

**ADMINISTRATION COMMITTEE**  
**KENNEDY, OBERACKER, MARIETTA, MCCARTY, FRAZIER, MARTINI**  
**October 7, 2020**  
**9:00 a.m.**

Under the current COVID-19 emergency/Executive orders, this committee meeting was not physically open to the public at the County Office Building. The meeting was streamed via facebookLIVE.

Members: Representative Kennedy- present, in Board Chambers  
Representative Oberacker- present, via zoom  
Representative Marietta-present, via zoom  
Representative McCarty-present, via zoom  
Representative Frazier-present, via zoom  
Representative Martini-present, via zoom

Also present: County Attorney, Ellen Coccoma

**E911- ROB O'BRIEN via zoom**

Rob O'Brien requested approval to fill a vacant funded Dispatcher position due to a recent resignation. Representative Frazier moved for approval. Seconded, Oberacker. Total: 2,721. Ayes: 2,721. Motion carried.

**DISTRICT ATTORNEY- JOHN MUEHL via zoom**

John Muehl requested approval to abolish the Chief Assistant District Attorney position, create, fund and fill a part time Assistant District Attorney position and use \$10,000 from the Chief Assistant District Attorney position and add it to the salary of the existing full time Assistant District Attorney position to handle the appeals work all effective 1/1/21. Representative Oberacker moved for approval. Seconded, Martini. Total: 2,721. Ayes: 2,721. Motion carried.

**SOCIAL SERVICES-EVE BOUBOULIS via zoom**

Eve Bouboulis requested approval to fill a vacant funded Casework Aide position #4. Representative Martini moved for approval. Seconded, Oberacker. Total: 2,721. Ayes: 2,721. Motion carried.

**COUNTY CLERK/DMV- BARB DULKIS in Board Chambers**

Barb Dulkis requested approval to create, fund and fill a Motor Vehicle Clerk position. After further discussion, Representative Martini moved approval

of the position effective 1/1/2021. Seconded, Oberacker. Total: 2,721. Ayes: 2,721. Motion carried.

**PLANNING- ERIK SCRIVENER via zoom**

Erik Scrivener requested approval to fill a vacant funded Office Specialist position. Representative Kennedy stated that she understands the tasks for this position and would like to see if those duties could be worked into the Business Office.

Personnel Officer, Penney Gentile joined the meeting during the above discussion.

After further discussion, no action was taken.

Ellen Coccoma added that the informal group has another meeting next week to discuss the Business Office further and would like Erik and Veterans to attend that meeting as well.

There being no further business to discuss, the committee adjourned.