

INTERGOVERNMENTAL AFFAIRS COMMITTEE
KENNEDY, OBERACKER, MARIETTA, FARWELL, MARTINI
JUNE 9, 2020
1:00 p.m.

Under the current COVID-19 emergency/Executive orders, this committee meeting was not physically open to the public at the County Office Building. The meeting was streamed via facebookLIVE.

Members: Representative Kennedy- present, in Board Chambers
Representative Oberacker- absent
Representative Marietta- absent
Representative Farwell- present, via zoom
Representative Martini- present, via zoom

Others present: County Treasurer Allen Ruffles via zoom.

BOARD OF ELECTIONS- LORI LEHENBAUER via zoom

Lori Lehenbauer requested approval for the following purchases as exceptions to the spending freeze:

- Bishop Print shop \$1,239
- Hummels \$60
- Tenex (equipment) \$30,000
- Just the right stuff \$1,116.50
- Just the right stuff \$320.55
- West Lake (Ace Hardware) \$17.55

Representative Farwell moved for approval. Seconded, Martini. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Lori Lehenbauer requested approval to accept the Elections Cybersecurity Remediation Grant program funding of \$75,621.53 for a period of 12/21/19-12/31/21. Representative Farwell moved for approval. Seconded, Martini. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Lori Lehenbauer informed the committee that employees in various departments assisted BOE recently with work that needed to be done in response to an executive order, as well as the BOE office incurred some overtime as well.

Lori Lehenbauer stated that there are three options for voting in the June 23rd election. Those options include: Absentee ballots due to COVID-19 related concerns, In person voting on June 23rd, 6 a.m. to 9 p.m. at poll site, or early voting at the BOE office on specific days prior to June 23rd.

TRANSPORTATION-KAREN SULLIVAN via zoom, TAMMIE HARRIS via zoom

Tammie Harris requested approval to authorize an application to NYSDOT and to accept funding for CARES act assistance to public transportation and authorizing the Chair of the Board to sign agreements. Representative Martini moved for approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan requested approval for the following budget modification:

Increase rev. 4588 by \$367,111
Increase rev. 3588 by \$91,778
Increase 5630.2000 by \$458,889

Representative Martini moved for approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan requested approval for OPT to temporarily operate Otsego Express Route 6 at no cost to the county through a MOA between the City of Oneonta, Arc Otsego and the County. Representative Martini moved for approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan requested approval to purchase the following, which were previously approved via resolution, but seeking re-approval in accordance with the existing spending freeze:

- Four trolley ticket kiosks from Access Technology Integrations \$35,565
- Two gas powered trolleys from Hometown Trolley \$317,761
- Two Lot M buses from Empire Bus \$757,143
- Two Lot G buses from Shepard Bros \$175,300

Representative Martini moved approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

PLANNING- KAREN SULLIVAN via zoom, PENNEY GENTILE via zoom

Karen Sullivan discussed her proposed succession plan in response to her upcoming retirement noting that the Director position would be unfunded through the rest of the year to achieve this.

Karen Sullivan requested approval to create an Assistant Planning Director position effective July 31st. Representative Farwell moved for approval. Seconded, Martini. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan requested approval to fill the vacant funded Sr. Planner position upon promotion. Representative Martini moved for approval. Seconded, Kennedy. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan requested approval to promote Planner Trainee and fill vacant Planner position upon promotion. After further discussion, Representative Farwell moved to create, fund and fill a Planner Trainee position for a brief period of time and upon promotion of the Planner position to the Sr. Planner position, fill a vacant funded Planner position. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan requested approval for the following budget transfer in conjunction with previously submitted budget reductions:

Transfer from Planning 8020.4005 mileage \$23

Transfer to Planning 8020.4010 lodging, meals and tolls \$23

Representative Martini moved for approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan presented second round budget reductions for the Planning department. Representative Martini moved to accept the second round budget reductions as submitted. Seconded, Kennedy. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan presented second round budget reductions for Transportation. Representative Martini moved to accept the second round budget reductions as submitted. Seconded, Kennedy. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan stated that the contract with Climate Action Associates is moving forward as planned and will be amended, noting a new RFP is not required per Purchasing.

Karen Sullivan stated that the ME 2020 reprogramming grant is moving forward.

OTSEGO COUNTY CHAMBER OF COMMERCE

Representative Martini gave a brief update from Ms. Heegan:

- Free online trainings coming up on labor law, marketing and regulations
- OCCC will issue a check to reimburse the county when requested, for the 15% budget reduction in allocation to outside agencies which was recently approved

TOURISM

Representative Farwell requested that the DMC make a full board presentation in the future.

There being no further business to discuss, the committee adjourned.