

APPENDIX A

TOWN OF BUTTERNUTS / VILLAGE OF GILBERTSVILLE

A-1: Resolution to establish the local All Hazards Mitigation Planning Committee

A-2: Agencies and businesses contacted during the planning process

A-3: Public Notices

A-4: Maps

Appendix A-1: Resolution to establish the local All Hazards Mitigation Planning Committee

WHEREAS, the federal Disaster Mitigation Act of 2000 amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act to require that all local governments have an approved All-Hazard Mitigation Plan in place by November 1, 2004 to be eligible for Hazard Mitigation Grant Program funding and other pre-disaster funding, and

WHEREAS, the Hazard Mitigation Grant Program provides grants to States and local governments to implement long-term hazard mitigation measures after a major disaster declaration to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented, and

WHEREAS, the County Board of Representatives has determined that the county will amend the county's existing FEMA-approved All Hazard Mitigation Plan to include Otsego County municipalities that are not currently covered by the plan and will include all municipalities that want to participate, and

WHEREAS, the County has requested that municipalities wishing to participate maintain records of their hours spent working on this effort so that "in-kind service" figures can be provided to meet the requirements of the grant;

NOW THEREFORE LET IT BE

RESOLVED, that the Town/Village of Fultonville has determined that it shall participate in the amendment of the county's existing FEMA-approved All Hazard Mitigation Plan., and further

RESOLVED, that all persons working on this plan will provide in-kind hours to the county planning department so the parameters of the grant can be met, and further

RESOLVED, that a local hazard mitigation planning committee is hereby created for the purposes of preparing the multi-jurisdictional all-hazard mitigation plan, and further

RESOLVED, that such local hazard mitigation planning committee shall be comprised of the following individuals and/or agencies:

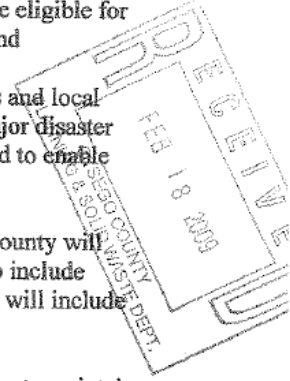
Name/Agency	Address
<u>Edward Dibble Jr.</u>	<u>879 Cathy St. Morris NY 13808</u>
<u>Daniel Utter</u>	<u>386 Helson Rd. So New Berlin NY 13843</u>
<u>Jackie Foster</u>	<u>3 Sylvan St. Gilbertsville NY 13776</u>
<u>David Robinson</u>	<u>2A Marion Ave. Gilbertsville NY 13776</u>
<u>Shirley Musson</u>	<u>34 Bloom St. Gilbertsville NY 13776</u>

and further,

RESOLVED, that such local all hazard mitigation committee shall have a Chairman and a Secretary, as follows:

Chairman (Name/Address) Edward D. Dibble Jr.
 Secretary (Name/Address) Shirley Musson

And further, that the clerk of this board shall send a copy of this resolution to the county planning department, 197 Main Street, Cooperstown, NY 13326.



Appendix A-2: Agencies and businesses contacted during the planning process

The Butternuts/Gilbertsville Hazard Mitigation Planning Committee contacted the following agencies and businesses:

Name	Method of Contact
Gilbert Fuel	Direct contact/interview
Butternuts Hardware Valueway County Store Gilbert Block Quilt Shop The Empire House Bar & Restaurant The Major's Inn Spikes Garage JMP Photography A&B House Inc. Kenneth Bennett Funeral Home	Letter of invitation to comment on the 2011 public comment period prior to adoption

Appendix A-3: Public Notices

The Butternuts/Gilbertsville Hazard Mitigation Planning Committee chose to post notices of every meeting on the Town Board bulletin-board. Below is a sample notice.

Town of Butternuts
Daniel R. Utter, Highway Supt.

PO Box 275, Gilbertsville, NY 13776.

Telephone 607-783-2480

Notice of public meeting:

There will be a meeting held at the town municipal building on January 21, 2009 at 7:00pm. To discuss a local hazard mitigation plan for the town of butternuts. Anyone who has something they would like to contribute to the plan or review it is welcome to attend. If you have any questions please feel free to contact me at the highway garage.


Daniel R. Utter

A public notice was posted prior to the public comment period prior to adoption in 2011.

Appendix A-4: Maps

APPENDIX B

TOWN OF EDMESTON

B-1: Resolution to establish the local All Hazards Mitigation Planning Committee

B-2: Agencies and businesses contacted during the planning process

B-3: Public Notices

B-4: Maps

Appendix B-1: Resolution to establish the local All Hazards Mitigation Planning Committee

RESOLUTION AUTHORIZING PARTICIPATION IN THE OTSEGO-COUNTY MULTI-JURISDICTIONAL ALL HAZARD MITIGATION PLAN, CREATING A EDMESTON ALL HAZARD MITIGATION PLAN, AND FORMING A LOCAL ALL HAZARD MITIGATION PLANNING COMMITTEE

WHEREAS, the federal Disaster Mitigation Act of 2000 amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act to require that all local governments have an approved All-Hazard Mitigation Plan in place by November 1, 2004 to be eligible for Hazard Mitigation Grant Program funding and other pre-disaster funding, and

WHEREAS, the Hazard Mitigation Grant Program provides grants to States and local governments to implement long-term hazard mitigation measures after a major disaster declaration to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented, and

