

PUBLIC WORKS COMMITTEE
OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN
April 19, 2018

Absent: Representatives Oberacker and McCarty

SOIL & WATER DISTRICT –JORDAN CLEMENTS

Jordan Clements, District Manager of Soil and Water handed Representative Wilber a copy of a Guide to Stream Processes from Chemung County and summarized the presentation given by Mark Watts at the April Solid Waste and Environmental Concerns committee meeting. Jordan Clements stated he is making efforts to secure funding to purchase equipment. Jordan Clements stated he would like to arrange for Mark Watts to give a presentation at the Highway Superintendents meeting scheduled April 25th.

Jordan Clements stated that he emailed a monthly update and the forestry management plan to the Board members noting the plan was also sent to the DEC and that Joe Sweeney has followed up on the recommendations made by the DEC.

Jordan Clements discussed the Soil and Water District making use of the County's forestry cabin. Representative Wilber suggested Jordan Clements submit a written proposal at the next Public Works committee meeting.

HIGHWAY –BILL MASON/RICH BRIMMER

Bill Mason requested approval to renew Resolution No. 70-20170201 Authorizing Chair of the Board to Enter into Agreements for Professional Engineering Services for Various County Roads and Bridges for the year 2018, stating the committee preferred to keep this type of Resolution in addition to the Resolution authorizing the use of the LDSA. Representative Lapin moved for approval to renew the Resolution and added that if any agreement is entered into the Highway Department will follow the procurement process. Seconded, Farwell. Total: 2,247; Ayes: 1,338; Absent: 909 –Oberacker, McCarty. Motion carried.

Rich Brimmer requested approval to contract with the following companies for Stone, Sand, Gravel and Trucking off of bid #8911: Barrett Paving, Hanson Aggregates, Tri City Highway, Cobleskill Stone Products, Parker Excavating, Kiser Sand and Gravel, Seward Sand and Gravel, Clark Co., Kukenberger Sand and Gravel, E & R Popes Excavating, Stevens Excavating and Burrells Excavating. Representative Lapin moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 1,338; Absent: 909 – Oberacker, McCarty. Motion carried.

Rich Brimmer requested approval to pay the invoice from Delta Engineering in the amount of \$4,050. Representative Farwell moved for

approval. Seconded, Lapin. Total: 2,247; Ayes: 1,338; Absent: 909 – Oberacker, McCarty. Motion carried.

Representative Farwell also approved the remaining cost of the project in the amount of \$10,450. Seconded, Lapin. Total: 2,247; Ayes: 1,338; Absent: 909 – Oberacker, McCarty. Motion carried.

Bill Mason discussed BIN 3354350, CR 35 over Cherry Valley Creek and stated the plans are ready. The approximate construction costs are currently \$325,000 and Bill Mason stated he would like to use this year's EWR monies to pay for the project. Representative Lapin moved for approval to authorize the Highway Department to identify a contractor for BIN 3354350 and proceed as discussed. Seconded, Farwell. Total: 2,247; Ayes: 1,338; Absent: 909 – Oberacker, McCarty. Motion carried.

Rich Brimmer requested approval to purchase a Viking one way plow to replace the damaged one and explained that it would be less expensive to purchase the entire plow than buying just the parts. Representative Lapin moved to approve the purchase of a Viking one way plow in the amount of \$7,257.24. Seconded, Farwell. Total: 2,247; Ayes: 1,338; Absent: 909 – Oberacker, McCarty. Motion carried.

Rich Brimmer requested approval to pay the two invoices from GSI totaling \$253,955 for the repairs made to County Hwy 28 (slope failure) slide #1 in the amount of \$166,665 and slide #2 in the amount of \$87,290. Representative Farwell moved for approval. Seconded, Lapin. Total: 2,247; Ayes: 1,338; Absent: 909 – Oberacker, McCarty. Motion carried.

Bill Mason gave the following updates:

- Highway Dept has requested Purchasing to develop a RFQ for the preparation of Plans, Spec & Estimates (PS&E) and contract bid documents for a high-arch gambrel salt shed for Gilbertsville—mini bid was due April 18th
- Highway has also requested input from Purchasing regarding adding additional paving routes to the current VPP Contract
- Received a proposal from Town of Oneonta for Roadside Mowing
- Letters sent to all municipalities about the surplus equipment
- Plans to assist in the Roseboom tower site project. The committee discussed the extent of the work and called Rob O'Brien for clarification

Rich Brimmer requested approval to fill a vacant, funded Auto Mechanic position due to retirement. Representative Farwell moved for approval. Seconded, Lapin. Total: 2,247; Ayes: 1,338; Absent: 909 – Oberacker, McCarty. Motion carried.

Bill Mason distributed a Mission Statement as requested by the Strategic Plan Committee, a breakdown of all the titles in the Highway Department, a list of Project Updates as of April 19th and a Staffing Proposal. Bill Mason discussed the need for an Office Specialist.

Representative Wilber encouraged Bill Mason to speak with the Treasurer to find out how funding will be provided.

BUILDING SERVICES –DOUG CZERKIES

Doug Czerkies requested approval to declare the 2007 Ford and 2001 Dodge Pickup as surplus. Representative Lapin moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 1,338; Absent: 909 –Oberacker, McCarty. Motion carried.

Representative Farwell inquired about obtaining a list of all county owned property.

Doug Czerkies gave the following updates:

Meadows

-installing 5 new water fountain/bottle filling stations identical to what is in the Public Safety Building

Public Safety Building

-LaBella is still working on bidding documents for the Dorm renovations

-LaBella water/sewer study on-site meeting is scheduled for April 25th

-Searching for new cabinets/counters for the control room renovation. Representative Farwell inquired whether the control room could be relocated

DSS –EVE BOUBOULIS

Eve Bouboulis discussed with the committee how to handle surplus vehicles, explaining that DSS vehicles need to be handled separately as a portion of the proceeds has to be returned to the State. The committee discussed developing a surplus vehicle policy as well as a vehicle repair policy. Questions to consider include when is it economically feasible to return cars to Enterprise and at what dollar amount should department heads seek approval for vehicle repairs?

Eve Bouboulis requested approval to repair the 2013 Ford Fusion sedan, estimated cost \$1,964. Representative Lapin moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 1,338; Absent: 909 –Oberacker, McCarty. Motion carried.

Eve Bouboulis discussed rearranging Department of Social Services offices this year to put offices inline with their Supervisors and make the department more efficient. Eve Bouboulis stated she has discussed this with Building Services and the IT Dept and has their support, noting there is money in the budget to cover the expense. The committee made no objection.

BUILDING SERVICES –DOUG CZERKIES (cont.)

Doug Czerkeis continued with department updates including:

Highway Building

- installing 2 new exit doors at Gilbertsville patrol
- forestry log cabin repairs

Personnel

- vacant Maintenance position is filled

Doug Czerkies requested approval to fill a soon to be vacant cleaner position at the Meadows Building. Representative Farwell moved for approval. Seconded, Lapin. Total: 2,247; Ayes: 1,338; Absent: 909 – Oberacker, McCarty. Motion carried.

There being no further business to discuss, Representative Lapin moved to adjourn until Thursday, May 24th at 12:30 p.m. at the County Office Building. Seconded, Farwell. Total: 2,247; Ayes: 1,338; Absent: 909 – Oberacker, McCarty. Motion carried.