

**PUBLIC SAFETY & LEGAL AFFAIRS COMMITTEE
WILBER, FARWELL, OBERACKER, FRAZIER, STAMMEL
January 16, 2020**

COUNTY CLERK—KATHY SINNOTT GARDNER

Kathy Sinnott Gardner, County Clerk, requested approval to increase the mortgage tax from 3/4% to 1%, with the additional 1/4% to be retained by Otsego County. Representative Frazier motioned to increase the mortgage tax from 3/4% to 1%. Seconded, Oberacker. Total: 2,486. Ayes: 2,486. Motion carried.

Kathy Sinnott Gardner said she plans to request additional funding for personnel in the 2021 budget.

Representative Farwell inquired where staff at the Department of Motor Vehicle in Oneonta park during workdays. Ms. Sinnott Gardner said they park in available spaces behind the building, or at an adjacent accommodations parking lot.

Kathy Sinnott Gardner requested approval to abolish a DMV Clerk position and to create a DMV Supervisor position. Representative Oberacker motioned to approve abolishing a DMV Clerk position and to create a DMV Supervisor position. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

PUBLIC DEFENDER—REBEKAH TALBOT on behalf of ATTORNEY TROSSET

Rebekah Talbot, Grants Administrator, on behalf of Attorney Trosset, requested approval to contract with the Office of Indigent Legal Services (OILS) for Distribution #9. Representative Stammel motioned to contract with OILS for Distribution #9. Seconded, Oberacker. Total: 2,486. Ayes: 2,486. Motion carried.

Rebekah Talbot requested approval to pay a monthly stipend in the amount of \$25 to Attorneys for the use of their personal mobile devices. Representative Oberacker motioned to approve the stipend payment. Seconded, Stammel. Total: 2,486. Ayes: 2,486. Motion carried.

Rebekah Talbot updated the Committee that the reimbursement for past Counsel at First Arraignment (CAFA) expenses through Distribution #6 has been signed off on by the County and sent back to Albany for final processing.

**SHERIFF—SHERIFF DEVLIN, UNDERSHERIFF ALLISON, COMMISSIONER BOUBOULIS,
and DEPUTY TREASURER CRISMAN**

Sheriff Devlin requested approval to fund and fill a new Deputy Sheriff position. Sheriff Devlin said the department workload has increased 34% since a staffing analysis was completed in 2015. Representative Stammel motioned to approve funding and filling the Deputy Sheriff position. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin requested approval for three (3) staff members to attend a glock armorer school course in an amount not to exceed \$750. Representative Farwell motioned to approve the course. Seconded, Oberacker. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin requested approval to purchase the software and annual support agreement for an addition to the Sallyport program for inmate monitoring in an amount not to exceed \$23,125, budget line 3150-2000-A. Representative Oberacker motion to approve the purchases. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin requested approval to purchase a camera system for the Jail in the amount of \$5,000, budget line 3150-2000-A. Representative Oberacker motioned to approve the purchase. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin requested approval to contract with Trinity Services Group, Inc, to piggyback off Cayuga County contract for the term January 1, 2020 – December 31, 2022, for inmate meals based on cost per meal. Representative Farwell motioned to approve contracting with Trinity Services Group for inmate meals as presented above. Seconded, Oberacker. Total: 2,486. Ayes: 2,486. Motion carried.

Commissioner Bouboulis entered during the above discussion.

The Committee, Sheriff Devlin, and Commissioner Bouboulis discussed the following, including but not limited to:

- creating, funding, and filling Special Patrol Officer positions (a total of fifteen (15) part-time positions to staff five (5) post locations), for security at the Meadows and 242 Main Street, Oneonta
- funding the positions through interdepartmental contracts and incorporating them into the cost allocation plan
- considerations still to be determined include square footage and space usage, types of populations served and risk level
- Sheriff Devlin noted additional expenses may also include uniforms and equipment for the new personnel

- Deputy Treasurer Crisman requested the total amount for the positions and related expenses should not exceed \$215,000.

Representative Oberacker motioned to create, fund, and fill fifteen (15) part-time Special Patrol Officer positions, contingent upon NYS approving the interdepartmental contract between the Department of Social Services and the Sheriff's department for security, in an amount not to exceed \$215,000. Seconded, Stammel. Total: 2,486. Ayes: 2,486. Motion carried.

