

HEALTH & EDUCATION COMMITTEE
STAMMEL, CLARK, MARTINI, SHANNON, LAPIN
October 7, 2019

DEPARTMENT OF HEALTH (DOH)- HEIDI BOND

Heidi Bond, Public Health Director, distributed monthly reports and gave the following program updates, including but not limited to:

- there are two remaining free rabies vaccine clinics scheduled in 2019
- STD case numbers are as expected
- DOH has educational material for distribution to schools regarding vaping and is continuing education regarding Lyme Disease
- working to fill an Account Clerk Typist position

Heidi Bond requested approval to purchase food for an upcoming training event on October 11, 2019, in an amount not to exceed \$850, with approximately 60% reimbursement from Head Start. Representative Martini moved to approve the purchase. Seconded, Shannon. Total: 2,120. Ayes: 2,120. Motion carried.

Heidi Bond requested approval for the following budget transfer:

Transfer from:	Public Health Nurse Contracts	4072-4900	\$3,500
Transfer to:	Vaccines	4074-4765	\$3,500

Representative Martini moved to approve the budget transfer. Seconded, Clark. Total: 2,120. Ayes: 2,120. Motion carried.

Ms. Bond exited the meeting.

COMMUNITY SERVICES- SUE MATT

Sue Matt, Director of Community Services, distributed monthly revenue reports and reviewed them with the Committee.

Sue Matt requested approval to pay a Criminal Actions cost in the amount of \$23,392.08 to NYS Office of Mental Health. Representative Martini moved to approve the payment. Seconded, Clark. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt requested the following appointments to the Community Services Board Mental Health Subcommittee:

Gary Koutnik
105 Center Street
Oneonta, NY 13820
(replacing Matt Johnson, exp. 12/21)

Melinda Murdock
1779 Ct. Hwy. 14
Mount Vision, NY 13810
(replacing Paulette Majestic, exp.12/21)

Representative Clark moved to approve the appointments. Seconded, Shannon. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt requested approval for the following System of Care (SOC) training:

-Expenses up to \$2,000 per staff for 3 staff (\$6,000) to attend the Dialectical Behavioral Training (DBT) Program at Columbia University on January 5-10, 2020. DBT is a requirement of the System of Care grant and all expenses will be paid for by the SOC funds.

Representative Martini moved to approve the training expense. Seconded, Shannon. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt requested approval to use the credit card for lodging for the above training at The Lucerne Hotel, 201 West 79th St., NY, NY 10024, not to exceed \$3,000. Representative Martini moved to approve the use of the credit card for the lodging expense. Seconded, Clark. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt requested approval for Personnel to use the credit card for posting a Staff Social Worker position on Indeed.com and LinkedIn.com not to exceed \$500. Representative Martini moved to approve the use of the credit card. Seconded, Shannon. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt requested approval to purchase 10 chairs from Hummel's for the children and family waiting area not to exceed \$1,550, with funding from Federal Salary Sharing with a spending deadline of December 1, 2019. Representative Clark moved to approve the purchase. Seconded, Lapin. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt requested approval to fund up to \$10,000 for front door and electronic hardware for 242 Main St. via the Building Services department.

Representative Martini moved to approve funding the front door and electronic hardware up to \$10,000. Seconded, Clark. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt request approval to fund up to \$30,000 for replacement flooring for 242 Main St. via the Building Services department. Representative Clark moved to approve funding the flooring up to \$30,000. Seconded, Lapin. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt said that there is funding available in the Community Services budget to contribute to the Agency Housing project and expressed a consideration that the funding could help provide mental health services there. The Committee agreed that the interdepartmental collaboration would be beneficial. In support of the project, Ms. Matt requested the following:

- Permission to use up to \$50,000 of Federal Salary Sharing funds to cover cost for the community center for the Agency Housing project. The community center would serve as a service delivery site for mental health services.

- Permission to use up to \$50,000 of Federal Salary Sharing funds to cover the building of up to two tiny homes to be used for homeless with a mental health disorder.

Representative Martini moved to approve the two above listed projects. Seconded, Lapin. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt gave the following program updates, including but not limited to:

- the Single Point of Access Coordinator position has been vacated due to retirement
- currently 4 staff members have been approved for loan forgiveness
- RSS has resubmitted an application for the Empire State Supported Housing Initiative (ESSHI)
- census worker at 242 Main St.—will research whether or not can do

Sue Matt requested the following budget transfer:

Transfer from:	Medical Expenses	4310-4895-A	\$2,000
Transfer to:	Mileage	4310-4005-A	\$2,000

Representative Martini moved to approve the transfer. Seconded, Shannon. Total: 2,120. Ayes: 2,120. Motion carried.

