AGENDA------------------------Wednesday, June 3, 2020 (10:00 a.m.)

Roll Call of Members

Pledge of Allegiance

Privilege of the Floor

Approving the Minutes of May 20, 2020 (which are on-line)

Presentation of Petitions, Communications and Notices

Special Presentations - NONE

Reports of Standing Committees

Reports of Special Committees

Special Reports – Mortgage Tax Report

Consent Agenda

Res. No. 204 – APPROVING APPOINTMENT OF MEMBER TO SOUTHERN TIER 8 BOARD

Res. No. 205 – AUTHORIZING REDUCTION OF CONTRACTS WITH OUTSIDE AGENCIES

Res. No. 206 – APPROVING TEMPORARY HIRE IN OFFICE OF EMPLOYMENT & TRAINING (SUMMER YOUTH COUNSELORS #1-5)

Res. No. 207 – DESIGNATING THE MONTH OF JUNE 2020 AS DAIRY MONTH IN OTSEGO COUNTY

Res. No. 208 – AUTHORIZING REDEMPTION OF PARCELS TAKEN UNDER IN REM TAX FORECLOSURE

Res. No. 209 – AUTHORIZING SPENDING FREEZE IN OTSEGO COUNTY

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Res. No. 210 – AUTHORIZING THE DIRECTOR OF E-911 COMMUNICATIONS TO INSTALL SECURITY FENCING AT THE MEADOWS OFFICE COMPLEX

Regular Agenda

Late Resolutions

Unfinished Business

Special Order of the Day

Adjournment
The Administration Committee presents the following report of Mortgage Tax Distribution
made in accordance with reports of the County Clerk and County Treasurer and in
compliance with the provisions of law. The committee has reconciled the distribution of
Mortgage Tax from October 1, 2019 through March 31, 2020 as follows:

<table>
<thead>
<tr>
<th>Tax District</th>
<th>Amount Allocated To Tax District</th>
<th>Amount Apportioned To Villages</th>
<th>Amount Apportioned To City and Towns</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oneonta City</td>
<td>88,622.00</td>
<td>88,622.00</td>
<td>88,622.00</td>
</tr>
<tr>
<td>Burlington</td>
<td>6,302.82</td>
<td>6,302.82</td>
<td></td>
</tr>
<tr>
<td>Butternuts</td>
<td>11,394.37</td>
<td>887.52</td>
<td>10,506.85</td>
</tr>
<tr>
<td>Cherry Valley</td>
<td>6,754.51</td>
<td>935.68</td>
<td>5,818.83</td>
</tr>
<tr>
<td>Decatur</td>
<td>6,465.12</td>
<td></td>
<td>6,465.12</td>
</tr>
<tr>
<td>Edmeston</td>
<td>5,074.69</td>
<td>887.52</td>
<td>4,187.17</td>
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<tr>
<td>Exeter</td>
<td>7,965.52</td>
<td></td>
<td>7,965.52</td>
</tr>
<tr>
<td>Hartwick</td>
<td>32,901.25</td>
<td></td>
<td>32,901.25</td>
</tr>
<tr>
<td>Laurens</td>
<td>17,212.87</td>
<td>451.10</td>
<td>16,761.77</td>
</tr>
<tr>
<td>Maryland</td>
<td>7,369.50</td>
<td></td>
<td>7,369.50</td>
</tr>
<tr>
<td>Middlefield</td>
<td>19,731.36</td>
<td>1,082.50</td>
<td>18,648.86</td>
</tr>
<tr>
<td>Milford</td>
<td>20,245.18</td>
<td>777.20</td>
<td>19,467.98</td>
</tr>
<tr>
<td>Morris</td>
<td>7,145.82</td>
<td>797.09</td>
<td>6,348.73</td>
</tr>
<tr>
<td>New Lisbon</td>
<td>5,173.88</td>
<td></td>
<td>5,173.88</td>
</tr>
<tr>
<td>Oneonta Town</td>
<td>38,605.70</td>
<td></td>
<td>38,605.70</td>
</tr>
<tr>
<td>Otego</td>
<td>16,553.24</td>
<td>2,427.69</td>
<td>14,125.55</td>
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<tr>
<td>Otsego</td>
<td>127,739.93</td>
<td>26,293.41</td>
<td>101,446.52</td>
</tr>
<tr>
<td>Pittsfield</td>
<td>5,817.64</td>
<td></td>
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</tr>
<tr>
<td>Plainfield</td>
<td>3,998.45</td>
<td></td>
<td>3,998.45</td>
</tr>
<tr>
<td>Richfield</td>
<td>12,490.68</td>
<td>2,025.89</td>
<td>10,464.79</td>
</tr>
<tr>
<td>Roseboom</td>
<td>8,269.18</td>
<td></td>
<td>8,269.18</td>
</tr>
<tr>
<td>Springfield</td>
<td>8,413.01</td>
<td></td>
<td>8,413.01</td>
</tr>
<tr>
<td>Unadilla</td>
<td>27,136.21</td>
<td>3,190.88</td>
<td>23,945.33</td>
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<tr>
<td>Westford</td>
<td>3,474.22</td>
<td></td>
<td>3,474.22</td>
</tr>
<tr>
<td>Worcester</td>
<td>14,838.45</td>
<td></td>
<td>14,838.45</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>509,695.60</strong></td>
<td><strong>38,868.96</strong></td>
<td><strong>470,826.64</strong></td>
</tr>
</tbody>
</table>

