

**INTERGOVERNMENTAL AFFAIRS COMMITTEE
KENNEDY, OBERACKER, MARIETTA, FARWELL, MARTINI
JULY 7, 2020
1:00 p.m.**

Under the current COVID-19 emergency/Executive orders, this committee meeting was not physically open to the public at the County Office Building. The meeting was streamed via facebookLIVE.

Members: Representative Kennedy- present, in Board Chambers
Representative Oberacker- absent
Representative Marietta- present, via zoom
Representative Farwell- present, via zoom
Representative Martini- present, via zoom

BOARD OF ELECTIONS- LORI LEHENBAUER via zoom

Lori Lehenbauer updated the committee concerning the June 23rd primary election, noting that they are about half way done with opening absentee ballots, hoping to be completed by Thursday.

Lori Lehenbauer requested approval to fill a vacant funded Technician/Election Specialist position at \$34,527. Representative Martini moved for approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924- Oberacker, Marietta. Motion carried.

Lori Lehenbauer informed the committee that BOE would need to make a non-budgeted \$8,436 warranty payment in December, which is needed in lieu of purchasing new voting machines. Mrs. Lehenbauer explained that the warranty would have been rolled into the cost of new voting machines if they were purchased.

Lori Lehenbauer stated that they spent \$21,060 in payroll expense for the primary election in June, which was budgeted at \$29,000, noting that they scaled back on inspector costs.

Lori Lehenbauer informed the committee that the general election payroll cost will be approximately \$30,000.

Lori Lehenbauer informed the committee that it is mandatory for election inspectors to be trained annually, noting such related cost is \$2,500.

Lori Lehenbauer stated that they may need to purchase printed envelopes, ballots, an election printer, etc. based on potential future imposed time constraints and election requirements.

Lori Lehenbauer stated that other counties utilized the NYS Cares Act funding to purchase a scanner that counts absentee ballots, which depending on the circumstances, Otsego County may need to go that route in the future.

VETERANS AFFAIRS-SID LOEFFLER via zoom

Sid Loeffler informed the committee that as of last week, he has re-opened the office to in person interviews.

Sid Loeffler stated that earlier in the year, the committee approved him to purchase VetraSpec, which is a veteran claims management software to help with processing claims. Mr. Loeffler explained that he would like to purchase software called Vetpro at a one-time cost of \$1,000-\$1,200 with an additional annual cost of \$400-\$500 to help with managing veteran claims. Mr. Loeffler added that within the next 30 days, NYS might agree to allow the sharing of their software and their website with Veteran agencies at no cost. The committee agreed to hold off on the purchase until more information is received about the state system.

Sid Loeffler stated that he is working on assisting veterans with emergency medical situations being handled locally instead of driving to Albany, assisting others with medical appointments with community care while the van service has been suspended and not running during the pandemic. Mr. Loeffler explained that the county may need to look at other options in providing transportation services to Veterans locally in the future.

PLANNING- KAREN SULLIVAN, ERIK SCRIVENER, TAMMIE HARRIS, JODY ZAKREVSKY from the IDA AND MEAGHAN MARINO from the IDA all via zoom

Erik Scrivener requested approval for a resolution to assign himself as the Fair Housing Officer. Representative Martini moved approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Erik Scrivener requested approval for a resolution to assign himself as the Section 3 Officer. Representative Martini moved approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Erik Scrivener requested approval for a resolution to assign himself as the Certifying Officer for the following CDBG projects:

- 868ME133-19 MicroEnterprise
- 868HR330-19 Housing Rehab
- 868PF28-17 Tiny Homes Project

Representative Martini moved approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924-Oberacker, Marietta. Motion carried.

Karen Sullivan requested approval to extend the MicroEnterprise program income agreement with RS Food Co-Op, to extend the MicroEnterprise program income sub-recipient agreement with Otsego Now as related to the Richfield Springs Industrial Park study, through April 2021, and to extend the MicroEnterprise program income agreement with Delta Engineers as related to the Rt. 28 corridor study, through December 2020. Representative Martini

moved approval. Seconded, Farwell. Total: 2,410. Ayes: 1,486; Absent: 924- Oberacker, Marietta. Motion carried.

Karen Sullivan stated that the Cooperstown Trolley will not be running this season. Mrs. Sullivan received a request from Leatherstocking Trolley to extend their contract to 2024 instead of ending in 2023 due to the trolley not being operational this season. The committee agreed to revisit the contract at the end of the 2021 season.

Representative Marietta joined the meeting during the trolley update.

Karen Sullivan stated that \$200,000 in MicroEnterprise funding has been allocated, adding that applications have been received. Mrs. Sullivan stated that applications have been reviewed but several applications require additional information, which has been requested by Jody Zakrevsky. Mr. Zakrevsky discussed various concerns regarding several of the applications. Mrs. Sullivan stated that the applications will be reviewed again and recommendations will be submitted to the committee in August.

Karen Sullivan stated that they have received over 17 applications related to rent relief.

TOURISM- REPRESENTATIVE KENNEDY in Board Chambers, REPRESENTATIVE MARIETTA via zoom

Representative Kennedy followed up with a request that was presented to the Solid Waste and Environmental Concerns Committee at their meeting this morning concerning the funding for this years "River Clean Up" event. After further research, in 2018, the county authorized an amount not to exceed \$500 to the Lions Club for the "River Clean Up" event, funded through the Community Events grant funding. After further discussion, Representative Farwell moved approval to fund the Cooperstown Lion's Club "River Clean Up" event at a cost not to exceed \$300, based on expenses/receipts submitted for reimbursement, funded by the Community Events grant budget line. Seconded, Martini. Total: 2,410; Ayes: 1,876; Absent: 534- Oberacker. Motion carried.

Representative Marietta requested approval to contract with the Cooperstown Chamber of Commerce for the kiosk at a reduced amount of \$3,400. Seconded, Martini. Total: 2,410. Ayes: 1,486; Absent: 534-Oberacker; Abstain: 390-Marietta because he is a Cooperstown Chamber Board member. Motion carried.

There being no further business to discuss, the committee adjourned.