Sue Matt requested the following budget transfer:

Transfer from:	Personal Service	4315-1000-A	\$1,200
Transfer to:	Mileage	4315-4005-A	\$1,200

Representative Martini moved to approve the transfer. Seconded, Clark.
Total: 2,120. Ayes: 2,120. Motion carried.

Ms. Matt exited the meeting.

SUSQUEHANNA SPCA- STACIE HAYNES and CATHY ROTHENBERGER and DARLA YOUNGS

Stacie Haynes, Executive Director of the Susquehanna SPCA, distributed copies of reports as requested by Committees including but not limited to Costs of Services for Otsego County, examples of neighboring county/shelter partnerships, the 2018 Operating Budget, the Susquehanna SPCA Services agreement with Towns example, and a Contract Proposal (specifically as requested by the Budget Committee). Ms. Haynes said that she is in the process of updating the 2020 contract with municipalities to address parity across the municipalities' retainers and also a fee for service schedule as previously discussed.

Ms. Haynes requested an annual County allocation for services provided in the approximate amount of \$64,809.71 (75% of total cost of services excluding administration) including but not limited to:

- filtering communication to law enforcement regarding suspected animal cruelty
- assist Otsego County 911 when animal related emergencies arise
- respond on-scene and in-person for animal removal, sheltering, transportation, medical treatment
- partner with Department of Health to host future rabies vaccination clinics
- continued coordination with various County departments and other requests as related to animals in Otsego County

The Committee said they would discuss the funding request further, thanked Ms. Haynes for the information, and Ms. Haynes and guests exited the meeting.

OFFICE FOR THE AGING (OFA)- TAMIE MACDONALD

Tamie MacDonald requested approval to fill a funded, part-time HEAP Senior Aging Services Aide position. Representative Clark moved to fill the position. Seconded, Martini. Total: 2,120. Ayes: 2,120. Motion carried.

Tamie MacDonald updated the Committee that she has received the notice of the grant award to contract with Otsego Rural Housing Assistance (ORHA) to help build and install ramps for individuals over the age of 50 who need assistance, as discussed at the September Health and Education Committee meeting. Ms. MacDonald requested approval to contract with ORHA in the full amount of \$20,314. Representative Clark moved to contract with ORHA in the full amount. Seconded, Shannon. Total: 2,120. Ayes: 2,120. Motion carried.

Tamie MacDonald discussed with the Committee that federal funding for services for the aging has been flat and will likely remain flat. The NYS Office for the Aging is encouraging counties to explore different sources of revenue, including but not limited to, contracting with healthcare agencies, expanding personal emergency response unit installations, and provide additional or different services in the future.

Tamie MacDonald distributed copies of the quarterly budget and reviewed it with the Committee.

Tamie MacDonald requested approval to purchase up to seven desks in an amount not to exceed \$4,800. Ms. MacDonald noted this is budgeted and grant funded. Representative Martini moved to approve the purchase. Seconded, Shannon. Total: 2,120. Ayes: 2,120. Motion carried.

Tamie MacDonald requested approval for the following budget transfers:

-Transfer from:	Mileage	6772-4005-A	\$1,000
-Transfer to:	Fuel	6772-A	\$1,000
-Transfer from:	Equipment	6772-2000-A	\$2,000
-Transfer to:	Mat. & Supplies	6772-4500-A	\$2,000
-Transfer from:	Training	6772-4050-A	\$2,000
-Transfer to:	Mat. & Supplies	6772-4500-A	\$2,000
-Transfer from:	Other	6772-4800-A	\$800
-Transfer to:	Mat. & Supplies	6772-4500-A	\$800

Representative Martini moved to approve the budget transfers as listed above, pending approval by the Treasurer's office. Seconded, Lapin. Total: 2,120. Ayes: 2,120. Motion carried.

Tamie MacDonald and the Committee discussed the Senior Resources Fair held last month.

Tamie MacDonald and the Committee discussed the OFA Advisory Council. Representative Shannon said per the Council's by-laws, a Representative from each district should serve and should also include a member of the Health & Education Committee.

Ms. MacDonald exited the meeting.

CORNELL COOPERATIVE EXTENSION (CCE)- REPRESENTATIVE LAPIN on behalf of DON SMYERS

Don Smyers, Director of CCE-Schoharie-Otsego, could not attend the meeting and asked Representative Lapin to present on his behalf. Representative Lapin read aloud information Mr. Smyers sent him via email. The Committee discussed CCE's County appropriation amount to be designated in the proposed 2020 budget. The Committee discussed further specifying reporting obligations in the contract with CCE. Representative Stammel said that he would follow up with Mr. Smyers via email.

There being no further business to discuss, the Committee set the next meeting date for Monday, November 18, 2019 at 9:00am at the Meadows and adjourned.