Dated: May 26, 2020

The Administration Committee offers the following resolution and moves its adoption:

RESOLVED, that this Board issues its warrant to the County Treasurer for the
distribution of the amount in his hands in accordance with the foregoing report.
RESOLUTION NO. 204-20200603

RESOLUTION - APPROVING APPOINTMENT OF MEMBER TO SOUTHERN TIER 8 BOARD

BLISS

WHEREAS, pursuant to the bylaws of Southern Tier 8 and (formerly Southern Tier East Regional Planning Development Board) and the Agreement between the County and now Southern Tier 8, the Chair of the Board of Representatives has made an appointment to the Southern Tier 8 Board; now, therefore, be it

RESOLVED, that the following appointment is hereby approved for the term indicated:

CLARK OLIVER
Board of Representatives, Otsego County
6 City View Drive
Oneonta, NY 13820
Term expires December 31, 2021
RESOLUTION NO. 205-20200603

RESOLUTION – AUTHORIZING REDUCTION OF CONTRACTS WITH OUTSIDE AGENCIES

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, due to the financial uncertainty including loss of sales tax revenue and reimbursements created by the response to the COVID-19 outbreak, the County must undertake cost saving measures, one of which is to reduce contracts with outside agencies; and

WHEREAS, the Otsego County Board of Representatives appreciates the work that is done by all of its outside agency partners; however, given the unprecedented circumstances must achieve a reduction in the cost of the contracts listed below; now, therefore, be it

RESOLVED, that the contracts with the following outside agencies be reduced as follows:

<table>
<thead>
<tr>
<th>Account and Name</th>
<th>Budgeted amount</th>
<th>Amount of reduction</th>
</tr>
</thead>
<tbody>
<tr>
<td>6410-4860 - Events</td>
<td>$50,000.00</td>
<td>$40,000.00</td>
</tr>
<tr>
<td>8730-4680 - Soil and Water</td>
<td>$173,250.00</td>
<td>$25,987.50</td>
</tr>
<tr>
<td>8751-4680 - Cornell</td>
<td>$199,980.00</td>
<td>$29,997.00</td>
</tr>
<tr>
<td>6420-4680 - IDA</td>
<td>$75,000.00</td>
<td>$11,250.00</td>
</tr>
<tr>
<td>8754-4680 - County Fair</td>
<td>$7,000.00</td>
<td>$1,050.00</td>
</tr>
<tr>
<td>8755-4680 - Otsego Chamber</td>
<td>$7,000.00</td>
<td>$1,050.00</td>
</tr>
<tr>
<td>6410-4825 - Coop. Kiosk</td>
<td>$4,000.00</td>
<td>$600.00</td>
</tr>
<tr>
<td>8666-4680 - Land Bank</td>
<td>$1,000.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>7415-4680 - Library</td>
<td>$7,000.00</td>
<td>$1,050.00</td>
</tr>
<tr>
<td>6410-4900 - DMCOC</td>
<td>$601,982.00</td>
<td>$90,297.30</td>
</tr>
</tbody>
</table>
and be it further

RESOLVED, that the Treasurer to work with the outside agencies to achieve these reductions.
RESOLUTION NO. 206-20200603

RESOLUTION – APPROVING TEMPORARY HIRE IN OFFICE OF EMPLOYMENT & TRAINING (SUMMER YOUTH COUNSELORS #1-5)

STAMMEL, LAPIN, MARIETTA, BROCKWAY, BASILE

WHEREAS, both the Health and Education Committee and the Administration Committee of this Board approved the temporary hire of five (5) Summer Youth Counselors in the Office of Employment and Training contingent on receiving a TANF allocation for the program; now, therefore, be it

RESOLVED, that the Associate Employment & Training Coordinator is hereby approved to hire up to five (5) temporary workers in the following position:

Summer Youth Counselor (#1-5), Grade 10N, $17.98585 per hour

effective June 1, 2020 through October 31, 2020 contingent on receiving a TANF allocation for the program; and be it further

RESOLVED, that the funding for these positions is included in the 2020 TANF Program Budget (6294-CD) at line 1000 Salaries, and is 100% reimbursable through State TANF funds; and be it further

RESOLVED, that the Clerk of the Board is authorized and directed to forward a copy of this resolution to the County Treasurer and to the Personnel Officer.
RESOLUTION NO. 207-20200603