WHEREAS, Otsego County has an existing FEMA-approved All Hazard Mitigation Plan in which the Town of Edmeston is not a participating jurisdiction, and

WHEREAS, the Edmeston Town Board has determined that the town will prepare a Edmeston All Hazard Mitigation Plan that will become an annex to the county's existing All Hazard Mitigation Plan, and

WHEREAS, the Town will maintain records of their hours spent working on this effort;

NOW THEREFORE LET IT BE RESOLVED, that the Town of Edmeston has determined that it shall participate in the amendment of the county's existing FEMA-approved All Hazard Mitigation Plan, and further

RESOLVED, that a local hazard mitigation planning committee is hereby created for the purposes of preparing the multi-jurisdictional all-hazard mitigation plan, and further

RESOLVED, that such local hazard mitigation planning committee shall be comprised of the following individuals and/or agencies:

Name/Agency	Address
Russell Dutcher, Town Superintendent	579 Taylor Hill Rd
Dale Lund, Highway Superintendent	508 Taylor Hill Rd
Leon Schworm, Historian	288 Wharton Creek Rd
Scott Convis, Edmeston Fire Dept	997 Dutch Valley Rd

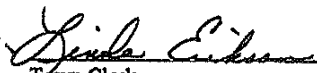
And further,

RESOLVED, that the clerk of this board shall send a copy of this resolution to the County Planning Department, 197 Main Street, Cooperstown, NY 13326.

Adopted this 9 day of JUNE, 2009, at the meeting of the Town Board.



Town Supervisor



Town Clerk

Appendix B-2: Agencies and businesses contacted during the planning process

The following agencies and businesses were contacted and invited to comment on the plan:

Name	Method of Contact
NY Central Mutual Insurance	Letter of invitation to comment on the 2011 public comment period prior to adoption
Pathfinder Village	
Bishop Print Shop	
The Water Bottle, LLC	
Howard Trailer Sales	
Dollhouses by Design	
Wards Off Fire	
Fuzzy Graphics	
Edmeston Central School	

Appendix B-3: Public Notices

A public notice was posted prior to the public comment period prior to adoption in 2011.

Appendix B-4: Maps

APPENDIX C

TOWN OF MARYLAND

C-1: Resolution to establish the local All Hazards Mitigation Planning Committee

C-2: Agencies and businesses contacted during the planning process

C-3: Public Notices

C-4: Maps

Appendix C-1: Resolution to establish the local All Hazards Mitigation Planning Committee

RESOLUTION OF THE OTSEGO COUNTY MULTI-JURISDICTIONAL ALL HAZARD MITIGATION PLAN, CREATING A MARYLAND ALL HAZARD MITIGATION PLAN, AND FORMING A LOCAL ALL HAZARD MITIGATION PLANNING COMMITTEE

WHEREAS, the federal Disaster Mitigation Act of 2000 amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act to require that all local governments have an approved All-Hazard Mitigation Plan in place by November 1, 2004 to be eligible for Hazard Mitigation Grant Program funding and other pre-disaster funding, and

WHEREAS, the Hazard Mitigation Grant Program provides grants to States and local governments to implement long-term hazard mitigation measures after a major disaster declaration to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented, and

WHEREAS, Otsego County has an existing FEMA-approved All Hazard Mitigation Plan in which the Town of Maryland is not a participating jurisdiction, and

WHEREAS, the Maryland Town Board has determined that the town will prepare a Maryland All Hazard Mitigation Plan that will become an annex to the county's existing All Hazard Mitigation Plan, and

WHEREAS, the Town will maintain records of their hours spent working on this effort;

NOW THEREFORE LET IT BE RESOLVED, that the Town of Maryland has determined that it shall participate in the amendment of the county's existing FEMA-approved All Hazard Mitigation Plan, and further

RESOLVED, that a local hazard mitigation planning committee is hereby created for the purposes of preparing the multi-jurisdictional all-hazard mitigation plan, and further

RESOLVED, that such local hazard mitigation planning committee shall be comprised of the following individuals and/or agencies:

Name/Agency	Address
Scott Gaston, Maryland Fire Dept	7863 State Hwy 7
Bob Lincoln, Maryland Highway Dept Super	470 Axtell Rd
Lynda Bookhard, Schenevus Central School Super	159 Main St

and further,

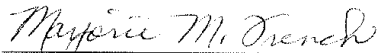
RESOLVED, that such local all hazard mitigation committee shall have a Chairman and a Secretary, as follows:

Chairman Bill Fredette, Maryland Town Board 276 Valder Rd

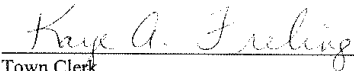
And further,

RESOLVED, that the clerk of this board shall send a copy of this resolution to the County Planning Department, 197 Main Street, Cooperstown, NY 13326.

Adopted this 6th day of June, 2009, at the meeting of the Town Board.



Town Supervisor



Town Clerk

State of New York
County of Otsego
Town of Maryland

June 6, 2007

Supervisor Marge French called the meeting to order at 6:30 pm. Present were Joan DeBenedittis, Sharon Heller, Scott Gaston, William Fredette, Sr., Pete Andrews, Paul Neske, Bob Lincoln, Bridget Streeter, Andrew Kane, Joe Tranco, Town Assessors John Arnold and Elliot DuBois, Pat DuBois, and Steve and Laura Child.

Bridget read the minutes. A motion to approve the minutes was made by Scott and 2nd by Joan. All approved, 5-0.

