

HUMAN SERVICES COMMITTEE
KOUTNIK, CLARK, LAPIN, MARTINI, FRAZIER
June 18, 2019

The meeting began at 1:38 pm on Tuesday, June 18, 2019, in the DSS conference room located at the Meadows Office Complex. Those present were: Representative Gary Koutnik, Committee Chairman; Representatives Kathleen Clark, Adrienne Martini, and Danny Lapin, committee members; Eve Bouboulis, Commissioner; Deborah Finger, Director of Income Maintenance; and Mary Jane Waters, Director of Services. Representative Edward Frazier, Jr. and Lisa Grampp, Director of Administration, were unable to attend.

Representative Kathleen Clark motioned to move into executive session, with the presence of Eve Bouboulis, Commissioner, to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular employee. Representative Martini seconded the motion. Total: 2,045; Ayes: 1,606, absent Frazier: 439; motion carried.

Meeting moved into executive session at 1:39pm

Meeting reconvened at 1:49pm

RESOLUTIONS

The following resolutions were presented with results as follows:

Resolution to amend Resolution No. 223-20180905 to reflect Kids Oneida has new company name: ICAN – Integrated Community Alternatives Network.

Resolution to amend Resolution No. 91-20190306 to reflect Kids Oneida has new company name: ICAN – Integrated Community Alternatives Network.

Resolution to extend contract with S&T Security for DSS Offices at Meadows Office Complex August 1, 2019 – December 31, 2019 not to exceed additional cost of \$25,000.

Representative Martini motioned to approve all resolutions as presented. Representative Clark seconded the motion. Total: 2,045; Ayes: 1,606, absent Frazier: 439; motion carried.

Security at 242 Main St. – June 7, 2019 meeting discussion to move forward with one security guard for a satellite DSS and Probation office. Commissioner Bouboulis informed the committee that S&T Security expressed interest in the county's security needs. Commissioner Bouboulis will attend the Public Works meeting on June 20, 2019 to discuss further.

FISCAL

Preliminary expenditure reports for April 2019 were presented as follows: Welfare Administration: 24.76%; Records Management: 33.94%; Agency Housing: 0%; and Program: 28.11%. Line 6010.4800-Other is currently reflecting 71.98%. Commissioner Bouboulis explained this was due to an emergent trip out of state for two staff.

The following budget modification was presented with approval as follows:

Transportation Initiative Allocation \$30,576

6010.4900 Contracts - \$28,576

6010.4910 Fees for Services - \$2,000

Representative Clark motioned to approve. Representative Martini seconded the motion. Total: 2,045; Ayes: 1,606, absent Frazier: 439; motion carried.

PERSONNEL

The following non-mandated trainings were presented for approval with results as follows: 13 DSS staff to attend *NYPWA-Summer Conference "Honoring Our Reason for Being Raison d'Etre"* in Saratoga Springs, July 14th through 17th (total estimated cost: \$7,127); Carleen Holbrook, Amanda Renwick, and Rebekah Rohde to attend *Child Care Subsidy: Payments, Overpayments and Fraud* in Binghamton, July 10th (total estimated cost: \$282.06). Representative Martini motioned to approve all trainings as presented. Representative Clark seconded the motion. Total: 2,045; Ayes: 1,606, absent Frazier: 439; motion carried.

The following vacancies were presented for approval to fill with results as follows: Senior Clerk #2– Grade 7D \$27,566 - \$32,451 [977] (66/16/18); Social Welfare Examiner #23– Grade 8K \$28,777 – \$33,912 [1,027] (100/0/0- HEAP Admin CAP) ; Caseworker #7 – Grade 14X \$37,446 - \$44,316 [1,027] (62/24/14); Caseworker #14 - Grade 14X \$37,446 - \$44,316 [1,027] (62/24/14); Clerk #20 – Grade 5C \$25,308 - \$29,768 [892] (62/24/14); and Community Services Aide-PT #6 – Grade 3B - \$13.0465 per hr. (66/16/18). Representative Martini motioned to approve all vacancies as presented. Representative Clark seconded the motion. Total: 2,045; Ayes: 1,606, absent Frazier: 439; motion carried.

Permission to create, fund and fill Caseworker #32 Grade 14X \$37,446 - \$44,316 [1,027] (62/24/14) for the period of July 3, 2019 through September 3, 2019 and create, fund and fill Caseworker #33 Grade 14X \$37,446 - \$44,316 [1,027] (62/24/14) for the period of July 3, 2019 through November 3, 2019 and unfund Caseworker #26 (Edmeston School) due to no contract renewal were presented. Representative Martini motioned to approve all create and unfunding of positions

as presented. Representative Clark seconded the motion. Total: 2,045; Ayes: 1,606, absent Frazier: 439; motion carried.

OTHER

Background check update: Commissioner Bouboulis reported that our County Attorney, Deputy Treasurer, and Auditor approve petty cash usage for federal background checks. We are waiting for Allen Ruffle's final ok. Other counties reported the following ways they pay for these background checks:

- Bill the applicant
- Use county credit card
- County billed through DCJS – we will be researching this further.

Mileage policy: Director Waters will email the current policy to the committee for review.

Staff turnover– to assist with turnover and CPS demands, we are creating temporarily funded fulltime positions for two current CPS Caseworkers that are leaving in the near future. They will train new Caseworkers for CPS during this time.

Housing:

- Footers for community center at our agency housing site have been poured.
- June 20, 2019 – regional housing meeting in Syracuse
- Director Finger has had some calls from current Dreams Park landlords with interest in year round housing opportunities
- Represented Lapin informed the committee that RSS is reapplying for housing project with more support and updated plan
- Use of State funding for code blue warming stations was discussed. Physical locations have yet to be determined. Code blue is 100% State reimbursable. Director Finger stated from October 2018 – December 2018 there were 51 code blue eligible days. The State must approve plans for reimbursement and reimbursement would likely be retroactive. Therefore, the County would need to support any program for 2019-20 pending State approval.

The next meeting of the Human Services Committee has been scheduled for July 18, 2019 at 9:00 am in the 2nd floor conference room located at 197 Main St., Cooperstown.

Meeting adjourned at 2:56 pm