL CENTER FOR MEDICAL SERVICES AT THE OTSEGO COUNTY CORRECTIONAL FACILITY

Res. No. 111 – AUTHORIZING COMMISSIONER OF SOCIAL SERVICES TO RENEW CONTRACT WITH COMMUNITY MATERNITY SERVICES FOR PARENTING EDUCATION TO ELIGIBLE CLIENTS

Res. No. 112 – AUTHORIZING A CONSOLIDATED GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYS DOT) SECTION 5311 OPERATING ASSISTANCE AND AUTHORIZING THE CHAIR OF THE BOARD TO SIGN AGREEMENTS

Res. No. 113 – APPROVING ADDITIONS TO CERTIFIED AGRICULTURAL DISTRICT WITHIN OTSEGO COUNTY

Res. No. 114 – APPOINTING MEMBERS TO THE COMMUNITY SERVICES BOARD

Res. No. 115 - APPOINTING A CERTIFYING OFFICER FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT NO. 868ME133-19

Res. No. 116 – APPOINTING MEMBER TO SERVE ON MENTAL HEALTH SUBCOMMITTEE OF THE OTSEGO COUNTY COMMUNITY SERVICES BOARD

Res. No. 117 – EXTENDING A TEMPORARY POSITION IN BUILDING SERVICES (TE MAINTENANCE WORKER #0)

Res. No. 118 – EXTENDING A TEMPORARY POSITION IN BUILDING SERVICES
(MAINTENANCE WORKER #00)

Res. No. 119 – AUTHORIZING THE OTSEGO COUNTY CLERK TO COLLECT TEN DOLLAR FEE FOR CONVEYANCE NOTICES

Res. No. 120 – DECLARATION OF LEAD AGENCY, CLASSIFICATION OF ACTION AND DETERMINATION OF IMPACT FOR THE CDBG MICROENTERPRISE PROJECT 868ME133-19

Res. No. 121 – ESTABLISHING GENERAL PROCEDURE FOR CREATING, FUNDING AND FILLING EMPLOYMENT POSITIONS AND EXCEPTIONS THERETO AND RESCINDING AND CONSOLIDATING PREVIOUS RESOLUTIONS REGARDING SAME

Res. No. 122 – APPROVING THE SUPERINTENDENT OF HIGHWAYS TO PURCHASE GUIDE RAIL MATERIALS AND SUPPLIES FOR VARIOUS PROJECTS IN OTSEGO COUNTY

Res. No. 123 – APPROVING THE SUPERINTENDENT OF HIGHWAYS TO PURCHASE MATERIALS RELATED TO THE COUNTY ROUTE 38 BRIDGE PROJECT

Res. No. 124 – APPROVING EXPENDITURE FOR THE CONSTRUCTION PHASE OF THE COUNTY ROUTE #16 BRIDGE NY PROJECT

Res. No. 125 – AMENDING RESOLUTION NO. 18-20200102 APPROVING SUPERINTENDENT OF HIGHWAYS TO PURCHASE AUTOMOTIVE PARTS AND EQUIPMENT AND APPROVING INVOICES

Res. No. 126 – AUTHORIZING THE DIRECTOR OF INFORMATION TECHNOLOGIES TO PURCHASE SECURITY SOFTWARE AND MAINTENANCE

Res. No. 127 – AUTHORIZING THE DIRECTOR OF INFORMATION TECHNOLOGIES TO PURCHASE COMPUTER SOFTWARE FOR DOCUMENT MANAGEMENT AND SOFTWARE MAINTENANCE

Res. No. 128 – AUTHORIZING THE PURCHASE OF A JOHN DEERE 60G EXCAVATOR BY PLANNING AND SOLID WASTE DEPARTMENT

Res. No. 129 – APPROVING STIPEND FOR DUTIES AND RESPONSIBILITIES OF CERTAIN
POSITIONS IN THE PUBLIC DEFENDER'S DEPARTMENT

Res. No. 130 – AUTHORIZING THE SHERIFF TO PURCHASE PORTABLE RADIOS AND ACCESSORIES FROM MOTOROLA COMMUNICATIONS SERVICES OF WNY & PA FOR THE JAIL

Res. No. 131 – AUTHORIZING THE SHERIFF TO PURCHASE LICENSE PLATE READERS FROM SELEX ES, INC

Res. No. 132 – CREATING POSITIONS IN THE SHERIFF’S DEPARTMENT (PART-TIME SPECIAL PATROL OFFICER #3,4,5,6,7,8,9,10,11,12,13,14,15,16,17)

Res. No. 133 – CREATING A POSITION IN THE DEPARTMENT OF SOCIAL SERVICES (ACCOUNT CLERK TYPIST #7)

Res. No. 134 – CREATING POSITIONS IN THE DEPARTMENT OF SOCIAL SERVICES (CASEWORK AIDE #3 & #4)

Res. No. 135 – UNFUNDING POSITIONS IN THE DEPARTMENT OF SOCIAL SERVICES (HOMEMAKER #1 & #5) (ACCOUNT CLERK #3)

Res. No. 136 – APPROVING HOME RULE REQUEST TO EXTEND LOCAL SALES TAX OF 4% FOR OTSEGO COUNTY THROUGH NOVEMBER 30, 2022

Res. No. 137 – TRANSFERRING FUNDS IN VARIOUS DEPARTMENTS FOR 2019 AND 2020

Regular Agenda

Late Resolutions

Unfinished Business

Special Order of the Day

Adjournment
RESOLUTION NO. 104-20200304

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CONTRACT WITH MARY McMULLEN, RN FOR HEALTH ASSESSMENTS, EDUCATION AND MEDICATION MONITORING/ADMINISTRATION AT THE OTSEGO COUNTY COMMUNITY SERVICES CLINIC

STAMMEL, LAPIN, MARIETTA, BROCKWAY, BASILE

WHEREAS, there is a need for a Registered Nurse at the Otsego County Community Services Clinics to provide health assessments, medical and medication/drug monitoring, health education and administration of medications; and

WHEREAS, the Purchasing Agent released a Request for Proposals but no responses were received; and

WHEREAS, Mary McMullin, RN, has expressed a willingness to provide such services; now, therefore, be it

RESOLVED, that the Chair of the Board be and hereby is authorized to execute a contract with Mary McMullin, RN, 2838 Scott Road, Bloomville, NY 13739 to provide health assessments, medical and medication/drug monitoring, health education and administration of medications at the Otsego County Community Services Clinics, for the period January 1, 2020 through December 31, 2022, for up to 260 hours annually of such services at $41 per hour, at a cost
not to exceed $10,660 annually for the term of the contract; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2020 Mental Health Budget (4310-A) at line 4880 Mental Health Consultant utilizing 100% reimbursement from fees, state and federal funds.
RESOLUTION NO. 105-20200304

