

ADMINISTRATION COMMITTEE
KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, MCCARTY
May 24, 2018

Absent: Representative Oberacker

Also present: Board Chair Bliss, Allen Ruffles, Andrew Crisman

PERSONNEL- PENNEY GENTILE

Penney Gentile requested approval to create a local law to waive the residency requirement for Correctional Officers and make the position available to residents of the County in addition to contiguous counties due to recruitment difficulties. Representative Frazier moved for approval. Seconded, Koutnik. Total: 2,846; Ayes: 1,789; Absent: 1,057- Oberacker, Stammel. Motion carried.

Penney Gentile notified the committee that some parts of the M&C Manual may need to be amended or changed to coincide with changes in the CSEA General Unit Contract. All changes must be presented to the M&C employees for their comments prior to action by the Board per Article 13 – Review Committee. Penney Gentile stated possible changes include having the day off after Thanksgiving instead of a Birthday Holiday and adjusting the Bereavement tier.

Representative Stammel entered during the above discussion.

Penney Gentile gave an update regarding the M&C salary study stating that all information has been collected. Ms. Gentile stated she will continue to work with the PRGS committee regarding when to release the study.

Board Chair Bliss entered the meeting.

Representative McCarty moved for an executive session to include Penney Gentile to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Seconded, Frazier. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

DEPARTMENT OF HEALTH –CHERYL STRONG

Cheryl Strong requested approval to contract with Health Research, Inc. (HRI) for the Public Health Emergency Preparedness Contract for the time period of July 1, 2018 through June 30, 2019. Total grant award of \$52,096. Representative McCarty moved for approval. Seconded, Koutnik. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

SHERIFF- RICH DEVLIN

Sheriff Rich Devlin wanted to notify the committee that he is working with the Personnel Director to reclassify the Jail RN positions to reflect what the RN's actually do within a Correctional Facility.

Sheriff Rich Devlin requested approval to fill a vacant part time Gun Safety Officer position due to a resignation. Representative Frazier moved for approval. Seconded, McCarty. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Sheriff Rich Devlin requested approval to contract and purchase emergency warning equipment for 7 marked patrol vehicles in an amount of \$91,000 from JPJ Electronics in Yorkville, NY (\$13,000 from 3315-2601-A and \$76,000 from 3110-2000-A). Representative Frazier moved for approval. Seconded, Koutnik. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Sheriff Rich Devlin requested approval to purchase vehicle lettering for the Jail van in the amount of \$493 out of Equipment 3150-2000-A. Representative Stammel moved for approval. Seconded, Frazier. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Sheriff Rich Devlin requested approval to create, fund and fill a FT Deputy Sheriff's position to be assigned to the Otsego Northern Catskill BOCES as a school resource officer, noting the salary will be fully reimbursed by the School. Representative Frazier moved for approval. Seconded, Koutnik. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Sheriff Rich Devlin stated that he is working with the Treasurer's office to get some numbers regarding the second request for either a full time position or PT positions.

Representative Kennedy asked the Sheriff what he envisioned for this School Resource Officer position.

Representative Frazier asked what type of staffing would be needed to implement centralized arraignment. The Sheriff stated he is waiting for the State Commission of Correction to make a recommendation.

Allen Ruffles, Treasurer discussed the loan offer for the Jail renovation project from Community Bank. Representative McCarty moved for approval to accept the loan offer as presented by the Treasurer with the terms as outlined. Seconded, Koutnik. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Representative Kennedy asked if there is a plan for the Jail over the next 25 years.

Representative McCarty stated the need to prioritize the current projects under consideration including the Jail, Highway Garage, 242 Main St and the Training facility.