Three sidewalk bids were opened and read. Bids were received from MVC Construction of Schenevus, NY; Nature's Sculptor of Richmondville, NY; and Mexcon, Inc. of Worcester, NY. A motion to accept the sidewalk bid from MVC Construction of Schenevus, NY was made by Joan and 2nd by Sharon. All approved, 5-0. See attached.

Andrew Kane questioned the Board regarding property maintenance ordinances and was directed by the Board and Paul Neske to seek help from the Westford Town Board and Westford Town Attorney.

Pete will notify MVC Construction that their bid was accepted. He will notify the other two bidders that their bids were denied. Pete informed the Board that piping to accommodate sump pumps along the business district in Schenevus has been installed.

Paul reported that he has issued six new permits. The Sundfors of Smokey Avenue have received a variance to relocate the Sparrowhawk Lake Road. Two special use permits have been applied for with the Planning Board. Paul is dealing with properties that are doing construction without permits. Letters have been sent to property owners displaying signs without permits. The ad has run in the paper regarding swimming pool regulations. Paul will check on the Kaufman property. Neil McManus will be taking over for Mike Miller.

John Arnold updated the Board on the revaluation process for the Town of Maryland. A DVD presentation was shown to the Board to describe the function of the assessors. There are about 75 parcels still left to complete and then the valuation process can begin. Steve Child spoke to the Board about his role in helping the Town complete this process. Elliot DuBois spoke about the process of data collection. The assessors were thanked for their hard work during the revaluation process.

L

Bob informed the Board that about 8 bids packets for the Leonard Road Bridge were sent out and only one official bid has come in and been opened. Foit-Albert has recommended going with this bidder, which is Steven Miller General Contracting of Mayfield, NY. This bidder's estimate for the job is \$389,999.75 without the engineering fee. FEMA will not

cover the engineering fee of \$39,000.00. Bob will try to resolve the issue of the engineering fee with Ron Tiderencel of Otsego County and try to get this fee built into the bid price.

Marge read a letter of resignation from Scott Roland who is resigning as the third assessor for the Town of Maryland. The Board accepted his letter and a letter thanking him for his service will be sent.

RESOLUTION #1 to accept the bid from Steven Miller General Contracting for the Leonard Road Bridge was made by Bill and 2nd by Scott. All approved, 5-0.

Bob will follow with what his responsibilities are for the Leonard Road Bridge. The Town has received a bill for one month's rent of the roller. It was discussed that the Town does not have to go out to bid if the machine that is being replaced is dangerous. Also, anything priced under \$20,000.00 does not have to go out to bid. Bob will talk to A. Montano about leasing the roller for three months so that the buying price will be under \$20,000.00. A gravel pit in Westford is within 500 feet of the Town of Maryland. Westford must notify the Town of Maryland as per regulation 239.NN

A public hearing will be held July 5, 2007 to discuss renewing the Time Warner franchise.

RESOLUTION #2 to establish a Hazardous Mitigation Planning Committee with the Town of Westford was made by Sharon and 2nd by Joan. All approved, 5-0. The following people will be included on this committee: Bill Fredette, President; Scott Gaston, Fire Department; Bob Lincoln, Highway Department; Lynda Bookhardt, Schenevus Central School; and representatives for I88 and the railroad. See attached.

RESOLUTION #3 to modify budget General Fund \$15.10 from A1460.1 to A1460.4, and \$3,000.00 from A1990.4 to A8989.4 was made by Scott and 2nd by Sharon. All approved, 5-0.

The Board will wait for barrels to go on sale. Joan will look for 6-8 plastic looking barrels and will purchase them this year but hold them until next year.

Marge purchased a thank you for the VFW for their flag donation. Bob will pull the flags after the carnival. A letter was received from Wesley and Linda St. Onge thanking the Town Road Crew for the job well done on Hubbard Hill Road and for their continued good work throughout the Town.

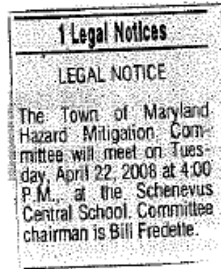
Appendix C-2: Agencies and businesses contacted during the planning process

The Maryland Hazard Mitigation Planning Committee contacted the following agencies and businesses:

Name	Method of Contact
Ward's Garage Greenleaf SRD	Letter of invitation to review draft during the 2010 public comment period
Chief Schenevus Restaurant	
Quickway	
C & C Custom Woodworking	
ABC Controls	
Mountain Top TV	
Custom Upholstering & Design	
Heller Funeral Home	
Lorretta & Son Masonry	
Nancy's Place	
Ken Ross Excavating	
Schenevus Central School	
Tom Whitbeck's Water Laboratory	
Wilber National Bank	
US Postal Office	

Appendix C-3: Public Notices

The Maryland Hazard Mitigation Planning Committee chose to publish a legal notice of every meeting. Below are sample legal notices.



Oneonta, N.Y. Monday, April 21, 2008

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A public notice was posted prior to the public comment period prior to adoption in 2011.

