

**INTERGOVERNMENTAL AFFAIRS COMMITTEE
KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON
September 10, 2019**

Also Present: Deputy Treasurer Andrew Crisman, Personnel Officer Penney Gentile

Absent: Representative Oberacker

PLANNING- KAREN SULLIVAN

Karen Sullivan, Director of Planning, notified the Committee that the department has received additional funding through a Community Development Block Grant for County-wide property rehabilitation. Representative Farwell moved to appoint Ms. Sullivan as Certifying Officer for the Community Block Grant Project No. 868HR330-19. Seconded, Shannon. Total: 2.393. Ayes: 1,859. Absent: 534-Oberacker. Motion carried.

Karen Sullivan and the Committee discussed the proposed 2020 budget. Ms. Sullivan and the Committee discussed specific budget items.

Deputy Treasurer Andrew Crisman entered during the above discussion.

Karen Sullivan and the Committee discussed Planning department membership dues including but not limited to dues to Southern Tier 8 and Mohawk Valley Economic Development District (MVEDD). Ms. Sullivan and the Committee discussed the costs of membership and the associated benefits.

Karen Sullivan briefly discussed the Weights & Measures department proposed 2020.

Karen Sullivan and Andrew Crisman exited the meeting

BOARD OF ELECTIONS- COMMISSIONER LORI LEHENBAUER, DEPUTY COMMISSIONER CHRISTINA MORRISON, AND PENNEY GENTILE (PERSONNEL)

Commissioner Lehenbauer updated the Committee on some upcoming departmental needs including additional access to the Board of Elections reserve funds (to cover the purchase of materials), additional secure storage areas needed at the Meadows for election equipment, and facilities upgrades as related to ADA compliance as previously discussed with Building Services.

Commissioner Lehenbauer, Penney Gentile, Personnel Officer, and the Committee discussed specific details regarding compensation including but not limited to mandated NYS voting hours, additional programming and research

requirements due to changes in voting law, salary schedules, compensatory time, changes to the structure of the Board of Elections office, and how the most recent M/C salary survey may not have captured details specific to the Board of Elections department.

Commissioner Lehenbauer and Deputy Commissioner Morrison exited the meeting.

PERSONNEL- PENNEY GENTILE

Penney Gentile discussed creating a Personnel Clerk position. Representative Shannon requested Ms. Gentile incorporate the reasons for the creation of the position into the proposed 2020 budget narrative for review.

The Committee and Penney Gentile discussed details, civil service law, local law requirements, and the possible next steps necessary for the creation of a County Administrator position in Otsego County.

COMMUNITY EVENTS GRANT

Representative Marietta requested approval to transfer the 2019 Community Events Grant funding from the Cooperstown Chamber of Commerce to the Cooperstown Artisan Festival. Representative Farwell moved to transfer the funds. Seconded, Shannon. Total: 2,393. Ayes: 1,469. Absent: 534- Oberacker. Abstain: 390- Marietta. Motion carried.

Representative Marietta exited the meeting.

PLANNING- KAREN SULLIVAN

Representative Farwell moved to enter into executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Seconded, Shannon. Total: 2,393. Ayes: 1,469. Absent: 924- Oberacker, Marietta. Motion carried.

Representative Marietta reentered the meeting.

Representative Shannon moved to come out of executive session. Seconded, Farwell. Total: 2,393. Ayes: 1,859. Absent: 534- Oberacker. Motion carried.

COUNTY GOVERNANCE

Representative Marietta exited the meeting.

The Committee reviewed organizational chart configurations featuring county government structures.

There being no further business to discuss, the Committee set their next meeting date for Tuesday, October 8, 2019 at 9:00am at the County Office Building.