PLANNING/SOLID WASTE/TRANSPORTATION- KAREN SULLIVAN

Karen Sullivan requested approval to amend the contract for the 2018 Trolley Season to include the extra route. Representative Koutnik moved for approval. Seconded, Stammel. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Karen Sullivan requested approval to piggyback off of Albany County's RFP and contract with MXI Environmental Services for the 2018 Household Hazardous Waste. Representative McCarty moved for approval. Seconded, Koutnik. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Karen Sullivan requested approval to extend the Inter-municipal Agreement between Otsego, Schoharie and Montgomery County for Montgomery County to continue management of the three closed landfills. Representative Frazier moved for approval. Seconded, McCarty. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Karen Sullivan requested approval for two hired interns and one county staff member to attend the Cornell Local Roads program workshop May 29-31, 2018. The estimated cost to attend the program is \$1,050 for three individuals (registration \$80, mileage \$385, lodging \$375 and meals \$200). Representative Koutnik moved for approval. Seconded, McCarty. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Karen Sullivan wanted to make the committee aware of her request made through IGA for approval for the county to submit applications for funding through CFA. Karen Sullivan discussed the county's program income revenue and stated she will be working with the Treasurers office to identify program income which needs to be submitted to the OCR by May 31st. Karen Sullivan stated she is encouraging individuals with project ideas to submit written proposals.

HIGHWAY- BILL MASON, RICH BRIMMER

Bill Mason requested approval to allow the Highway Superintendent to fill a vacant funded position with approval from the Treasurer, the Personnel Director and an informative email sent to the Public Works Committee. The committee took no action and discussed obtaining the signature of the Chair of the Public Works committee or the Chair of the Board for a recently vacated position and also conferring with the Personnel Director and County Attorney before changing the policy.

Rich Brimmer requested approval for the following:

- to contract with Otsego Ready Mix for Transit mix concrete and controlled density fills, Bid #8937, noting Building Services will also use this contract
- to contract with Town & Country Bridge & Rail for Bridge and Culvert repair (Bid #8978) and
- to contract with Town & Country Bridge & Rail for Shotcrete (Bid #8948)

Representative Frazier moved for approval of all three requests. Seconded, Stammel. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Bill Mason requested approval for the following budget transfer to cover the cost of an Independent Medical Exam for an employee, noting it was approved by the Treasurer:

Transfer from	Demolition	5132-2520-D	\$5,295
Transfer to	Other	5010-4800-D	\$5,295

Representative McCarty moved for approval. Seconded, Frazier. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Rich Brimmer requested the following budget modification for CHIPS rollover money from 2017 and this years EWR money:

Increase 0000-3501-D Consolidated Highway Aid by \$2,105,541.72
Increase 5113-2121 Capital Maintenance by \$2,105,541.72

Allen Ruffles discussed the option of doing budget modifications on a per project basis. After discussion, Representative McCarty moved for approval of the budget modification as presented. Seconded, Frazier. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Rich Brimmer requested the following budget modification for PAVE NY rollover money from 2017:

Increase 0000-3502-D PAVE NY by \$19,006.82
Increase 5113-2121 Capital Maintenance by \$19,006.82

Representative McCarty moved for approval. Seconded, Frazier. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Allen Ruffles stated the outstanding invoice from the Village of Sidney has been paid. Allen Ruffles discussed entering into a contract with the Village of Sidney going forward. Representative McCarty moved for approval to enter into a contract with the Village of Sidney for plowing route 1A at a cost of \$2100 per year pending approval from the County Attorney. Seconded, Frazier. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

The committee discussed how to handle repairs at the Unadilla Clinic.

Representative Frazier moved to enter into an executive session to include Bill Mason and Ellen Coccoma to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Seconded, Koutnik. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Representative Koutnik moved to come out of executive session. Seconded, Stammel. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

DSS –LISA GRAMPP, MARY JANE WATERS

Lisa Grampp requested approval to create, fund and fill a Senior Caseworker #9 Grade 16D position, \$39,951 - \$47,306. Representative Koutnik moved for

approval. Seconded, McCarty. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Lisa Grampp requested the following budget modification in connection to the CPS Staff Ratio Grant:

Increase Social Services Administration	0000-3610-A	\$19,257
Increase Personal Service	6010-1000-A	\$19,257

Representative McCarty moved for approval. Seconded, Koutnik. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Lisa Grampp requested approval for 16 DSS Staff members to attend the NY Public Welfare Association Summer Conference in Saratoga, July 15-18, 2018 at a cost not to exceed \$7,656. Representative McCarty moved for approval. Seconded, Stammel. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

