

AGENDA-----Wednesday, May 20, 2020 (10:00 a.m.)

Roll Call of Members

Pledge of Allegiance

Privilege of the Floor

Approving the Minutes of May 6, 2020 (which are on-line)

Presentation of Petitions, Communications and Notices

Special Presentations - NONE

Reports of Standing Committees

Reports of Special Committees

Special Reports

Consent Agenda

Res. No. 186 - AUTHORIZING CHAIR OF THE BOARD TO EXECUTE AN AGREEMENT TO RECEIVE GRANT FUNDS FOR VARIOUS SUPPLIES AT POLLING LOCATIONS IN OTSEGO COUNTY

Res. No. 187 – APPROVING AGREEMENTS FOR CONTROL OF SNOW AND ICE ON COUNTY ROADS WITH THE TOWN MARYLAND PURSUANT TO HIGHWAY LAW SECTION 135A

Res. No. 188 – AUTHORIZING OTSEGO COUNTY COMMISSIONER OF SOCIAL SERVICES TO EXTEND CONTRACT WITH S&T SECURITY

Res. No. 189 – AUTHORIZING MAINTENANCE MECHANICS TO DRIVE COUNTY-OWNED MOTOR VEHICLE UNDER OTSEGO COUNTY'S VEHICLE POLICY

Res. No. 190 – AUTHORIZING CHAIRMAN OF THE BOARD TO ENTER INTO A LEASE

AGREEMENT WITH VERIZON WIRELESS FOR LEASE OF SPACE IN MORRIS

Res. No. 191 – ESTABLISHING FEES FOR 911 ADDRESS ASSIGNMENTS

Res. No. 192 – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH LEGAL AID SOCIETY OF MID-NEW YORK, INC. TO PROVIDE CONFLICT DEFENDER PROGRAM SERVICES

Res. No. 193 – AMENDING RESOLUTION NO. 128-20200304 - AUTHORIZING THE PURCHASE OF A JOHN DEERE 60G EXCAVATOR BY PLANNING AND SOLID WASTE DEPARTMENT

Res. No. 194 – AUTHORIZING THE SHERIFF TO PURCHASE A LIVE SCAN FINGERPRINTING UNIT

Res. No. 195 – AUTHORIZING OTSEGO COUNTY COMMISSIONER OF SOCIAL SERVICES TO AMEND AND EXTEND CONTRACT WITH INTEGRATED COMMUNITY ALTERNATIVES NETWORK FOR PREVENTIVE SERVICES

Res. No. 196 – ADJUSTING THE SALARY LEVEL FOR A CERTAIN POSITION IN THE SHERIFF'S DEPARTMENT (DEPUTY SHERIFF #22)

Res. No. 197 - AWARDING A BID AND AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH BIRNIE BUS SERVICES AND DURHAM SCHOOL SERVICES FOR PRESCHOOL TRANSPORTATION SERVICES FOR THE DEPARTMENT OF HEALTH

Res. No. 198 – AUTHORIZING COUNTY WIDE REDUCTION IN WORK FORCE

Res. No. 199 – SUPPORTING THE COVID-19 RELIEF AND RECOVERY FUND FOR OTSEGO COUNTY

Res. No. 200 – AUTHORIZING REDUCTION OF CONTRACTS WITH OUTSIDE AGENCIES

Regular Agenda

Late Resolutions

Unfinished Business

Special Order of the Day

Adjournment

RESOLUTION NO. 186-20200520

RESOLUTION - AUTHORIZING CHAIR OF THE BOARD TO
EXECUTE AN AGREEMENT TO RECEIVE GRANT FUNDS FOR
VARIOUS SUPPLIES AT POLLING LOCATIONS IN OTSEGO COUNTY

KENNEDY, OBERACKER, MARIETTA, FARWELL, MARTINI

WHEREAS, Otsego County has been awarded up to \$69,158.08 for the period of March 28, 2020 to December 31, 2020 from a New York State HAVA Cares Act Grant Program for absentee ballot supplies, PPE and cleaning for polling locations and other supplies associated with polling sites; and

WHEREAS, it is in the best interests of the County to accept these grant monies; now, therefore, be it

RESOLVED, that the Chair of this Board is hereby authorized to sign an agreement with New York State Board of Elections Public Information Office to receive New York State HAVA Cares Act Grant funds of up to \$69,158.08 for absentee ballot supplies, PPE and cleaning for polling locations and other supplies associated with polling sites, for the period of March 28, 2020 to December 31, 2020; and be it further

RESOLVED, that said agreement shall contain such terms and conditions as are in the best interest of the County of Otsego.