RESOLUTION - AUTHORIZING THE DIRECTOR OF E-911 COMMUNICATIONS TO CONTRACT WITH FINGER LAKES COMMUNICATIONS FOR PTP670 INTEGRATED WIRELESS MICROWAVE SIDNEY TO ROCKDALE MAINTENANCE SERVICES

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, it has been determined that a need exists for PTP670 integrated wireless microwave Sidney to Rockdale support and services in E-911 Communications Department; and

WHEREAS, Finger Lakes Communications is the sole source provider of these services as reviewed by the Purchasing Agent, and thus, public bidding is not required; now, therefore, be it

RESOLVED, that the Chair of this Board is hereby authorized to enter into an agreement with Finger Lakes Communications, 305 Clark Street, Auburn, NY 13021 for PTP670 integrated wireless microwave Sidney to Rockdale support and services at a cost not to exceed $33,372.50 for January 1, 2020 through December 31, 2020; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2020 Public
Safety Communications Budget (3020-A) at line 4905 SICG Grant utilizing 100% State funds.
WHEREAS, there is a need in Otsego County for certain mandated preschool program services; and

WHEREAS, due to the fact that there are a small number of possible vendors available for these services in Otsego County and the vendors are specific to the needs of the student and the school district, a Request for Proposal was not issued; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to execute agreements for Department of Health Preschool Program Contracted Services such as psychological evaluations, social history, non-physical evaluations, physical evaluations, itinerant special education teacher, center based tuition, 1:1 aide within center, child assistant, transportation, parent training, and related services (speech, occupational therapy, physical therapy, etc.) for the period of January 1, 2020 through December 31, 2020 at 2020 State approved contract rates with a total cost for services not to exceed $2,905,000 with the following individuals and/or organizations:
Agencies:
Delaware County ARC, Carousel Children’s Center
Family Enrichment Center (The Child Development Council)
Upstate Cerebral Palsy of Utica
Springbrook
Whispering Pines Preschool & Baby Program
Handicapped Children’s Association of Central New York
Kelberman Center – Promise Program
Children’s Unit for Treatment & Evaluation
Advanced Therapy PLLC
Simply Special Early Learning Center
Otsego County Division For Children With Special Needs
Noah’s World
Building Blocks Learning Center, LLC
Children’s Therapy Network
Access Therapy Group PLLC

Speech/Language Therapists:
Christy Deringer
Elizabeth Jacob-Carter
Linda Brennan
Loraine Nicholson
Cathleen Perry
Jacqueline Marsh
Jamie Sharratt

Physical Therapists:
Anna Madej
Emily Price
Krystof Madej
Jennifer Rowe-Murphy
David Rissberger

Occupational Therapists:
Kelly Poje
Shannon Schoellig
Christina Rutenber
Angela Garlick
Stephanie Johnson-Spencer
Rachel Rissberger

Social Work:
Debra Ann Miller
Phyllis Ann Walsh (Families in Harmony

Schools:
Edmeston Central School
Schenevus Central School
Cherry Valley Springfield School
Gilbertsville Mt. Upton Central School
Worcester Central School
Richfield Springs Central School
Sharon Springs Central School

Transporters:
Birnie Bus Service, Inc.

and be it further

RESOLVED, that said agreements shall contain such other terms and
provisions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funds for the above agreements/services are
included in the 2020 Children w/ Special Needs - Edu Budget (2960-A) at lines
4801 Education (3-5), 4802 Transportation (3-5), 4803 Evaluations (3-5), and the
2020 Early Intervention Program Budget (4059-A) at line 4807 Education (0-3)
utilizing 46% State funds, 16% Federal funds, and 38% local funds.
RESOLUTION NO. 107-2020304

RESOLUTION - AUTHORIZING CHAIR OF THE BOARD TO CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH TO RECEIVE GRANT FUNDS FOR THE CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS PROGRAM

STAMMEL, LAPIN, MARIETTA, BROCKWAY, BASILE

WHEREAS, Otsego County has been awarded $117,060 for the period of October 1, 2020 through September 30, 2025 from the State of New York Department of Health (NYSDOH) for the Children and Youth with Special Health Care Needs program; and

WHEREAS, it is in the best interests of the County to accept these grant monies; now, therefore, be it

RESOLVED, that the Chair of the Board, on behalf of the Otsego County Department of Health, be and hereby is authorized to execute a grant agreement with the State of New York Department of Health (NYSDOH) to receive grant funds in the amount of $23,412 per year for the Children and Youth with Special Health Care Needs program for the period of October 1, 2020 through September 30, 2025, for a total of $117,060; and be it further

RESOLVED, that said agreement shall contain such other terms and provisions as are in the best interests of the County of Otsego.
RESOLUTION NO. 108-20200304

RESOLUTION - AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH CARDINAL HEALTH FOR PSYCHIATRIC MEDICATIONS

STAMMEL, LAPIN, MARIETTA, BROCKWAY, BASILE

WHEREAS, there is a need for psychiatric medications for the in Community Services; and

WHEREAS, Cardinal Health has submitted a proposal for these services under state contract # PC66755; and

WHEREAS, the Purchasing Agent and the Director of Community Services reviewed the proposal and recommended that the County contract with Cardinal Health, 6012 Molloy Road, Syracuse, NY 13211 to provide psychiatric medication; now, therefore, be it

RESOLVED, that the Chair of this Board is authorized to enter into an agreement with Cardinal Health, 6012 Molloy Road, Syracuse, NY 13211 to provide psychiatric medication at a cost not to exceed $30,000 for the period of January 1, 2020 through December 31, 2020; and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2020
Mental Health Budget (4310-A) at line 4895 Medical Expenses utilizing 100% Medicaid fees for service.
RESOLUTION NO. 109-20200304

RESOLUTION – ACCEPTING FUNDS FROM AND AUTHORIZING CONTRACT WITH NYS OFFICE OF INDIGENT LEGAL SERVICES (OILS) (DISTRIBUTION #7)

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, additional funding is available from the New York State Office of Indigent Legal Services (OILS) through Distribution #7 for the improvement of the quality of legal services to eligible persons under Section 18-B of the County Law in the amount of $55,685 each year for three years for a total of $167,055; and

WHEREAS, funding is being used by the County to fund the contract with Rural Law Center for appeals and also to supplement staff at the Public Defender’s Office to support increased efficiency in workload and caseload management which improves the quality of representation; and