REAL PROPERTY –HANK SCHECHER

Hank Schecher explained that according to RPTL section 527, if a Board of Assessment review of any assessing unit fails to meet for the purpose of hearing complaints or stipulations as related to assessments on the day specified by law, then the County Treasurer, Board Chair and Clerk of the Board shall serve as the acting board of assessment review. The current policy, adopted in 2016 states that if a town defaults, the county will charge them \$500. Mr. Schecher recommended, for reasons he briefly explained, increasing the charge from \$500 to \$1,000. Representative Frazier moved for approval of increasing the charge from \$500 to \$1,000. Seconded, Koutnik. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Hank Schecher briefly discussed a document from the State and Department of Taxation and Finance entitled Charitable Contributions to Local Governments and School Districts Guidance and gave a copy to the Treasurer for review.

Hank Schecher presented two outstanding bills from New England GeoSystems and the Treasurer discussed steps being taken to pay them.

Hank Schecher discussed current staffing levels and future needs. Representative Frazier stated Mr. Schecher should bring forth a recommendation of what he thinks is best for the department.

COUNTY ATTORNEY –ELLEN COCCOMA

Ellen Coccoma discussed creating a simple policy to manage press and recording (video, audio, still photography, etc) during Board meetings. Representative Koutnik moved for approval to create such a policy. Seconded, Frazier. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried.

Ellen Coccoma discussed obtaining a podium for the Board room.

Ellen Coccoma along with Brian Pokorny, IT discussed the use of electronic signature for the new contract management software and referred to the business analysis and risk assessment report created by Rensselaer County. Representative McCarty moved for approval to adopt a policy similar to Rensselaer County and permit the use of electronic signature on contracts. Seconded, Frazier. Total: 2,846; Ayes: 2,312; Absent: 534- Oberacker. Motion carried. Ellen Coccoma stated she will send out the policy for review.

Ellen Coccoma briefly outlined the current system of repairs to vehicles after accidents. Allen Ruffles outlined the Physical Damage Management Program offered by Enterprise at a cost of \$75 per claim. Ellen Coccoma stated she would like to know more regarding which local repair shops will be used but stated the goal is to move forward with a more efficient and cost effective process. Allen Ruffles also discussed ARI, whether or not to exclude DSS and setting a threshold of \$1,000 for repair approval.

Ellen Coccoma and Allen Ruffles discussed the tax auction and possibly changing the procedure.

Allen Ruffles stated the Greater Mohawk Valley Land Bank is interested in the property at 20 Lake St, Richfield Springs. Representative Koutnik moved for approval to transfer ownership of property at 20 Lake St, Richfield Springs to the Greater Mohawk Valley Land Bank. Seconded, Frazier. Total: 2,846; Ayes: 1,937; Absent: 909- Oberacker, McCarty. Motion carried.

Ellen Coccoma mentioned a conference that she recently attended noting there is possible State funding in connection with title to contaminated properties.

Ellen Coccoma discussed the CAFA plan.

COUNTY TREASURER- ALLEN RUFFLES, ANDREW CRISMAN

Allen Ruffles presented the sales tax update.

Allen Ruffles stated there is a vehicle within the Mental Health department that is currently not being used and asked the committee for their suggestion on what to do with it. Mr. Ruffles stated he will be meeting with Enterprise on June 26th and will discuss it further with them as well.

Allen Ruffles announced there will be a meeting June 28th at 10 a.m. to discuss telemedicine with both UCM and Allied Health presenting.

Allen Ruffles stated he will speak with Andrew Trombley in Purchasing regarding Smith Ford, Royal Ford of Cooperstown vendor name change.

Allen Ruffles discussed surplus vehicle sales and whether or not to piggyback off of Onondaga County. Representative McCarty shared the information he gathered from Auctions International. The committee discussed piggybacking off of Saratoga County and then issuing an RFP some time in the fall. Representative McCarty stated he will discuss the matter further at the next Department Head meeting.

Allen Ruffles stated some departments are paying their Enterprise bill late and suggested several options to ensure timely payments.

Allen Ruffles stated there is an intern working in his office from Hamilton College.

