Absent: Representative Marietta
Also Present: Penney Gentile

The committee along with the Personnel Officer discussed the following, including but not limited to:
- The evaluation process
- Scheduling a NYSAC rep early in the year to speak on setting and implementing goals, could also look into Cornell School of Labor Relations
- Having a mid year meeting with department heads and committee chairs to discuss progress being made on goals
- Including goals as part of the agenda to be discussed regularly during committee meetings
- Personnel setting up an electronic “briefcase” for committee members to access evaluation forms and Personnel policies
- Need for department heads to train and evaluate their staff
- Conducting an in house salary study
- M/C grades v. CSEA grades
- Salary increases & benefit comparisons 2007-2020

Penney Gentile distributed a fill-able survey form to be sent out next week to approximately 15-18 counties for the committee to review.

Representative Koutnik distributed a Consolidated NYSAC salary study for 2017 and Comparative County Stats (including per capita income) for the committee to review and discuss.

Penney Gentile stated she would send the committee members a map of the counties in NY State.

Penney Gentile suggested creating an M/C salary schedule to include Cost of Living Adjustment (COLA).

There being no further business to discuss, the committee adjourned until Thursday, March 8th at 9:00 a.m. at the County Office Building.