RESOLUTION NO. 187-20200520

RESOLUTION – APPROVING AGREEMENTS FOR CONTROL OF SNOW
AND ICE ON COUNTY ROADS WITH THE TOWN MARYLAND PURSUANT
TO HIGHWAY LAW SECTION 135A

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

WHEREAS, Section 135A of the Highway Law provides that the Board of Representatives of any County may appropriate such sums it deems proper for the control of snow and ice on County roads, and

WHEREAS, the work necessary for such control of snow and ice within the boundaries of a County may be delegated by the County to a municipality by agreement pursuant to the authority of Section 135A of the Highway Law; and

WHEREAS, each of the towns listed below have indicated its willingness to perform the functions so delegated to it for the performance of the work of such control of snow and ice upon the terms described herein, and in accordance with such rules and regulations as may be deemed by the Superintendent to be in the best interests of the County; and

WHEREAS, each town board listed below has approved the Snow and Ice Agreement presented to it by the County Highways Superintendent for the period October 1, 2017 to September 30, 2020 and has provided the required insurance and other information; now, therefore, be it

RESOLVED, that the Superintendent of Highways is hereby authorized to sign the Agreement for the Control of Snow and Ice with the following municipality:

1. Town of Maryland

and be it further

RESOLVED, the funds for such agreements are contained in the 2020 Highway Department budget (5142-D) at line 4940 Snow and Ice Town Contracts and in similar budget lines for past and subsequent years.

RESOLUTION NO. 188-20200520

RESOLUTION – AUTHORIZING OTSEGO COUNTY COMMISSIONER OF
SOCIAL SERVICES TO EXTEND CONTRACT WITH S&T SECURITY

MARTINI, FRAZIER, BASILE, BROCKWAY, OLIVER

WHEREAS, by way of Resolution 75-20200205 a contract with S&T Security was extended through June 30, 2020; and

WHEREAS, after consultation with the Human Services and Administration Committees, it was determined that it was in the best interest of the County to extend the contract for an additional five months given the ongoing procurement process; now, therefore, be it

RESOLVED, that the Otsego County Commissioner of Social Services is hereby authorized to extend the contract with S&T Security, 127 Demeo Lane, Greenville, NY 12083 to provide security services for the Department of Social Services at the Meadows Complex and 242 Main St., Oneonta, NY, at a cost not to exceed \$55,000 for the period of July 1, 2020 through November 30, 2020; and be it further

RESOLVED, that said contract shall contain such other terms and conditions as are in the best interest of the County of Otsego; and be it further

RESOLVED, that the funding for this contract is included in the 2020 Social Services Administration Budget (6010-A) at line 4900 Contracts utilizing estimated

66% Federal funds, 16% State funds, and 18% local funds.

RESOLUTION NO. 189-20200520

RESOLUTION - AUTHORIZING MAINTENANCE MECHANICS
TO DRIVE COUNTY-OWNED MOTOR VEHICLE UNDER
OTSEGO COUNTY'S VEHICLE POLICY

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

WHEREAS, by Resolution No. 182 of 1991, the County of Otsego adopted a County Vehicle Policy; and

WHEREAS, under Section III, Assignment of Vehicles, of the County's Vehicle Policy, it states that no county employee or officer shall drive a County-owned vehicle to and from work on a daily basis unless specifically authorized by the Board of Representatives; and

WHEREAS, the Board has approved by resolution certain authorizations and assignments in accordance with said Section III of Otsego County's Vehicle Policy; and

WHEREAS, this Board determines that three Maintenance Mechanics at Building Services also be authorized to drive a County-owned vehicle to and from work on a daily basis for the period of November 1 through April 1 each year pursuant to said policy; now, therefore, be it

RESOLVED, that three Maintenance Mechanics in Building Services are authorized to drive a County-owned vehicle to and from work on a daily basis

pursuant to Section III, Assignment of Vehicles, of Otsego County's Vehicle Policy.