Appendix C-4: Maps

APPENDIX D

TOWN OF PITTSFIELD

D-1: Resolution to establish the Otsego County Planning Department as the planning proxy

D-2: Agencies and businesses contacted during the planning process

D-3: Public Notices

D-4: Maps

Appendix D-1: Resolution to establish the Otsego County Planning Department as the planning proxy

**Resolution for Authorized Representation
For the Otsego County Planning Department to act on behalf of the Town of
Pittsfield for the preparation of a Hazardous Mitigation Plan**

**Town of Pittsfield
Town Board
Town Hall, Pittsfield, NY 13411**

RESOLUTION

WHEREAS, the Town of Pittsfield has limited capability to undertake extensive Participation in the preparation of a hazard mitigation plan; and

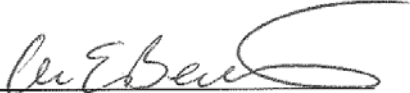
WHEREAS, Otsego County's Planning Department is able to act on behalf of the Town of Pittsfield in the analysis and development of hazard mitigation plan; and

WHEREAS, Otsego County's Planning Department shall prepare a hazard mitigation plan in accordance with FEMA requirements at 44 C.F.R. 201.6; and

WHEREAS, Otsego County's Planning Department shall deliver a draft copy of the plan for public comment as well as the governing body's comment during the planning process and prior adoption.

NOW THEREFORE, the Town of Pittsfield authorizes the Otsego County Planning Department to prepare the Town of Pittsfield Hazard Mitigation Plan on behalf of the Town of Pittsfield which shall be reviewed and considered for adoption by the Town Board of the Town of Pittsfield upon completion.

Adopted this 9th day of June 2009, at the meeting of the Pittsfield Town Board.


Town Supervisor – William Beckwith

Appendix D-2: Agencies and businesses contacted during the planning process

The following agencies and businesses were contacted and invited to comment on the plan:

Name	Method of Contact
Great Northern Auto	Letter of invitation to comment on the 2011 public comment period prior to adoption
TRC Engineering	
Au Fil De L'Eau Antiques	

Appendix D-3: Public Notices

A public notice was posted prior to the public comment period prior to adoption in 2011.

Appendix D-4: Maps

APPENDIX E

TOWN OF WESTFORD

E-1: Resolution to establish the local All Hazards Mitigation Planning Committee

E-2: Agencies and businesses contacted during the planning process

E-3: Public Notices

E-4: Maps

Appendix E-1: Resolution to establish the local All Hazards Mitigation Planning Committee

RESOLUTION #3 OF 2007

RESOLUTION AUTHORIZING PARTICIPATION IN THE MARYLAND-WESTFORD
MULTI-JURISDICTIONAL ALL HAZARD MITIGATION PLAN AND
CREATING A LOCAL ALL HAZARD MITIGATION PLANNING COMMITTEE

WHEREAS, the federal Disaster Mitigation Act of 2000 amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act to require that all local governments have an approved All-Hazard Mitigation Plan in place by November 1, 2004 to be eligible for Hazard Mitigation Grant Program funding and other pre-disaster funding, and

WHEREAS, the Hazard Mitigation Grant Program provides grants to States and local governments to implement long-term hazard mitigation measures after a major disaster declaration to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented, and

WHEREAS, the Westford Town Board has determined that the Town will prepare a multi-jurisdictional All-Hazard Mitigation Plan that includes the Towns of Maryland and Westford, and

WHEREAS, the Town has determined hours spent working on this effort will be maintained so that in-kind service figures can be provided to meet the requirements of the grant, now, therefore, be it

RESOLVED, that a Local Hazard Mitigation Committee consisting of a minimum of four people, is hereby created for the purposes of preparing the multi-jurisdictional all hazard mitigation plan, and be it further

RESOLVED, that such Local Hazard Mitigation Committee shall be comprised of the following individuals and/or agencies: Ralph Ritton, Westford Town Board & Fire Department
Martin Peeters, Westford Town Highway Superintendent
Psalm Wyckoff, Town of Westford Resident
Shelly Kane, Town of Westford Resident

and be it further

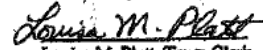
RESOLVED, that all persons working on this plan will provide in-kind hours to the Town so the parameters of the grant can be met, and be it further

RESOLVED, that a copy of this resolution shall be sent to the Otsego County Planning Department, 197 Main Street, Cooperstown, N.Y. 13326.

STATE OF NY
COUNTY OF OTSEGO SS
TOWN OF WESTFORD

I, Louisa M. Platt, Town Clerk of the Town of Westford, Otsego County, New York, hereby certify that the foregoing Resolution was duly adopted by the Town Board of the Town of Westford at a regular meeting held June 1, 2007. Ayes: Councilmen Roseboom, VanDewerker, Ritton, Kerzick; Supervisor: Strong. Nays: none.

In Witness Whereof, I hereunto set my hand and the Seal of the Town of Westford this 18 DAY OF June, 2007.


Louisa M. Platt, Town Clerk
Town of Westford, N. Y.

(Seal of the Town of Westford)

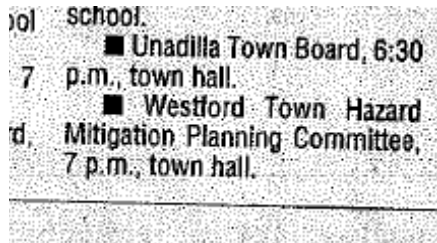
Appendix E-2: Agencies and businesses contacted during the planning process

The Westford Hazard Mitigation Planning Committee contacted the following agencies and businesses:

Name	Method of Contact
Mikey's Garage	Letter of invitation to review draft during the 2010 public comment period
Pete's Gun & Reloading Supplies	
Westford General Store	
Fiel's Collision	
Fred R Wyckoff & Sons	
Koren's Salvage	
Brad Davis' Trucking	
Huntington Trucking	

Appendix E-3: Public Notices

The Westford Hazard Mitigation Planning Committee chose to publish a notice of every meeting in the Town's official paper, the Daily Star, in the community news section and to put up posters in the Town Hall bulletin-board, the Post Office and the General Store. The Daily Star was contacted prior to each meeting, however not every notice was published. Below is a sample notice.



