

**INTERGOVERNMENTAL AFFAIRS COMMITTEE**  
**KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON**  
**May 29, 2018**

Absent: Representative Oberacker

Representative Kennedy stated she has been in discussions with the Administrator for Oswego County, Phil Church and he is scheduled to attend the regular monthly IGA meeting on June 12<sup>th</sup>. The committee discussed what questions they would like to ask including what are the measurable achievements related to financial management.

Representative Shannon stated she sent out the survey on May 23<sup>rd</sup> regarding County governance and the committee discussed how best to organize the responses once received. Representative Shannon stated she will speak with Brian Pokorny about obtaining hard copies of the data.

Representative Farwell discussed her research of Columbia and Tompkins Counties including such things as meeting times, redistricting and term limits.

Representative Kennedy discussed inviting the Executive Director of NYSAC, Steve Acquario to the June 26<sup>th</sup> IGA meeting.

Representative Marietta discussed the budget process and how funds should be included in the 2019 budget for the County Manager/Administrator position. Representative Farwell suggested creating a timeline outlining what needs to happen before requesting such funds.

The committee worked out the following tentative timeline regarding the County government organization discussion:

- Receive survey results on or about June 4<sup>th</sup> and begin to analyze the responses
- Based on survey responses perhaps arrange for sit down interviews with select department heads and members of the Board beginning the end of July and completed by the end of August
- At the August IGA-County Governance meeting prepare a County Governance update to be presented at the September Board meeting
- During the month of September schedule one or more public information sessions
- In September/October begin crafting a local law and a job description for the new position
- In the fall, make a recommendation to the Budget Committee regarding the Manager/Administrator position

The committee selected the last Tuesday during the months of June, July, August, September and October to meet to discuss County governance.

The committee also discussed the following including but not limited to:

- Schoharie County recently transitioned to County Administrator, consult with Steve Wilson, also consult with Madison County where Administrator position was established in 2008
- Taking an inventory of current assets, having an organizational assessment done
- Revisiting the last time the County reorganized itself—compare the operating budget, amount and complexity, then and now
- Interview a County with a similar tourism component, e.g. Tompkins County, perhaps invite Jason Molino County Administrator to the June 26<sup>th</sup> meeting
- Inviting Dennis Clark in Veterans Affairs to the next IGA meeting to get better acquainted

Representative Marietta stated he would like to speak with Karen Sullivan regarding the possible use of revolving loan funds to invest in tourism infrastructure throughout the 14 districts. The committee also discussed bed tax redistribution.

Representative Kennedy briefly reported on a meeting that she and Board Chair Bliss attended with Jody Zakrevsky and Barbara Ann Heegan regarding upcoming projects.

Representative Shannon shared comments from the Oneonta Charter Commission and the need for formalized training/education before implementing a Manager/Administrator position. The committee decided the matter can be further discussed with NYSAC.

The next committee meeting to discuss County government organization is scheduled for Tuesday, June 26<sup>th</sup> at 9 a.m. at the County Office Building.

There being no further business to discuss, the committee adjourned.