Commissioner Bouboulis and Deputy Treasurer Crisman exited the meeting.

Sheriff Devlin requested approval to purchase a mobile application featuring emergency messaging and notifications for smart phones and social media in an amount not to exceed \$16,540, from line 3110-2000-A. Representative Oberacker motioned to approve purchasing the mobile app. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin requested approval to purchase portable radios off NYS contract in an amount not to exceed \$38,000, from line 3150-2000-A. Representative Frazier motioned to approve purchasing the radios. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin requested approval of a blanket purchase order for car seats for the STOP-DWI program in an amount not to exceed the grant amount of \$10,000. Representative Oberacker motioned to approve the blanket purchase order for car seats not to exceed \$10,000. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Sheriff Devlin inquired about recent changes made to the County's Workplace Violence Program, including but not limited to certain language pertaining to the Sheriff's role on the assessment team being removed. The Committee was in consensus that it had not been reviewed by the Committee. Representative Wilber said he would inquire further.

Sheriff Devlin gave the following updates on recently enacted bail reform and criminal justice reform, including but not limited to: the recently enacted standards have substantially increased the amount of time it takes for staff to process tickets, the office is tracking the changes, and if NYS does not adjust the standards, the department will need additional personnel to meet the new requirements. Sheriff Devlin noted recognition for and thanked the Probation department for help with inmate transports during this time.

Sheriff Devlin said there are on-going issues at the Corrections Facility with water, plumbing, and the fire suppression system.

Representative Oberacker motioned to enter into executive session to discuss matters which would imperil the public safety if disclosed at 1:55pm. Seconded, Stammel. Total: 2,486. Ayes: 2,486. Motion carried.

The Committee reconvened at 2:30pm.

PROBATION—DAN NAUGHTON

Dan Naughton, Director of Probation, requested approval to fill a Probation Officer II position. Representative Oberacker motioned to fill the position. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

Dan Naughton requested approval to extend the contract with Alternatives to Incarceration (ATI) for an additional year in the amount of \$29,000. Representative Oberacker motioned to extend the contract with ATI. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Dan Naughton said he would like to introduce two (2) Probation Supervisors to the Committee at next month's meeting.

CHILD ADVOCACY CENTER—DENISE OLIVER and SARAH PURDY

Denise Oliver, Forensic Interviewer, introduced Sarah Purdy, the new Coordinator of the Child Advocacy Center.

Denise Oliver requested approval to pay a re-accreditation fee to the National Children's Alliance in the amount of \$3,000. Representative Oberacker motioned approval to pay the re-accreditation fee. Seconded, Stammel. Total: 2,486. Ayes: 2,486. Motion carried.

Denise Oliver requested approval for three (3) multidisciplinary team (MDT) members to attend the National Child Advocacy Center Advanced Forensic Interviewing Training on April 22-24, 2020, in Fort Lauderdale, FL. Approximate expenses to include:

- Conference Fees: \$1,049 per staff member (total: \$3,147)
- Airfare: \$580 per staff member (total: \$1,740)
- Lodging: four (4) nights for three (3) staff members: \$1,845
- Meals: four (4) days for three (3) staff members at \$66/ day (total: \$792)
- Mileage and Parking: \$250

- Total Approximate Expenses: \$7,774

Representative Frazier motioned to approve the above listed approximate expenses for the National Child Advocacy Center Advanced Forensic Interviewing Training. Seconded, Oberacker. Total: 2,486. Ayes: 2,486. Motion carried. Motion carried.

Denise Oliver requested approval for four (4) (MDT) members to attend the 36th International Symposium on Child Abuse on March 23—26, 2020 in Huntsville, AL. Approximate expenses to include:

- Conference Fees: \$589 per staff member (total: \$2,356)
- Airfare: \$600 per staff member (total: \$2,400)
- Lodging: five (5) nights for four (4) staff members: \$1,920
- Meals: five (5) days for four (4) staff members at \$55/ day (total: \$1,375)
- Mileage and Parking: \$300
- Total Approximate Expenses: \$8,351

Representative Oberacker motioned to approve the above listed approximate expenses for the International Symposium on Child Abuse. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Denise Oliver requested approval for one (1) staff member to attend Gunderson Forensic Interview Training in March 2020, in Bath, NY. Approximate expenses to include:

- Lodging: five (5) nights for one (1) staff member: \$480
- Meals: five (5) days for one (1) staff member at \$55/ day (total: \$275)
- Mileage and Parking: \$200
- Total Approximate Expenses: \$955

Representative Frazier motioned to approve the above listed approximate expenses for the Gunderson Forensic Interview Training. Seconded, Stammel. Total: 2,486. Ayes: 2,486. Motion carried.

