

**INTERGOVERNMENTAL AFFAIRS COMMITTEE
KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON
October 8, 2019**

Also Present: Deputy Treasurer Andrew Crisman, Caitlin Ogden of Laurens

**BOARD OF ELECTIONS- COMMISSIONER LORI LEHENBAUER and COMMISSIONER
MICHAEL HENRICI**

Commissioner Lehenbauer requested approval to accept the Early Voting Aid to Localities grant in the amount of \$32,762.74, and requested approval to accept the Electronic Poll Book Capital Grant Project in the amount of \$43,996.09. Representative Marietta moved to approve accepting the grants. Seconded, Shannon. Total: 2,393. Ayes: 1,890. Absent: 503- Farwell. Motion carried.

Commissioner Lehenbauer requested approval to purchase the following from Tenex: cases in the amount of \$3,600, global mobile charging and storage cart in the amount of \$1,500, and 55 10-ft. MFI Certified lightening cables. Total amount not to exceed \$5,760. Representative Oberacker moved to approve the purchases. Seconded, Shannon. Total: 2,393. Ayes: 1,890. Absent: 503- Farwell. Motion carried.

Commissioner Lehenbauer requested approval to use reserve funds to purchase the items listed above (cases, global mobile charging and storage cart, and lightening cables) until reimbursement by grant funding. Representative Oberacker moved to use the reserve funds until reimbursement. Seconded, Shannon. Total: 2,393. Ayes: 1,890. Absent: 503- Farwell. Motion carried.

Representative Farwell entered during the above discussion.

Commissioner Lehenbauer said she is still reviewing the Contract line in the proposed 2020 budget, specifically with regard to decisions about replacing, leasing, or purchasing new equipment.

Deputy Treasurer Andrew Crisman entered during the above discussion.

Commissioner Lehenbauer requested approval to contract with a printer for election materials, absentee ballots, and mailing services. Representative Oberacker moved to approve contracting with a printer for the items and services listed. Seconded, Shannon. Total: 2,393. Ayes: 2,393. Motion carried.

Commissioner Henrici and the Committee discussed workload, salary schedules, and the department's increased need for space for additional equipment.

Representative Oberacker and Representative Marietta exited the meeting.

The Commissioners exited the meeting.

SOUTHERN TIER 8- JEN GREGORY and JACLYN COURTER
Also Present: Karen Sullivan

Jen Gregory, Director of Southern Tier 8, Jaclyn Courter, Regional Development Analyst I of Southern Tier 8, and Karen Sullivan, Director of Planning, entered the meeting. Ms. Gregory distributed the Otsego County Return on Investment Report 2015-2019, and outlined projects, including but not limited to:

- STEM Education: Oak Ridge National Lab program grant received in Laurens
- expanding the Hartwick College Center for Craft Food & Beverage
- the Otsego-Area Mechatronics Lab at BOCES
- testimony to NYS Legislative Commission on Rural Broadband
- Innovative Readiness Training (IRT) with Healthy Cortland and Greater Chenango Cares
- a grant through SUNY Cobleskill for active recovery workforce initiatives

The Committee, Ms. Gregory, and Ms. Courter discussed the Southern Tier 8 Oneonta office location and the County's membership dues. Ms. Gregory thanked the Committee and exited with Ms. Courter.

PLANNING- KAREN SULLIVAN

Karen Sullivan emailed a summary report from the Healthcare Consortium Team members prior to the meeting regarding interviews and recommendations for a contract agreement. Ms. Sullivan requested approval to accept the proposal from Orville Boden and Partners and to enter into contract to facilitate Phase I of the Otsego County Healthcare Consortium Plan. Representative Farwell moved to enter into contract with Orville Boden and Partners. Seconded, Shannon. Total: 2,393. Ayes: 1,469. Absent: 924- Oberacker, Marietta. Motion carried.

Karen Sullivan requested approval to accept the Oneonta Public Transit transportation maintenance proposal and to amend the agreement for the City

of Oneonta to maintain the shared Rt. 28 Corridor vehicles upon replacement of the three current county-owned vehicles. Representative Farwell moved to accept the proposal and to amend the maintenance agreement. Seconded, Shannon. Total: 2,393. Ayes: 1,469. Absent: 924- Oberacker, Marietta. Motion carried.

Karen Sullivan requested approval to enter into a contract agreement with Microsoft Cloud Azure system for the Highway Asset Management Program in an amount not to exceed \$30,000. Ms. Sullivan noted Azure is under state contract and funding was allocated in the 2019 budget for this expense. Representative Farwell moved to enter into the contract. Seconded, Shannon. Total: 2,393. Ayes: 1,469. Absent: 924- Oberacker, Marietta. Motion carried.

