

HUMAN SERVICES COMMITTEE
KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER
October 16, 2019

The meeting began at 10:00 a.m. on Wednesday, September 18, 2019, in the 3rd floor conference room located at 197 Main St., Cooperstown. Those present were: Representative Gary Koutnik, Chairman, Adrienne Martini, and Danny Lapin, committee members; Eve Bouboulis, Commissioner; Lisa Grampp, Director of Administration; Deborah Finger, Director of Income Maintenance and Mary Jane Waters, Director of Services. Representatives Kathleen Clark and Edward Frazier were unable to attend.

RESOLUTIONS

Resolution to declare the month of November as Adoption Awareness Month in Otsego County was presented. Representative Lapin motioned to approve. Representative Martini seconded the motion. Total: 2,045; Ayes-1,052, absent-Clark-554, Frazier- 439; motion carried.

Resolution to purchase seven Homeless Management Information System (HMIS) licenses not to exceed total cost of \$29,240.00 was presented. Representative Martini motioned to approve. Representative Lapin seconded the motion. Total: 2,045; Ayes-1,052, absent-Clark-554, Frazier- 439; motion carried.

RESOLUTIONS PENDING 2020 BUDGET

The following resolutions were presented for approval pending 2020 Budget approval with results as follows:

Resolution to renew contract with Otsego County District Attorney's Office for Welfare Fraud Investigation services not to exceed annually established salaries set by Board Resolution for M&C titles for term January 1, 2020 through December 31, 2024.

Resolution to renew contract with Dr. Steve Silverman PhD for psychological evaluation services not to exceed \$32,400 FFFS funds for term January 1, 2020 through December 31, 2020.

Resolution to renew contract with Otsego County Probation Department for PINS staff, January 1, 2020 through December 31, 2022, at CSEA annual contractual salary amounts to be claimed as a FFFS expense that will be reimbursed at 62% through the child welfare settlement.

Resolution to renew contract with Family Resource Network for CCSI program not to exceed \$23,323 FFFS funds for term January 1, 2020 through December 31, 2020.

Representative Martini motioned to approve all pending 2020 Budget approval. Representative Lapin seconded the motion. Total: 2,045; Ayes-1,052, absent-Clark-554, Frazier- 439; motion carried.

APPROVAL PENDING 2020 BUDGET

Request for approval to contract with Opportunities for Otsego for Family Court Children's Center services not to exceed \$12,450 for term January 1, 2020 through December 31, 2020 was presented. Representative Lapin motioned to approve. Representative Martini seconded the motion. Total: 2,045; Ayes-1,052, absent-Clark-554, Frazier- 439; motion carried.

INTENT PENDING 2020 BUDGET

Commissioner Bouboulis informed the committee of the department's intent to renew the following contracts pending the 2020 Budget.

Renew contract with Family Services Association for Housing Search services not to exceed \$4,500 FFFS funds for term January 1, 2020 through December 31, 2020.

Renew contract with Otsego County District Attorney & Otsego County Sheriff Department for secure transportation not to exceed \$9,000 for term January 1, 2020 – December 31, 2022.

FISCAL

The following budget transfer was presented for approval with results as follows:

From Fees for Services 6010.4910	\$20,000
To NYS Chargebacks (arrears) 6010.4805	\$20,000

Representative Martini motioned to approve presented budget transfer. Representative Lapin seconded the motion. Total: 2,045; Ayes-1,052, absent-Clark-554, Frazier- 439; motion carried.

The following preliminary expenditure reports for August 2019 were presented as follows: Welfare Administration: 53.59%; Records Management: 67.12%; Agency Housing: 0%; and Programs: 57.84%.

PERSONNEL

The following vacancies were presented for approval with results as follows: Legal Clerk #1 – Grade 6G \$26,410 - \$31,080 [934] (62/24/14); Account Clerk Typist #3 – Grade 7A \$27,566- \$32,451 [977] (66/16/18); and Clerk #8 – Grade 5C \$25,308 - \$29,768 [892] (50/0/50). Representative Martini motioned to approve filling all presented vacancies. Representative Lapin seconded the motion. Total: 2,045; Ayes-1,052, absent-Clark-554, Frazier- 439; motion carried.

OTHER

Housing – Community Services is considering offering grant funding support for the community center at agency housing. These funds will assist with the interior of the center. Support purpose- to provide mental health services in the center once complete.

Discussion was had regarding properties up for County auction. These properties should be considered first for housing. However, most are not known by our department until after the fact. Representative Lapin offered to map properties to facilitate review prior to considering other uses.

Ms. Waters exited the meeting at 10:50 am

JD/PINS – We are awaiting State approval of our Raise the Age (RTA) plan.

Cross training – This quarter's cross training included the attendance of Hartwick College students who came to learn the various programs of Social Services. They will be attending the second half at the Meadows October 22, 2019.

242 Main – emails regarding security still happening. IT has installed Wi-Fi and two staff tested i-pads. Commissioner Bouboulis has now requested office equipment be ordered.

Burial update: No coroners were in attendance at Health & Ed Committee meeting last month. Director Grampp will attend this month and give an update to our committee in November.

The next meeting of the Human Services Committee has been scheduled for November 13, 2019 at 9:30 am in the 3rd floor conference room located at 197 Main St., Cooperstown.