Denise Oliver requested approval to purchase Cellebrite annual software agreement in an amount not to exceed \$4,000. Representative Oberacker motioned to approve purchasing the software agreement. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

911 COMMUNICATIONS—ROB O'BRIEN

Rob O'Brien, Director of 911 Communications, requested approval of the following consent agenda, as presented below:

- Permission requested to purchase off of NYS Contract microwave radio maintenance in an amount not to exceed \$77,000, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase off of NYS Contract CAD maintenance in an amount not to exceed \$39,000, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase AVTEC (radio console) labor & support in an amount not to exceed \$31,000, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase AVTEC Scout Care (program support) off of NYS Contract in an amount not to exceed \$37,000, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase off of NYS Contract, Security Camera maintenance and support in an amount not to exceed \$6,500, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase off of NYS Contract Priority Dispatch Service & Support in an amount not to exceed \$32,400, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase off of NYS Contract audio recorder maintenance and support in an amount not to exceed \$15,200, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase Tait Radio support and maintenance in an amount not to exceed \$200,000, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase DPS Alarm System maintenance and support in an amount not to exceed \$20,000, budget line Communications and Maintenance 3020-4810

- Permission requested to purchase "I am Responding" emergency alerting system off of NYS contract in an amount not to exceed \$17,500, budget line Communications & Maintenance 3020-4810
- Permission requested to upgrade hard drive/servers for the Meadows security camera storage in an amount not to exceed \$28,000, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase three (3) handheld portable radios off of NYS contract in an amount not to exceed \$17,700, budget line SICG grant 3020-4905
- Permission requested to purchase Motorola telephone system maintenance and support in an amount not to exceed \$50,000, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase mobile radios off of NYS Contract in an amount not to exceed \$8,000, budget line SICG grant 3020-4905
- Permission requested to purchase licenses to permit a CAD upgrade off of NYS Contract in an amount not to exceed \$8,000, budget line Communications & Maintenance 3020-4810
- Permission requested to purchase console furniture off of NYS Contract in an amount not to exceed \$22,000, budget line 2019 PSAP Grant 3020-4901

Mr. O'Brien noted all items are budgeted and/or funded through grant funds. Representative Oberacker motioned to approve the consent agenda as presented and listed above. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Rob O'Brien requested approval to fill a vacant, funded, part-time Dispatcher position. Representative Frazier motioned to approve filling the Dispatcher position. Seconded, Farwell. Total: 2,486. Ayes: 2,486. Motion carried.

Representative Oberacker said after his recent visit to the 911 Communications Center, he supports increasing the personnel levels there. The Committee and Mr. O'Brien discussed increasing staff salary and/or retention concerns.

Rob O'Brien requested approval for one (1) staff member to attend the 2020 Communications Symposium/ 911 Coordinators Conference on March 22-26, 2020 in Niagara Falls, NY. Mr. O'Brien noted lodging is provided, the only cost to the County would be fuel and meals. Representative Oberacker motioned to approve the conference expenses. Seconded, Stammel. Total: 2,486. Ayes: 2,486. Motion carried.

Rob O'Brien requested approval to purchase the portable radios that Sheriff Devlin requested off NYS contract in an amount not to exceed \$38,000, (which was previously approve at this meeting), from the 911 Communications budget line 3020-4905. Mr. O'Brien said that the 911 Communication budget can cover the expense. Representative Oberacker motioned to approve the 911 Communications purchase of the portable radios for the Sheriff's department from the 911 Communications budget line 3020-4905. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

CODES—TONY GENTILE

Tony Gentile, Code Enforcement Officer, distributed copies of the agenda, a year-over-year department productivity comparison, and a letter from the Town of Worcester Town Supervisor.

