

**HUMAN SERVICES COMMITTEE**  
**KOUTNIK, KENNEDY, CLARK, LAPIN, MARTINI**  
**November 14, 2018**

The meeting began at 1:34 pm on Wednesday, November 14, 2018, in the 3<sup>rd</sup> floor conference room located at 197 Main St., Cooperstown. Those present were: Representative Gary Koutnik, Committee Chairman; Representatives Margaret Kennedy, Danny Lapin, and Adrienne Martini, committee members; Eve Bouboulis, Commissioner; Lisa Grampp, Deputy Commissioner and Director of Administrative Services; Deborah Finger, Director of Income Maintenance and Mary Jane Waters, Director of Services. Representative Kathleen Clark, District 3, was unable to attend.

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The meeting began with Representative Martini motioning to move into executive session, in the presence of Commissioner Bouboulis, to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Representative Kennedy seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark: 554; meeting entered executive session at 1:34 pm.

Meeting reconvened at 1:49 pm

## RESOLUTIONS

The following resolutions were presented for approval pending the passing of the 2019 Proposed Budget:

- Renew contract with Dr. Steve Silverman for Psychological Evaluation services funded by FFFS
- Renew contract with The Family Resource Network for CCSI services funded by FFFS
- Renew contract with Delaware Opportunities for Big Buddies Program services funded by FFFS
- Renew contact with Opportunities for Otsego for Building Healthy Families Program funded by FFFS
- Renew contract with Opportunities for Otsego for Non-Residential Domestic Violence Services funded with Title XX
- Renew contracts with area school districts for in-house caseworkers

Representative Kennedy motioned to approve all. Representative Martini seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark: 554; motion carried.

Request for permission to renew contract with Opportunities for Otsego for Family Court Children's Center services not to exceed \$10,000 pending approval of 2019 Proposed Budget was made. Representative Martini motioned to approve. Representative Kennedy seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark: 554; motion carried.

## FISCAL

The following 2018 Budget Transfers were presented for approval with results as follows: decrease 6109.4734 Family Assistance (-\$300,000) and increase 6119.4735 Foster Care \$300,000; decrease 6123.4736 Juvenile Delinquent (-\$100,000) and increase 6140.4738 Safety Net \$100,000. Representative Kennedy motioned to approve said 2018 Budget Transfers. Representative Martini seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark: 554; motion carried.

Preliminary September 2018 expenditure reports were presented as follows: Welfare Administration: 57.83%; Records Management: 80.38%; Agency Housing: 0.00% and Program: 67.34%.

Discussion was had regarding the 2019 Proposed Budget. Currently there are positions being reviewed by Personnel for creation and will be presented at the next committee meeting once approvals are complete. Also certain department M&C positions were reviewed and salaries were discussed in comparison to Personnel's recent salary study. This discussion will move forward to the Administration Committee.

## PERSONNEL

Request for approval to attend the following non-mandated trainings were presented with results as follows: Denielle Barton, Tricia Bohle, and Bryar Ciampo to attend *Interviewing Children: A Skills Clinic for CPS Caseworkers* in Binghamton on December 4<sup>th</sup> (total approximate cost: \$375.18); Erica Burkhart, Janet Elliott, Michelle Harasimowicz, Dale Sherman and Mercedes Shipman to attend *Employment & Advancement Services Bureau Regional Training Meeting* in Albany on December 6<sup>th</sup> (total approximate cost: \$439.64). Representative Martini motioned to approve presented trainings. Representative Lapin seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark: 554; motion carried.

The State is currently building a training facility in Rensselaer. However, this facility is not complete and the current contract with CDHS expires 12/31/18.

The State now has two options for reimbursement for trainings:

1. The County reimburses the employee then the State reimburses the County.
2. Employee submits for reimbursement directly to the State.

Commissioner Bouboulis stated we have a good internal process here and will be choosing option one. The department's internal forms will be updated to accommodate State portions separately.

The committee was given information about Responding to Opioid Overdose trainings being held November 28<sup>th</sup> and 29<sup>th</sup> at the Meadows. There are six

sessions available on these dates. All are encouraged to attend this training being offered by the New York State Office of Alcoholism and Substance Abuse Services.

## VACANCIES

The following vacant funded positions were requested to fill with results as follows: Social Welfare Examiner #2, Caseworker #9, Welfare Employment Representative #2, Account Clerk Typist #5, Keyboard Specialist #3, and one temporary Community Services Worker up to 9 month for HEAP. Also the extension of one temporary Caseworker through July 12, 2019 was presented. Representative Lapin motioned to approve all. Representative Kennedy seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark: 554; motion carried.

## OTHER

- Child Welfare Eligibility is moving to the Accounting Unit. Complex determinations like IV-E and Preventive Candidacy determine reimbursements and this merge will better maintain compliance in these areas.
- The Strategic Plan is due to Andrew Marietta by 12/31/18.
- Housing – Our Community Garden Grant application was not accepted. However, Susan Bruss went to Colorado for Therapeutic Horticulture Certification. Commissioner Bouboulis would like to find an agency to assist in reimbursing her for her expenses of this training. Ms. Bruss will offer workshops that provide education, skill and resume building, and community service opportunities to clients who participate. We will reapply for the gardening grant again next year.

The State will assist with warming stations for code blue emergency sheltering. Hartwick has their community center as a potential warming center site. In Oneonta ideas for station sites have been OFO and the First Baptist Church on Main St.

- 65 Medicaid cases scheduled for December 2018 State takeover
- Meadows building security RFP is complete and with Onondaga. If response is not timely we will need an extension for these services.
- 242 Main St. updates and concerns were discussed. More meetings are still needed.

The next meeting of the Human Services Committee has been scheduled for Wednesday, December 12, 2018 at 1:30 pm in the DSS Meadows conference room.

Meeting adjourned at 3:15 pm