

**ADMINISTRATION COMMITTEE**  
**KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI**  
**May 15, 2020**  
**9:00am**

The meeting was streamed on Facebook Live and recorded.

Please note the meeting attendance as follows:

Present in person at the Otsego County Office Building Board Chambers,  
197 Main Street, Cooperstown, NY 13326:

Board Chair Bliss  
Representative Kennedy

Present remotely via video conference:

Representative Oberacker  
Representative Marietta  
Representative McCarty  
Representative Frazier  
Representative Martini  
Representative Basile  
Representative Brockway  
Representative Farwell  
Representative Lapin  
Attorney Ellen Coccoma  
Treasurer Allen Ruffles  
Penney Gentile, Personnel Officer

**PERSONNEL—PENNEY GENTILE and ATTORNEY COCCOMA via video  
conference**

**Also Present: Treasurer Ruffles via video conference**

Representative Martini motioned to enter into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, and invited the non-Committee Board Representatives, Penney Gentile, Attorney Coccoma, and Treasurer Allen Ruffles to remain present during the discussion at 9:08am. Seconded, Frazier. Total: 2,721. Ayes: 2,721. Motion carried.

The executive session was held over a private video conference.

Representative Martini motioned to come out of executive session at 10:13am. Seconded, Oberacker. Total: 2,721. Ayes: 2,721. Motion carried.

Representative Martini motioned to accept the list of titles to be laid off and to follow in accordance with Civil Service Law and collective bargaining unit agreements. Seconded, Oberacker. Total: 2,721. Ayes: 2,721. Motion carried.

## **ALLOCATIONS TO OUTSIDE AGENCIES**

Treasurer Ruffles, prior to the meeting, emailed a list of previously budgeted County allocations to outside agencies in 2020.

The Committee discussed potential reductions to the previously budgeted allocations to outside agencies or programs, including but not limited to: due to evolving financial challenges related to the COVID-19 economic crisis, the Committee considered a general flat rate, percentage based cut vs. cutting specific programs and/ or allocations individually, including also certain contracts.

Representative Marietta motioned to reduce allocations to outside agencies by 15%. Seconded, McCarty. Total: 2,721. Ayes: 2,721. Motion carried.

The Committee briefly discussed NYS re-opening in phases and planning, and noted the website <https://forward.ny.gov/> as an informational resource for NYS re-opening news and guidelines.

The Committee did not set a date for their next meeting. There being no further business to discuss, the Committee adjourned.