RESOLUTION NO. 190-20200520

RESOLUTION - AUTHORIZING CHAIRMAN OF THE BOARD TO ENTER
INTO A LEASE AGREEMENT WITH
VERIZON WIRELESS FOR LEASE OF SPACE IN MORRIS

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

RESOLVED, that the Chair of the Board is hereby authorized to enter into a lease agreement with Cellco d/b/a Verizon Wireless, One Verizon Way, Mail Stop 4AW100, Basking Ridge, NJ 07920 for space at the Morris Tower site, located at 591 Bourne Hill Road, Morris, NY at an annual rental amount of \$24,000 for a period of five years with four automatic renewals of five years each including incremental increases in rates as specified in the contract; and be it further

RESOLVED, that said lease agreement shall contain such other terms and provisions as are in the best interest of the County of Otsego.

RESOLUTION NO. 191-20200520

RESOLUTION – ESTABLISHING FEES FOR 911
ADDRESS ASSIGNMENTS

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, the Board has determined it is appropriate to have a fee schedule for the assigning of 911 addresses; now, therefore, be it

RESOLVED, that effective May 20, 2020, there will be a fee of \$50 for a new assignment of a 911 address and \$30 for each additional assignment on the same parcel.

RESOLUTION NO. 192-20200520

RESOLUTION – AUTHORIZING THE CHAIR OF THE BOARD TO CONTRACT WITH
LEGAL AID SOCIETY OF MID-NEW YORK, INC. TO PROVIDE
CONFLICT DEFENDER PROGRAM SERVICES

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, Otsego County pursuant to County Law Article 18-B is required to provide legal counsel for certain indigent persons and the Public Defender provides this counsel in eligible cases; however, there is a need for conflict defender services for those cases, largely in Family Court, in which the Public Defender cannot provide the required services because of the existence of a conflict of interest; and

WHEREAS, the County has reviewed the other options available to provide such services, including creating a county position and using the assigned counsel panel; and in addition the County has investigated the existence of other agencies who can meet the particular requirements of NYS and has determined that at this time Legal Aid Society of Mid-New York. Inc. (LASMNY) is the only agency that meets such requirements in our service area; and

WHEREAS, the County has reviewed the services provided by LASMNY in the past and has been satisfied with the quality of said services and has determined that provision of said services by contract with LASMNY provides the best service for the lowest cost; and

WHEREAS, the County wishes to extend the contract with the Legal Aid Society of Mid-New York, Inc., for the period of April 16, 2020 through April 15, 2023; now, therefore be it

RESOLVED, that the Chair of the Board is hereby authorized to enter into a contract with Legal Aid Society of Mid-New York, Inc., 268 Genesee Street, Utica, NY 13502 for conflict defender services including, but not limited to, all conflict cases arising in front of the Family Court Judges, the Support Collection Magistrate and Family Court appeals in an amount not to exceed \$107,518 for the period of April 16, 2020 through April 15, 2021, and an amount not to exceeding \$111,366 for the period of April 16, 2021 through April 15, 2022, and an amount not to exceed \$115,226 for the period of April 16, 2022 through April 15, 2023 consisting of the equivalent of 1.4 staff attorneys and .03 supervising attorney, along with mileage, supplies, postage, telephone and internet as approved by the County; and be it further

RESOLVED, that said contract shall contain such other terms and provisions as are in the best interests of the County of Otsego; and be it further

RESOLVED, that the funds for this contract are included in the 2020 Conflict Defender's Budget (1172-A) at line 4005 Mileage and 4900 Contracts and shall be contained in similar budget lines for subsequent years.

