

**INTERGOVERNMENTAL AFFAIRS COMMITTEE
KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON
October 30, 2018**

Absent: Representative Oberacker

Also Present: Board Chair Bliss, Representative Koutnik and Leslie Orzetti (OCCA)

PLANNING –ERIC SCRIVENER

Eric Scrivener requested approval to submit an application on behalf of the County to the New York State Community Development Block Grant's 2018 program year for housing rehabilitation in Otsego County and to approve entering into a contract agreement with NYS in the event the application is approved. Representative Shannon moved for approval. Seconded, Marietta. Total: 2,393; Ayes: 1,859; Absent: 534- Oberacker. Motion carried.

Eric Scrivener requested approval to award the low bid for Tiny Home "Community Center" design RFP #18-OTS-008 to SMSA Architectural Services in the amount of \$13,600. Representative Farwell moved for approval. Seconded, Marietta. Total: 2,393; Ayes: 1,859; Absent: 534- Oberacker. Motion carried.

Representative Kennedy inquired about the Ag Micro Enterprise grant and the committee discussed other possible uses for the remaining program income funds.

Eric Scrivener requested approval to hold a public hearing on November 7, 2018 regarding the application to be submitted to the CDBG as required under CDBG guidelines. Representative Farwell moved for approval. Seconded, Marietta. Total: 2,393; Ayes: 1,859; Absent: 534- Oberacker. Motion carried.

OTSEGO CHAMBER OF COMMERCE –BARBARA ANN HEEGAN AND NICK SAVIN

Barbara Ann Heegan updated the committee on the small business seminar series which started Friday, October 26th, including topics to be considered and the evaluation process at the conclusion of the series. Barbara Ann Heegan stated that she would like to make a formal presentation to the Board in January regarding the Small Business training program and Representative Marietta requested the overall budget for the program.

Barbara Ann Heegan distributed a flyer for the next seminar to be held Friday, November 16th regarding MWBE Certification Process.

Barbara Ann discussed the Collaborator for Small Business flow chart which is part of the Chamber's Strategic Plan.

The committee along with Barbara Ann Heegan discussed possible ways to use the budgeted funds. Ms. Heegan stated she will present a detailed plan in the future.

CAPITAL RESOURCE CORPORATION- JODY ZAKREVSKY

Jody Zakrevsky stated that CADE also offers a training series in the Otsego Now offices where they are currently located.

Jody Zakrevsky requested approval of the issuance of certain obligations by the Otsego County Capital Resource Corporation to finance a certain capital refinancing and refunding project for the Mary Imogene Bassett Hospital and for the Templeton Foundation. Representative Farwell moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 1,859; Absent: 534- Oberacker. Motion carried.

Board Chair Bliss entered the meeting.

Jody Zakrevsky and those present discussed the possibility of the IDA becoming more involved in housing.

The committee chair declared a short break.

Board Chair Bliss exited the meeting.

The committee reconvened.

OTHER –COUNTY GOVERNANCE

The committee discussed various topics related to County governance including, but not limited to the following:

- What should be discussed at the November 1st workshop
 - o Off set terms
 - o Structure of the Admin meeting
 - o Job of legislature
 - o Next steps to be taken in the County Administrator discussion
- Creating more opportunities for Department Heads and Board members to interact such as what took place at the goal setting workshop
- Information to include in the tax bill insert
- Proposed duties of a County Administrator

Representative Shannon gave a brief overview of events she recently attended.

There being no further business to discuss, the committee adjourned until Tuesday, November 13th at 9 a.m. at the County Office Building.