

**INTERGOVERNMENTAL AFFAIRS COMMITTEE  
KENNEDY, OBERACKER, MARIETTA, FARWELL, SHANNON  
September 24, 2019**

**Also Present: Representative Koutnik, Penney Gentile (Personnel), County Attorney Coccoma, Deputy Treasurer Andrew Crisman, Greg Klein of the Daily Star**

**Absent: Representative Oberacker**

**COUNTY GOVERNANCE**

Representative Farwell moved to enter into executive session to discuss the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Seconded, Shannon. Total: 2,393. Ayes: 1,859. Absent: 534- Oberacker. Motion carried.

The Committee reconvened.

Representative Koutnik entered the meeting and Greg Klein reentered the meeting.

Penney Gentile, Personnel Officer, distributed copies of a draft of the County Administrator job description that she compiled from additional sources as directed by the Committee, and Representative Shannon also distributed a draft of the County Administrator job description that she worked on. The Committee discussed both drafts' elements and language. The Committee, Representative Koutnik, and Ms. Gentile edited the draft job description.

Deputy Treasurer Crisman briefly entered the meeting.

Representative Farwell distributed a draft copy of an organizational chart of Otsego County.

Attorney Coccoma entered the meeting. Attorney Coccoma discussed legal structures of governance including but not limited to a County Board of Representatives vs. a County Board of Supervisors vs. a legislature.

The Committee set the next meeting date to discuss county government organization on Tuesday, October 29, 2019 at 9:00am at the County Office Building.