

INTERGOVERNMENTAL AFFAIRS COMMITTEE
KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON
April 13, 2018

WEIGHTS & MEASURES –JODY TAYLOR

Jody Taylor requested approval to attend the New York State Weights and Measures Training School in Syracuse, NY, June 11-15 for \$497, noting that 17% of the cost is reimbursed by the NYS Petroleum Quality Program and Grant Funds from the National Conference of Weights and Measures. Representative Marietta moved for approval. Seconded, Farwell. Total: 2,393; Ayes: 2,393. Motion carried.

TRANSPORTATION –TAMMIE HARRIS

Tammie Harris requested approval to renew the agreement with Sweet Home Productions for one year for the Oneonta-Cooperstown Bus Tracker in the amount of \$3,150. Representative Oberacker moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 2,393. Motion carried.

Tammie Harris requested approval to amend the contract with Birnie Bus in the amount of \$66,172 to accommodate changes to Otsego Express Route 12. Tammie Harris and Karen Sullivan explained how Statewide Transportation Operating Assistance (STOA) Revenue and 5311 Federal Operating funds will cover this additional cost. Representative Oberacker moved for approval. Seconded, Marietta. Total: 2,393; Ayes: 2,393. Motion carried.

Tammie Harris requested the following budget modification in relation to the above referenced request:

Increase	5630-4900	Contracts	\$66,172
Increase	0000-4589	5311 Operating	\$66,172

Representative Farwell moved for approval. Seconded, Oberacker. Total: 2,393; Ayes: 2,393. Motion carried.

MOHAWK VALLEY ECONOMIC DEVELOPMENT DISTRICT –STEPHEN SMITH

Stephen Smith, Executive Director gave an overview of the MVEDD and discussed the Mohawk Valley Rehabilitation Corporation (MORECO), the Clean Energy Community Program and the Community Energy Engagement Program.

Representative Kennedy asked Karen Sullivan for an update regarding the revolving loan funds.

PLANNING –KAREN SULLIVAN

Karen Sullivan requested approval to pay an invoice from 2017 for an electrical inspection conducted at the Northern Transfer Station. Ms. Sullivan stated the invoice was received in March. Representative Marietta moved for approval. Seconded, Oberacker. Total: 2,393; Ayes: 2,393. Motion carried.

Karen Sullivan requested approval to assign Erik Scrivener as the Labor Compliance Officer for the Tiny Home Project 8368PF28-17 as required under the CDBG Grant Administration. Representative Marietta moved for approval. Seconded, Shannon. Total: 2,393; Ayes: 2,393. Motion carried.

Karen Sullivan requested approval to hire two interns for the highway asset management program through the LGE grant program at an hourly rate of \$15/hr; seasonal salary not to exceed \$20,000 per contractor. Representative Oberacker moved for approval. Seconded, Farwell. Total: 2,393; Ayes: 2,393. Motion carried.

Representative Marietta notified Karen Sullivan that Eve Bouboulis and Rob O'Brien will be meeting with the Cooperstown Fire Chief next week to discuss the Tiny Homes Project.

OTHER

The committee discussed County governance including but not limited to the following:

- Enlisting the help of Ben Syden of LaBerge
- An estimate from Dr. Benjamin for a consultation/presentation
- Whether or not to secure a Purchasing Manager and then a County Manager
- Need to develop an organizational chart
- Livingston County's State of the County
- April Department Head meeting attended by Representative Kennedy—questions raised regarding a document management system
- How to gather additional information from department heads—survey v. personal interview
- Further review of survey questions, then submit to the IT Dept for formatting
- County Administrator v. County Manager
- County Administrator job description—to be discussed further at the next committee meeting

The committee selected Tuesday, May 8th at 9 a.m. at the County Office Building for the next monthly meeting.

There being no further business to discuss, the committee adjourned until Wednesday, April 25th at 9 a.m. at the County Office Building.