

BUDGET COMMITTEE
KENNEDY, OBERACKER, FRAZIER, KOUTNIK, STAMMEL, McCARTY, MARIETTA
July 26, 2018

Absent: Representatives Oberacker, Stammel

Also present: Board Chair Bliss, Allen Ruffles, Andrew Crisman, Jared Nepa

Allen Ruffles stated the budget tool is still open and discussed the following, including but not limited to:

- Emailed Andrew Trombley to find out the fee for purchasing services next year, will check the contract on file and add the number to the budget tool
- The contract with Destination Marketing, how to define the scope of services for an RFP, will continue the discussion with Andrew Trombley and the IGA committee
- The Jail renovation project, secured a loan over the next three years, loan documents need to be signed by the end of August to maintain the agreed upon rate, also will the amount budgeted for 2018 be paid out this year?

Board Chair Bliss entered the meeting during the above discussion.

Allen Ruffles presented a spreadsheet to identify trends when comparing the adopted budget v. the modified budget for 2015-2017, noting that the spreadsheet does not take into account end of year transfers and modifications.

Representative Frazier asked if this information would be helpful to department heads as they prepare their budgets and Allen Ruffles stated that he could present the information at a Department Head meeting.

The committee and those present discussed how to file for CHIPS in a timely manner.

Allen Ruffles stated he would like to create a General Fund Balance policy before next year.

Allen Ruffles presented a list of 30 new vehicles to be acquired next year, noting that he will budget vehicle lease lines instead of individual department heads.

Representative Koutnik handed out a chart: M & C Raise Draft Proposal – Costs and stated that the PRGS has made their recommendation and now it is left to the Budget or Administration committee to decide how to act on it.

The committee and those present discussed health insurance contributions.

Representative Koutnik distributed copies of the salary study completed by the Personnel Department for the committee members to examine while in the meeting.

Representative Marietta entered the meeting.

Representative Koutnik explained how to read the salary study.

There being no further business to discuss, the committee adjourned until Tuesday, August 28th at 1:00 p.m. at the County Office Building.