

**HEALTH AND EDUCATION COMMITTEE**  
**STAMMEL, CLARK, MARTINI, SHANNON, LAPIN**  
**March 11, 2019**

**COMMUNITY SERVICES –SUSAN MATT**

Susan Matt reviewed the revenue report.

Representative Lapin entered the meeting.

Susan Matt requested approval for the following budget modification:

Increase revenue 0000-3495 Rehab Support Services by \$40,000  
Increase revenue 0000-3491 Alcohol Clinic by \$13,000  
Increase revenue 0000-3487 FORDO by \$7,000  
Increase 4324-4692 RSS by \$40,000  
Increase 4250-4880 Consultants by \$10,000  
Increase 4250-4050 Training by \$3,000  
Increase 4327-4800 FORDO by \$7,000

Representative Martini moved for approval. Seconded, Shannon; Total: 2,120; Ayes: 2,120. Motion carried.

Susan Matt requested approval to amend Resolution No. 54-20190206 with Rehabilitation Support Services to increase forensic services and family support services and increase the total contract amount to not exceed \$1,930,129 (from \$1,793,392) to include \$1,833,551 in State Aid and \$96,578 from fees collected by the Family Stabilization Program. Representative Martini moved for approval. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

The committee discussed the RSS contract including but not limited to:

- the need for a mechanism to recover funding if new person is not hired
- performance measures are in the contract
- Susan Matt discussed the billing/funding procedure

Susan Matt requested to contract with Friends of Recovery of Delaware and Otsego to provide peer recovery support services to individuals enrolled in Addiction Recovery Services and provide reentry and transitional recovery support services for inmates at the Otsego County Correctional Facility, with funding for these services not to exceed \$47,000 for the duration of the contract from April 1, 2019 through March 31, 2020 out of budget line 4327-4800, 100% funded by State Aid. (\$7,000 Jail Substance Use Disorder Services and \$40,000 Vital Access Program funds) Representative Lapin moved for approval. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

Susan Matt requested approval for the following appointments:

Appointment to Community Services Board:

Sarah Buttice  
108 Winney Hill Road  
Oneonta, NY 13820  
(replacing Laurie Zimniewiez - term Exp. 12/20)

Appointment to Addiction Subcommittee:

Sarah Buttice  
108 Winney Hill Road  
Oneonta, NY 13820  
(replacing Susan Lettis - term Exp. 12/20)

Susan Matt requested approval for the following resignations:

Laurie Zimniewiez from the Community Services Board and Developmental Disabilities subcommittee effective 12/31/18

Susan Lettis from the Community Services Board and Addiction Subcommittee effective 1/31/19

Chris Wolf-Gould from the Mental Health Subcommittee effective 1/31/19

Representative Martini moved for approval of the above appointment and resignations. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

Susan Matt requested approval to reclassify a Keyboard Specialist position, Grade 5 \$25,308-\$29,768, to create, fund, and fill a Medical Records Clerk, Grade 8, \$28,277-\$33,912. Representative Martini moved for approval. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

Representative Martini moved for approval for an executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Representative Martini moved for approval. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

Representative Lapin left the meeting during executive session.

**AG IMPLEMENTATION SPECIALIST- JIM BARBER**

Jim Barber, Ag Implementation Specialist, gave updates on the following including but not limited to:

Source Otsego App: visited with farmers and vendors at the Farmers Markets- good interest in pursuing the app, outreach letter completed, preliminary email sent to the 7 producers that created a profile last summer, met with Barbara Ann Heegan to see about finding a workplace/company to partner with as a drop site, reached out to Springbrook, hoping to go public with the app in May  
NY Grown and Certified Food Safety Grants: through Ag and Markets, one farm in the County was approved for a \$50,000 grant- Painted Goat Farm, working with a beef farm in Springfield which is applying for a grant as well.

CADE: met with staff on projects and work to be done, the goal is to identify areas we can assist each other on including strengthening the local food system, applying for grants to building opportunity for economic development, building value added capacity, concept of beer/cheese festival to draw visitors during shoulder season

Future activity: continue to explore Springbrook as a Source Otsego Partner, promote the app, prepare for public launch, explore possibility of accepting Federal Nutrition Assistance, Electronic Benefits Transfer (EBT) transactions through the app, digitizing farm map data, and meet with Riverside Elementary in Oneonta on the potential development of a school garden.

Representative Lapin re-entered the meeting during the above discussion.

Jim Barber noted that he will be attending the Leatherstocking and Greater Catskill Chapters of the Young Farmers Coalition at the end of the month.