WHEREAS, it would be in the best interests of the County of Otsego to accept these grant funds; and

WHEREAS, the County wishes to enter into a contract utilizing NYS OILS grant funding originally for the period of January 1, 2017 to December 31, 2019 and any extensions thereof under NYS Contract for Distribution #7 to be able to receive monies to assist in services provided by the Public Defender; now,
therefore, be it

RESOLVED, that the Chair of the Otsego County Board of Representatives is hereby authorized to accept additional funds from the Office of Indigent Legal Services (Distribution #7) in the amount of $55,685 each year for a total of three years for a total of $167,055 and to sign a contract with OILS for same and any extensions thereof; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego.
RESOLUTION NO. 110-20200304

RESOLUTION – AMENDING RESOLUTION 341-20181214-
AUTHORIZING CHAIR OF THE BOARD TO RENEW
CONTRACT WITH BASSETT MEDICAL CENTER FOR MEDICAL SERVICES
AT THE OTSEGO COUNTY CORRECTIONAL FACILITY

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, Resolution No. 341-20181214 authorized the Chair of the Board to enter into a contract with Bassett Medical Center for a period of January 1, 2019 through December 31, 2021 at an annual cost not to exceed $46,000; and

WHEREAS, due to increased NYS Commissioner of Corrections standards required to re-open the Correctional Facility, there is a need to increase the contract amount and scope of work effective March 1, 2020; now, therefore, be it

RESOLVED, that the Chair of this Board be and hereby is authorized to enter into a contract with Bassett Medical Center, 1 Atwell Drive, Cooperstown, NY 13326, effective March 1, 2020 through December 31, 2021 at an annual cost not to exceed $84,000 for the following:

1. A physician in the employ of Bassett Healthcare to supervise Correctional Facility staff in the provision of specified medical care pursuant to Section 7010.1 of Title 9, Subtitle AA, Chapter I of the Official Compilation of Codes, Rules and Regulations of the State of New York.

2. Bassett’s Physician will provide on-site services at the Otsego
County Jail once weekly and will review the nurse’s activities and medical record documentation to meet all jail inmate population needs that can be addressed on an outpatient basis.

3. Bassett’s Physician will write prescriptions as medically necessary, but will not store drugs nor dispense drugs to inmates.

4. Bassett will provide laboratory and radiology services and inpatient and outpatient services as ordered by Physician, to be billed at Bassett’s usual rate and to be paid by County within 30 days of receipt of invoices.

5. Hospital will act as the Medical Director for the Correctional Facility to satisfy the specified medical care pursuant to Section 7064.3 of Title 9, subtitle AA, Chapter 1 of the Official Compilation of the Codes, Rules, and Regulations of the State of New York.

and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funding for this contract will be included in the 2020 Jail Budget (3150-A) at line 4900 Contracts utilizing 100% local funds and will be contained in similar budget lines for subsequent years.
RESOLUTION NO. 111-20200304

RESOLUTION – AUTHORIZING COMMISSIONER OF SOCIAL SERVICES
TO RENEW CONTRACT WITH COMMUNITY MATERNITY SERVICES
FOR PARENTING EDUCATION TO ELIGIBLE CLIENTS

MARTINI, FRAZIER, BASILE, BROCKWAY, OLIVER

WHEREAS, the County has been awarded Flexible Funding for Family Services (FFFS) in the overall sum of $2,411,179 for 2019-2020; and

WHEREAS, the County desires to utilize a portion of the funds, not to exceed $62,220 to obtain intensive parenting education services for eligible families; and

WHEREAS, because these contracts are fully reimbursed by NYS allocated funds and all vendors are approved in advance by New York State, the procurement process was not utilized for the selection of the vendor for these goods and services; and

WHEREAS, the County desires to continue to contract with Community Maternity Services as they have expressed a willingness to provide intensive in-home parent education services for eligible clients and have been approved by New York State; now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to contract with Community Maternity Services, 176 Main Street, Oneonta, NY
to provide parent education services to eligible clients for the period of January 1, 2020 through December 31, 2020 at a cost not to exceed $62,220 for the term of the contract; and be it further

RESOLVED, that the contract shall contain such other and further conditions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2020 Social Services Administration Budget (6010-A) at line 4900 Contracts and the DSS – Purchase of Services Budget (6070-A) at line 4731 Purchase of Services with actual reimbursement to be determined by classification of the client.
RESOLUTION NO. 112-20200304

RESOLUTION – AUTHORIZING A CONSOLIDATED GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) SECTION 5311 OPERATING ASSISTANCE AND AUTHORIZING THE CHAIR OF THE BOARD TO SIGN AGREEMENTS

KENNEDY, OBERACKER, MARIETTA, FARWELL, MARTINI

WHEREAS, the County of Otsego is submitting a request for grant of funds to the NYSDOT, pursuant to Section 5311, Title 49 United States Code, for projects to provide public mass transportation service for Otsego County for the 2019 and 2020 fiscal years and has committed the local share; and

WHEREAS, the County of Otsego and the State of New York will enter into a continuing agreement which authorizes the undertaking of the projects and reimbursement of the Federal and applicable State Shares; and

WHEREAS, Resolution No. 346-20181214 authorized the County to contract with a third party contractor, Birnie Bus Corporation, by a contract dated January 1, 2019 for a term of five (5) years with two (2) one (1) year optional extensions; and

WHEREAS, Resolution No. 80-20190206 authorized the County to renew the contract with a third party contractor, ARC Otsego, to operate Routes 5, 6, and 9 by a contract dated January 1, 2019 for a term of five (5) years with two (2) one (1) year optional extensions; and
WHEREAS, Resolution No. 118-20190403 authorized the County to enter into an agreement with the Village of Cooperstown to better coordinate transportation throughout the county by contracting with third party contractor Leatherstocking Trolley, authorized by Resolution No. 16-20190102 for a contact term of five (5) years starting January 1, 2019; and

WHEREAS, the County and City of Oneonta entered into a five (5) year agreement dated May 1, 2019 with two (2) optional one (1) year extensions to coordinate transportation along the NYS Route 28 corridor; and

RESOLVED, that the Chair of the Board is authorized to act on behalf of the County to sign the application and complete the above named projects; and be it further

RESOLVED, that the County Chair is authorized to sign any contract or agreements between the County and any third party subcontractor necessary to complete the public transportation projects, subject to the approval of the municipal attorney.
RESOLUTION NO. 113-20200304

RESOLUTION – APPROVING ADDITIONS TO CERTIFIED AGRICULTURAL DISTRICT WITHIN OTSEGO COUNTY

MCCARTY, LAPIN, FARWELL, KENNEDY, BROCKWAY

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified agricultural district prior to the county established review period; and