A public notice was posted prior to the public comment period prior to adoption in 2011.

Appendix E-4: Maps

APPENDIX F

PLAN MAINTENANCE

F-1: Annual Maintenance Report – Sample letter and form

F-2: Agencies and businesses to be contacted during update process

Appendix F-1: Annual Maintenance Report – Sample

Hazard Mitigation Annual Maintenance Report

The Hazard Mitigation Plan requires that the local Committee review, update, and make necessary changes to the plan that has occurred within the last year. In doing so the established committee must do the following:

- Identify which natural hazards have affected the community
- Exact locations where community were affected and for how long
- Cost in damages
- Amount if any received from FEMA
- Mitigation measures that were taken throughout the year in prevention of future destruction
- Provide signatures from each committee member

Below are potential hazards that may occur. Please fill in the needed information with the most detail. There is available space for those hazards that have not been listed but have affected your community and would like to include.

Potential hazards:

Ice Storms-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Severe Storms-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Winter Storms-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Flood-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Hurricane -

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Erosion/Landslide-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Haz Mat in transit-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Fire/ Wide Fire-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Tornado-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Flash Flood-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Ice Jams-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Hazard_____

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Hazard_____ -

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Hazard _____-

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Hazard _____

When-

Detailed Location-

Detailed Description of Damages-

Estimate amount in damages-

Amount rewarded from FEMA if any-

Actions taken to mitigate impacts on community-

Appendix F-2: Agencies and businesses to be contacted during update process

List of Contacts for Update
Town of Butternuts and Village of Gilbertsville

	Name	Phone	Contact Person	e-mail	Contacted Y/N	Response Y/N
Business	Unison Industries 5345 NY St. Rt.12 PO Box 310 Norwich, NY 13815	607-335-5000	Eric Quinn, Customer Service	eric.quinn@unisonindustries.com		
	Tieco Industries 22 Depot Street Unadilla, NY 13838	877-889-6540		tieco@tyups.com		
	Empire Hotel 32 Marion Ave Gilbertsville, NY	607-783-2859				
	Gilbert Fuel Co. PO Box 358 Gilbertsville, NY 13776	607-783-2231	Wendy Gilbert			
	Kenneth Funeral Home 435 Main Street Gilbertsville, NY 13776	607-829-2272	Kenneth L. Bennett			
	Butternuts Hardware 18 Marion Ave Gilbertsville, NY 13776	607-783-2291				
	Valueway County Store 3 Commercial Gilbertsville, NY 13776	607-783-2529				
	Spikes Garage 1 Vale Gilbertsville, NY 13776	607-783-2277				
	JMP Photogr aphy 330 Nelson Rd South New Berlin, NY 13843	607-859-2717				
Non-Profit	Majors Inn Foundation 12 Marion Ave. Gilbertsville, NY 13776	607-783-2967		cecerowe@msn.com		
Hospitals/Medical/Nursing Homes	Aureila Osborn Fox Memorial 1 Norton Ave Oneonta, NY 13820	<u>607-432-2000</u>				
	UHS Chenango Memorial Hospital 179 Broad Street Norwich, NY	607-337-4715				
	Chenango Memorial Nursing Home 179 N Broad St. Norwich, NY	607-337-4111				
	NYS Veterans Home 4207 St. Highway 220 Oxford, NY 13830	1-800- NYSVETS				
Schools	Gilbertsville Mt. Upton 693 St. Highway 51 Gilbertsville, NY 13776	607-783-2207	Glenn Hamilton, Superintendent			
	Unadilla Valley School District 4238 St Hwy 80 New Berlin NY 13411	607-847-7500	Robert Mackey, Superintendent			
	Unatego School District 2641 St Hwy 7 Otego NY 13825	607-988-5000	Charles A. Molloy, Superintendent			
Govt.	Chenango County Department of Planning 5 Court Street #109 Norwich, NY 13815-1600	607-337-1640	Donna Jones, Director	DonnaJones@co.chenango.ny.us		
	Gilbertsville Post Office 1 Commercial Street Gilbertsville, NY 13776	607-783-2735				

	Town of Unadilla PO Box 445 Unadilla, NY13849	607-369-7426	James Westcott, Supervisor			
	Town of Morris PO Box 117 Morris, NY 13808	607-263-5400	Peter MCCann, Supervisor			
	Town of Otego PO Box 468 Otego, NY 13825	607-988-7081	Joseph Hurlburt, Sr. Supervisor			
	Gilbertsville Fire Dept P.O. Box 72 14 Marion Avenue Gilbertsville - 39007	607-783-2520				
Faith Based	Christ Church Rectory 38 Marion Ave. Gilbertsville, NY 13776	607-783-2267				
	First Presbyterian Marion Ave Gilbertsville, NY 13776	607-783-2867				
	Baptist Church Commercial Street Gilbertsville, NY 13776	607-783-2993				
	Zion Episcopal Church 158 Main Street Morris, NY 13808	607-263-5927				
	Holy Cross Rectory 43 Main Street Morris, NY 13808	607-263-5143				