Karen Sullivan requested the following proposed 2020 budget adjustment:

-Increase from:	Training	8020-4050	\$1,000
-Increase to:	Training	8020-4050	\$5,180

This is from quote for training provided by ARC ESRI Enterprise.

Representative Farwell moved to approve the increase to the proposed 2020 Training budget increase. Seconded, Shannon. Total: 2,393. Ayes: 1,469. Absent: 924- Oberacker, Marietta. Motion carried.

Ms. Sullivan exited the meeting.

COOPERSTOWN CHAMBER OF COMMERCE- TARA BURKE

Tara Burke, Executive Director of the Cooperstown Chamber of Commerce, distributed the Summer 2019 Information Kiosk Report. Ms. Burke and the Committee reviewed the report and discussed the County allocation for staffing the kiosk.

Ms. Burke thanked the Committee and exited the meeting.

Representative Shannon moved to recommend to the Budget Committee to include in the proposed 2020 budget the County allocation to the Cooperstown Chamber of Commerce Information Kiosk in the amount of \$4,000. Seconded, Farwell. Total: 2,393. Ayes: 1,469. Absent: 924- Oberacker, Marietta. Motion carried.

The Committee took a short break and then reconvened.

OTSEGO NOW- JODY ZAKREVSKY

Jody Zakrevsky, CEO of Otsego Now, distributed reports, including but not limited to a report containing information relating to job creation as a result of IDA projects.

Representative Oberacker re-entered the meeting.

Representative Shannon moved to enter into executive session to discuss the medical, financial, credit, or employment history of a particular corporation, and invited Deputy Treasurer Crisman to remain present for the discussion. Seconded, Oberacker. Total: 2,393. Ayes: 2,003. Absent: 390- Marietta. Motion carried.

The Committee reconvened.

Jody Zakrevsky gave the following program updates, including but not limited to:

- the Oneonta Railyards project on Roundhouse Rd.
- projects in the Oneonta Business Park
- marketing business sites to realty companies
- neighboring county allocations to their respective IDAs

Representative Marietta re-entered the meeting during the above discussion.

Mr. Zakrevsky exited the meeting.

DESTINATION MARKETING CORPORATION FOR OTSEGO COUNTY (DMCOC)- CASSANDRA HARRINGTON and KEN MEIFERT

Cassandra Harrington, Executive Director, and Ken Meifert, Treasurer of DMCOC, distributed copies of the Draft Tourism Promotion Privatization Agreement. Ms. Harrington, Mr. Meifert, and the Committee discussed the draft three-year agreement, including but not limited to basing funding on previous three-year averages, occupancy or bed tax increases, and specific language in the contract.

Representative Farwell moved to approve the Draft Tourism Privatization Agreement, but to include an amendment on page 3 number 5 of the draft agreement, to include the following language: "All calculations to be based on the current bed tax rate of 4%." Seconded, Marietta. Total: 2,393. Ayes: 2,393. Motion carried.

Ms. Harrington and Mr. Meifert exited the meeting.

OTSEGO COUNTY CHAMBER OF COMMERCE- BARBARA ANN HEEGAN

Barbara Ann Heegan, President/CEO of the Otsego County Chamber of Commerce, updated the Committee on the Start Up Otsego Small Business Trainings, including but not limited to the 2019 program topics and dates, and the vision for programming in 2020. Ms. Heegan discussed Lunch & Learn topics planned for the 2020 program, which will focus on nutrition and personal wellness. Ms. Heegan requested the continued County allocation in the amount of \$7,000 for the programming in 2020. Ms. Heegan also noted an upcoming program, the 2nd Annual Mohawk Valley Region Workforce Summit called Pathways to Prosperity to be held on October 10, 2019 at 9:00am at SUNY Oneonta.

Ms. Heegan exited the meeting.

OTHER- OCCUPANCY TAX

The Committee discussed using a portion of the bed tax to repair and maintain County owned roads, possibly allocating a portion of the bed tax back to towns and villages, and continuing the discussion with the Administration Committee.

OTHER- NATIONAL ASSOCIATION OF COUNTIES (NACo)

Representative Kennedy discussed benefits associated with membership to the National Association of Counties. Representative Oberacker moved to add into the proposed 2020 funding in the amount of \$1,245 for membership dues to the National Association of Counties. Seconded, Shannon. Total: 2,393. Ayes: 2,393. Motion carried.

There being no further business to discuss, the Committee set their next regular meeting date for Tuesday, November 12, 2019 at 9:00am, set their next county governance meeting date for Tuesday, November 26, 2019 at 9:00am, both at the County Office Building, and adjourned.