WHEREAS, the Otsego County Board of Representatives established the month of January as the period in which landowners may petition Otsego County for inclusion of parcels of viable agricultural land within certified agricultural districts; and

WHEREAS, Otsego County received requests from seven (7) landowners for inclusion of approximately 596.46 acres of viable agricultural land within the certified agricultural district; and

WHEREAS, the Otsego County Agricultural and Farmland Protection Board (AFPB) reviewed these requests and recommended to the Otsego County Solid Waste and Environmental Concerns Committee, that the following parcels consist predominantly of viable agricultural land and should be included in the County’s certified agricultural district:
<table>
<thead>
<tr>
<th>Tax ID</th>
<th>Acreage</th>
<th>Owner</th>
<th>Town</th>
<th>Agricultural District</th>
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<td>Wayne Armstrong</td>
<td>Otsego</td>
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<td>194.00-2-2.00</td>
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<td>Milford</td>
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<td>Worcester</td>
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<tr>
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<td>Otego</td>
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<td><strong>596.46</strong></td>
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</table>

and;

WHEREAS, the Otsego County Solid Waste and Environmental Concerns Committee, upon review and recommendation by the Agricultural Farmland Protection Board, and acting as Lead Agency under the State Environmental Quality Review Act (SEQRA), has classified the action as “Unlisted Action” under 6CRR-NY 617.5 and declared the project’s environmental impact to be a Negative Declaration, not imposing any significant environmental impacts; now, therefore, be it

RESOLVED, that the Otsego County Board of Representatives does hereby
approve the approximately 596.46 acres of land as listed above be included in the Otsego County Agricultural District #1.
RESOLUTION NO. 114-20200304

RESOLUTION - APPOINTING MEMBERS TO THE COMMUNITY SERVICES BOARD

STAMMEL, LAPIN, MARIETTA, BROCKWAY, BASILE

RESOLVED, that pursuant to Section 41.11 of the Mental Hygiene Law, the following persons are hereby appointed or re-appointed as members of the Otsego County Community Services Board for the term indicated, effective January 1, 2020:

APPOINTMENT

JESSICA MORTON
27 Burnside Ave.
Oneonta, NY 13820
Term to expire on December 31, 2020
(replacing Kate Hewlett)
RESOLUTION NO. 115-20200304

RESOLUTION - APPOINTING A CERTIFYING OFFICER FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT NO. 868ME133-19

KENNEDY, OBERACKER, MARIETTA, FARWELL, MARTINI

WHEREAS, Otsego County was awarded a $200,000 New York State Small Cities Community Development Block Grant for a Microenterprise Program (CDBG Project No. 868ME133-19); and

WHEREAS, all grant recipients must designate a Certifying Officer to serve as the responsible entity for environmental reviews; now, therefore, be it

RESOLVED, that Karen Sullivan, Director, Otsego County Planning Department, is hereby authorized to serve as Certifying Officer for CDBG Project No. 868ME133-19
RESOLUTION NO. 116-20200304

RESOLUTION - APPOINTING MEMBER TO SERVE ON MENTAL HEALTH SUBCOMMITTEE OF THE OTSEGO COUNTY COMMUNITY SERVICES BOARD

STAMMEL, LAPIN, MARIETTA, BROCKWAY, BASILE

RESOLVED, that pursuant to Section 41.11 of the Mental Hygiene Law, the following persons are appointed to serve on the Mental Health Subcommittee of the Otsego County Community Services Board for the term indicated, effective January 1, 2020:

APPOINTMENT

JESSICA MORTON
27 Burnside Ave,
Oneonta, NY 13820
Term to expire on December 31, 2021
(replacing Kate Hewlett)
RESOLUTION NO. 117-20200304

RESOLUTION – EXTENDING A TEMPORARY POSITION IN BUILDING SERVICES (TE MAINTENANCE WORKER #0)

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

WHEREAS, Resolution 308-20191204 extended a temporary position in Building Services for a term of 90 days; and

WHEREAS, there is a need to extend this position for an additional 90 days to allow for the completion of certain projects; now, therefore, be it

RESOLVED, that the following position is authorized to be extended for an additional 90 days beginning on March 12, 2020:

Temporary Maintenance Worker (#0), Grade 08D, $16.4627/hr

and be it further

RESOLVED, the funding for this position will expire 90 days from March 12, 2020 and is included in the 2020 Cooperstown Office Building Budget (1625-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 118-20200304

RESOLUTION – EXTENDING A TEMPORARY POSITION IN BUILDING SERVICES (MAINTENANCE WORKER #00)

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

WHEREAS, Resolution 309-20191204 extended a temporary position in Building Services for a term of 90 days; and

WHEREAS, there is a need to further extend this position for an additional 90 days to allow for the completion of certain projects; now, therefore, be it

RESOLVED, that the following position is authorized to be extended for an additional 90 days beginning on February 6, 2020:

Temporary Maintenance Worker (#00), Grade 08D, $16.4627/hr

and be it further

RESOLVED, the funding for this position will expire 90 days from February 6, 2020 and is included in the 2020 Cooperstown Office Building Budget (1625-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 119-20200304

RESOLUTION – AUTHORIZING THE OTSEGO COUNTY CLERK TO COLLECT TEN DOLLAR FEE FOR CONVEYANCE NOTICES

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, NYS legislation has passed a law amending Real Property Law §291 to require that the County Clerk mail a written notice to the owner(s) of record of a conveyance recorded in the Clerk’s office; and

WHEREAS, the law states that the Clerk of the County is entitled to charge a reasonable fee to cover the cost of mailing; and

WHEREAS, in order to keep the fee charged consistent across the state, the New York State Association of County Clerks recommends that the reasonable fee be charged at $10.00 for the notice for each recording of a conveyance; now, therefore, be it

RESOLVED, that the County Clerk is authorized to charge the party seeking to record such conveyance a fee of $10.00 to cover the cost of mailing notice(s) of such conveyance.
RESOLUTION NO. 120-20200304

RESOLUTION – DECLARATION OF LEAD AGENCY, CLASSIFICATION OF ACTION AND DETERMINATION OF IMPACT FOR THE CDBG MICROENTERPRISE PROJECT 868ME133-19

KENNEDY, OBERACKER, MARIETTA, FARWELL, MARTINI

WHEREAS, Otsego County applied for and received $200,000 in funding from the New York State Small Cities Community Development Block Grant (CDBG Project No. 868ME 133-19 Microenterprise grant to offer financial assistance to qualifying microenterprise businesses in Otsego County and;

