

HUMAN SERVICES COMMITTEE
KOUTNIK, KENNEDY, CLARK, LAPIN, MARTINI
JUNE 14, 2018

The meeting began at 1:30 pm on Thursday, June 14, 2018, in the 2nd floor conference room located at 197 Main Street, Cooperstown. Those present were: Representative Gary Koutnik, Committee Chairman; Representatives Margaret Kennedy, Danny Lapin and Adrienne Martini, committee members; Eve Bouboulis, Commissioner; Lisa Grampp, Deputy Commissioner and Director of Administrative Services; and Mary Jane Waters, Director of Services. Deborah Finger, Director of Income Maintenance, was unable to attend. Representative Kathleen Clark was behind schedule.

Representative Martini motioned to move into executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person to include Commissioner Bouboulis. Representative Lapin seconded the motion. Total: 2,233; Ayes: 1,679; absent Clark – 554; meeting motioned into executive session at 1:34 pm

The meeting reconvened at 2:02 pm with Representative Clark present.

FISCAL

Preliminary April 2018 expenditure reports were presented as follows: Welfare Administration: 23.40%; Records Management: 38.47%; Agency Housing: 0.00% and Program: 29.13%.

The 2018 Summer Youth Employment Allocation for Otsego County is \$191,692. Office of Employment and Training will receive \$172,523 of this allocation with the remaining \$19,169 staying with the department.

PERSONNEL

Request to create, fund and fill a part-time Caseworker #1 – Grade 14X \$20.4891 per hour at Fed: 62%, State: 24% and local: 14% was presented. Representative Martini motioned to approve the creation, funding and filling of this position. Representative Lapin seconded the motion. Total: 2,233; Ayes: 2,233; motion carried.

The following Personnel requests were presented for approval with results as follows: Extend current Temporary Senior Caseworker Grade 16D \$22.4066 per hour from August 15, 2018 through February 8, 2019; fill a Temporary Case Supervisor Grade B- Grade 18P \$24.5193 per hour for July 9, 2018 through October 9, 2018; fill vacant funded Caseworker #3 Grade 14X \$36,532 - \$43,232 [1340] ; fill vacant funded Social Welfare Examiner #27 Grade 8K \$28,075 -

\$33,080 [1001]; and fill anticipated future vacancy of Legal Clerk #1 Grade \$25,765 - \$30,320 [911] only if necessary. Martini motioned to approve all of these requests. Representative Lapin seconded the motion. Total: 2,233; Ayes: 2,233; motion carried.

OTHER

Commissioner Bouboulis attended the White Eagle Commissioner Conference in May and presented highlights from the conference:

- OASIS funding available for housing supports
- State IEDR scanning system is moving forward. The county needs to look at countywide needs and move forward as our department will be reducing MTS needs.
- Raise the Age – a fiscal report from our department will be going to the State projecting future funding needs. At OLANA conference Orange County's plan was praised by the State and many others discussed using this plan as a guide.
- Day Care Subsidy – State waivers will be expiring if Federal does not extend. This will impact day care monies. Deb Finger will give day care overview at our July meeting.
- Housing grants – Some available only to non-for-profits. We do not have a significant base of local are agencies that apply to meet demands. Representative Lapin stated he would like to advocate. Representative Kennedy suggested a combined meeting of area agencies to discuss housing grant options.

Commissioner Bouboulis presented a summary handout about the 2018 Farm Bill highlighting changes in the following areas: workforce development, modernize asset testing, and utility allowance.

Commissioner Bouboulis informed the committee that Doug Czerkies has agreed to September 2018 for the "big move" of office rearrangements for some of our 197 Main Street units.

Foster Care Driving Policy was set up through resolution in 2007 and that resolution needs updating as certain company specific information has changed. For example Colonial Insurance is named for free 5 hour course that is no longer utilized. Updates will be made and brought back to next month's committee.

A SNAP Grant will be applied for to assist with new filing cabinets, finger imaging machine and kiosk to be put in a public location for applicants to scan their application and required documentation.

Northwoods is currently being used by Oswego Dept of Social Services who informed certain Otsego Board Representatives of the time saving benefits with the company. Commissioner Bouboulis stated Northwoods was researched by Otsego and issues interfacing with CONNECTIONS were a concern. The IT Department needs to be on board and decide which technology we will be utilizing. I pads and smart phones have already been approved for purchase but need mobile security. IT department needs to add a position or upgrade a position to complete these tasks.

Housing:

- Community Garden Grant application has been submitted.
- Extra lumber donation from an area contractor may be available to assist with community housing project.

The next meeting of the Human Services Committee has been scheduled for Thursday, July 12, 2018 at 1:00 pm in the SPOA conference room located at the Meadows Office Complex.