

**PUBLIC WORKS COMMITTEE
OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN
July 23, 2018**

Also Present: Board Chair Bliss

HIGHWAY –BILL MASON/RICH BRIMMER

Rich Brimmer requested approval to renew Resolution 34-20170104 for the purchase of on-road, off-road and heating fuel off of their bid which is good through the end of the year. Representative Farwell moved for approval to renew the Resolution through 12/31/2018. Seconded, Lapin. Total: 2,247; Ayes: 1,226; Absent: 1,021-Oberacker, Wilber. Motion carried.

The committee discussed fuel trends and how to proceed with next year's fuel. Representative McCarty moved for approval to prepare a 1 year bid for next year's fuel. Seconded, Lapin. Total: 2,247; Ayes: 1,226; Absent: 1,021-Oberacker, Wilber. Motion carried.

Bill Mason requested approval for the Highway Superintendent and Deputy to attend the October Bridge Conference held in Syracuse not to exceed \$700 per individual. Representative Farwell moved for approval. Seconded, Lapin. Total: 2,247; Ayes: 1,226; Absent: 1,021-Oberacker, Wilber. Motion carried.

Rich Brimmer requested approval to pay two invoices to Mirabito totaling \$32,269.30 to pay for fuel delivered outside of a contract. Representative McCarty moved for approval. Seconded, Lapin. Total: 2,247; Ayes: 1,226; Absent: 1,021-Oberacker, Wilber. Motion carried.

Bill Mason discussed the tree removal contract bid result.

Representative Oberacker entered the meeting during the above discussion.

OTHER –REPRESENTATIVE ANDREW MARIETTA and HIGHWAY –BILL MASON/RICH BRIMMER

Representative Marietta distributed the OC Public Works 2018-2020 Strategic Plan work plan and asked those present for further information regarding the six strategic issues including Personnel, Highways and Public Works, Facilities, Truck Fleet, Strategic Partnerships and Governance. Representative Marietta made the needed adjustments and stated he would send out an email of the updated work plan.

HIGHWAY –BILL MASON/RICH BRIMMER (cont.)

Rich Brimmer requested approval to fill and backfill three vacancies due to up coming retirements. Representative McCarty moved for approval to fill

and backfill the positions effective the date of the retirements. Seconded, Lapin. Total: 2,247; Ayes: 1,760; Absent: 487-Wilber. Motion carried.

Bill Mason distributed a staffing proposal which included changing both Road Maintainers and MEO Is to MEO IIs. Representative Oberacker moved for approval to abolish both Road Maintainer and MEO I positions and change them to MEO IIs pending approval from the Personnel Officer. Seconded, Farwell. Total: 2,247; Ayes: 1,760; Absent: 487-Wilber. Motion carried.

The committee discussed the future of the Maryland patrol.

Bill Mason discussed the rewritten RFP for parts room outsourcing. Representative McCarty moved for approval to authorize payment to Gillee's NAPA Auto until 12/31/18. Seconded, Lapin. Total: 2,247; Ayes: 1,760; Absent: 487-Wilber. Motion carried.

OTHER –REPRESENTATIVE ANDREW MARIETTA and BUILDING SERVICES –DOUG CZERKIES

Representative Marietta continued updating the OC Public Works 2018-2020 Strategic Plan work plan and asked those present for further information regarding the three strategic issues including Capacity, Facilities and Properties and Personnel. Representative Marietta made the needed adjustments and stated he would send out an email of the updated work plan.

SOIL & WATER DISTRICT –JORDAN CLEMENTS

Jordan Clements, District Manager of Soil and Water gave the following updates including, but not limited to the following:

- Second forestry management plan complete –John W. Chase Memorial Forest
- Located Forestry signs
- RFP for harvesting Dozen Dads—bid opening July 24th
- Reminder that the Forestry tour will be Saturday, August 18th from about 9 to noon

Jordan Clements discussed the need for more storage and requested use of the pole barn near the forestry cabin. Jordan Clements also proposed that the Highway Dept have use of the Soil & Water Ford flatbed truck that was formerly used to transport the hydro seeder. The committee suggested creating a Shared Services Agreement. Representative Lapin moved for approval to accept the flatbed truck from Soil and Water in exchange for allowing Soil and Water the use of half of the space at the Forestry garage. Seconded, Farwell. Total: 2,247; Ayes: 1,760; Absent: 487-Wilber. Motion carried.

Representative Wilber entered the meeting during the above discussion.

HIGHWAY –BILL MASON/RICH BRIMMER (cont.)