WHEREAS, under Part 617 of Title 6 of the New York Code of Rules and Regulations, the State Environmental Quality Review Act (SEQRA), it is necessary for a lead agency to be established for the review of the project and for the action to be classified as Type I, Type II or unlisted; and

WHEREAS, Otsego County is the only agency undertaking the project and; therefore, Otsego County is the only involved agency; and

WHEREAS, Otsego County completed an Environmental Review Record in compliance with 24 CFR 58.40 to evaluate the environmental significance of the proposed project; now, therefore be it

RESOLVED, the Otsego County Board of Representatives hereby declares Otsego County is the lead agency for the SEQRA review per the requirements of
Part 617 of Title 6 of the New York Code of Rules and Regulations of the State of New York; and be it further

RESOLVED, Otsego County has identified the project 868ME133-19 as programmatic due to the fact the sites have not been selected at this point and therefore a Tiered Environmental Review Record as defined under CFT Part 58.15 was completed; and be it further

RESOLVED, that Otsego County has determined the project will not result in any significant environmental impacts under HUD Regulations at 24 CRF 58.40(g)(I) and 40 CFR 1508.27 from the National Environmental Policy Act (NEPA) and classified the action as a Type II under SEQRA; and be it further

RESOLVED, that Otsego County will conduct on-site environmental reviews of qualifying applications at time of submittal to determine the potential for negative environmental impact; and be it further

RESOLVED, that the County has determined the CDBG project 868ME133-19 has met the requirements for a Finding of No Significant Impact (FONSI) under NEPA and has classified the project as a Type II action under SEQRA and Title 6, NYCRR section 617.5 with no adverse environmental impacts identified; and be it further
RESOLVED, that no further environmental review or action is required at this point.
RESOLUTION NO. 121-20200304

RESOLUTION - ESTABLISHING GENERAL PROCEDURE FOR CREATING, FUNDING AND FILLING EMPLOYMENT POSITIONS AND EXCEPTIONS THERETO AND RESCINDING AND CONSOLIDATING PREVIOUS RESOLUTIONS REGARDING SAME

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, there is a desire to adopt a more efficient general procedure for the creation, funding and filling of employment positions; to provide for appropriate exceptions to the general procedure; and to rescind and/or consolidate previous Board resolutions regarding same; and

WHEREAS, the Sheriff and Commissioner of Social Services must follow strict NYS mandates regarding staffing and provision of mandated services, respectively, so exceptions to the general procedure are needed for certain positions in these departments; and

WHEREAS, rather than requiring prior committee approval in all cases which can often delay the filling of a position for many weeks, approval to fill a position needs to be streamlined to allow appointments without Parent Committee approval under certain circumstances; now, therefore, be it

RESOLVED, effective immediately the following resolutions are rescinded and/or consolidated into this resolution: Res. No.125-20170301, Res. No. 115-
20180307 and Res. No. 201-20180705, and any other resolutions regarding the procedure for creating, filling and funding employment positions; and be it further

RESOLVED, that hereafter this Resolution shall contain the entirety of the County policy and procedure regarding the creation, funding and filling of employment positions, all of which are subject to the Civil Service Law and other applicable laws; and be it further

RESOLVED, the general procedure requires that Department Heads fill vacant funded positions with Parent Committee approval only, provided that the Department Head presents to the Parent Committee the signed form designated by the Personnel Officer showing the agreement of the Personnel Department and the Treasurer to the filling of the position, including the budget line designated for funds for the position; and be it further

RESOLVED, the general procedure also requires that the creation or abolishment of a position, or the funding and filling of an unfunded vacant position shall have the approvals of the Parent Committee, Administration Committee and Board of Representatives; and be it further

RESOLVED, that, as an exception to the general procedure, the Sheriff may fill vacant funded positions for Correction Officer, Correction Sergeant, and
Correction Lieutenant without Parent Committee approval to comply with State mandates that require maintaining minimum staffing levels; and be it further

RESOLVED, that, prior to filling said position, the Sheriff shall complete the form designated by the Personnel Department showing the agreement of the Personnel Officer and the Treasurer to the filling of the position, including the budget line designated for funds for the position; and be it further

RESOLVED, that the Sheriff shall email said signed form to the chair of the Parent Committee and to the Personnel Department as soon as possible and shall present said form to the Parent Committee at its next meeting for informational purposes and to establish a record of the employment action; and be it further

RESOLVED, that, as an additional exception to the general procedure, the Commissioner of Social Services is authorized to create, fund and fill temporary positions in the Department of Social Services subject to civil service regulations as needed to meet state mandates only; and be it further

RESOLVED, that, prior to creating, filling and/or funding a temporary position, the Commissioner of Social Services shall complete the form designated by the Personnel Department showing the agreement of the Personnel Officer and the Treasurer to the filling of the position, including the
RESOLVED, that the Commissioner of Social Services shall email said signed form to the chair of the Parent Committee and to the Personnel Department as soon as possible and shall present said form to the Parent Committee at its next meeting for informational purposes and to establish a record of the employment action; and be it further

RESOLVED, that, as an additional exception to the general procedure, a Department Head may fill vacant funded positions within 21 calendar days of notice of the vacancy; and be it further

RESOLVED, prior to filling a position under this exception, the Department Head shall complete the form designated by the Personnel Department showing the agreement of the Personnel Officer and the Treasurer to the filling of the position, including the budget line designated for funds for the position; and the Department Head shall present the fully signed form to and obtain the written approval of the Parent Committee Chair or Board Chair, if the Parent Committee Chair is not available; and be it further

RESOLVED, that the position shall not be filled until the actual vacancy occurs; and be if further

RESOLVED, that the Department Head shall email said signed form and
the written approval to the Personnel Department as soon as possible and shall present the signed form to the Parent Committee at its next meeting for informational purposes and to establish a record of the employment action; and be it further

RESOLVED, that the Clerk of the Board is authorized and directed to forward a copy of this resolution to the Otsego County Personnel Officer and to the County Treasurer.
RESOLUTION NO. 122-20200304

RESOLUTION – APPROVING THE SUPERINTENDENT OF HIGHWAYS TO PURCHASE GUIDE RAIL MATERIALS AND SUPPLIES FOR VARIOUS PROJECTS IN OTSEGO COUNTY

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

WHEREAS, the Otsego County 2020 Adopted Budget was approved by the Otsego County Board of Representatives on December 4, 2019; and

WHEREAS, the Highway Department budgeted an amount not to exceed $40,000 for the purchase of Guide Rails and supplies; and