**List of Contacts for Update
Town of Edmeston**

	Name	Phone	Contact Person	e-mail	Contacted Y/N	Response Y/N
Business	NY Central Mutual 1899 Central Plaza East Edmeston, NY13335	1-888-234-9626	V. Daniel Robinson President and CEO			
	Bishop Print Shop 9 East Street Edmeston, NY 13335	607-965-1696		info@bishopprintshop.com		
	Houk-Johnston-Terry Funeral Home 30 South Street Edmeston, NY 13335	607-965-8242	Joan Kuhn Terry and Gordon R. Terry			
	Law offices of Tim R. Johnson 7 West Street Edmeston, NY 13335	607-965-8343	Tim R. Johnson			
	Wards Off Fire 837 Goodrich Road Edmeston, NY 13335	607-965-2197 or 315-292-4954	Brian M. Ward	bward@wardsoffire.com		
	The Water Bottle, LLC 874 Dutch Valley Road Edmeston, NY 13335-1816	607-965-2183				
	Broome Developmental Services 790 Dutch Valley Rd Edmeston, NY 13335	607-965-9821				
	NBT Bank of Edmeston 1 West Street Edmeston, NY 13335	607-965-8636				
Non-Profit	Pathfinder Village 3 Chenango Road Edmeston, NY13335	607-965-8377		info@pathfindervillage.org		
Hospitals/Medical/Nursing Homes	Aureila Osborn Fox Memorial 1 Norton Ave Oneonta, NY 13820	<u>607-432-2000</u>				
	UHS Chenango Memorial Hospital 179 Broad Street Norwich, NY	607-337-4715				
	Chenango Memorial Nursing Home 179 N Broad St. Norwich, NY	607-337-4111				
	NYS Veterans Home 4207 St. Highway 220 Oxford, NY 13830	1-800-NYSVETS				
School	Edmeston Central School PO Box 5129 Edmeston, NY 13335	607-965-8942	Brian Hunt, Superintendent	bhunt@edmeston.net		
	Unadilla Valley School District 4238 St Hwy 80 New Berlin NY 13411	607-847-7500	Robert Mackey, Superintendent			
	Mt Markham School District 500 Fairground Rd West Winfield NY 13491	315-822-2800	Casey Barduhn, Superintendent			
Govt.	Chenango County Department of Planning 5 Court Street #109 Norwich, NY 13815-1600	607-337-1640	Donna Jones, Director	DonnaJones@co.chenango.ny.us		
	Town of Edmeston PO Box 5133 Edmeston, NY 13335	607-965-8020	Russell Dutcher, Supervisor			
	Town of Edmeston Fire Dept St. Route 80	607-965-8020	Art Klinger, Chief			

	Edmeston, NY				
	West Edmeston Fire Dept 156 Co Hwy 18C West Edmeston - 39024	315-855-4404	Clarence Beldon, Chief		
	Town of Plainfield 129 County Hwy 18A W. Winfield, NY 13491	315-855-7873	David P. Trevvett, Town Supervisor		
	Town of Burlington 6011 State Hwy. 51 Burlington Flats, NY 13315	607-965-8649	Russell McCall, Town Supervisor		
	US Post Office 3 West St Edmeston, NY 13335	607- 965-8445			
	Town of Pittsfield PO Box 915 New Berlin, NY 13411	607-847-9885	William Beckwith, Town Supervisor		
Faith Based	Second Baptist of Edmeston 7 North Street Edmeston, NY 13335	607-965-8540			
	United Methodist 3 North Street Edmeston, NY 13335	607-965-8046	Pastor Douglas Besemer	Dojob622@tds.net	

**List of Contacts for Update
Town of Maryland**

	Name	Phone	Contact Person	e-mail	Contacted Y/N	Response Y/N
Business	Otsego Co. Patrons Co-Op 8146 St. Hwy. 7 Schenevus, NY	607-638-9741				
	Community Bank 101 Main Street Schenevus, NY	607-638-5821				
	Ward's Garage 7487 State Highway 7 Maryland, NY 12116	(607-638-9999				
	Greenleaf SRD 436 Lake Rd Schenevus, NY 12155	(607-638-5400				
	Chief Schenevus Restaurant 56 Main St Schenevus, NY 12155	607- 638-9488				
	Quickway 43 Main St Schenevus, NY 12155	607-638-9337				
	C & C Custom Woodworking 7200 State Highway 7 Maryland, NY 12116	(607- 638-9406				
	Mountain Top TV 174 Norton Rd Schenevus, NY 12155	607- 638-5684				
	Custom Upholstering & Design 116 Main St Schenevus, NY 12155	607-638-5429				
	Heller Funeral Home 25 Arch St Schenevus, NY 12155	607- 638-9781				
	Lorretta & Son Masonry 351 Stone House Rd Maryland, NY 12116	607- 432-6463				
	Ken Ross Excavating 6731 State Highway 7 Maryland, NY 12116	607- 433-2768				
Non-Profit	N/A					
Hospitals/Medical/ Nursing Homes	Southeastern Otsego Health Ctr. 4 Decatur St. Worcester, NY	607-397-8783				
	Mary Imogene Bassett Hosp 1 Atwell Drive Cooperstown, NY 13326	607-547-3070				
	AO Fox Memorial Hospital 1 Norton Ave. Oneonta, NY 13820	607-432-2000				
Schools	Schenevus Central 159 Main Street Schenevus, NY	607-638-5530	Lynda Bookhard, Superintendent	lbookhard@schenevuscs.org		
	Worcester Central 198 Main Street Worcester, NY	607-397-8785	Gary Kuch, Superintendent 607-397-8785	gkuch@worcestercs.org		
	Charlotte Valley School District PO Box 202 Davenport NY 13750	607- 278-5511	Mark Dupra, Superintendent			
Gov t.	Delaware County Department of Planning Delhi, NY 13753.	607-746-2944	Nicole Franzese	nicole.franzese@co.delaware.ny.us		

