Representative Koutnik stated he is waiting to hear from the Treasurer regarding the budgetary cost of the proposed salary recommendation.

The committee reviewed the RFP responses for a consultant to provide training in goal setting and discussed the desired results from the training. Representative Clark moved for approval to accept the proposal from Emergent to provide consulting services for an amount not to exceed $3,200. Seconded, Martini. Total: 1,987; Ayes: 1,987. Motion carried.

The committee discussed the following, including but not limited to:

- The proposed structure of M/C raises—for Department Heads 1.5% + up to an additional 1.5% merit based component raise and 2) for non Department Heads mirror the current pay raise structure under CSEA
- Increasing contribution for Health Insurance by another 5% to reach a total of 10% in the following increments 2%, 2%, 1%
- Admin committee will need to discuss the proposed recommendation further as Wages and Salaries falls under their purview

Penney Gentile discussed the M/C salary study conducted by her office. Representative Koutnik requested a copy of the raw data in order to arrange it into a more readable format before it is released.

There being no further business to discuss, the committee adjourned until Wednesday, August 1st at 1:00 p.m. at the County Office Building.