

**PUBLIC WORKS COMMITTEE**  
**OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN**  
**May 21, 2018**

Absent: Representative Oberacker and Representative Lapin

Also Present: Board Chair Bliss

**VETERANS- DENNIS CLARK**

Dennis Clark requested approval to declare a 2007 Chevy Van VIN #1GAGG25U471218229 with 215,000 miles surplus. Representative Wilber moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

The committee discussed Auctions International and the process for surplus vehicles.

**SOIL & WATER DISTRICT –JORDAN CLEMENTS**

Jordan Clements, District Manager of Soil and Water distributed the Otsego County April Forestry Report and a Stream Program proposal discussing the following including but not limited to: timber is marked, 3 sales are coming up for Dozen dads, waiting to hear about \$30,000 of potential grant funding, use of the Forestry Cabin, working with the Highway Department on the stream program and educating the towns on investing in it, the Hazardous Mitigation Plan- Tetra Tech will be assisting the towns with the plan, it's imperative that every town complete the necessary paperwork in regards to this plan.

After discussions, Representative Wilber moved for approval to loan the use of the Forestry building to the Otsego County Soil and Water Conservation District at no charge, with the OCSWCD to reimburse the County for all utilities. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

**HIGHWAY –BILL MASON/RICH BRIMMER**

Bill Mason requested approval to fill the vacant funded Road Maintainer position (approved by Treasurer and Personnel on 4/27/18). Representative Wilber moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Bill Mason requested approval to allow him to fill vacant funded positions with approval from the Treasurer, Personnel, and an informative email would be sent to the Public Works committee in order to speed up the process. After discussions, Representative Farwell moved for approval to ask the Administration Committee to change the policy to allow

department heads to fill vacant funded positions with approval from the Treasurer and Personnel. Seconded, Wilber. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Rich Brimmer requested approval to contract with Otsego Ready Mix for transit mix concrete and controlled density fills, Bid #8937. Representative Wilber moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Rich Brimmer requested approval to pay an invoice from Matthew's Ford for spray on bed liner for one of the new utility truck's body at a cost of \$799. Representative Farwell moved for approval. Seconded, Wilber. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Bill Mason requested approval to continue with the current Gillee's contract until 12/31/18 or until the Board approves a different contract. The committee discussed the following including but not limited to: are other counties using Gillee's?, working on getting draft RFP to Onondaga County, and current contract extension ends May 31, 2018. Representative Wilber moved for approval to extend the Gillee's contract and authorize payment to them until July 31, 2018. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Bill Mason requested approval to contract with Town & County Bridge and Rail for bridge and culvert repair, Bid #8978 noting that they were the only bidder. Representative McCarty moved for approval. Seconded, Wilber. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Bill Mason stated that the costs to hire out bridge work are costly and stated the County needs to have their own bridge crew. The committee asked that Mr. Mason put this in his 2019 budget and submit a staffing proposal.

Bill Mason requested approval to contract with Town & County Bridge and Rail for Shotcrete, Bid #8948. Representative Wilber moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Allen Ruffles, Treasurer entered the meeting.

Rich Brimmer requested the following budget transfer for staff training noting it was approved by the Treasurer:

Transfer from	Demolition	5132-2520-D	\$1,960
Transfer to	Training	5010-4050-D	\$1,960

Representative Wilber moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Rich Brimmer requested approval for the following budget transfer to cover the cost of an Independent Medical Exam for an employee noting it was approved by the Treasurer:

Transfer from	Demolition	5132-2520-D	\$5,295
Transfer to	Other	5010-4800-D	\$5,295

Representative Wilber moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Rich Brimmer requested the following budget modification for CHIPS rollover money from 2017 and this years EWR money:

Increase 0000-3501-D Consolidated Highway Aid by \$2,105,541.72  
Increase 5113-2121 Capital Maintenance by \$2,105,541.72

Representative Farwell moved for approval. Seconded, Wilber. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Rich Brimmer requested the following budget modification for PAVE NY rollover money from 2017:

Increase 0000-3502-D PAVE NY by \$19,006.82  
Increase 5113-2121 Capital Maintenance by \$19,006.82

Representative Farwell moved for approval. Seconded, Wilber. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Bill Mason gave the following updates:

- A new mechanic has been hired and they will be interviewing for another one today
- 1 of the 4 graders needs a new transmission

The committee discussed whether or not to fix the grader or look into leasing one. After further discussion, Representative Wilber moved for approval for the Highway to have the 2000 Grader's transmission fixed at a cost of \$13,000. Seconded, Farwell. 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

### **TREASURER-ALLEN RUFFLES**

Allen Ruffles requested approval to accept the loan offer from Community Bank for the Jail renovation project. Representative Wilber moved for approval to accept the loan offer as presented by the

Treasurer with the terms as outlined. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Representative Farwell stated that the Board needs to look at all of the large infrastructure projects the County is considering all at once, such as 242, the new Highway Building, the Fire/EMS Training Center, and the Jail to set priorities, develop a process, and to plan.

Representative Wilber stated that he had a phone call from a concerned constituent on the condition of County Highway 49.

Representative McCarty stated that he received a call regarding a ditch that needs cleaning on County Highway 23.

The committee discussed surplus vehicles and what to do with them. Allen Ruffles stated that there are a few options including piggy backing off of Onondaga County's contract with Auctions International, amending the current Otsego County contract with Haroff, or sending out a new RFP.

After discussions, Representative Wilber moved for approval to have all the department heads declare there vehicles surplus at the next Public Works meeting on June 11<sup>th</sup>. Seconded, Farwell. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

Board Chair Bliss left the meeting.

### **TREASURER-ALLEN RUFFLES**

Allen Ruffles and Doug Czerkies discussed a hole in the driveway at the Unadilla property and the options to fix it. After discussion, Representative Wilber moved for approval to have the driveway at the Unadilla property fixed at a cost not to exceed \$7,000. Seconded, McCarty. Total: 2,247; Ayes: 1,365; Absent: 882-Oberacker and Lapin. Motion carried.

### **BUILDING SERVICES –DOUG CZERKIES**

Doug Czerkies gave the following updates:

#### COB:

- Roof-top AC #2 down, Trane is trouble shooting unit
- Solar Farm savings to date is \$29,000, it has produced 600,000 kwh for 8 months of operation-well on track to the \$40,000 savings estimate
- Actual Heat and Lights cost for the PSB for the last 5 years:
  - 2013: \$119,537
  - 2014: \$134,735
  - 2015: \$111,644

2016: \$ 93,213- LED Lighting upgrade  
2017: \$76,000- solar farm running for 4 months  
2018: \$65,000 has been budgeted

#### Public Safety Building

-The LaBella water/sewer study on site meeting is scheduled for May 25<sup>th</sup>.

-Scoping out new cabinets/counters for the control room renovation (\$10,000) and the Judges Bench project -RJ Millworks in Oneonta (\$10,000), working with Purchasing on this

#### Highway

- Forestry log cabin repairs are about done- water lines repaired

Representative McCarty asked about the Southern Transfer Station floor repair. Doug Czerkies stated that it is too big of a job to be done in house, he does not have the resources.

Representative Farwell asked if the County should have an LED Lighting policy. Doug Czerkies stated that he replaces all lights with LED.

There being no further business to discuss, the committee adjourned until Monday, June 11<sup>th</sup> at 8:30 a.m. at the County Office Building.