Bill Mason discussed the garage demolition engineer's estimate and inquired how the committee would like to proceed. Representative Farwell moved for approval to proceed with preparing contract documents for the garage demolition. Seconded, Wilber. Total: 2,247; Ayes: 2,247. Motion carried.

Rich Brimmer discussed the current level of expenditures for sand and salt thus far. The committee discussed where additional funding will come from.

PUBLIC DEFENDER –JILL GHALEB FOR BRUCE MAXSON

Jill Ghaleb on behalf of Bruce Maxson stated that for the record he would like to have space at 242 Main St for the purposes of his office. The committee raised no issue with his request.

HIGHWAY –BILL MASON/RICH BRIMMER (cont.)

Bill Mason stated that he will be meeting with BOCES July 31st.

The committee discussed the possibility of meeting twice a month and adjusting the meeting format.

Bill Mason gave the following updates:

- Paving complete on Co Hwys 13, 48, 6, 29A, 39, 16, 22
- Chip Seals on Co Hwy 6 and 48 should be complete in Aug
- Shoulder backup has been completed on Co Hwy 13
- Should finish the first course of shoulder backup on Co Hwy 14 today
- Box culverts on Co Hwy 16, 18 and 1 are installed
- Currently installing a 9 x 60 culvert on Co Hwy 46
- First round of mowing should be complete this week
- Installed 2 catch basins on Co Hwy 54
- Cold in-place recycle has been completed and paving started today on Co Hwy 14
- Gradalls in need of repair
- Two new mowers delivered July 16th

Representative Wilber asked about striping on County 18 in Plainfield.

BUILDING USE

Representative Oberacker presented three OC Building Use Applications: (1) Cornell Local Roads Program, Highway Department on September 27, 2018 from 7:30 am -3:30 pm for a Snow and Ice Control Workshop (2) the Cooperstown Central School, Meadows Building Training rooms on Wednesday, October 10th from 8 am to 1 pm for PSAT exams and (3) the Cooperstown Central School, Meadows Building Training rooms on Friday, December 21st from

8 am to 1 pm for Pre-ACT exams. Representative McCarty moved for approval to accept the building use applications from Cornell Local Roads Program and Cooperstown Central School. Seconded, Wilber. Total: 2,247; Ayes: 2,247. Motion carried.

BUILDING SERVICES –DOUG CZERKIES/KIM FIRENZE/SUSAN SEAMON

Doug Czerkies explained that there have been billing issues with the utility bills and therefore needs to request a budget transfer to pay for the electric bills at the Public Safety Building until the billing and crediting issues can be resolved.

Doug Czerkies requested the following budget transfer:

Transfer from	1622-2500-A	Misc. Renovations	\$35,000
Transfer to	1629-4150-A	PSB Heat & Lights	\$35,000

Representative Wilber moved for approval. Seconded, Oberacker. Total: 2,247; Ayes: 2,247. Motion carried.

Doug Czerkies requested approval to pay through the GP the invoice from Osterhoudt Refrigeration in the amount of \$359.85 for repairs made at the Central Kitchen. Representative Wilber moved for approval. Seconded, Farwell. Total: 2,247; Ayes: 2,247. Motion carried.

Doug Czerkies requested approval to pay through the GP the invoice from Keil's Construction in the amount of \$960 for septic repairs at the Bassett Clinic. Representative McCarty moved for approval. Seconded, Wilber. Total: 2,247; Ayes: 2,247. Motion carried.

Doug Czerkies expressed his concern regarding the purchasing policy when it comes to service oriented departments. Representative Oberacker stated he will look into this further to see if any adjustments could be made.

Doug Czerkies requested approval to fill a potentially vacant Cleaner position. Representative Wilber moved for approval. Seconded, McCarty. Total: 2,247; Ayes: 2,247. Motion carried.

Doug Czerkies stated he is working on the 2019 budgets.

Doug Czerkies gave the following updates:

Meadows:

- Working with Planning and DSS on the Tiny homes project

Public Safety Bldg:

- Had several conference calls with LaBella and the Sheriff to discuss construction phasing on the Dorm renovation project

242 Main St:

- Another false alarm regarding E-cigarettes in the building, signs have been posted

Clifton St:

- Working with Webster's paving to patch hole in the parking lot
- Quote from Galster's Cleaning for cleaning upstairs apartment

Representative McCarty asked if there is an easier way for individuals to access the Office for the Aging at the Meadows Building.

There being no further business to discuss, the committee adjourned until Tuesday, August 7 at 1:00 p.m. at the County Office Building.