VETERANS AFFAIRS –JACK HENSON

Jack Henson discussed succession planning and why now is the ideal time to post the Veterans Affairs Director position. Jack Henson requested approval to create, fund and fill a Veterans Affairs Director #2 position effective March 8th and funded for 30 days from date of appointment. Representative Oberacker moved for approval. Seconded, Farwell. Total: 2,393; Ayes: 2,393. Motion carried.

Jack Henson requested approval to post and fill the Director of Veteran Service Agency position effective April 2nd. Representative Shannon moved for approval. Seconded, Oberacker. Total: 2,393; Ayes: 2,393. Motion carried.

The committee discussed how the interview process is handled.

OTHER/FILM INDUSTRY –GREG KLEIN

Greg Klein of Cooperstown, NY, gave the following update regarding the possibility of having a film office within the County, including but not limited to:
- Met with Village of Cooperstown and City of Oneonta
- Met with Senator Seward’s office
- Established that a feasibility study for a film office itself would be more beneficial than a feasibility study of the need for a film office
- Bed tax money as possible funding source
- DMCOC as another possible source
- Future economic benefit from having a film office
- How to overcome potential zoning issues

The committee recommended Greg Klein prepare a written business plan, find out how other film offices receive their funding and present projected revenue figures.

SOUTHERN TIER EAST –JEN GREGORY

Jen Gregory, Director of Southern Tier East (STE) distributed and discussed a handout regarding the organization, including but not limited to the following information:
- Serving 8 counties—Broome, Chenango, Cortland, Delaware, Otsego, Schoharie, Tioga and Tompkins
- Link to federal planning and economic development investments
- In 2017 assisted 67 organizations seeding funding through the Appalachian Regional Commission’s Area Wide Development Program
- Additional Services include:
  o Business Support & Infrastructure
  o Water Quality & Geospatial Insight
  o Healthcare Programs through Innovative Readiness Training (IRT) with Dept of Defense
  o Engineering Assistance through IRT (bridges, airports, fairgrounds)
  o Leadership
- 2018 Collaboration
  o Board Committee Engagement
  o Developing permanent local presence, exploring location in Oneonta
  o Rotating Board meeting locations
  o iPad videoconferencing with up to 10 participants at a time

Jen Gregory stated Southern Tier East will soon undergo a name change and announced a Comprehensive Economic Development Strategy (CEDS) meeting will be held in April.

**PLANNING –KAREN SULLIVAN/ERIC SCRIVENER**

Karen Sullivan requested approval to enter into a sub-recipient agreement with Tiny Homes for Good for project implementation of the CDBG 868PF28-17 project. Representative Oberacker moved for approval. Seconded, Marietta. Total: 2,393; Ayes: 2,393. Motion carried.

Karen Sullivan requested approval to upgrade the cell phone in use by Weights & Measures from a flip phone to a smart phone at a cost of $36 per month. Representative Farwell moved for approval. Seconded, Oberacker. Total: 2,393; Ayes: 2,393. Motion carried.

Karen Sullivan requested approval for the following budget modification and transfer in relation to the above referenced requests:

**Planning**

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**Weights & Measures**

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</table>

Representative Oberacker moved for approval. Seconded, Marietta. Total: 2,393; Ayes: 2,393. Motion carried.
Karen Sullivan gave an update on the resubmitted task for the Municipal Restructuring Fund application Healthcare Consortium. Karen Sullivan stated she attempted to set up a conference call with OCR regarding the Revolving Loan program and revenue plan but will instead proceed with the Treasurer and include OCR afterwards. Karen Sullivan requested approval of Planning and Solid Waste Social Media policy for a Facebook page. Representative Marietta moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 2,393. Motion carried. Karen Sullivan gave the Committee Secretary a copy of the 2017 Planning Department Annual Report to have on file. Karen Sullivan requested approval to create a Facebook page for Otsego Express. Representative Oberacker moved for approval. Seconded, Marietta. Total: 2,393; Ayes: 2,393. Motion carried. Karen Sullivan presented quotes for radio ads from two local stations. Karen Sullivan notified the committee that at the end of April Otsego Express will be losing routes 10, 12 and 14 and discussed the how this will impact ridership and future funding.

**OTSEGO NOW – JODY ZAKREVSKEY**

Jody Zakrevsky distributed a Director’s Report dated January 25, 2018 and reviewed the following:
- List of meetings and anticipated meetings scheduled 1/25/18 through 2/14/18
- List of activities including financial updates, ESD and other state grants and various projects being actively pursued
Jody Zakrevsky distributed a draft copy of Otsego Now’s Strategic Plan and addressed some comments made in the newspaper about the organization.

**OTHER**

The committee discussed County government organization including but not limited to the following:
- Involving the County Attorney to discuss statues and legal issues
- Hiring a County Executive involves becoming a chartered County v. hiring a County Manager and remaining unchartered
- Setting deadlines
- Getting in put from department heads and legislators and build a job description based on their comments
- Review the current committee system
- Get input from the community

Representative Kennedy encouraged the members to review the document entitled County Government Organization in New York State
February 2015 as issued by NYSAC and scheduled an IGA meeting on February 27, 2018 to discuss the matter of County government organization further. The next monthly committee meeting was scheduled for Thursday, March 15th at 9 a.m. at the County Office Building.

There being no further business to discuss, the committee adjourned until Tuesday, February 27th at 9 a.m. at the County Office Building.