

**INTERGOVERNMENTAL AFFAIRS COMMITTEE  
KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON  
December 10, 2019**

**Absent: Representative Marietta**

**BOARD OF ELECTIONS- LORI LEHENBAUER, MICHAEL HENRICI**

Lori Lehenbauer requested approval for the 2 Commissioners and 2 Deputies to attend an ECA conference in Albany at a cost of \$104/per person plus mileage to commute. (Per person cost is: \$30 conference fee and 2 lunches totaling \$74) Representative Oberacker moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 2,003; Absent: 390- Marietta. Motion carried.

Lori Lehenbauer and Michael Henrici recapped "Early voting", discussing the following but was not limited to: what worked, what can be changed, what can be streamlined, cost of inspector payroll was \$9,495, cost of inspector mileage was approximately \$2,025, cost of staff mileage, and extra hours worked by BOE staff.

Lori Lehenbauer stated that there is nothing in the current mileage reimbursement policy that allows them to pay the inspectors mileage to the poll site at the Meadows building for Early voting. Michael Henrici noted that they will try to find inspectors to work Early voting who live closer to the poll site to reduce mileage costs in the future. Mrs. Lehenbauer requested approval to pay out inspector mileage at the current IRS rate in accordance with the county mileage reimbursement policy. Representative Oberacker moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 2,003; Absent: 390- Marietta. Motion carried.

Representative Farwell asked if Early voting could be held in Oneonta vs. Cooperstown. Mrs. Lehenbauer and Mr. Henrici discussed pros and cons of a different poll site location(s).

Lori Lehenbauer asked for consideration of salary increases for M/C staff in the office in the future based on the extra hours worked related to early voting that M/C don't get compensated for.

Lori Lehenbauer requested to obtain a credit card for the BOE department to use for the purpose of truck rentals, conference expenses, etc. Representative Kennedy suggested that BOE looks into the purchasing card program offered by NYSAC. Representative Shannon stated that the county needs to review the current credit card policy to best fit the utilization needs of all county departments.

Lori Lehenbauer requested approval of the following budget transfer:

Transfer from BOE 1450.4600 equipment rental \$2,100 to BOE 1450.4005 mileage \$2,100

Transfer from BOE 1450.4600 equipment rental \$300 to BOE 1450.4560 fuel \$300

Representative Oberacker moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 2,003; Absent: 390-Marietta. Motion carried.

The committee asked if progress has been made on the additional space requested for equipment storage at the Meadows building. Lori Lehenbauer stated that space has been identified, and the department has agreed to give up that space but nothing more has been done to move forward with the relocation. Mrs. Lehenbauer stated that a swipe card access system would need to be purchased and installed at the new equipment storage room.

### **PERSONNEL- PENNEY GENTILE**

Penney Gentile requested approval to appoint Michael Henrici as the Democratic Election Commissioner for a 2-year term from 1/1/2020-12/31/2021 at an annual salary of \$48,468 as recommended by the Otsego County Democratic Committee. Representative Oberacker moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 2,003; Absent: 390-Marietta. Motion carried.

### **PLANNING/TRANSPORTATION- KAREN SULLIVAN**

Karen Sullivan requested approval to declare the County lead agency for CDBG project 868HR330-19 (2019 housing rehabilitation program) and to declare such project a type II action for SEQRA as required by NYS.

Representative Oberacker moved for approval. Seconded, Farwell. Total: 2,393; Ayes: 2,003; Absent: 390- Marietta. Motion carried.

Karen Sullivan requested approval to award the bid for the purchase of two (2) trolleys to Hometown Manufacturing at a cost of \$317,761.

Representative Oberacker moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 2,003; Absent: 390-Marietta. Motion carried.

Karen Sullivan requested approval to retire bus 8227 from service which was used on the OPT Cooperstown route. Representative Farwell moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 2,003; Absent: 390- Marietta. Motion carried.

Representative Oberacker moved for an executive session at 9:45 a.m. to discuss the medical, financial, credit or employment history of a particular person or corporation. Seconded, Shannon. Total: 2,393; Ayes: 2,003; Absent: 390- Marietta. Motion carried.

The committee reconvened at 12:40 p.m.

Representative Oberacker moved approval to award RFP19-OTS-009 contract to MRB Group to provide consultation services in connection with the feasibility study of a 4 town consolidation at a cost of \$25,516. Seconded, Farwell. Total: 2,393; Ayes: 2,003; Absent: 390- Marietta. Motion carried.

There being no further business to discuss, the Committee adjourned.