	Town of Maryland 40 Main Street Schenevus, NY 12155	607-638-1924	Marge French, Town Supervisor			
	Schenevus Fire Dept 40 Main St, Suite 2 - PO Box 116 Commissioners - Box 44 Schenevus - 39018	607-638-9017	Pete Comino, Chief			
	Town of Westford PO Box 43 Westford, NY 13488	607-638-5165	Philip Strong, Town Supervisor			
	Town of Worcester Town Hall 26 S. Hill Rd. Worcester, NY 12197	607-397-8978	Larry Anteman, Town Supervisor			
	Town of Milford 2859 State Hwy. 28 Milford, NY 13834	607-286-9033	Thomas Gale, Town Supervisor			
	US Post Office 7501 State Hwy. 7 Maryland, NY	607-638-9311				
Faith Based	Schenevus First Baptist 2 Division Steet Schenevus, NY	607-638-5866				
	Schenevus United Methodist 66 Main Street Schenevus, NY	607-638-5867				
	Maryland Baptist Church 7575 State Hwy. 7 Maryland, NY	607-638-5452				
	Word of Faith Church 6568 State Hwy. 7 Maryland, NY	607-432-4287				

**List of Contacts for Update
Town of Pittsfield**

	Name	Phone	Contact Person	e-mail	Contacted Y/N	Response Y/N
Business	Golden Artist Colors Inc. 188 Bell Rd. New Berlin, NY	607-847-6154	Ben Gavitt			
	Preferred Mutual Insurance 1 Preferred Way New Berlin, NY13411	607-847-6161				
	Butternuts Beer & Ale 4021 State Highway 51 Garrettsville, NY	607-263-5070	Chuck Williamson	sales@butternutsbeerandale.com		
	Broome Developmental Services 790 Dutch Valley Rd Edmeston, NY 13335	607-965-9821				
	NBT Bank of Edmeston 1 West Street Edmeston, NY 13335	607-965-8636				
	Great Northern Auto 1427 County Highway 49, New Berlin, NY 13411	607-847-6111				
	TRC Enterprises 4128 County Highway 18 New Berlin, NY 13411	607- 847-6814				
Non Profit	N/A					
Hospitals/Medical/Nursing Homes	UHS Chenango Memorial Hospital 179 Broad Street Norwich, NY	607-337-4715				
	Chenango Memorial Nursing Home 179 N Broad St. Norwich, NY	607-337-4111				
	NYS Veterans Home 4207 St. Highway 220 Oxford, NY 13830	1-800-NYSVETS				
Schools	Morris Central School 65 Main Street Morris, NY	607-263-6100	Mr. Matthew Sheldon , Superintendent			
	Unadilla Valley School District 4238 St Hwy 80 New Berlin NY 13411	607-847-7500	Robert Mackey, Superintendent			
	Edmeston Central School District PO Box 5129 Edmeston NY 13335	607-965-893	Brian Hunt, Superintendent	bhunt@edmeston.net		
Govt.	Chenango County Department of Planning 5 Court Street #109 Norwich, NY 13815-1600	607-337-1640	Donna Jones, Director	DonnaJones@co.chenango.ny.us		
	Town of Morris 93 Main Street Morris, NY 13808	607-263-5944	Peter McCann, Supervisor			
	Town of New Lisbon 908 Co. Hwy 16 Garrettsville, NY 13342	607-965-2112	Robert Taylor, Supervisor			
	Town of Pittsfield 359 Dunham Rd. New Berlin, NY 13411	607-847-8657				
	Town of Burlington 6011 St. Hwy. 51 Burlington Flats, NY 13315	607-965-8649	Russell McCall, Town Supervisor			

	Pittsfield Fire Dept 167 St Hwy 80 Pittsfield - 39030	607-847-8127	James Jackson, Chief			
Faith Based	First United Methodist 51 S. Main New Berlin, NY 13411	607-847-6350				
	First Baptist Church 30 S. Main Street New Berlin, NY 13411	607-847-6145				