Allen Ruffles requested approval for the following 2017 year end transfers and modifications along with 2018 budget transfers:

2017 Budget Transfers

A- GENERAL FUND

FROM:	DISTRICT ATTORNEY	MILEAGE	1165-4005-A	(531.33)
		TELEPHONE	1165-4100-A	(1210.92)
		POSTAGE & UPS	1165-4400-A	(1697.92)
		MAT. & SUPPLIES	1165-4500-A	(475.56)
		IT MATERIALS AND SUPPLIES	1165-4535-A	(1182.48)
		SUBSCRIPTIONS/DUES	1165-4650-A	(651.30)
TO:	DISTRICT ATTORNEY	PERSONAL SERVICE	1165-1000-A	5749.41
		PERSONAL SERVICE	1166-1000-A	0.10
FROM:	PUBLIC DEFENDER	PERSONAL SERVICE	1170-1000-A	(6337.21)
TO:	PUBLIC DEFENDER	COURT EXPERTS	1170-4758-A	5611.97
		OTHER	1170-4800-A	395.00
		INVESTIGATOR	1170-4925-A	330.24
FROM:	PUBLIC DEFENDER	ASSIGNED COUNCIL	1170-4755-A	(7358.34)
TO:	CONFLICT DEFENDER	CONTRACTS	1172-4900-A	7358.34
FROM:	CORONERS & MED. EXAM.	PERSONAL SERVICE	1185-1000-A	(2610.78)
TO:	CORONERS & MED. EXAM.	AUTOPSY AND CORONER EXPENSE	1185-4711-A	2610.78
FROM:	BOARD OF REPS	PERSONAL SERVICE	1010-1000-A	(10328.91)
TO:	CO. AUD. & CLERK OF BOARD	PERSONAL SERVICE	1320-1000-A	10328.91
FROM:	CO. TREASURER	IT OTHER/SOFTWARE	1325.4835-A	(34643.73)
		POSTAGE & UPS	1325-4400-A	(10927.61)
	TAX ADVERT. & EXP.	OTHER	1362.4800-A	(11813.60)
TO:	CO. TREASURER	PERSONAL SERVICE	1325-1000-A	2069.31
		MILEAGE	1325-4005-A	136.90
		LODGING, MEALS, TOLLS, ETC	1325-4010-A	12.00
		OTHER	1325-4800-A	3766.73
		CONTRACTS	1325-4900-A	51400.00
FROM:	PURCHASING	CONTRACTS	1345-4900-A	(14500.00)
	TAX ADVERT. & EXP.	OTHER	1362.4800-A	(3500.00)
TO:	PURCHASING	OTHER	1345-4800-A	18000.00
FROM:	REAL PROPERTY TAX SERVICE	CONTRACTS	1355-4900-A	(5002.99)
TO:	REAL PROPERTY TAX SERVICE	OTHER	1355-4800-A	52.99
		IT OTHER/SOFTWARE	1355-4835-A	4950.00
FROM:	TAX ADVERT. & EXP	OTHER	1362-4800-A	(8931.21)
TO:	EXP. ON PROPERTY AQUIRED	OTHER	1364-4800-A	8931.21
FROM:	COUNTY ATTORNEY	TELEPHONE	1420-4100-A	(28.14)
FROM:	COUNTY ATTORNEY	POSTAGE & UPS	1420-4400-A	(56.99)

