

**PUBLIC SAFETY AND LEGAL AFFAIRS COMMITTEE**  
**WILBER, FARWELL, FRAZIER, STAMMEL, MICKLE**  
**March 18, 2021**  
**1:00 p.m.**

Under the current COVID-19 emergency/Executive orders, this committee meeting was not physically open to the public at the County Office Building. The meeting was streamed via facebookLIVE.

Members: Representative Wilber – present, via Zoom  
Representative Farwell - present, via Zoom  
Representative Frazier - present, via Zoom  
Representative Stammel – present, via Zoom  
Representative Mickle – present, via Zoom

Also present via Zoom: Penney Gentile, Personnel Officer and Allen Ruffles, County Treasurer

**CHILD ADVOCACY CENTER - SARAH PURDY via Zoom**

Sarah Purdy requested approval for the following budget modification:

\$25,000 from A3700.443892 Revenue  
\$13,000 to A3700.520000 Equipment  
\$2,100 to A3700.540500 Training  
\$3,500 to A3700.549000 Contracts  
\$2,850 to A3700.548000 Other  
\$3,550 to A3700.545000 Materials & Supplies

Representative Farwell moved for approval. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Sarah Purdy requested approval to purchase iRecord recording equipment for the satellite CAC space at a cost not to exceed \$11,000. Representative Farwell moved for approval. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Sarah Purdy requested approval to purchase necessary network equipment, wiring and other necessary IT equipment for satellite CAC at a cost not to exceed \$2,000. Representative Frazier moved for approval. Seconded, Mickle. Total: 2,486. Ayes: 2,486. Motion carried.

Sarah Purdy requested approval to purchase iPad and printer/copier/scanner at a cost not to exceed \$3,500. Representative Farwell

moved for approval. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Sarah Purdy requested approval to send three team members to the NCA Leadership Conference virtually in June 2021 at a cost not to exceed \$2,100, to send three team members to NCAC 37<sup>th</sup> International Symposium on Child Abuse virtual training in March 2021 at a cost of \$325 per person (\$975) and to send up to 10 team members to Bivona Child Advocacy Center Virtual Child Abuse Summit on May 2021 at a cost of \$110 per person (\$1,100). Representative Farwell moved for approval. Seconded, Stammel. Total: 2,486. Ayes: 2,486. Motion carried.

Sarah Purdy requested approval to declare May 2021 as Infant Safe Sleep Month. Representative Frazier moved for approval. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

#### **TREASURER – ALLEN RUFFLES via Zoom**

Allen Ruffles gave an update on the Enterprise vehicles for the Sheriff stating that the Tahoes are unavailable and that he received a quote for a 2021 Ford Police Interceptor Utility for \$819.82 per month to replace the 2012 Chevy Impala and requested approval on the quote. Representative Mickle moved for approval. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

#### **EMERGENCY SERVICES – ART KLINGLER and VICTOR JONES, ASSISTANT EMS COORDINATOR; E911 - ROB O'BRIEN via Zoom**

Art Klingler submitted mileage reports for February 2021 to the committee.

Art Klingler, Rob O'Brien and Victor Jones had further discussion with the committee regarding the enhanced EMS at the County level. Rob O'Brien sent cost spreadsheets for the ambulance and fly car. The discussion included but wasn't limited to the following:

- Different scenarios
- Different fees and billing
- Hybrid plan (1 of each)
- Staffing levels
- Funding
- Moving forward
- Informing the public and local agencies
- Supplementing **not** replacing existing services
- Volunteer appreciation
- Presenting to the entire Board (May/June)

### **E911 - ROB O'BRIEN via Zoom**

Rob O'Brien requested approval for dispatch staff to virtually attend all mandated/required training for 2021 at a cost not to exceed \$3,000 (includes CPR, ProQa Fire, ProQa Law and ProQa Medical). Representative Frazier moved for approval. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

Rob O'Brien requested approval to fill vacant funded Assistant Director position in 911. Representative Farwell moved for approval. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

### **COUNTY CLERK – JENNIFER BASILE for KATHY GARDNER in Board Chambers**

Jennifer Basile requested approval to spend from the "Other" (4800) budget line for IQS Archived Film Storage at a cost of \$1,944 and Reiss's Moving and Storage for storage of very old records at a monthly fee of \$65 for two units (\$780 annual fee). Representative Farwell moved for approval. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Jennifer Basile requested approval to spend from the "Other" budget line for records maintenance to digitize records in the fall. Representative Wilber stated it's best to ask for approval in the fall.