WHEREAS, the County’s Purchasing Agent shall undertake the procurement process for said goods or services and provide an analysis of compliant vendors to the Department Head; and

WHEREAS, after review of the analysis, the Department Head is authorized, subject to the purchasing policy and applicable law, to select the vendors and proceed with the purchases as long as the amount to be spent is within the amount authorized by this resolution; now, therefore, be it

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase guide rails and supplies for various projects in Otsego County at a cost not to exceed $40,000; and be it further

RESOLVED, that the vendor for these purchases shall be selected by the
Superintendent of Highway after the completion of the procurement process by the Purchasing Agent, and review of the analysis of compliant vendors provided by the Purchasing Agent; and be it further

RESOLVED, that the selection of the vendor shall be made by the Department Head in compliance with this resolution, the County’s Purchasing Policy and applicable law; and be it further

RESOLVED, that the funding for this expenditure is included in the 2020 Guide Rails Budget (5110-D) at line 4578 Guide Rails utilizing 100% local funds.
RESOLUTION NO. 123-20200304

RESOLUTION – APPROVING THE SUPERINTENDENT OF HIGHWAYS TO PURCHASE MATERIALS RELATED TO THE COUNTY ROUTE 38 BRIDGE PROJECT

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

WHEREAS, the Otsego County 2020 Adopted Budget was approved by the Otsego County Board of Representatives on December 4, 2019; and

WHEREAS, the Highway Department budgeted an amount for purchases related to materials and supplies for bridge repairs in Otsego County; and

WHEREAS, the County’s Purchasing Agent shall undertake the procurement process for said goods or services and provide an analysis of compliant vendors to the Department Head; and

WHEREAS, after review of the analysis, the Department Head is authorized, subject to the purchasing policy and applicable law, to select the vendors and proceed with the purchases as long as the amount to be spent is within the amount authorized by this resolution; now, therefore, be it

RESOLVED, that the Superintendent of Highway is hereby authorized to purchase material and supplies related to the County Route 38 BIN3354390 bridge project at a cost not to exceed $30,000; and be it further

RESOLVED, that the vendor for these purchases shall be selected by the
Superintendent of Highway after the completion of the procurement process by the Purchasing Agent, and review of the analysis of compliant vendors provided by the Purchasing Agent; and be it further

RESOLVED, that the selection of the vendor shall be made by the Department Head in compliance with this resolution, the County’s Purchasing Policy and applicable law; and be it further

RESOLVED, that the funding for this expenditure is included in the 2020 CHIPS Budget (5113-D) at line 2121 Capital Maint. utilizing 100% State funds.
RESOLUTION NO. 124-20200304

RESOLUTION - APPROVING EXPENDITURE
FOR THE CONSTRUCTION PHASE OF THE COUNTY
ROUTE #16 BRIDGE NY PROJECT

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

WHEREAS, Resolution 190-20170503 authorized the replacement of a culvert and the costs associated with the Preliminary Engineering/Design work on County Route 16 over Clarks Brook in the Town of Exeter as part of the CR 16 Bridge NY project; and

WHEREAS, the construction phase of the County Route 16 Bridge NY project is ready to begin and purchases for materials and supplies associated with the project need to be made; and

WHEREAS, as part of the Otsego County 2020 Adopted Budget, approved by the Otsego County Board of Representatives on December 4, 2019, the Highway Department budgeted an amount for purchases related to said project not to exceed $275,000; and

WHEREAS, after review of the analysis, the Department Head is authorized, subject to the purchasing policy and applicable law, to select the vendors and proceed with the purchases as long as the amount to be spent is within the amount authorized by this resolution; now, therefore, be it
RESOLVED, that the Superintendent of Highways is hereby authorized to purchase materials and supplies related to the County Route 16 Bridge NY project at a cost not to exceed $275,000 for the period of January 1, 2020 through December 31, 2020; and be it further

RESOLVED, that the Superintendent of Highways shall follow the Bridge NY guidelines in making said purchases; and be it further

RESOLVED, that the vendor(s) for these purchases shall be selected by the Superintendent of Highways after the completion of the procurement process by the Purchasing Agent, and review of the analysis of compliant vendors provided by the Purchasing Agent; and be it further

RESOLVED, that the selection of the vendor shall be made by the Department Head in compliance with this resolution, the County’s Purchasing Policy and applicable law; and be it further

RESOLVED, that the funding for this expenditure is included in the 2020 CHIPS Budget (5113-D) at line 2121 Capital Maint. utilizing 100% State funds.
RESOLUTION NO. 125-20200304

RESOLUTION – AMENDING RESOLUTION NO. 18-20200102
APPROVING SUPERINTENDENT OF HIGHWAYS TO
PURCHASE AUTOMOTIVE PARTS AND EQUIPMENT AND
APPROVING INVOICES

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

WHEREAS, Resolution No. 18-20200102, authorized the Superintendent of Highways to purchase automotive parts and equipment from Omnia Partners for the period of January 1, 2020 through December 31, 2020 in an amount not to exceed $525,000; and

WHEREAS, because Omnia Partners does not directly supply these parts and equipment but rather utilizes a cooperative with local vendors to set prices, it is necessary to name a local vendor as the supplier; now, therefore, be it

RESOLVED, that the Superintendent of Highways is authorized for the period January 1, 2020 to December 31, 2020 to obtain needed automotive parts and equipment utilizing the Omnia Partners cooperative from Advance Auto Parts of Oneonta #9508, 20 River Street, Oneonta, NY 13820-0607 based on the best pricing available at the time; and be it further

RESOLVED, that the funding for this expenditure is included in the following 2020 budget lines: Machinery Fund Budget (5130-DM) at line 4540 Parts, Machinery Fund Budget (5130-DM) at line 4562 Maintenance and Repairs, and
Maintenance Budget (5110-D) at line Mat & Supplies utilizing 100% local funds.
RESOLUTION NO. 126-20200304

RESOLUTION – AUTHORIZING THE DIRECTOR OF INFORMATION TECHNOLOGIES TO PURCHASE SECURITY SOFTWARE AND MAINTENANCE

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, the County is in need of Crowdstrike security software and maintenance; and

WHEREAS, because the software needed for the upgrade for the existing system is only available from a single source, a Request for Proposal was not made or offered; now, therefore be it

RESOLVED, that the Director of Information Technologies be and is hereby authorized to purchase the following:

ITEM: Crowdstrike Security Software and Maintenance
TERM: January 1, 2020 to December 31, 2020
COST: $ 22,000
VENDOR: CDW-G
200 N. Milwaukee Ave.
Vernon Hills, IL 60061

and be it further

RESOLVED, that the funding for this expenditure is included in the 2020 Information Technologies Budget (1680-A) at line 4835 IT Other/Software and
consist of 100% local funds.
RESOLUTION NO. 127-20200304