RESOLUTION NO. 193-20200520

RESOLUTION – AMENDING RESOLUTION NO. 128-20200304 -
AUTHORIZING THE PURCHASE OF A JOHN DEERE 60G EXCAVATOR BY
PLANNING AND SOLID WASTE DEPARTMENT

OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER

WHEREAS, Resolution 128-20200304 authorized the purchase of a John Deer 60G Excavator from Five Star Equipment at a total cost not to exceed \$70,000 with previous rental costs of \$26,150 being applied to this cost leaving a remainder of approximately \$43,658.06; and

WHEREAS, there is now a need to assign the cost of the Excavator to the Highway Department and thus change the budget line; now, therefore, be it

RESOLVED, that the funding for this expenditure of \$43,658.06 is included in the 2020 CHIP Budget (5130-DM) at line 2000 Equipment utilizing 100% State funds.

RESOLUTION NO. 194-20200520

RESOLUTION - AUTHORIZING THE SHERIFF TO PURCHASE
A LIVE SCAN FINGERPRINTING UNIT

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, the Otsego County 2020 Adopted Budget was approved by the Otsego County Board of Representatives on December 4, 2019; and

WHEREAS, the Sheriff's Department budgeted an amount not to exceed \$152,500 for Equipment; and

WHEREAS, the vendor for this purchase will be selected after the review by the County's Purchasing Agent and the Sheriff, pursuant to the County's Purchasing Policy; now, therefore, be it

RESOLVED, that the Sheriff is hereby authorized to purchase one Live-Scan fingerprinting unit at a cost not to exceed \$30,000; and be it further

RESOLVED, that the vendor for this purchase shall be selected after the review of the Purchasing Agent, and after review and approval by the Sheriff; and be it further

RESOLVED, that the funding for this expenditure is included in the 2020 Sheriff Budget (3110-A) at line 2000 Equipment utilizing 100% local funds.

RESOLUTION NO. 195-20200520

RESOLUTION – AUTHORIZING OTSEGO COUNTY COMMISSIONER OF
SOCIAL SERVICES TO AMEND AND EXTEND CONTRACT WITH
INTEGRATED COMMUNITY ALTERNATIVES NETWORK FOR PREVENTIVE SERVICES

MARTINI, FRAZIER, BASILE, BROCKWAY, OLIVER

WHEREAS, Otsego County is mandated to provide preventive services (among others) to families and children at risk of child abuse, neglect, maltreatment, and/or out of home placement per Title 18 of the NY Codes, Rules and Regulations Part 423; and

WHEREAS, Otsego County has persistent difficulty in both recruiting and retaining staff despite our best efforts and difficulty continues; and

WHEREAS, there is a current agreement with Integrated Community Alternatives Network (ICAN) for three (3) preventive coordinators September 6, 2018 through May 31, 2020; and

WHEREAS, the COVID-19 pandemic has made sustaining the cost of three (3) preventive coordinators difficult and therefore requires a reduction in the cost of said agreement while still maintaining service provisions; now, therefore, be it

RESOLVED, the Commissioner of Social Services is hereby authorized to amend said preventive services contract with ICAN, originally approved by

Resolution No. 223-20180905 and amended by Resolutions 206-20190807, 34-20200102 and 143-20200401, as follows:

1. TERM. The term of this contract shall commence September 6, 2018 and shall continue through November 30, 2020
2. SERVICE. ICAN shall reduce service provision from (3) to (1) preventive coordinator
3. PAYMENT. The County's expense for the amended agreement effective June 1, 2020 through November 30, 2020 with ICAN for the services of one (1) preventive coordinator shall not exceed \$37,663.00.

and, be it further

RESOLVED, that said agreement shall contain such other terms and provisions as are in the best interest of the County of Otsego; and be it further

RESOLVED, the funding for the contract is included on the 2020 Social Services Administration Budget (6010-A) at line 4900 Contracts and is 62% Federal and 24% State reimbursable and 14% local cost.