FROM:	COUNTY ATTORNEY	MAT. & SUPPLIES	1420-4500-A	(181.41)
FROM:	COUNTY ATTORNEY	SUBSCRIPTIONS/DUES	1420-4650-A	(84.32)
FROM:	COUNTY ATTORNEY	OTHER	1420-4800-A	(60.00)
FROM:	COUNTY ATTORNEY	IT MATERIALS AND SUPPLIES	1420-4535-A	(1100.00)
TO:	COUNTY ATTORNEY	PERSONAL SERVICE	1420-1000-A	1510.86
FROM:	PERSONNEL	OTHER	1430-4800-A	(2010.55)
TO:	PERSONNEL	PERSONAL SERVICE	1430-1000-A	1702.65
TO:	PERSONNEL	ADVERTISING	1430-4810-A	307.90
FROM:	COUNTY BUILDING - COURT HOUSE	OTHER	1620-4800-A	(184.49)
TO:	COUNTY BUILDING - COURT HOUSE	TELEPHONE	1620-4100-A	17.28
TO:	COUNTY BUILDING - COURT HOUSE	WATER AND SEWER	1620-4565-A	167.21
FROM:	242 MAIN ST/ONEONTA BUILDING	OTHER	1622-4800-A	(21.68)
TO:	242 MAIN ST/ONEONTA BUILDING	TELEPHONE	1622-4100-A	21.68
FROM:	COUNTY BUILDING - OLD JAIL	HEAT & LIGHTS	1623-4150-A	(107.06)
TO:	COUNTY BUILDING - OLD JAIL	OTHER	1623-4800-A	107.06
FROM:	COOPERSTOWN OFFICE BUILDING	HEAT & LIGHTS	1625-4150-A	(4959.48)
TO:	COOPERSTOWN OFFICE BUILDING	MAT. & SUPPLIES	1625-4500-A	2152.71
TO:	COOPERSTOWN OFFICE BUILDING	FUEL	1625-4560-A	489.66
TO:	COOPERSTOWN OFFICE BUILDING	OTHER	1625-4800-A	154.93
TO:	COOPERSTOWN OFFICE BUILDING	RENOVATIONS	1625-4905-A	2162.18
FROM:	CENTRAL KITCHEN	OTHER	1628-4800-A	(108.41)
TO:	CENTRAL KITCHEN	TELEPHONE	1628-4100-A	95.83
TO:	CENTRAL KITCHEN	HEAT & LIGHTS	1628-4150-A	12.58
FROM:	PUBLIC SAFETY BUILDING	PUBLIC SAFETY RENOVATIONS	1629-4904-A	(21364.64)
TO:	PUBLIC SAFETY BUILDING	HEAT & LIGHTS	1629-4150-A	18350.81
TO:	PUBLIC SAFETY BUILDING	OTHER	1629-4800-A	3013.83
FROM:	MEADOWS BUILDING	VEHICLE REPAIR	1630-4515-A	(423.10)
TO:	MEADOWS BUILDING	FUEL	1630-4560-A	423.10
FROM:	MANAGEMENT INFO SYSTEMS	IT OTHER/SOFTWARE	1680-4835-A	(67513.17)
FROM:	CENTRAL MAILING	IT EQUIPMENT/HARDWARE	1670-2335-A	(3083.50)
FROM:	CENTRAL MAILING	MILEAGE	1670-4005-A	(1.95)
TO:	CENTRAL MAILING	PERSONAL SERVICE	1670-1000-A	27182.34
TO:	CENTRAL MAILING	POSTAGE & UPS	1670-4400-A	32570.70
TO:	CENTRAL MAILING	MAT & SUPPLIES	1670-4500-A	843.60
TO:	CENTRAL MAILING	IT MATERIALS AND SUPPLIES	1670-4535-A	800.00
TO:	CENTRAL MAILING	FUEL	1670-4560-A	239.95
TO:	CENTRAL MAILING	EQUIPMENT LEASES	1670-4630-A	6774.03
TO:	CENTRAL MAILING	MIS CHARGES	1670-4850-A	200.00
TO:	CENTRAL MAILING	CONTRACTS	1670-4900-A	1988.00
FROM:	MANAGEMENT INFORMATION SYSTEMS	MAT. & SUPPLIES	1680-4500-A	(1071.88)
TO:	MANAGEMENT INFORMATION SYSTEMS	SOFTWARE, SOFTWARE MAINT. & UPGRADES	1680-4645-A	1049.41
TO:	MANAGEMENT INFORMATION SYSTEMS	OTHER	1680-4800-A	22.47
FROM:	EMPLOYEE BENEFITS	HEALTH INS. - OTSEGO CO	9060-8000-A	(20329.56)

