

**HUMAN SERVICES COMMITTEE
KOUTNIK, KENNEDY, CLARK, LAPIN, MARTINI
MAY 14, 2018**

The meeting began at 1:13 pm on Monday, May 14, 2018, in the 2nd floor conference room located at 197 Main Street, Cooperstown. Those present were: Representative Gary Koutnik, Committee Chairman; Representatives Margaret Kennedy, Danny Lapin and Adrienne Martini, committee members; Eve Bouboulis, Commissioner; Lisa Grampp, Deputy Commissioner and Director of Administrative Services; and Deborah Finger, Director of Income Maintenance. Mary Jane Waters, Director of Services was unable to attend. Representative Kathleen Clark was connected via telephone therefore unable to vote.

Representative Lapin motioned to move into executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person to include Commissioner Bouboulis. Representative Kennedy seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark – 554; meeting motioned into executive session at 1:17pm

The meeting reconvened at 1:31pm

Commissioner Bouboulis continues to move forward with Preventive Services contract and hopes to have RFP proposal to Onondaga by weeks end. An MOU will be required with CSEA to ensure no layoffs will occur due to the preventive services contract.

FISCAL

Preliminary March 2018 expenditure reports were presented as follows: Welfare Administration: 19.17%; Records Management: 33.38%; Agency Housing: 0.00% and Program: 20.02%.

A Budget modification to accept grant money for CPS overtime was presented.
Increase Social Services Administration 0000-3610-A \$19,257.00
Increase Personal Service 6010.1000-A \$19,257.00
Representative Martini motioned to approve budget modification. Representative Kennedy seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark – 554; motion carried.

Smith Ford of Cooperstown now has new owners, Kevin's Royal Automotive of Cooperstown, and therefore the department needs to liquidate previous blanket purchase order with Smith Ford and make new blanket purchase order with Kevin's Royal. Permission to blanket purchase order with Kevin's Royal not to exceed \$9,966.55 was presented. Representative Kennedy motioned to approve.

Representative Martini seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark – 554; motion carried.

PERSONNEL

The following non-mandated trainings were presented with results as follows: Wendy Fink to attend *Staff Development Annual Meeting: Making an Impact on Your Development* in Syracuse June 13th – 15th (approximate total cost: \$309.60); 25 DSS staff to attend *Survival Strategies* at the Meadows Complex June 28th (total approximate cost: \$350.00); 16 DSS Staff to attend *NYPWA Summer Conference: Trust and Empathy in Action* in Saratoga July 15th – 18th (total approximate cost: \$7,655.49) Representative Lapin motioned to approve all trainings. Representative Martini seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark – 554; motion carried.

Permission to fill Caseworkers #25, #11, and #7 were presented. Representative Kennedy motioned to approve. Representative Martini seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark – 554; motion carried.

Permission to fill part-time Motor Vehicle Operator's #4 and #6 were presented. Representative Kennedy motioned to approve. Representative Martini seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark – 554; motion carried.

Request to create, fund and fill Senior Caseworker #9 Grade 16D was presented. Representative Kennedy motioned to approve. Representative Martini seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark – 554; motion carried.

OTHER

Permission to move the Resource Unit from the Meadows Office Complex to the 3rd floor Accounting Unit at 197 Main St Cooperstown was presented. Representative Lapin motioned to approve the move. Representative Kennedy seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark – 554; motion carried.

After reviewing unemployment letter with Penny Gentile Personnel Officer, there is no way to dispute their determination based on prevailing wage rates. A handout regarding prevailing wage rates was available to all.

Family First Prevention Act was highlighted at the White Eagle Commissioner's Conference the Commissioner attended earlier this month. This is a multifaceted piece of legislation and planning on its effects on local departments is complex. Commissioner Bouboulis anticipates challenges with IV-E, EAF and Title XX reimbursement criteria. Commissioner Bouboulis emphasized we still need the ability to provide preventive services to non mandated families (i.e. school referrals). York OCFS and California DSS combined efforts and wrote to the U.S.

Department of Health and Human Services reiterating the negative impacts of the new act. Commissioner Bouboulis will email all HSC members a copy of this letter.

White Eagle – Commissioner Bouboulis will give a thorough update at the next meeting as she just returned from this conference.

Community Garden Grant – this grant is available to provide up to \$25,000 at 90% reimbursement for community gardens. The County plans to apply for this grant to support a community garden as part of our agency housing project, as well as Meadows Complex landscaping. We have numerous letters of support from community agencies including one from Representative Meg Kennedy. A community garden has future possibilities to assist with community service hours and employment unit training hours.

Housing

- An agency housing meeting is scheduled next week to discuss furniture donations.
- Cooperstown Fire Dept. meeting was held. Those in attendance were educated about the agency housing project and the CVFD was given information about DSRIP.
- There are two housing grant opportunities for consideration: one supports services and staffing while the other supports capital/building (community center).
- Deborah Finger stated that if a structure is considered a warming station for emergency housing needs, costs associated may be claimed to Executive Order 151 funding if a plan is established and approved.

Lisa Grampp exited the meeting at 2:48 pm

Media Calls – Commissioner Bouboulis has had past discussions with County Attorney Cocomma about criteria and response to media sources. There is no requirement to respond to media calls. Some counties have an assigned public relations person. Eve will bring up media concerns at the next department head meeting to discuss a countywide protocol.

Representative Koutnik informed the committee he will be moving forward with asking to utilize county parking lots on Baseball Hall of Fame Induction Weekend to raise money for county programs.

Commissioner Bouboulis is waiting for a safety meeting to be scheduled to discuss: implementing safety proposals for the Meadows Office complex and co-location in Oneonta. Representative Kennedy will seek information from Dan Wilber about scheduling the meeting.

Commissioner Bouboulis stated our department does not see a great benefit in a maintenance agreement for “non-enterprise” vehicles. Our department already has a Transportation Coordinator who tracks and maintains all of our fleet.

The State has scheduled another 102 Medicaid cases to takeover for August 2018 recerts.

The next meeting of the Human Services committee has been scheduled for June 14, 2018 at 1:30 pm in the 2nd floor conference room located at 197 Main St., Cooperstown.

Meeting adjourned at 3:18 pm