RESOLUTION NO. 196-20200520

RESOLUTION – ADJUSTING THE SALARY LEVEL FOR A CERTAIN POSITION
IN THE SHERIFF'S DEPARTMENT
(DEPUTY SHERIFF #22)

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, a review of salary levels of Deputy Sheriffs revealed a need to correct the step level for one employee; now, therefore, be it

RESOLVED, that the step level for the following position shall be corrected to read as follows:

Deputy Sheriff (#22), \$47,825, Step level 10

and be it further,

RESOLVED, that said correction in step level shall be retroactive to April 5, 2020; and be it further

RESOLVED, the funding for this position is included in the 2020 Sheriff Budget (3110-A) at line 1000 Personal Service utilizing 100% local funds; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

RESOLUTION NO. 197-20200520

RESOLUTION – AWARDING A BID AND AUTHORIZING THE CHAIR OF THE BOARD
TO CONTRACT WITH BIRNIE BUS SERVICES AND DURHAM SCHOOL
SERVICES FOR PRESCHOOL TRANSPORTATION SERVICES FOR
THE DEPARTMENT OF HEALTH

STAMMEL, LAPIN, MARIETTA, BROCKWAY, BASILE

WHEREAS, the Department of Health, specifically the Division for Children with Special Needs has a need for transportation services for its preschool and early intervention programs; and

WHEREAS, the Purchasing Agent released Bid# OTGOV-008-20 for these services and after discussion with the Health and Education and Administration Committees it was determined that the lowest bids were made by Birnie Bus Services and Durham School Services for the period of July 1, 2020 through June 30, 2023 with the option of two extensions of one year each to cover specific areas as per the bid review, a copy of which is on file with the Purchasing Agent; now, therefore, be it

RESOLVED, that the bid for transportation services is hereby awarded and the Chair of the Board is hereby authorized to contract with Birnie Bus Services, 248 Otis Street, Rome, NY 13441 for the Herkimer, Binghamton, and Utica areas and the Durham School Services, 2601 Navistar Drive, Lisle, IL 60532 for the Cobleskill, Delhi, Norwich, and Oneonta areas as per bid documents on file with

the Purchasing Agent for transportation services as needed for the Department of Health's preschool and early intervention programs for the period of July 1, 2020 through June 30, 2023 with the option of two extensions of one year each; and be it further

RESOLVED, that said contract shall contain such other terms and conditions as are in the best interest of the County of Otsego; and be it further RESOLVED, that the funding for this contract is included in the 2020 Children with Special Needs - Edu Budget (2960-A) at line 4802 Transportation (3-5) and the 2020 Early Intervention Program Budget (4059-A) at line 4808 Transportation (0-3) utilizing 5% Federal, 50% State and 45% local funds and shall be contained in similar budget lines for subsequent years.

RESOLUTION NO. 198-20200520

RESOLUTION – AUTHORIZING COUNTY WIDE REDUCTION IN WORK FORCE

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, due to the financial uncertainty including loss of sales tax revenue and reimbursements created by the response to the COVID-19 outbreak, the County must undertake cost saving measures, one of which is to authorize a reduction of workforce; now, therefore, be it

RESOLVED, that the titles listed on Schedule A to this resolution shall be abolished June 1, 2020, pursuant to the procedures of the Civil Service laws and any applicable collective bargaining agreements; and be it further

RESOLVED, that the Clerk of the Board be and hereby is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.