TO:	UNALLOCATED INSURANCE	PERSONAL SERVICE	1910-1000-A	0.12
TO:	UNALLOCATED INSURANCE	MUNICIPAL INSURANCE EXPENSE	1910-4660-A	20329.44
FROM:	EMPLOYEE BENEFITS	HEALTH INS. - OTSEGO CO	9060-8000-A	(23020.21)
TO:	GENERAL GOVERNMENT SUPPORT	CONTRACTS	1989-4900-A	23020.21
FROM:	EMPLOYEE BENEFITS	HEALTH INS. - OTSEGO CO	9060-8000-A	(75008.16)
TO:	COMMUNITY COLLEGE	OTHER	2490-4800-A	75008.16
FROM:	SOCIAL SERVICES ADMINISTRATION	PERSONAL SERVICE	6010-1000-A	(221422.33)
FROM:	CHILDREN WITH SPECIAL NEEDS-EDU	EVALUATIONS (3-5)	2960-4803-A	(16958.60)
FROM:	CHILDREN WITH SPECIAL NEEDS-EDU	CPSE ADMIN CHG (3-5)	2960-4804-A	(14339.11)
TO:	CHILDREN WITH SPECIAL NEEDS-EDU	EDUCATION (3-5)	2960-4801-A	39884.81
TO:	CHILDREN WITH SPECIAL NEEDS-EDU	TRANSPORTATION (3-5)	2960-4802-A	212835.23
FROM:	PUBLIC SAFETY COMMUNICATIONS	COMMUNICATIONS BACKBONE	3020-2750-A	(14417.80)
TO:	PUBLIC SAFETY COMMUNICATIONS	PERSONAL SERVICE	3020-1000-A	13050.80
TO:	PUBLIC SAFETY COMMUNICATIONS	SUBSCRIPTIONS/DUES	3020-4650-A	1367.00
FROM:	911 EQUIPMENT AND MAINTENANCE	IT MATERIALS AND SUPPLIES	3026-4535-A	(1389.26)
TO:	911 EQUIPMENT AND MAINTENANCE	MILEAGE	3026-4005-A	325.55
TO:	911 EQUIPMENT AND MAINTENANCE	MAT & SUPPLIES	3026-4500-A	16.82
TO:	911 EQUIPMENT AND MAINTENANCE	OTHER	3026-4800-A	1046.89
FROM:	SHERIFF	HOMELAND SECURITY GRANT	3110-2810-A	(12914.27)
FROM:	SHERIFF	MATERIALS & SUPPLIES	3110-4500-A	(12247.70)
FROM:	SHERIFF	CONTRACTS	3110-4900-A	(10778.15)
TO:	SHERIFF	PERSONAL SERVICE	3110-1000-A	19643.27
TO:	SHERIFF	EQUIPMENT	3110-2000-A	15860.56
TO:	SHERIFF	LODGING, MEALS, TOLLS, ETC	3110-4010-A	173.77
TO:	SHERIFF	TRAINING	3110-4050-A	159.43
TO:	SHERIFF	IT MATERIALS AND SUPPLIES	3110-4535-A	103.09
FROM:	PROBATION	MATERIALS & SUPPLIES	3141-4500-A	(420.40)
TO:	PROBATION	TRAINING	3140-4050-A	45.00
TO:	PROBATION	VEHICLE REPAIR	3140-4515-A	345.75
TO:	PROBATION	FUEL	3140-4560-A	29.65
FROM:	JAIL	MAT. & SUPPLIES	3150-4500-A	(3843.21)
FROM:	JAIL	FOOD	3150-4525-A	(19584.95)
FROM:	JAIL	OTHER	3150-4800-A	(3075.38)
FROM:	JAIL	MEDICAL EXPENSES	3150-4895-A	(54178.98)
FROM:	JAIL	INMATE BOARDING	3150-4896-A	(7790.68)
TO:	JAIL	PERSONAL SERVICE	3150-1000-A	88473.20
FROM:	JAIL	CONTRACTS	3150-4900-A	(0.04)
TO:	ALTERNATIVES TO INCARCERATION	CONTRACTS	3157-4900-A	0.04
FROM:	SAFETY INSPECTION - CODE ENFORCE	MAT. & SUPPLIES	3620-4500-A	(1047.89)
TO:	SAFETY INSPECTION - CODE ENFORCE	TELEPHONE	3620-4100-A	1047.89
FROM:	EMPLOYEE BENEFITS	RETIREMENT	9010-8000-A	(63771.52)
TO:	OES-HOMELAND SECURITY	SHSP FY15 C972650	3642-4804-A	15132.72
TO:	OES-HOMELAND SECURITY	SHSP FY16	3642-4805-A	48638.80