### **PROBATION – DAN NAUGHTON via Zoom**

Dan Naughton requested approval to purchase ammo at a cost of \$1,500. Representative Frazier moved for approval. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

Dan Naughton requested approval to spend \$1,500 for ammo from the training budget line. Representative Frazier moved for approval. Seconded, Mickle. Total: 2,486. Ayes: 2,486. Motion carried.

Dan Naughton made the committee aware that the Probation Department will continue this year with last year's summer hours schedule.

### **PERSONNEL – PENNEY GENTILE via Zoom**

Penney Gentile had a brief discussion with the committee about department head evaluations stating the evaluations do not require the parent committee to meet with the department heads; it's at the parent committee's discretion. Representative Farwell mentioned that committees should go over the department heads self-evaluation so their goals can be discussed with the committee. After further discussion, it was mentioned that the process/procedure

needs to be formalized and consistent. This will be discussed more at the PRGS Committee meeting on March 30<sup>th</sup>.

**SHERIFF - RICH DEVLIN and CAM ALLISON, UNDERSHERIFF via Zoom**

Sheriff Devlin requested approval to spend from the following "Other" and "Training" budget lines:

- psychological testing, \$800 pending for reimbursement and another \$1,200-\$2,500 to be disbursed depending on background findings
- pay NYSSA dues in the amount of \$385
- pay subscription for Search and Seizure bulletin \$576
- authorize payments to Finger Lakes Communications for radio repair
- training conference for Jail Administration at a cost of \$1,800
- training conference for Civil Deputy at a cost estimate of \$1,800
- training conference for School Resource Officer (SRO) at a cost of \$1,200

Representative Frazier moved for approval. Seconded, Mickle. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin requested approval to purchase Guardian Angel at a cost of \$2,000. Representative Farwell moved for approval. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin requested approval to fill a FT Corrections Officer position. Representative Frazier moved for approval. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin informed the committee there will be an increase in inmate boarding costs and will be charged overtime costs incurred by another county for constant and medical watch as they still cannot house female inmates.

Sheriff Devlin informed the committee that with the continued rise in crime there will be an increase in inmate population and is expected to exceed prior criminal justice reform levels.

Sheriff Devlin was advised by a vendor there has been past discussions about a scope of work including but not limited to the removal and installation of multiple HVAC rooftop units; this will cause a shutdown of the jail requiring boarding out inmates and must be approved by the Commission of Corrections. Sheriff Devlin continued to mention past issue reports. After further discussion, it

was mentioned that there needs to be guidance, assistance and a partnership to put a strategic plan in place.

### **CODE ENFORCEMENT - TONY GENTILE via Zoom**

Tony Gentile informed the committee that he will be retiring at the end of the year.

Tony Gentile submitted February revenue reports and noted that the revenues are in line with the past two years.

Tony Gentile mentioned that they have started to contact people concerning rental fire safety inspections and that people are requesting inspections in hope of things opening up.

Tony Gentile stated they have completed their annual NYS Codes office reports for all 27 municipalities.

Tony Gentile discussed with the committee the possibility of changing the current part-time Code Inspector position to a full-time position, leaving the department with three full-time certified inspectors; any of which could be considered for the department head or acting department head.

Tony Gentile mentioned that they are analyzing the possibility of changing their Codes office software (BAS-IPS) to Muncity. Muncity is more user friendly, provides public access to some information and is used by the City of Oneonta.

There being no further business to discuss, Representative Frazier moved to adjourn. Seconded, Mickle. Total: 2,486. Ayes: 2,486. Motion carried.