RESOLUTION - DESIGNATING THE MONTH OF JUNE 2020 AS DAIRY MONTH IN OTSEGO COUNTY

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, the dairy industry is an important part of the County’s agricultural economy; and

WHEREAS, the County of Otsego supports agriculture as vital to the social and economic life of our area; now, therefore, be it

RESOLVED, that the Otsego County Board of Representatives recognizes the contributions made by all those who work in and contribute to the dairy industry in our County and does hereby proclaim June as

DAIRY MONTH
RESOLUTION NO. 208-20200603

RESOLUTION – AUTHORIZING REDEMPTION OF PARCELS TAKEN UNDER IN REM TAX FORECLOSURE

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, the County of Otsego is completing its 2018 In Rem Tax Foreclosure proceedings and will be taking title to various parcels of real property; and

WHEREAS, the Treasurer has determined to extend the deadline to pay all taxes due on said properties plus interest and penalties as of August 31, 2020 in light of the circumstances of the response to the COVID-19 outbreak which has resulted in the auction for 2020 being moved to October 2020; and

WHEREAS, this Board has decided to allow property owners an additional month until September 30, 2020 to redeem their properties and receive the deeds to those properties from the County upon the payment of the 2017, 2018 and 2019 taxes plus interest and penalties as of the date of payment plus an additional penalty of 15% of the total amount of taxes, penalties, and interest owed. In addition, payment of the 2020 taxes is also required at that time; and

WHEREAS, there may also be parcels from prior foreclosures which were not included in prior sales but which may be included in this year’s 2020 foreclosure sale which will also be allowed to be redeemed on the same schedule and with the same additional penalty if paid during the month of
September; upon payment of the taxes, interest and penalties plus 15% penalty of the total amount of taxes, interest and penalties owed for the appropriate years. In addition, payment of the 2020 taxes is also required at that time; now, therefore, be it

RESOLVED, that property owners are allowed an additional month until September 30, 2020 to redeem their properties and receive the deeds to those properties from the County upon the payment of the 2017, 2018 and 2019 taxes plus interest and penalties as of the date of payment plus an additional penalty of 15% of the total amount of taxes, penalties, and interest owed. In addition, payment of the 2020 taxes is also required at that time; and be it further

RESOLVED, that the County of Otsego hereby authorizes redemption as described above with payment to be made to the County of Otsego by cash or certified funds on or before September 30, 2020 at 3:00 p.m.; and be it further

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all documents necessary to effectuate such transfers back to the respective owners after such payment; and be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Otsego County Treasurer.
RESOLUTION NO. 209-20200603

RESOLUTION – AUTHORIZING SPENDING FREEZE IN OTSEGO COUNTY

KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI

WHEREAS, due to the financial uncertainty including loss of sales tax revenue and reimbursements created by the response to the COVID-19 outbreak, the County must undertake cost saving measures, one of which is to initiate a spending freeze to limit purchases; now, therefore, be it

RESOLVED, that there shall be a spending freeze until December 31, 2020 across all departments and purchases are only allowed according to the following guidelines, effective immediately:

A. $1-$999: Purchase can be made at the discretion of the Department head as long as Purchase Order exists.

B. $1,000-$9,999: Purchase needs to be approved by the departments' respective parent committee at a monthly committee meeting and by the County Treasurer. If a department has an unexpected purchase that needs expediting before the next regular monthly committee meeting, then the respective parent committee can approve such purchase via email, by a majority weighted vote of such committee

C. $10,000 or greater: Purchase follows the current purchasing policy.
RESOLUTION NO. 210-2020603

RESOLUTION - AUTHORIZING THE DIRECTOR OF E-911 COMMUNICATIONS TO INSTALL SECURITY FENCING AT THE MEADOWS OFFICE COMPLEX

WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL

WHEREAS, it was determined that an area near the 911 center at the Meadows Office Complex needed gating and fencing for security purposes; and

WHEREAS, after a review by the Purchasing Agent, the Director of E-911 Communications, and both the Public Safety and Legal Affairs and Administration Committees, it was recommended in March that the fencing and gating be provided by Alexscoe, LLC at a cost not to exceed $33,989; and

WHEREAS, due to an oversight, a resolution was not obtained and the fencing and gating was installed at a cost of $34,289 and the work completed by Alexscoe has been approved by the E-911 Director; now, therefore, be it

RESOLVED, that the Chair of this Board is hereby authorized to sign documents necessary to confirm the agreement with Alexscoe, LLC, 6852 Manulius Center Road, East Syracuse, NY 13057 for the purchase and installation of security fencing and gating at the 911 center at the Meadows Office Complex and be it further

RESOLVED, that payment to the contractor of $34,289 is hereby approved;
and be it further

RESOLVED, that said contract shall contain such terms and conditions as are in the best interests of the County; and be it further

RESOLVED, that the funding for this purchase is included in the 2020 Public Safety Communications Budget (3020-A) at line 4901 PSAP Grant utilizing 100% State funds.