RESOLUTION – AUTHORIZING THE DIRECTOR OF INFORMATION TECHNOLOGIES TO PURCHASE COMPUTER SOFTWARE FOR DOCUMENT MANAGEMENT AND SOFTWARE MAINTENANCE

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, the County is in need of Onbase document management and software maintenance, and

WHEREAS, because the software needed for the upgrade exists from only a single source, a Request for Proposal was not made or offered; now, therefore be it

RESOLVED, that the Director of Information Technologies be and is hereby authorized to purchase the following:

<table>
<thead>
<tr>
<th>ITEM:</th>
<th>Onbase Document Management/Software Maintenance</th>
</tr>
</thead>
<tbody>
<tr>
<td>TERM:</td>
<td>January 1, 2020 to December 31, 2020</td>
</tr>
<tr>
<td>COST:</td>
<td>$26,600</td>
</tr>
<tr>
<td>VENDOR:</td>
<td>MTS Software Solutions, Inc. 225 Executive Drive, Suite 4 Moorestown, NJ 08057-4237</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, that the funding for this expenditure is included in the 2020
Information Technologies Budget (1680-A) at line 4835 IT Other/Software and consists of 100% local funds.
RESOLUTION NO. 128-202000304

RESOLUTION – AUTHORIZING THE PURCHASE OF A JOHN DEERE 60G EXCAVATOR BY PLANNING AND SOLID WASTE DEPARTMENT

MCCARTY, LAPIN, FARWELL, KENNEDY, BROCKWAY

WHEREAS, Otsego County was awarded a Community Development Block Grant (CDBG) - Public Facilities for $300,000; and

WHEREAS, Otsego County has been renting a John Deere 60G Excavator from Five Star Equipment on NYS OGS Contract PC67075 - 1FF060GXPJJ289549 utilizing funds from a apportion of a Community Development Block Grant (CDBG) - Public Facilities - in the amount of $26,150 spent in 2019 and anticipates a need for the equipment for additional year(s); and

WHEREAS, the equipment has an estimated value of $70,000 and Five Star Equipment has agreed to apply 100% of previously paid rental expenses to reduce the purchase price if Otsego County purchases the excavator in March 2020; and

WHEREAS, it is in the best interests of the County to make said purchase; now, therefore, be it

RESOLVED, that the Planning and Solid Waste Director is hereby authorized to purchase a John Deere 60G Excavator from Five Star Equipment, Inc., 1653 NY Route 11, Kirkwood, NY 13795 at a total cost not to exceed $70,000 with
previous rental costs of $26,150 being applied to this cost leaving a remainder of approximately $43,658.06; and be it further

RESOLVED, that after consultation with the Treasurer, the funding for this expenditure of $43,658.06 is included in the 2019 Solid Waste & Recycling Prgm Budget (8160-A) at line 5200 Solid Waste Equipment utilizing 100% local funds.
RESOLUTION NO. 129-20200304

RESOLUTION - APPROVING STIPEND FOR DUTIES AND RESPONSIBILITIES OF CERTAIN POSITIONS IN THE PUBLIC DEFENDER’S DEPARTMENT

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, Otsego County has implemented a centralized arraignment system for after-hour arraignments; and

WHEREAS, there is a need for the duties and responsibilities of the Public Defender’s Department to be amended to provide coverage for after-hour arraignments; and

WHEREAS, it has been established that these duties and responsibilities will be done by the Chief Assistant Public Defender and the Assistant Public Defenders; now, therefore, be it

RESOLVED, that the Chief Assistant Public Defender and the Assistant Public Defenders will receive a stipend of $200/weeknight and $500/weekend for each weeknight or weekend they provide coverage for after-hour arraignments; and be it further

RESOLVED, that these salaries shall be effective March 1, 2020, retroactive to October 1, 2019; and be it further

RESOLVED, that the funding for these stipends are included in the 2019
and 2020 Public Defender Budget (1170-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 130-20200304

RESOLUTION - AUTHORIZING THE SHERIFF TO PURCHASE PORTABLE RADIOS AND ACCESSORIES FROM MOTOROLA COMMUNICATIONS SERVICES OF WNY & PA FOR THE JAIL

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, the Otsego County 2020 Adopted Budget was approved by the Otsego County Board of Representatives on December 4, 2019; and

WHEREAS, the Sheriff’s Department budgeted an amount not to exceed $95,000 for Equipment; and

WHEREAS, the Purchasing Agent was consulted and it was determined that it was in the best interests of the County to utilize State contract#PT68722 and purchase from Motorola Communications Services of WNY & PA, Inc.; now, therefore, be it

RESOLVED, that the Sheriff is hereby authorized to purchase 20 portable radios and accessories for use at the Jail from Motorola Communications Services of WNY & PA, Inc., 19 Cross Street, PO Box 161, Falconer, NY 14733 at a cost not to exceed $37,000; and be it further

RESOLVED that the funding for this expenditure is included in the 2020 Jail Budget (3020-A) at line 4905 SICG grant utilizing 100% State funding.
RESOLUTION NO. 131-20200304

RESOLUTION - AUTHORIZING THE SHERIFF TO PURCHASE LICENSE PLATE READERS FROM SELEX ES, INC

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, the Sheriff’s Department is in need of two (2) license plate readers; and

WHEREAS, the Purchasing Agent was consulted and it was determined that it was in the best interests of the County to utilize State contract#PC66814 and purchase from Selex, Inc.; now, therefore, be it

RESOLVED, that the Sheriff’s Department is hereby authorized to purchase license plate readers from Selex ES, Inc., Elsag ALPR/ANPR Solutions, 4221 Tudor Lane, Greensboro, NC 27410 at a cost not to exceed $30,000; and be it further

RESOLVED that the funding for this expenditure is included in the 2020 Sheriff Budget (3110-A) at line 2000 Equipment utilizing 100% local funds.
RESOLUTION NO. 132-20200304

RESOLUTION – CREATING POSITIONS IN THE SHERIFF’S DEPARTMENT
(PART-TIME SPECIAL PATROL OFFICER #3,4,5,6,7,8,9,10,11,12,13,14,15,16,17)

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

RESOLVED, that the following 15 PT positions are created, funded, and authorized to be filled in the Sheriff’s Department effective March 4, 2020:

- Special Patrol Officer (PT) (#3), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#4), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#5), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#6), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#7), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#8), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#9), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#10), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#11), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#12), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#13), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#14), Grade 13X, $19.4086 hourly
- Special Patrol Officer (PT) (#15), Grade 13X, $19.4086 hourly
Special Patrol Officer (PT) (#16), Grade 13X, $19.4086 hourly

Special Patrol Officer (PT) (#17), Grade 13X, $19.4086 hourly

and be it further

RESOLVED, that the expenditure for these positions shall not exceed an aggregate amount of $215,000 per year or $107,500 per half year; and be it further

RESOLVED, that the funding for these positions are included in the 2020 Sheriff Budget (3110-A) at line 1000 Personal Service; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 133-20200304

RESOLUTION – CREATING A POSITION IN
THE DEPARTMENT OF SOCIAL SERVICES
(ACCOUNT CLERK TYPIST #7)

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

RESOLVED, that the following position is created, funded and authorized to be filled in the Department of Social Services, effective March 4, 2020:

Account Clerk Typist (#7), Grade 7A, $28,118 - $33,103 ($997)

and be it further

RESOLVED, that the funding for this position is included in the 2020 Social Services Administration Budget (6010-A) at line 1000 Personal Service with estimated reimbursement rates of 66% Federal, 16% State, and 18% local; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 134-20200304

RESOLUTION – CREATING POSITIONS IN THE DEPARTMENT OF SOCIAL SERVICES (CASEWORK AIDE #3 & #4)

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

RESOLVED, that the following positions are created, funded and authorized to be filled in the Department of Social Services, effective March 4, 2020:

   Casework Aide (#3), Grade 5D, $25,815 - $30,365 ($910)

   Casework Aide (#4), Grade 5D, $25,815 - $30,365 ($910)

and be it further

RESOLVED, that the funding for this position is included in the 2020 Social Services Administration Budget (6010-A) at line 1000 Personal Service with estimated reimbursement rates of 62% Federal, 24% State, and 14% local; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 135-20200304

RESOLUTION – UNFUNDING POSITIONS
IN THE DEPARTMENT OF SOCIAL SERVICES
(HOMEMAKER #1 & #5)
(ACCOUNT CLERK #3)

MARTINI, FRAZIER, BASILE, BROCKWAY, OLIVER

WHEREAS, certain positions in the Department of Social Services are not being utilized and it is necessary to amend the budget to reflect same so that the funds still available for these positions can be used for other purposes; now, therefore, be it

RESOLVED, that the following positions in the Department of Social Services be unfunded effective March 4, 2020:

- **Homemaker (#1), Grade 4B, $24,748 - $29,068 ($864)**
- **Homemaker (#5), Grade 4B, $24,748 - $29,068 ($864)**
- **Account Clerk (#3), Grade 6A, $26,939 - $31,704 ($953)**

and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 136-20200304

RESOLUTION – APPROVING HOME RULE REQUEST TO EXTEND LOCAL SALES TAX OF 4% FOR OTSEGO COUNTY THROUGH NOVEMBER 30, 2022

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, the County has heretofore adopted Resolution No. 54-20200102, requesting the New York State Legislature and Governor to amend Section 1210 of the New York State Tax Law to enable this county to continue to levy and collect a local sales tax of 4%; and

WHEREAS, the Otsego County Board of Representatives must approve a Home Rule Request requesting the State legislature to amend the tax law, in relation to authorizing the County of Otsego to extend additional sales and compensating use tax (Bill S.7141/A.9617), in form as on file with the Clerk of the Board of Representatives, which will extend the County’s local sales tax of 4% through November 30, 2022; now, therefore, be it

RESOLVED, that this Board of Representatives does hereby approve a Home Rule Request (Bill S.7141/A.9617) to the State Legislature to amend the tax law authorizing the County of Otsego to extend the local sales tax of 4% through November 30, 2022.

63
RESOLUTION NO. 137-20200304

RESOLUTION – TRANSFERRING FUNDS IN VARIOUS DEPARTMENTS FOR 2019 AND 2020

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, it appears that it will require funds to complete the year 2019 and 2020 in certain items of the Otsego County Budget; and

WHEREAS, there are unexpended balances in other items of the 2019 and 2020 budget years; now, therefore, be it

RESOLVED, that the following transfers be and the same are hereby authorized, and the 2019 and 2020 budgets be and are hereby amended accordingly, pursuant to Section 363 of the County Law:

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<thead>
<tr>
<th>2019 Budget Transfers</th>
<th>FROM:</th>
<th>TO:</th>
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</thead>
<tbody>
<tr>
<td>A - General Fund</td>
<td>Elections</td>
<td>Elections</td>
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<tr>
<td>FROM: Elections</td>
<td>Equipment 1450-2000-A</td>
<td>Assigned Fund Balance 0004-0915-A</td>
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<td>TO: Elections</td>
<td>Assigned Fund Balance 0004-0915-A</td>
<td>5,760.00</td>
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<td>FROM: Mental Health</td>
<td>Medical Expenses 4310-4895-A</td>
<td>25,855.00</td>
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<td>FROM: Mental Health</td>
<td>Rent 4310-4550-A</td>
<td>7,406.00</td>
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<td>FROM: Mental Health</td>
<td>Training 4310-4050-A</td>
<td>489.00</td>
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<tr>
<td>TO: ARC</td>
<td>ARC 4330-4695-A</td>
<td>33,750.00</td>
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<tr>
<th>2019 Budget Modifications</th>
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<tbody>
<tr>
<td>Increase: Elections</td>
</tr>
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<td>Increase:</td>
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<td>Increase:</td>
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</tbody>
</table>

**2020 Budget Transfers**

| FROM: | County Treasurer | Postage & UPS | 1325-4400-A | 20,000.00 |
| TO:   | Tax Advertising & Expense | Other | 1362-4800-A | 20,000.00 |

| FROM: | Elections | Assigned Fund Balance | 0004-0915-A | 49,049.80 |
| TO:   | Elections | Equipment | 1450-2000-A | 49,049.80 |

**D - HIGHWAY FUND**

| FROM: | Highway Building | Equipment | 5132-2000-D | 20,000.00 |
| TO:   | Interfund Transfer | Interfund Transfer | 9901-9000-D | 20,000.00 |

**2020 Budget Modifications**

<table>
<thead>
<tr>
<th>A - GENERAL FUND</th>
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<tbody>
<tr>
<td>Increase: DSS</td>
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<td>Increase: DSS</td>
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<td>Increase: Planning</td>
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<td>Increase: Solid Waste</td>
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**DM - MACHINERY FUND**
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<th>Interfund Transfer</th>
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<td>5130-4540-DM</td>
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