FROM:	CHILD ADVOCACY CENTER	CONSULTANTS	3700-4880-A	(502.08)
TO:	CHILD ADVOCACY CENTER	LODGING, MEALS, TOLLS, ETC	3700-4010-A	468.70
TO:	CHILD ADVOCACY CENTER	OTHER	3700-4800-A	10.50
TO:	CHILD ADVOCACY CENTER	MIS CHARGES	3700-4850-A	22.86
TO:	CHILD ADVOCACY CENTER	PERSONAL SERVICE	3700-1000-A	0.02
FROM:	DEPARTMENT OF HEALTH	OTHER	4010-4800-A	(384.83)
TO:	DEPARTMENT OF HEALTH	POSTAGE & UPS	4010-4400-A	384.83
FROM:	PUBLIC HEALTH PREP & RESPONSE	MILEAGE	4040-4005-A	(67.75)
TO:	PUBLIC HEALTH PREP & RESPONSE	LODGING, MEALS, TOLLS, ETC.	4040-4010-A	67.75
FROM:	DEPARTMENT OF HEALTH	OTHER	4010-4800-A	(1180.08)
FROM:	RABIES CONTROL	POSTAGE & UPS	4042-4400-A	(328.65)
FROM:	RABIES CONTROL	CLINIC EXPENSES	4042-4762-A	(172.58)
TO:	RABIES CONTROL	TESTING AND TREATMENT	4042-4760-A	1681.31
FROM:	DOH-CWSN	TELEPHONE	4060-4100-A	(32.28)
TO:	CSHCN	TELEPHONE	4061-4100-A	32.28
FROM:	DEPARTMENT OF HEALTH	OTHER	4010-4800-A	(121.14)
TO:	TUBERCULOSIS CARE & TREATMENT	OTHER	4070-4800-A	121.14
FROM:	PUBLIC HEALTH NURSES	POSTAGE & UPS	4072-4400-A	(641.45)
TO:	PUBLIC HEALTH NURSES	MILEAGE	4072-4005-A	641.45
FROM:	MENTAL HEALTH	PERSONAL SERVICE	4310-1000-A	(7377.02)
FROM:	MENTAL HEALTH	MILEAGE	4310-4005-A	(303.90)
FROM:	MENTAL HEALTH	TRAINING	4310-4050-A	(1717.01)
FROM:	MENTAL HEALTH	TELEPHONE	4310-4100-A	(984.68)
FROM:	MENTAL HEALTH	RENT	4310-4550-A	(6791.09)
FROM:	MENTAL HEALTH	MENTAL HEALTH CONSULTANT	4310-4880-A	(17852.50)
FROM:	MENTAL HEALTH	MEDICAL EXPENSES	4310-4895-A	(1612.25)
FROM:	MENTAL HEALTH	CONTRACTS	4310-4900-A	(6266.59)
FROM:	DEPARTMENT OF HEALTH	RADON GRANT	4010-4810-A	(3614.66)
TO:	MENTAL HEALTH	IT OTHER/SOFTWARE	4310-4835-A	46519.70
FROM:	PUBLIC TRANSPORTATION SERVICE	CONTRACTS	5630-4900-A	(4996.50)
TO:	ASSN FOR RETARDED CITIZENS	ARC	4330-4695-A	4996.50
FROM:	SOCIAL SERVICES ADMINISTRATION	PERSONAL SERVICE	6010-1000-A	(25417.49)
TO:	PSYCHIATRIC EXPENSE - STATE CHARG	CRIMINAL ACTIONS	4390-4696-A	25417.49
FROM:	SOCIAL SERVICES ADMINISTRATION	OTHER	6010-4800-A	(823.50)
TO:	SOCIAL SERVICES ADMINISTRATION	FOOD STAMPS/JOB SEARCH	6010-4648-A	823.50
FROM:	EMPLOYEE BENEFITS	HEALTH INS.- OTSEGO CO	9060-8000-A	(228625.33)
TO:	SAFETY NET	SAFETY NET	6140-4738-A	228625.33
FROM:	PUBLICITY	EVENTS	6410-4830-A	(713.36)
TO:	ECONOMIC DEVELOPMENT	TELEPHONE	6425-4100-A	188.36
TO:	ECONOMIC DEVELOPMENT	CONTRACTS	6425-4900-A	525.00
FROM:	OFFICE FOR THE AGING	TRAINING	6772-4050-A	(653.48)

