

HUMAN SERVICES COMMITTEE
KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER
November 13, 2019

The meeting began at 9:30 a.m. on Wednesday, November 13, 2019, in the 3rd floor conference room located at 197 Main St., Cooperstown. Those present were: Representative Gary Koutnik, Chairman, Kathleen Clark, Adrienne Martini, Danny Lapin, and Edward Frazier, committee members; Eve Bouboulis, Commissioner; Lisa Grampp, Director of Administration; and Deborah Finger, Director of Income Maintenance. Cheryl Sparks, Fiscal Supervisor, was also in attendance. Mary Jane Waters, Director of Services, was excused from attendance.

RESOLUTION

Resolution to contract with Otsego County Public Health for one part-time Public Health Nurse not to exceed \$50,000 CAPTA/CARA Grant funds for December 1, 2019 through November 30, 2020 was presented. Representative Martini motioned to approve. Representative Lapin seconded the motion. Total: 2,045; Ayes: 2,045; motion carried.

Resolution to extend contract with S&T Security for Meadows Building through February 29, 2020 not to exceed \$5,000 each additional month was presented. Representative Lapin motioned to approve. Representative Martini seconded the motion. Total: 2,045; Ayes: 2,045; motion carried.

RESOLUTIONS PENDING 2020 BUDGET APPROVAL

The following resolutions were presented for approval pending the 2020 Budget:

- Renew contract with Office for the Aging for Medicaid LTC Services not to exceed \$ 123,456 for term January 1, 2020 – December 31, 2020
- Renew contract with Crossroads Inn, LLC for emergency housing services not to exceed \$736,512 for term January 1, 2020 – December 31, 2022.
- Renew contract with various school districts for Preventive Services Caseworkers January 1, 2020 – December 31, 2020 not to exceed CSEA contractual salaries
- Renew contract with Delaware Opportunities for Big Buddies program not to exceed \$20,000 for January 1, 2020 – December 31, 2020
- Renew contract with Opportunities for Otsego for Building Healthy Families program not to exceed \$32,500 for January 1, 2020 – December 31, 2020
- Renew contract with Opportunities for Otsego for Non-Residential Domestic Violence Services not to exceed \$55,000 Title XX funds for January 1, 2020 – December 31, 2020

Representative Martini motioned to approve all pending 2020 Budget approval. Representative Lapin seconded the motion. Total: 2,045; Ayes: 2,045; motion carried.

FISCAL

The following preliminary expenditure reports for September 2019 were presented as follows: Welfare Administration: 60.20%; Records Management: 70.94%; Agency Housing: 0%; and Programs: 65.33%.

The following 2019 Budget Transfer was presented for approval with results as follows:

From DSS Personal Service 6010.1000	\$22,373.92
To Building Maintenance Personal Service 1625.1000	\$17,962.72
To FICA/Medicare 9030.8000	\$ 1,374.15
To Workers Comp 9040.8000	\$ 959.21
To Unemployment Insurance 9050.8000	\$ 68.25
To Retirement 9010.8000	\$ 2,009.59

Representative Martini motioned to approve. Representative Clark seconded the motion. Total: 2,045; Ayes: 2,045; motion carried.

PERSONNEL

The following non-mandated trainings were presented for approval with results as follows: 19 DSS staff to attend *NYPWA Winter Conference: Our 20/20 Vision for Social Services* in Albany January 23rd – 25th, 2020 (estimated total cost: \$6,356.53) and Lillian Bardwell, Lisa Curry, Kathy Chauncey-Gardner, Linda Stager, Mary Jane Waters, and Jeff Wheeler to attend *WMS Training Pilot* in Rensselaer on November 25th (total estimated cost: \$482.40). Representative Martini motioned to approve. Representative Lapin seconded the motion. Total: 2,045; Ayes: 2,045; motion carried.

In the 2020 Proposed Budget, the department received Human Services Committee approval for two new positions, one Grade A Case Supervisor and one Caseworker. The positions are in the 2020 Proposed Budget with revenue noted but not the expenses. This error will need to be fixed between the tentative and final adopted 2020 Budget regardless if positions remain in the budget.

The following vacancies were presented for approval to fill with results as follows: Account Clerk #3 – Grade 6A \$26,410 - \$31,080 [934] (66/16/18); Senior Social Welfare Examiner #10 – Grade 10E \$31,392 - \$37,027 [1127] (50/0/50); and Account Clerk Typist #5 – Grade 7A - \$27,566 – \$32,541 [977] (66/16/18). Representative Martini motioned to approve. Representative Frazier seconded the motion. Total: 2,045; Ayes: 2,045; motion carried.

OTHER

Additional discussion was had regarding 242 Main Street, Oneonta. Security is in need of finalization and other maintenance completed prior to moving offices.

The next meeting of the Human Services Committee has been scheduled for December 10, 2019 at 9:30 am in the 3rd floor conference room located at 197 Main St., Cooperstown.