**List of Contacts for Update
Town of Westford**

	Name	Phone	Contact Person	e-mail	Contacted Y/N	Response Y/N
Business	Ace Automotive 2032 Co. Hwy 34 Westford, NY 13488	607-638-1500				
	Feil Collision Works 107 Strong Hill Rd. Westford, NY 13488	607-638-5729	Adam Feil, Owner			
	Huntington Westford Inc. 1702 Co. Hwy 34 Westford, NY 13488	607-638-5614	Robert Huntington Jr., Owner			
	Northeast Welding 124 Meyers Road Westford, NY 13488	607-638-9403	Carter Cook, Owner			
	Ocx 187 Steven Braun Rd Westford, NY 13488	607-638-9982	Paul Schecter, President			
	Mikey's Garage 231 Skellie Rd, Worcester, NY 12197	607-638-4201				
	Pete's Gun and Reloading Supplies		Pete Maralja, Owner			
	Westford General Store					
	Fred R Wyckoff & Sons		Fred Wyckoff, Owner			
	Brad Davis Trucking		Brad Davis, Owner			
Non-Profit	N/A					
Hospitals/Medical/Nursing Homes	Mary Imogene Bassett Hospital 1 Atwell Rd. Cooperstown, NY 13326	607-547-6522				
	AO Fox Memorial Hospital 1 Norton Ave. Oneonta, NY 13820	607-432-2000				
Schools	Worcester Central 198 Main Street Worcester, NY	607-397-8785	Gary Kuch, Superintendent 607-397-8785	gkuch@worcestercs.org		
	Schenevus Central 159 Main Street Schenevus, NY	607-638-5530	Lynda Bookhard, Superintendent	lbookhard@schenevuscs.org		
	Millford Central School District PO Box 237 Main St Millford NY 13807	607-286-7721	Peter N. Livshin, Superintendent	plivshin@milfordcentral.org		
	Cherry Valley Springfield CS PO Box 485 Cherry Valley NY 13320	607-264-3257	Robert Miller, Superintendent	rmiller@cvscs.org		
Govt.	Westford Post Office 1743County Highway 34 Westford, NY 13488	607 -638-9382				
	Town of Westford Fire Department Co. Hwy 34 Westford, NY 13488	607-638-9776	Ralph Ritton, Chief			
	Town of Worcester Town Hall 26 S. Hill Rd. Worcester, NY 12197	607-397-8978	Larry Anteman, Town Supervisor			

	Town of Milford 2859 State Hwy. 28 Milford, NY 13834	607-286-9033	Thomas Gale, Town Supervisor			
	Town of Decatur 104 Co. Hwy 37 Worcester, NY 12197	607-397-8287	Grace Pongrac, Supervisor	gracep@oecblue.com		
Faith Based	St. Timothy Episcopal 1776 Co. Hwy 34 Westford, NY	607-638-9019				
	United Methodist 48 Main St Worcester, NY 12197	607-397-9340				
	St. Joseph's Catholic Church 181 Main St. Worcester, NY 12197	607-397-9373				
	Second Baptist Church 132 Main Street Worcester, NY 12197	607-397-8353				
	First Baptist Church 108 Up Country Rd. #38 Worcester, NY 12197	607-397-1714				

List of Contacts for Update
All Towns

	Name	Phone	Contact Person	e-mail	Contacted Y/N	Response Y/N
Federal Government	National Flood Insurance Program Region II Office HC 87 Box 36 Pocono Lake PA 18347	570-643-6582	Tom Kustelski	tkustelski@ostglobal.com		
	Environmental Protection Agency Region 2 290 Broadway New York, NY 10007	877-251-4575				
State Government	NYS Department of Environmental Conservation Region 4 Eugene Kelly, Regional Director 1130 North Westcott Rd. Schenectady, NY 12306	518-357-2068				
	NYS Department of Agriculture and Markets 10B Airline Drive Albany, NY 12235	1-800-554-4501		mailto:info@agmkt.state.ny.us		
	NYS DEC Sub-Office 65561 State Highway 10 Stamford, NY 12167					
	NYS Department of Health Regional Office 28 Hill Street Suite 201 Oneonta, NY 13820	607-432-3911				
	NYS Office of Parks, Recreation & Historic Places Peebles Island Resource Center P.O. Box 189 Waterford, NY 12188-0189	518 237-8643				
Schools	Oneonta State College 108 Ravine Parkway Oneonta, NY 13820	607-436-3500				
Non-Profit	American Red Cross Cooperstown, NY	607-432-5353	Toni Christensen	christensenTo@usa.redcross.org		

APPENDIX G

SAMPLE DOCUMENTS

G-1: Sample letter sent to agencies/businesses soliciting review and comment

G-2: Sample Adoption Resolution

G-1: Sample letter sent to agencies/businesses soliciting review and comment

Mr. Richard Kelly
Security Manager
National Baseball Hall of Fame
25 Main Street
Cooperstown, NY 13326

Dear Mr. Kelly,

The purpose of this correspondence is to advise you that the draft version of the Town of _____ All-Hazard Mitigation Plan is available for public inspection and comment at the Town Clerks office during regular business hours, _____ (DAYS), _____ (HOURS).

The plan is available for public comment until _____ (DATE). It is also available on the Otsego County Planning Department website at http://www.otsegocounty.com/depts/pln/_____.htm.

This plan was prepared by the Town of _____ All-Hazard Mitigation Planning Committee and the Otsego County Planning Department.

Sincerely,

Planning Staff

G-2: Sample Adoption Resolution

ADOPTION RESOLUTION SAMPLE (from Draft Multi-jurisdictional How-To #8)

(Name of Jurisdiction) Town A

(Governing Body) Town Council

(Address) 100 Main Street, Town A

RESOLUTION

WHEREAS, Town A, with the assistance from Consultant X, has gathered information and prepared the County ABC Plan; and

WHEREAS, the County ABC Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Town A is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, Town A have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Town Council that Town A adopts the County ABC Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 20th day of September, 2005 at the meeting of the Town Council.

(Mayor)

(Clerk)

APPENDIX H

COUNTY-WIDE MAPS

H-1: Otsego County Critical Facilities and Flood Hazard Areas

H-2: Otsego County Forest and Water Resources

H-3: Otsego County School Districts

H-4: Otsego County Fire Districts

H-5: Otsego County Vulnerable Populations