TO:	OFFICE FOR THE AGING	VEHICLE REPAIR	6772-4515-A	653.48
FROM:	YOUTH PROGRAM	MAT. & SUPPLIES	7310-4500-A	(2.43)
TO:	YOUTH PROGRAM	TELEPHONE	7310-4100-A	2.43
FROM:	PLANNING	OTHER	8020-4800-A	(91.76)
TO:	PLANNING	VEHICLE REPAIR	8020-4515-A	21.91
TO:	PLANNING	FUEL	8020-4560-A	69.85
FROM:	SOLID WASTE & RECYCLING PROG	OTHER	8160-4800-A	(804.52)
TO:	SOLID WASTE & RECYCLING PROG	PERSONAL SERVICE	8160-1000-A	118.66
TO:	SOLID WASTE & RECYCLING PROG	HEAT & LIGHTS	8160-4150-A	685.86
FROM:	FORESTRY	FORESTER CHARGES	8710-4022-A	(2338.36)
TO:	FORESTRY	CO FOREST TAXES	8710-4020-A	2338.36
FROM:	EMPLOYEE BENEFITS	HEALTH INS. - OTSEGO CO	9060-8000-A	(7829.19)
TO:	EMPLOYEE BENEFITS	UNEMPLOYMENT INSURANCE	9050-8000-A	7829.19

2017 Budget Modifications

INCREASE:	SALES TAX	CONTRACTS	1985-4900-A	314798.52
INCREASE:	SALES TAX	SALES TAX	0000-1110-A	314798.52
INCREASE:	INTERDEPARTMENTAL TRANSFER	TRANSFER TO ENTERPRISE FUND	9502-9000-A	600000.00
INCREASE:	INTERDEPARTMENTAL TRANSFER	TRANSFER FROM GENERAL	0000-2810-E	600000.00

2018 Budget Transfers

FROM:	HIGHWAY AND MAINTENANCE	IT EQUIPMENT/HARDWARE	5010-2335-D	(396.63)
TO:	INFORMATION TECHNOLOGY	IT EQUIPMENT/HARDWARE	1680-2335-A	396.63
FROM:	MACHINERY FUND	EQUIPMENT	5130-2000-DM	(449908.29)
TO:	DEBT SERVICE	INSTALLMENT PURCHASE-PRIN	9785-6700-DM	390480.41
TO:	DEBT SERVICE	INSTALLMENT PURCHASE-INT	9785-7700-DM	59427.88
FROM:	CONTINGENT	OTHER	1990-4800-A	(79276.02)
TO:	PSYCHIATRIC EXP-STATE CHARGES	CRIMINAL ACTIONS	4390-4696-A	79276.02

Representative McCarty moved for approval of the aforementioned transfers and modifications. Seconded, Koutnik. Total: 2,846; Ayes: 2,312; Absent: 534-Oberacker. Motion carried.

Allen Ruffles presented a chart depicting his plan for an office restructuring including having separate finance, tax and pay roll teams, further stating the Personnel Officer is working on re-grading the positions based on the new responsibilities individuals will be taking on.

Representative Koutnik discussed using county parking lots during the Baseball Hall of Fame Induction Weekend to raise money for county programs. The

committee discussed liability exposure and Representative Koutnik stated he will follow up with the County Attorney on that matter.

Board Chair Bliss stated that he has sent an email regarding the vacancies on the Board of Ethics and Otsego Now, to be discussed further at the next Board meeting.

Representative Kennedy announced that the Budget Committee meeting will be held Monday, June 25th at 9:00 a.m. at the County Office Building.

There being no further business to discuss, the committee adjourned until Monday, June 25th at 9:30 a.m. at the County Office Building.