

**HUMAN SERVICES COMMITTEE
MARTINI, FRAZIER, BASILE, BROCKWAY, OLIVER
May 18, 2021 @ 9:00 am**

This meeting was streamed on Facebook Live and recorded.

Please note the meeting attendance as follows:

Present in person at the Otsego County Office Building Board Chambers,
197 Main Street, Cooperstown, NY 13326:

Representative Adrienne Martini, Chair

Samantha Augur, Secretary to the Commissioner

Present remotely via video conference:

Representative Ed Frazier

Representative Jill Basile

Representative Clark Oliver

Commissioner Eve Bouboulis

Director Mary Jane Waters

Director Janet Elliott

Director Lisa Grampp

Principal Social Welfare Examiner Deborah Finger

Representative Richard Brockway was unable to attend.

RESOLUTION

Resolution to renew contract with Otsego County Veteran's Affairs for term 1/1/21 – 12/31/21 not to exceed \$37,045 was presented for approval. Representative Frazier motioned to approve. Representative Oliver seconded the motion. Total: 2,036; Ayes- 1,482, absent Brockway-554; motion carried.

FISCAL

Preliminary Expenditure Reports for March 2021 were presented as follows: Welfare Administration: 14.30%; Records Management: 21.79%; Agency Housing: 0% and Programs: 16.92%.

PERSONNEL

Resolution to amend Resolution No. 256-20200805 to fill Employment and Training Assistant #6 Grade 9J effective 06/02/2021 prior to waiver expiration was presented for approval. Representative Basile motioned to approve. Representative Oliver seconded the motion. Total: 2,036; Ayes-1,482, absent Brockway-554; motion carried.

Permission for Corinne Brookes to attend non-mandated Staff Development Coordinator Basics trainings not to exceed \$21.00 was presented for approval. Representative Oliver motioned to approve. Representative Frazier seconded the motion. Total: 2,036; Ayes-1,482, absent Brockway-554; motion carried.

Request to fill vacant funded Caseworkers #8, #16 and #30 effective 06/02/2021 was presented for approval. Representative Oliver motioned to approve. Representative Basile seconded the motion. Total: 2,036; Ayes-1,482, absent Brockway-554; motion carried.

Request to fill vacant funded Clerk #18 was presented for approval. Representative Oliver motioned to approve. Representative Basile seconded the motion. Total: 2,036; Ayes-1,482, absent Brockway-554; motion carried.

Request to create, fund and fill Services Coordinator #1 Grade 10DD effective 06/02/21 and unfund Transportation Coordinator #1 Grade 7O effective 07/07/21 were presented for approval. Representative Basile motioned to approve. Representative Frazier seconded the motion. Total: 2,036; Ayes-1,482, absent Brockway-554; motion carried.

Request to create, fund and fill Paralegal #3 Grade 11R effective 06/02/21 was presented for approval. Representative Basile motioned to approve. Representative Oliver seconded the motion. Total: 2,036; Ayes-1,482, absent Brockway-554; motion carried.

Request to create, fund and fill Temporary Assistant Director of Planning M&C rate \$34.7728 per hr. for up to 6 months upon hire was presented for approval. Representative Oliver motioned to approve. Representative Basile seconded the motion. Total: 2,036; Ayes-1,482, absent Brockway-554; motion carried.

OTHER

Commissioner Bouboulis informed the committee that HEAP season has been extended through August 31, 2021 due to availability of a 3rd benefit.

Commissioner Bouboulis scheduled Foster Care training for committee members to be held via zoom on June 8, 2021 at 9:00am.

2021 GOALS

1. Personnel

- Commissioner Bouboulis informed the committee that Supervisors are now back fulltime in the office. Next to return will be Senior titled staff.

- DSS hired one new Caseworker yesterday. Commissioner Bouboulis and Director Waters will be meeting with all new services staff within their first few weeks to be more involved with any issues that may arise.
 - In Income Maintenance there are bi-weekly Principal meetings with Commissioner Bouboulis and Director Elliott to assist with hiring/retention issues.
2. Housing – Commissioner Bouboulis presented warming station statistics for March 8, 2021 through April 11, 2021. These will be emailed to committee members after the meeting.
 3. Child Welfare – Director Waters presented caseload stats to the committee explaining what the numbers were and how CPS hotline calls increased in March contributing to the increase in preventive caseloads in April.
 4. We successfully completed our original goal of updating burial rates resolution. Now we will add as our 4th goal – 242 Main St. issues (phones, reconstruction of space, parking, copiers/faxes, etc...)

With no further business to discuss Representative Oliver motioned to adjourn the meeting. Representative Basile seconded the motion. Total: 2,036; Ayes-1,482, absent Brockway-554; meeting adjourned at 9:36 a.m.