SCHEDULE A

Department	Title	FTE
1010	Administrative Aide	1
1166	Asst. District Attorney - Grant	0.5
1170	Chief Asst. Public Defender	1
1325	Account Clerk Typist	1
1325	Account Clerk Typist	0.5
1410	Motor Vehicle Clerk	1
1410	Motor Vehicle Clerk	1
1410	Motor Vehicle Clerk	1
1625	Maintenance Worker TE	1
1625	Maintenance Worker	1
1625	Keyboard Specialist	1
1625	Cleaner	1
1670	Central Service Clerk	1
3140	Probation Officer	1
3620	Clerk	1
3700	Forensic Interviewer	0.5
4010	Special Educator PT	0.5
4010	CWSN Service Manager	1
4010	Account Clerk Typist	1
4010	Family Services Specialist	1
4310	Account Clerk	1
4250	Account Clerk Typist	1
4310	Medical Records Clerk	1
5010	Keyboard Specialist PT	0.5
5110	HMEO 1	1
5110	HMEO 1	1
5110	HMEO 1	1
5110	HMEO 1	1
5110	HMEO 1	1
5110	HMEO 1	1
5110	HMEO 1	1
5130	Auto Mechanic	1
6010	Motor Vehicle Operator PT	0.5

6010	Motor Vehicle Operator PT	0.5
6010	Motor Vehicle Operator PT	0.5
6010	Motor Vehicle Operator PT	0.5
6010	Motor Vehicle Operator PT	0.5
6010	Motor Vehicle Operator PT	0.5
6010	Motor Vehicle Operator PT	0.5
6010	Employment and Training Asst.	1
6010	Employment and Training Asst.	1
6010	Employment and Training Asst.	1
6010	Social Services Attorney	0.5
6010	Employment and Training Asst.	1
6010	Caseworker TE	1
6010	Clerk	1
6010	Clerk	1
6010	Clerk	0.5
6010	Homemaker	1
6010	Community Services Aide PT	0.5
6010	Community Services Worker	1
6010	Homemaker	1
6010	Social Welfare Examiner	1
6010	Paralegal	1
6510	Motor Vehicle Operator PT	0.5
6772	Aging Service Specialist	1
6772	Aging Service Specialist	1
6772	Motor Vehicle Operator PT	0.5
8020	Planner Trainee	1
		50.5

RESOLUTION NO. 199-20200520

RESOLUTION – SUPPORTING THE COVID-19 RELIEF AND RECOVERY
FUND FOR OTSEGO COUNTY

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, the Community Foundation of Otsego County (CFOC) has created the COVID-19 Relief and Recovery Fund for Otsego County; and

WHEREAS, the Fund will issue grants to qualified service organizations that are addressing the urgent needs of County residents; and

WHEREAS, the Fund is accepting donations for this purpose and is underwriting all of the administrative costs; now, therefore, be it

RESOLVED, that the Otsego County Board of Representatives supports and appreciates the efforts of the Community Foundation of Otsego County and the COVID-19 Relief and Recovery Fund for Otsego County.

RESOLUTION NO. 200-20200520

RESOLUTION – AUTHORIZING REDUCTION OF CONTRACTS WITH
OUTSIDE AGENCIES

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, due to the financial uncertainty including loss of sales tax revenue and reimbursements created by the response to the COVID-19 outbreak, the County must undertake cost saving measures, one of which is to reduce contracts with outside agencies; and

WHEREAS, the Otsego County Board of Representatives appreciates the work that is done by all of its outside agency partners; however, given the unprecedented circumstances must achieve a reduction in the cost of the contracts listed below; now, therefore, be it

RESOLVED, that the contracts with the following outside agencies be reduced by 15% as follows:

Account and Name	Budgeted amount	Amount being reduced
6410-4860 - Events	\$ 50,000.00	\$ 7,500.00
8730-4680 - Soil and Water	\$ 173,250.00	\$ 25,987.50
8751-4680 - Cornell	\$ 199,980.00	\$ 29,997.00
6420-4680 - IDA	\$ 75,000.00	\$ 11,250.00
8754-4680 - County Fair	\$ 7,000.00	\$ 1,050.00
8755-4680 - Otsego Chamber	\$ 7,000.00	\$ 1,050.00
6410-4825 - Coop. Kiosk	\$ 4,000.00	\$ 600.00
8666-4680 - Land Bank	\$ 1,000.00	\$ 150.00

7415-4680 - Library	\$ 7,000.00	\$ 1,050.00
6410-4900 - DMCOOC	\$ 601,982.00	\$ 90,297.30

and be it further

RESOLVED, that the Treasurer will work with the outside agencies to achieve this reduction.