Tony Gentile reviewed the letter from the Town of Worcester Town Supervisor regarding the Town relinquishing their enforcement of the NYS Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code, effective January 1, 2021. Mr. Gentile said he was presenting this information for informational purposes to make the Committee aware of the change.

Tony Gentile and the Committee discussed personnel related matters including but not limited to: the department is expecting staff changes including one (1) staff member deploying to the military later in 2020, and the possibility of one (1) staff member becoming full-time from part-time. Mr. Gentile said he has initiated conversations with the Treasurer's office to navigate these changes financially. The Committee was in consensus that Mr. Gentile should bring the matter back to Committee to revisit closer to the time of the changes taking effect.

Tony Gentile gave the following program updates, including but not limited to: the Codes department move to accommodate the Board of Elections additional space for equipment is on-going, and Mr. Gentile reviewed some notable projects.

Tony Gentile reported that as new 2019 Codes come into effect in 2020, the department will become more rigid on enforcement and compliance in order to implement the new standards.

EMERGENCY SERVICES—ART KLINGLER

Art Klingler, prior to the meeting, emailed mileage reports. Mr. Klingler distributed copies of County EMS squad force numbers, service provider totals and levels of care, and a map of the County Emergency Squad and First Responder locations.

Art Klingler requested support of a resolution of the following appointments to the 2020 EMS Advisory Council, as listed below:

Jan Calhoun, Basset Hospital
Victor Jones, Office of Emergency Services
Deborah Clegg OES, Inc.
Caren Kelsey, OES, Inc.
Dominic Brent, Interested Party
Laura Bryant, Interested Party
Sidney Chase, Interested Party
Michael Christman, Interested Party
Nicole Field, Interested Party
Joshua Johnson, Interested Party
Richard Kermanc, Interested Party
Deborah Klingler, Interested Party
Carol Krueger, Interested Party
Alicia Lasher, Interested Party
David Leclair, Interested Party
Jeffrey Scofield, Interested Party
Ralph Wellington, Interested Party
Robert O'Brien, OC Communication
Elizabeth McGown, Ambulance Service—Commercial
Timothy Foster, Ambulance Service—Municipal

Representative Oberacker motioned to approve the above listed appointment to the 2020 EMS Advisory Council. Seconded, Stammel. Total: 2,486. Ayes: 2,486. Motion carried.

Art Klingler requested support of a resolution of the following appointments to the 2020 Fire Advisory Board, as listed below:

Thomas Redding, Cooperstown
Larry Brown, Edmeston

Giosue Lanza, Fly Creek
Gerry Theis, Gilbertsville
Dennis Hascup, Hartwick #1
Larry Lamb, Hartwick #2
Kurt Stage, Laurens
Jeff Scofield, Milford
Rich Lindberg, Morris
Jonathan Chambers, Mt. Vision
Patrick Pidgeon, Oneonta
Dale Ives, Pittsfield
Raymond Smith, Richfield Springs
Peter Comino, Schenevus
Jeremy Hilton, Unadilla
John Wilber, Wells Bridge
Jeff Wilson, West Exeter
Ralph Ritton, Westford
Duane Trask, West Laurens
David Leonard, West Oneonta
Chris Lehenbauer, Worcester

Representative Oberacker motioned to support the above listed appointments to the 2020 Fire Advisory Board. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Art Klingler requested a blanket purchase order in the amount of \$16,000 to the American Heart Association to purchase CPR cards and materials for 2020, budget line 3641-4050-A. Representative Stammel motioned to approve the blanket purchase order in the amount of \$16,000 to the American Heart Association. Seconded, Frazier. Total: 2,486. Ayes: 2,486. Motion carried.

Art Klingler said there are many people signed up for fire training courses, a total of 14 total sessions are scheduled through April 2020.

Representative Farwell inquired with regard to the map of County Emergency Squad and First Responder locations. The Committee discussed concerns, including but not limited to: which districts have volunteer vs. paid forces, the cost of services provided and how the expenses are paid, and/or the feasibility of pursuing outside sources of funding for these projects including grant funds. Mr. Klingler offered the additional consideration that the Hazmat Team could be revisited as well.

The Committee set their next regular meeting date for Wednesday, February 19, 2020 at the County Office Building and adjourned.