## **OFFICE OF EMPLOYMENT AND TRAINING- PENNY SEEGER**

Penny Seeger requested approval to fill 5 Temporary Summer Youth Counselor positions for TANF program at the rate of \$17.60/hr not to exceed \$34,375 total for 2019. Representative Martini moved for approval. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

Penny Seeger requested approval to dispose of an Apticom Testing System as it was purchased in 1994, is obsolete, and no longer used. Representative Martini moved for approval. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

Penny Seeger gave dates of upcoming job fairs:

- March 14<sup>th</sup>- Harbor Freight- Holiday Inn in Oneonta
- April 4<sup>th</sup>- Manufacturing- SUNY Morrisville, Norwich Campus
- April 17<sup>th</sup>- Multiple Business- Otesaga, Cooperstown NY

All job fairs can be found on the website which is [www.cdoworkforce.org](http://www.cdoworkforce.org)

Penny Seeger stated that there will be a Supervisor Training Class on March 29<sup>th</sup>, April 4<sup>th</sup>, and April 12<sup>th</sup> in Oneonta noting it is a 9 hour class for customers looking to increase their management/supervisory skills.

Penny Seeger noted that the NYS Department of Labor has hired a new service representative.

### **OFFICE FOR THE AGING- TAMIE MACDONALD**

Tamie MacDonald requested approval to enter into agreements for In-Home Services (EISEP & CSE) for the period of 4/1/19-3/31/20 with At Home Care Partners, Plan It Staffing, Resource Center for Independent Living, U.S. Care Systems, and Visiting Nurses in the amount of \$251,108 as budgeted, with 75% State and 25% Local Funding. Representative Martini moved for approval. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

Tamie MacDonald requested approval to spend \$1800 as budgeted for the Volunteer Luncheon noting that the luncheon will be held on May 15<sup>th</sup> at the Otesaga. Representative Martini moved for approval. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

Tamie MacDonald gave an update on the Community Needs Assessment including but not limited to: the plan will be developed in October, it is in preparation for the 4-year State plan, the purpose is to assess the needs of older adults and help determine the kinds of services that are important and necessary to help residents living independently in the community. The assessments will be sent out in the mail as well as be available online through Survey Monkey.

Tamie MacDonald distributed and discussed the Annual Evaluation that was conducted on 11/29/18 and 11/30/18 noting that they looked at areas of Monitoring, Reporting, and Case File Review.

Tamie MacDonald stated that they will be doing March for Meals on March 18<sup>th</sup>-March 22<sup>nd</sup> to recognize the positive impact of the Senior Meals Program and any Board member that is interested in riding with the drivers that week or stopping in at any of the dining sites for lunch is more than welcome to.

### **DEPARTMENT OF HEALTH –HEIDI BOND**

Heidi Bond distributed updates on department programs.

Heidi Bond requested approval for one person to attend the NACCHO (National Association of County and City Health Officials) annual conference in Orlando, FL on July 9<sup>th</sup>-11<sup>th</sup>, 2019 at a cost not to exceed \$2500 and 100% reimbursed through the BT Grant. Representative Lapin moved for approval. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

Heidi Bond requested approval to purchase jackets and polo shirts for department staff that will have the County logo and the department name at a cost not to exceed \$1500. Representative Martini moved for approval. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

Heidi Bond gave an update on the Healthier Living Expo noting they are gearing up and they have volunteers including nursing students from Hartwick and Rochester to help at the event.

Representative Martini moved for an executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Representative Martini moved for approval. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

The committee reconvened.

**CORONERS- DANIELLE FUSCO/RUSH FRENCH, JOHNSTON FUNERAL HOME,  
THOMAS ACKERMAN/RICHARD ACKERMAN, DAKIN FUNERAL HOME**

Danielle Fusco and Rush French from the Johnston Funeral Home in Morris, NY presented a letter to be filed in the Clerk of the Board's Office, making a formal complaint against a County Coroner noting that they are dissatisfied with the way he conducts business as Coroner, he is not fulfilling the ethical obligations he agreed upon prior to being sworn in. Ms. Fusco suggested that Otsego County look at having a Medical Examiner vs. Coroners as they are 100% trained.

Thomas Ackerman and Richard Ackerman from the Dakin Funeral Home in New Berlin, NY submitted a letter to be filed in the Clerk of the Board's Office, voicing concerns that a County Coroner is misusing his position as Coroner, is marketing his funeral home while acting as County Coroner noting that this is a conflict of interest and violates the code of ethics governing all Coroners.

There being no further business to discuss, the committee adjourned until Monday, April 15<sup>th</sup>, 2019 at 9:00 a.m. at the Meadows Building.