

**INTERGOVERNMENTAL AFFAIRS COMMITTEE
KENNEDY, OBERACKER, MARIETTA, FARWELL, MARTINI
February 11, 2020
9:00am**

Absent: Representative Oberacker

OTSEGO COUNTY CHAMBER OF COMMERCE—BARBARA ANN HEEGAN

Barbara Ann Heegan, President/ CEO of the Otsego County Chamber of Commerce, reviewed information regarding 2019 programming hosted by the Chamber and funded in part by the County, on topics such as marketing, coaching, human resources, and others.

Barbara Ann Heegan requested the release of the 2020 County allocation to the Otsego County Chamber of Commerce in the amount of \$7,000. Representative Farwell motioned to release the 2020 County allocation to the Chamber of Commerce in the amount of \$7,000. Seconded, Martini. Total: 2,410. Ayes: 1,876. Absent: 534—Oberacker. Motion carried.

OTSEGO NOW—JODY ZAKREVSKY

Jody Zakrevsky, CEO of Otsego Now, distributed and reviewed his Director's Report, including but not limited to updates on current and future projects.

Jody Zakrevsky distributed and reviewed a breakdown of the projected budget for the 2020 County allocation to Otsego Now.

Jody Zakrevsky requested the release the 2020 County allocation to Otsego Now in the amount of \$75,000. Representative Farwell motioned to release the 2020 County allocation to Otsego Now in the amount of \$75,000. Seconded, Martini. Total: 2,410. Ayes: 1,876. Absent: 534—Oberacker. Motion carried.

PLANNING—KAREN SULLIVAN, ERIK SCRIVENER, and TIM PETERS of Otsego Rural Housing Assistance

Karen Sullivan, Director of Planning, requested authorization for the Chair of the Board of Representatives to sign the 5311 Funding Contract agreement for Public Transportation. Representative Martini motioned to authorize the Chair to sign the 5311 Funding Contract agreement. Seconded, Farwell. Total: 2,410. Ayes: 1,876. Absent: 534—Oberacker. Motion carried.

Karen Sullivan requested authorization to act as Certifying Officer for the Community Development Block Grant (CDBG) ME Grant 868ME133-19. Representative Farwell motioned to authorize Karen Sullivan as Certifying Officer for the CDBG ME Grant 868ME133-19. Seconded, Martini. Total: 2,410. Ayes: 1,876. Absent: 534—Oberacker. Motion carried.

Karen Sullivan requested approval of a declaration of “finding no significant impacts” FONSI and RROF (request for release of funds) for the CDBG project 868ME133-19 Microenterprise. Representative Martini motioned to approve the declaration of no significant impacts on the project. Seconded, Farwell. The Committee discussed the project and voted. Total: 2,410. Ayes: 1,876. Absent: 534—Oberacker. Motion carried.

Erik Scrivener, Senior Planner, and Tim Peters, Executive Director of Otsego Rural Housing Assistance, discussed with the Committee a housing project funded in part by the NYS Small Rental Development Initiative (SRDI), located in Cherry Valley, NY. Erik Scrivener requested approval to transfer \$25,000 from 868HR330-19 to the Cherry Valley SRDI project per the suggestion from the Office of Homes & Community Renewal, in support of the project. Representative Farwell motioned to approve the transfer of \$25,000 to the project. Seconded, Martini. Total: 2,410. Ayes: 1,876. Absent: 534—Oberacker. Motion carried.

Karen Sullivan and the Committee discussed the McFarland Johnson feasibility study into project development along the I-88 corridor. The Committee was in consensus that they would like McFarland Johnson to present at the upcoming March 4, 2020 Board of Representatives meeting, and Ms. Sullivan said she would invite McFarland Johnson to present.

Karen Sullivan reiterated that the County is a recipient of census outreach funding, and encouraged possible partner agencies to contact the Planning department if they are interested in the resource.

BOARD OF ELECTIONS—COMMISSIONERS LEHENBAUER and HENRICI

Commissioner Lehenbauer and Commissioner Henrici distributed copies of and reviewed the agenda, including but not limited to requesting the following budget transfers:

Requesting approval to transfer \$81,471.45 back into Machine Replacement Money account 2416:

- From: Equipment 1450-2000-A \$75,711.45
- To: Fund Balance 0004-0915-A \$75,711.45

- From: Materials and Supplies 1450-4500-A \$5,760.00
- To: Fund Balance 0004-0915-A \$5,760.00

Requesting Budget modifications for pending grants for 2019 and 2020:

2019:

- Capital Grant to 1450-4500-A M & S \$5,760.00 *
- Capital Grant to 1450-2000-A Equipment \$38,236.09 **
- Aid to Localities to 1450-2000-A Equipment \$29,502.09 **

2020:

- Aid to Localities to 1450-2000-A Equipment \$3,260.65 ***
- Shoebox to 1450-2000-A Equipment \$7,689.55 ***
- Requesting a transfer from:
- Fund Balance 0004-0915-A to 1450-2000-A Equipment \$49,049.80 ***

*\$5,760.00 to Tenex Charging cart, cables and cases

**\$56,760.00 and \$10,978.18 to Cellco (Verizon) and Tenex e-pollbooks, blue tooth printers, software, training etc.

***\$60,000 to Tenex – On-Demand Printers

Representative Kennedy motioned to approve the budget transfers and modifications as presented. Seconded, Farwell. Total: 2,410. Ayes: 1,876. Absent: 534—Oberacker. Motion carried.

Representative Kennedy and the Commissioners discussed completing their department head evaluations, next steps include getting copies of the department head self-evaluations for review by the Intergovernmental Affairs (IGA) Committee at the next scheduled IGA Committee meeting on Tuesday, February 25, 2020.

VETERAN'S AFFAIRS—REPRESENTATIVE KENNEDY

Representative Kennedy, per the suggestion of Representative McCarty, presented and reviewed information about a nationwide program to recognize combat wounded Purple Heart Veterans through designating Towns, Villages, Communities, Counties, Trail Routes, Universities, etc. Purple Heart areas in honor of veterans' service. The Committee discussed next steps, including reaching out to the department of Veteran's Affairs and seeking a partner agency to help sponsor the initiative in Otsego County.

OTHER—REPRESENTATIVE FARWELL

Representative Farwell discussed updating the Departmental Reference Manual through the IGA Committee in 2020, including but not limited to: the 2016 version was printed and bound whereas the 2017 version is available electronically, possible changes include editing the strategic plan and goals sections. Representative Farwell said next steps include working with the Information Technologies Director and department heads to update the document.

There being no further business to discuss, the Committee set their next regular meeting date for Tuesday, March 10, 2020 at 9:00am at the County Office Building and adjourned.