

HUMAN SERVICES COMMITTEE  
MARTINI, FRAZIER, BASILE, BROCKWAY, OLIVER  
August 11, 2020 @ 11:00 am

This meeting was streamed on Facebook Live and recorded.

Please note the meeting attendance as follows:

Present in person at the Otsego County Office Building Board Chambers,  
197 Main Street, Cooperstown, NY 13326:

Samantha Augur, Secretary to the Commissioner

Jocelyn Harris, Deputy Clerk of the Board

Present remotely via video conference:

Representative Adrienne Martini, Chair

Representative Edwin Frazier Jr.

Representative Richard Brockway

Representative Clark Oliver

Commissioner Eve Bouboulis

Director Lisa Grampp

Director Janet Elliott

Director Mary Jane Waters

Temporary Principal Social Welfare Examiner Deborah Finger

#### RESOLUTION

Request to amend Resolution No. 239-2020805 to include additional \$293.08 for billing period June 1, 2020 – June 30, 2020 was presented. Commissioner Bouboulis explained this overage was due to differing number of days in months including leap year and DSS used an average of \$5,000/month. Representative Brockway motioned to approve. Representative Oliver seconded the motion. Total: 2,036; Total: 1,697, absent-Basile 339; motion carried.

#### FISCAL

The following preliminary expenditure reports for June 2020 were presented as follows: Welfare Administration: 35.90%; Records Management: 44.49%; Agency Housing: 94.12%; and Programs: 45.54%.

The following Budget Transfer was presented for approval with results as follows:

From A6055-54730 Day Care	\$100,000.00
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To: A6070.547300 Purchase of Service \$100,000.00

Representative Frazier motioned to approve. Representative Oliver seconded the motion. Total: 2,036; Ayes: 1,697, absent Basile-339; motion carried.

Director Grampp informed the committee that certain staff were doing time studies to claim salaries for Flexible Funding for Family Services (FFFS) Detention Prevention. We are not going to pay these staff out of FFFS anymore due to changes and shifting of monies. We will still receive Federal and State reimbursement on said salaries.

Request for permission to pay bill from CedarPath Solutions Group at a cost not to exceed \$285.00 was presented. This is for computer monitor at the security desk at 242 Main St., in Oneonta and will be paid out of our Fees for Service budget line. Representative Brockway motioned to approve. Representative Frazier seconded the motion. Total: 2,036; Ayes: 1,697, absent Basile-339; motion carried.

Request to purchase materials to renovate Employment and Training offices to accommodate social distant face to face interview areas at the Meadows was presented. Building Maintenance's quote is for \$1,626.22. Discussion was had regarding various accommodations for public interviews and meeting areas to include outdoor tents for 197 and the Meadows to be purchase through Clark Foundation monies. Tents would only be a seasonal option. Commissioner Bouboulis suggested seeking approval pending an additional building evaluation from Building Services and Public Health. Representative Clark motioned to approve expenditure if building Services and Public Health agree. Representative Brockway seconded the motion. Total: 2,036; Ayes: 1,697, absent Basile-339; motion carried.

## PERSONNEL

Request to fill the following positions were presented with results as follows:

One Temporary Caseworker – Grade 14X \$21.4218 per hour for up to 6 months effective 09/12/2020 – 3/11/2021 (62/24/14) and extend one Temporary Senior Caseworker – Grade 16D \$23.4262 per hour for up to 6 months 09/12/2020 – 3/11/2021 (62/24/14). This is a reduction for one position by two pay grade. Representative Frazier motioned to approve. Representative Brockway seconded the motion. Total: 2,036; Ayes: 1,697, absent Basile-339; motion carried.

## OTHER

September 4, 2020, is our new Employment and Training waiver end date. Therefore, we will not be filling the Employment and Training Assistance approved by the Board on August 5, 2020 at this time.

HMIS is the computer system used in our Chapter of the Continuum of Care, which justifies accesses to HUD funding and allows us to enter housing data into the Coordinated Entry System. Last year we received a State allocation to use to have a closer working relationship with our local COCs. We already agreed to use a portion of the allocation to purchase HMIS licenses for area providers and have a Cooperative MOU between all. This way area providers are all connected and can assist homeless faster.

Now there is an OCFS ESGCV allocation available, approximately \$253,000.00, if Otsego's plan is approved. ESGCV funds can pay for HMIS licenses. We have been diligently working on this plan. So the HMIS licenses we were going to pay for with past allocation can now fund local agencies licenses not covered by ESGCV. We will spend the allocation, the check was approved, now we amend the MOU for correct periods of time and cover licenses for agencies in years not covered by ESGCV.

#### Building Security

The Commissioner will be writing the RFP as our current contract will expire November 30, 2020. She will be asking for bids based on Prevailing Wage Rates for one security guard for 242 Main and one for the Meadows Office Complex. The only difference is 242 Main does not have standard County hours. Therefore, the RFP will include 10 additional hours per week for 242 Main to address this issue for Community Services.

Commissioner Bouboulis reminded the committee that the other option was to hire part-time Special Patrol Officers, utilizing five posts. This plan never moved forward due to the COVID Pandemic. The costs allocation plan was set up to allocate security costs. A new plan is now needed.

Agency Housing – We continue discussions with the Planning Department. We are trying to locate funding to finish the Community Center. There are two more houses at the Meadows but only 60% complete. Delhi College plans to open but as we all know their opening plans are varied. We must watch our funding deadlines. We have spoken with building Services about excavation work. Commissioner Bouboulis informed the committee that 5 homes must be connected to Geothermal before the snow flies.

Representative Brockway motioned to adjourn the meeting. Representative Oliver seconded the motion. Total: 2,036; Total: 1,697, absent-Basile 339; motion carried.

Meeting adjourned at 11:35 am