

**HEALTH AND EDUCATION COMMITTEE
STAMMEL, CLARK, MARTINI, SHANNON, LAPIN
September 10, 2018**

Also Present: Allen Ruffles, Andrew Crisman

PAT KNUTH –ARC OTSEGO

Pat Knuth, Executive Director of ARC Otsego along with Darcy Dibble and Erin Seeley discussed the following, including but not limited to:

- county funding to ARC
- continuing as a vocational training facility with an integrated work force
- working to meet objectives set by OPWDD
- no longer a sheltered center—not phased out, just transforming
- employees receive prevailing wage as mandated by Dept of Labor, prevailing wage survey conducted annually
- contract between the County and ARC

Representative Martini entered during the above discussion.

COMMUNITY SERVICES –MARTHA QUACKENBUSH

Martha Quackenbush distributed a 2018 year to date fiscal sheet through 8/20/18.

Martha Quackenbush stated that the official funding letter was received in connection with the System of Care grant. After discussion, Representative Lapin moved for approval to contract with Northeast Parent and Child to hire a grant funded project director not to exceed \$102,000 for the period of 10/1/18 – 12/31/19. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

Martha Quackenbush requested the following budget transfers:

Transfer from	ARS	Mileage	4250-4005-A	460.00
Transfer to	ARS	L/M/T	4250-4010-A	460.00

Representative Clark moved for approval. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

Transfer from	ARS	Fuel	4250-4560-A	255.00
Transfer to	ARS	Veh. Repair	4250-4515-A	255.00

Representative Shannon moved for approval. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

Transfer from	MH	Mileage	4310-4005-A	110.00
Transfer to	MH	L/M/T	4310-4010-A	110.00

Representative Martini moved for approval. Seconded, Shannon. Total: 2,120; Ayes: 2,120. Motion carried.

Martha Quackenbush requested approval to amend Resolution 10-20180103 with Sam Press, MD, 303 Kinderhook Lane, Nassau, NY 12123 for the provision of psychiatric services to increase hours and funding. Hours to be increased from 600 to 670 and funding to increase from \$96,000 to not to exceed \$107,200 for the duration of the contract. Additional funding is in budget line 4310-4880 and is 100% reimbursed through fees, state and federal aid. Representative Martini moved for approval. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

Allen Ruffles and Andrew Crisman entered the meeting.

Representative Martini moved to approve the System of Care grant per the terms outlined in the award letter. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

Martha Quackenbush gave the following updates:

- Fiscal Oversight- at the meeting with OASAS and the FOR-DO Board OASAS pointed to the County's responsibility for fiscal oversight as a condition of accepting state aid, will meet with the Treasurer and County Attorney to discuss how to enhance oversight. The FOR-DO Board is taking steps to improve the fiscal operations and oversight within the organization.
- OMH Site visit- both Bassett and the County's Mental Health Clinic had licensing reviews. Both received 3 year licenses, moving ahead with an application for an integrated license.
- No word on the Department of Health Facility grant application.

The committee discussed the 2019 Budget and budget process.

OFFICE FOR AGING –TAMIE MacDONALD

Tamie MacDonald along with those present discussed the 2019 Budget.

Tamie MacDonald requested approval to attend the Association on Aging in NY Leadership Institute conference scheduled for October 23-25, 2018 in Lake George not to exceed \$350. Representative Clark moved for approval. Seconded, Martini. Total: 2,120; Ayes: 2,120. Motion carried.

Tamie MacDonald requested approval for 2 staff members to attend the Adult Abuse Training Institute on September 26-27, 2018 in Albany not to exceed \$850. Representative Clark moved for approval. Seconded, Martini. Total: 2,120; Ayes: 2,120. Motion carried.

Tamie MacDonald requested approval to create, fund and fill a Senior Clerk position. Representative Clark moved for approval. Seconded, Martini. Total: 2,120; Ayes: 2,120. Motion carried.

Tamie MacDonald requested approval to abolish a Keyboard Specialist position. Representative Martini moved for approval. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

CORNELL COOPERATIVE EXTENSION –DON SMYERS

Don Smyers distributed the latest copy of Connections newsletter.

Don Smyers requested approval to proclaim October 7 – 13, 2018 as National 4-H Week in Otsego County. Representative Clark moved for approval. Seconded, Lapin. Total: 2,120; Ayes: 2,120. Motion carried.

Don Smyers gave a summary of the latest activities including an upcoming Succession Planning workshop, beef producer sale, agritourism and the Farm, Source, Thrive Otsego initiative.

Don Smyers discussed the budget for 2019.

Shannon Kirch distributed and discussed the latest program report and stated she hopes the Source Otsego app will be launched in October.

CORONER –TERRY KNAPP

Terry Knapp distributed information gathered by Coroner Gordon Terry regarding the coroner system vs. the medical examiner system and how other counties operate.

Terry Knapp discussed adding the County Seal to the trailer, stated work on the written Standard Operating Guidelines is progressing, and inquired about making an effort to retrieve a historical ledger.

DEPARTMENT OF HEALTH –HEIDI BOND/CHERYL STRONG

Heidi Bond distributed cards for the new Otsego County Department of Health app.

The committee and those present discussed the 2019 budget.

There being no further business to discuss, the committee adjourned until Monday, October 15th at 9:00 a.m. at the Meadows Building.